LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

28 February 2022

Chairman Samuel G. Dagpin, Jr.
Governance Commission for GOCCs
3rd Flr., Citibank Plaza,
8741 Paseo de Roxas St.,
Makati City

RE: LBP-LFC 2021 ACTUAL PES ACCOMPLISHMENT

Dear **Chairman Dagpin**:

As required, we are submitting herewith, LBP Leasing and Finance Corporation's Actual PES Accomplishment CY 2021. Also attached are the following supporting documents:

1. **Accomplished PES Form 4 – for the year ending December 31, 2021**
2. **Accomplished PES Form 4 – 4th Quarter 2021**
3. **Board Resolution approving the Actual PES Accomplishment CY2021**
4. **SM 1: Increase in Total Portfolio**
    a. Schedule of Total Portfolio as of December 31, 2021
    b. Reported Asset Quality as of December 31, 2021
5. **SM 2: Lower Net Past Due Rate**
    a. Net Past Due Rate Computation as of December 31, 2021
    b. Total Past Due Leases and Loans as of December 31, 2021
    c. Schedule of Specific Loan Loss Provision as of December 31, 2021
    d. Schedule of Total Portfolio as of December 31, 2021
    e. Reported Asset Quality Report as of December 31, 2021
6. **SM 3: Increase in Asset Size and SM 4: Increase in Net Income After Tax**
    a. Reported Results of Operations as of December 31, 2021
7. **SM 5: Percentage of Total Portfolio allocated to Priority Sector**
    a. Priority Sector Portfolio Computation as of December 31, 2021
    b. List of Accounts Balances included in Priority Sector
8. **SM 6: Percentage of Satisfied Customers**
    a. Final Report from Third Party
    b. Samples of Accomplished Survey Questionnaires
    c. Status Reports and Documents for submission as stated in the GCG Customer Satisfaction Survey
9. **SM 7: Percentage of Credit Approval Processed within Applicable Time**
    a. Credit Approvals Monitoring Sheet CY2021
    b. Application Monitoring Sheets (Existing and New Clients)
    c. ExCom/BOD Resolutions Approving Credit Facilities
10. **SM 8: Implement Quality Management System**
    a. ISO 9001:2015 QMS Certification
    b. Final Audit Report
11. **SM 9: Percentage of Employees Meeting Required Competencies**
    a. Summary of Competency Assessments CY2021
    b. Competency Assessment Forms CY2021
    c. Competency Assessment Forms CY2020

12. **SM 10: Number of IT Projects Implemented**
    a. Actual Outputs per ISSP CY2021 Projects
    b. IT Project Work Program
    c. Inspection and Acceptance Report

Please note that the Unaudited Financial Statements for the year 2021 for submission to COA is still being finalized as of date. We will furnish GCG the copy of the other documents as soon as it becomes available.

We hope these submissions satisfactorily meet your requirements.

Thank you.

Very truly yours,

MICHAEL P. ARAÑAS
President/ CEO

		COMPONENTS				2021 Approved Target	For the year-ending December 31, 2021	
		Objective/Measure	Formula	Weight	Rating System		Actual	Rating
FINANCIAL	SO1	**Ensure Viability and Financial Growth**						
	SM 1	Increase Total Portfolio	Absolute amount of outstanding portfolio by end of December	15%	(Actual / Target) x Weight; 0% = If less than P3 Billion	P4.800 B	P4.748 B	14.84%
	SM 2	Lower Net Past Due Rate	Total Past Due at the end of the period - Deferred Leasing Income, Unearned Credits, & Specific Loan Loss Provision over Total Portfolio	15%	(1-[(Actual - Target) / Target]x Weight	8.00%	2.84%	15.00%
	SM 3	Increase Asset Size	Absolute amount of Total Assets by end of December	10%	(Actual / Target) x Weight	P5.400 B	P5.007 B	9.27%
	SO 2	**Consistently Improve Profitability**						
	SM 4	Increase Net Income After Tax	Total Revenues Less Total Expenses	15%	(Actual / Target) x Weight	P25.0 M	P 33.37 M	15.00%
		SUB-TOTAL		**55%**				**54.11%**
CUSTOMER/ STAKEHOLDERS	SO 3	**Provide Affordable & Responsive Financial Products for Priority Sectors**						
	SM 5	Percentage of Portfolio Level allocated to priority sectors	Total amount of portfolio allocated to priority sector over Total portfolio at the end of the year	15%	Below 75% = 0%; 75% - 79.9% = 7.%; 80% and above = 15%	80%	85.43%	15.00%
	SO 4	**Improve Accessibility & Timeliness of Delivery of Leasing & Financing Solutions**						
	SM 6	Percentage of Satisfied Customers	Number of respondents who gave a rating of at least Satisfactory/Total number of respondents	5%	(Actual / Target) x Weight; 0% = If below 80%	95%	99%	5.00%
		SUB-TOTAL		**20%**				**20.00%**
INTERNAL PROCESSES	SO 5	**Streamline Credit Processing System**						
	SM 7	Percentage of Credit Approval Processed within the Applicable Time	Total Number of Credit Approval for existing and new clients Processed within Applicable Time / Total Number of Credit Approvals	10%	(Actual/Target) x Weight 0% = if lbelow 80%	100% of credit applications processed within the applicable processing time	96.80%	9.68%
	SO 6	**Continuous Improvement of Processes and Systems**						
	SM 8	Implement Quality Management System	Actual accomplishment	5%	All or nothing	Maintain ISO 9001:2015 Certification	PASSED	5.00%
		SUB-TOTAL		**15%**				

		COMPONENTS				2021 Approved Target	For the year-ending December 31, 2021	
		Objective/Measure	Formula	Weight	Rating System		Actual	Rating
LEARNING AND GROWTH	SO 7	**Ensure Availability of Required Competencies for Critical Positions**						
	SM 9	Percentage of Employees Meeting Required Competencies	Competency Baseline 2021 - Competency Baseline 2020	5%	(Actual/Target) x Weight	Improvement on the Competency Level of the Organization based on the 2020 year-end assessment	Improved competency based in 2020 year-end assessment	5.00%
	SO 8	**Optimize Use of Information Technology**						
	SM 10	Implementation of IT Projects	Actual accomplishment	5%	All or nothing	100% completion of ISSP projects planned for 2021 including the Remaining Projects due for 2020	100% completion of ISSP projects planned for 2021 including the Remaining Projects due for 2020	5.00%
		SUB-TOTAL		**10%**				**24.68%**
		TOTAL		**100%**				**98.79%**

Prepared by:

FOR: 01/20/2022

IANTHE LI. RAMO
Management Services Specialist II

Certified Correct:

RAIZZA L. GONZALES
VP/Head - Corporate Services Group

PETER PAUL I. RIGOR
AVP/ OIC - Account Management Group

KENNETH S. STA. ROSA
Head - Accounting Unit

Noted by:

MICHAEL P. ARAÑAS
President/ CEO

	COMPONENTS					2021 Approved Target	4TH QUARTER (OCTOBER TO DECEMBER 2021)		
		Objective/Measure	Formula	Weight	Rating System		Target	Actual	Over(Under)
FINANCIAL	SO1	**Ensure Viability and Financial Growth**							
	SM 1	Increase Total Portfolio	Absolute amount of outstanding portfolio by end of December	15%	(Actual / Target) x Weight; 0% = If less than P3 Billion	P4.800 B	P4.800 B	P4.748 B	(P0.052 M)
	SM 2	Lower Net Past Due Rate	Total Past Due at the end of the period - Deferred Leasing Income, Unearned Credits, & Specific Loan Loss Provision over Total Portfolio	15%	(1-[(Actual - Target) / Target]x Weight	8.00%	8.00%	2.84%	5.16%
	SM 3	Increase Asset Size	Absolute amount of Total Assets by end of December	10%	(Actual / Target) x Weight	P5.400 B	P5.400 B	P5.007 B	(P0.393 M)
	SO 2	**Consistently Improve Profitability**							
	SM 4	Increase Net Income After Tax	Total Revenues Less Total Expenses	15%	(Actual / Target) x Weight	P25.0 M	P6.25 M	P7.92 M	P4.75 M
CUSTOMER/ STAKEHOLDERS	SO 3	**Provide Affordable & Responsive Financial Products for Priority Sectors**							
	SM 5	Percentage of Portfolio Level allocated to priority sectors	Total amount of portfolio allocated to priority sector over Total portfolio at the end of the year	15%	Below 75% = 0%; 75% - 79.9% = 7.0%; 80% and above = 15%	80%	80%	85.43%	5.43%
	SO 4	**Improve Accessibility & Timeliness of Delivery of Leasing & Financing Solutions**							
	SM 6	Percentage of Satisfied Customers	Number of respondents who gave a rating of at least Satisfactory/Total number of respondents	5%	(Actual / Target) x Weight; 0% = If below 80%	95%	95%	99%	4%
INTERNAL PROCESSES	SO 5	**Streamline Credit Processing System**							
	SM 7	Percentage of Credit Approval Processed within the Applicable Time	Total Number of Credit Approval for existing and new clients Processed within Applicable Time / Total Number of Credit Approvals	10%	(Actual/Target) x Weight 0% = if less than 80%	100% of credit applications processed within the applicable processing time	100% of credit applications processed within the applicable processing time	96.80%	(3.20%)
	SO 6	**Continuous Improvement of Processes and Systems**							
	SM 8	Implement Quality Management System	Actual accomplishment	5%	All or nothing	Maintain ISO 9001:2015 Certification	Maintain ISO 9001:2015 Certification	PASSED	-

	COMPONENTS					2021 Approved Target	4TH QUARTER (OCTOBER TO DECEMBER 2021)		
		Objective/Measure	Formula	Weight	Rating System		Target	Actual	Over(Under)
LEARNING AND GROWTH	SO 7	**Ensure Availability of Required Competencies for Critical Positions**							
	SM 9	Percentage of Employees Meeting Required Competencies	Competency Baseline 2021 - Competency Baseline 2020	5%	(Actual/Target) x Weight	Improvement on the Competency Level of the Organization based on the 2020 year-end assessment	Improvement on the Competency Level of the Organization based on the 2020 year-end assessment	Improved competency based in 2020 year-end assessment	-
	SO 8	**Optimize Use of Information Technology**							
	SM 10	Implementation of IT Projects	Actual accomplishment	5%	All or nothing	100% completion of ISSP projects planned for 2021 including the Remaining Projects due for 2020	100% completion of ISSP projects planned for 2021 including the Remaining Projects due for 2020	100% completion of ISSP projects planned for 2021 including the Remaining Projects due for 2020	-

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Noted by:

MICHAEL P. ARAÑAS
President/ CEO

LBP LEASING AND FINANCE CORPORATION
Loan/Lease Portfolio as of December 31, 2021

CLASS B
Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
Financial Lease			
COOP			
1	Panay Health Care Multi-Purpose Cooperative	773-006	1,798,189.20
GOCC			
2	Land Bank of the Philippines	FF1-HO-01-01	83,169.99
3	Land Bank of the Philippines	FF2-HO-01-00	(18,590.79)
4	Land Bank of the Philippines	FF2-HO-02-00	5,895,328.86
5	Land Bank of the Philippines	FF2-HO-03-00	5,603,327.09
6	Land Bank of the Philippines	FF-HO-01-00	2,224,234.11
7	Land Bank of the Philippines	FF-HO-14-00	217,570.00
8	Land Bank of the Philippines	FS-R4-06-01	217,920.00
9	Land Bank of the Philippines	FS-R8-04-00	78,519.99
11	Land Bank of the Philippines	FS-RO-01-00	14,317,692.47
12	Land Bank of the Philippines	FS-RO-02-00	879,246.49
13	Land Bank of the Philippines (R84)	FS-R8-04-01	863,730.00
14	Land Bank of the Philippines (R95)	FS-R9-05-01	863,730.00
15	Land Bank of the Philippines (FF-HO-02-00)	FF-HO-02-00	2,717,183.72
16	Land Bank of the Philippines (FF-HO-03-00)	FF-HO-03-00	301,724.65
17	Land Bank of the Philippines (FS-RO-03-00)	FS-RO-03-00	19,459,625.44
18	Land Bank of the Philippines (FS-RO-04-00)	FS-RO-04-00	8,256,261.13
19	Land Bank of the Philippines (FS-RO-05-00)	FS-RO-05-00	11,969,690.03
20	Land Bank of the Philippines (FS-RO-06-00)	FS-RO-06-00	13,579,672.72
21	Land Bank of the Philippines (HO10)	FF-HO-10-01	285,931.77
22	Land Bank of the Philippines (HO11)	FF-HO-11-01	190,400.00
23	Land Bank of the Philippines (HO12)	FF-HO-12-01	3,031,200.00
24	Land Bank of the Philippines (HO13)	FF-HO-13-01	3,578,400.00
25	Land Bank of the Philippines (HO14)	FF-HO-14-01	1,117,830.00
26	Land Bank of the Philippines- (RRO-03-01)	LBP REPLACEMENT UNIT	1,023,000.00
27	Land Bank of the Philippines	FF2-HO-01-01	1,534,661.04
28	Land Bank of the Philippines	FF2-HO-04-00	12,902,959.50
29	Land Bank of the Philippines	FF2-HO-05-00	12,902,959.50
30	Land Bank of the Philippines	FS-RO-09-00	30,085,920.00
31	Land Bank of the Philippines	FS-RO-08-00	33,428,800.00
32	Land Bank of the Philippines	FS-RO-10-00	55,256,700.00
33	Land Bank of the Philippines	FS-RO-07-00	133,715,200.00
LARGE			
34	2M Construction & Enterprises	821-001	9,232,000.00
35	2M Construction & Enterprises	821-002	2,520,000.00
36	2M Construction & Enterprises	821-003	4,800,000.00
37	Asian Aerospace Corporation	2020-09/1R	24,532,552.42
38	Assurance Controls Technologies, Co., Inc.	800-001	839,494.34
39	Assurance Controls Technologies, Co., Inc.	809-001	8,718,110.68
40	Best Practice Consumer, Inc.	805-001	16,265,878.01
41	Famous Secret Precision Machining, Inc.	786-002	2,615,708.28
42	Famous Secret Precision Machining, Inc.	786-001	10,462,835.06
43	Famous Secret Precision Machining, Inc.	786-003	9,830,959.67
44	Famous Secret Precision Machining, Inc.	786-004	9,830,959.67
45	Famous Secret Precision Machining, Inc.	786-005	3,543,825.77
46	Famous Secret Precision Machining, Inc.	806-001	4,306,644.80
47	Famous Secret Precision Machining, Inc.	806-003	9,390,573.54
48	Famous Secret Precision Machining, Inc.	806-002	8,597,003.96
49	Famous Secret Precision Machining, Inc.	806-004	8,582,960.44
50	Famous Secret Precision Machining, Inc.	812-001	11,915,464.36
51	Famous Secret Precision Machining, Inc.	812-002	12,990,834.77
52	Global Care Medical Center of Canlubang, Inc.	798-001	43,315,657.70
53	Great Wall Machinery & Manufacturing Phil., Inc.	807-001	17,954,067.24
54	Great Wall Machinery & Manufacturing Phil., Inc.	807-002	9,352,948.18
55	Great Wall Machinery & Manufacturing Phil., Inc.	807-003	10,104,792.35
56	Great Wall Machinery & Manufacturing Phil., Inc.	807-004	28,439,125.73
57	Inland Corporation	2021-08 LS1R	28,560,374.06
58	One Sky Stainless&Aluminum Supplies Enterprises Co	793-001	687,149.01
59	One Sky Stainless&Aluminum Supplies Enterprises Co	793-002	4,129,677.04
60	P.A. Alvarez Properties and Development Corp.	818-001	1,518,889.75
61	P.A. Alvarez Properties and Development Corp.	818-002	1,697,022.78
62	Realiving Design Center Corporation	790-001	2,497,129.01
63	Realiving Design Center Corporation	790-002	1,578,195.16
64	Realiving Design Center Corporation	799-001	21,313,136.39
65	Realiving Design Center Corporation	814-001	38,863,689.25
66	Rotopack Manufacturing Corporation	816-001	63,138,410.04
67	Rotopack Manufacturing Corporation	816-002	28,842,500.33
68	Sarangani Bay Specialists Medical Center Inc.	810-001	11,547,504.68

	Customer Name	LS No./PN No.	Net Exposure
69	Sarangani Bay Specialists Medical Center Inc.	810-002	7,193,957.85
70	Sarangani Bay Specialists Medical Center Inc.	810-003	3,678,807.94
71	Sarangani Bay Specialists Medical Center Inc.	810-004	5,887,423.17
72	Celso C. Ferrer - Contractor	736-005	224,417.18
73	Celso C. Ferrer - Contractor	736-006	100,295.85
74	Celso C. Ferrer - Contractor	736-007	100,678.37
75	Christian Ian Construction Corporation	756-003	24,116.31
76	Christian Ian Construction Corporation	756-004	507,861.21
77	Christian Ian Construction Corporation	756-005	63,029.30
78	Gulf-Canary Construction and Development Inc.	771-001	40,831.07
79	Gulf-Canary Construction and Development Inc.	771-002	40,831.07
80	Gulf-Canary Construction and Development Inc.	771-003	40,831.07
81	Gulf-Canary Construction and Development Inc.	771-004	502.53
82	Gulf-Canary Construction and Development Inc.	771-007	1,739,645.79
83	Gulf-Canary Construction and Development Inc.	771-008	1,739,645.77
84	Gulf-Canary Construction and Development Inc.	771-009	1,739,645.77
85	Gulf-Canary Construction and Development Inc.	771-005	2,978,010.52
86	Gulf-Canary Construction and Development Inc.	771-006	1,504,458.06
87	The Value Systems Phils., Inc.	781-001	2,613,238.05
88	The Value Systems Phils., Inc.	781-002	353,270.46
89	The Value Systems Phils., Inc.	781-003	391,459.47
90	Vibal Group, Inc.	789-001	7,160,739.43
91	Vibal Group, Inc.	789-004	3,383,485.22
92	Vibal Group, Inc.	2021-01/1R	100,093,299.50
93	Vibal Group, Inc.	2021-01/2R	61,052,359.70
96	Medical One Corporation	762-001R	12,639,826.32
97	Medical One Corporation	762-002R	10,709,966.76
98	Medical One Corporation	762-003R	25,009,241.69
NGA			
99	BIR Revenue Region No. 12 Bacolod	722-RDO77	68,372,723.75
100	BIR Revenue Region No. 12 Dumaguete	722-RDO79	11,340,430.72
101	BIR Revenue Region No. 12 Victorias	722-RDO76	11,415,910.54
102	BIR Revenue Region No. 16 Cagayan de Oro	704-001	9,426,652.36
103	BIR Revenue Region No. 16 Cagayan de Oro	817-001	280,274,077.91
104	BIR Revenue Region No. 18 Koronadal	717-001	60,988,761.59
105	BIR Revenue Region No. 19 Davao	719-001	42,680,616.02
106	BIR Revenue Region No. 3 Tuguegarao	723-001	26,552,291.24
107	BIR Revenue Region No. 6 Manila	702-001	204,097,630.42
108	BIR Revenue Region No. 9 San Pablo	716-001	67,567,664.00
109	Presidential Management Staff	792-002	1,013,157.48
110	Presidential Management Staff	792-001	1,805,014.36
SME			
111	Kevin Digital Printing	2021-07/1R	9,673,702.81
112	Twin - Bee Ads Corporation	797-001	3,015,488.53
113	Albur Broiler Dressing Plant	673R	2,759,903.75
114	R.B. Sabido Construction & Supply	776-001	141,057.18
115	R.B. Sabido Construction & Supply	776-002	204,026.66
Short-term Loan			
LARGE			
116	Assurance Controls Technologies, Co., Inc.	2924	16,887,500.00
117	Assurance Controls Technologies, Co., Inc.	2932	23,911,111.00
118	Assurance Controls Technologies, Co., Inc.	2937	17,500,000.00
119	Assurance Controls Technologies, Co., Inc.	2944	51.50
120	Assurance Controls Technologies, Co., Inc.	2942	8,600,000.00
121	Assurance Controls Technologies, Co., Inc.	2945	2,874,750.00
122	Assurance Controls Technologies, Co., Inc.	2946	15,640,000.00
123	Assurance Controls Technologies, Co., Inc.	2948	30,378,150.00
124	Assurance Controls Technologies, Co., Inc.	2947	6,290,000.00
125	Assurance Controls Technologies, Co., Inc.	2949	3,048,193.75
126	Assurance Controls Technologies, Co., Inc.	2969	5,000,800.00
127	Assurance Controls Technologies, Co., Inc.	2972	2,375,000.00
128	Assurance Controls Technologies, Co., Inc.	2967	11,580,000.00
129	Assurance Controls Technologies, Co., Inc.	2968	8,471.96
130	Assurance Controls Technologies, Co., Inc.	2974	2,200,000.00
131	GoodMorning International Corporation	2892	1,779,908.61
132	GoodMorning International Corporation	2895	1,346,104.68
133	GoodMorning International Corporation	2901	1,548,976.39
134	GoodMorning International Corporation	2919	2,301,890.43
135	GoodMorning International Corporation	2931	3,439,697.22
136	GoodMorning International Corporation	2938	1,561,079.70
137	GoodMorning International Corporation	2939	3,169,080.33

	Customer Name	LS No./PN No.	Net Exposure
138	GoodMorning International Corporation	2950	1,123,402.52
139	GoodMorning International Corporation	2959	3,680,155.63
140	GoodMorning International Corporation	2982	4,176,000.00
141	GoodMorning International Corporation	2986	6,408,000.00
142	Rhodium 688 Builders, Inc.(Studio26)	2936	40,367,216.43
143	Rhodium 688 Builders, Inc.(Studio26)	2964	8,566,666.67
144	Rhodium 688 Builders, Inc.(Studio26)	2971	9,000,000.00
145	Satrap Construction Co., Inc.	2973	200,000,000.00
146	Ximex Delivery Express Inc.	2951	100,000,000.00
147	Ximex Delivery Express Inc.	2984	20,000,000.00
148	Ongreen Solution Corporation	2850	9,000,000.00
SME			
149	Accent Systems, Inc.	2981	3,800,000.00
150	Easyfund Lending Investor Corp.	2970	5,000,000.00
151	Ebizolution, Inc.	2966	14,163,478.00
152	Facilities Protection, Inc.	2976	20,050,000.00
153	MC Phil. Maru Shiping Corporation	2716	10,000,000.00
154	MC Phil. Maru Shiping Corporation	2719	10,000,000.00
155	MC Phil. Maru Shiping Corporation	2727	10,000,000.00
156	MC Phil. Maru Shiping Corporation	2729	10,000,000.00
Term Loan			
COOP			
157	Panay Health Care Multi-Purpose Cooperative	2769	1,017,310.42
158	Panay Health Care Multi-Purpose Cooperative	2770	506,891.61
159	Panay Health Care Multi-Purpose Cooperative	2852	8,031,343.51
INDIVIDUAL			
160	BUTCH FRUTO MARQUEZ	UV000-158R	993,389.72
161	Diosdado A. Dela Cruz	UV000-088	471,665.23
162	EDMARLO ESTRADA VILLENA	UV000-154R	574,814.51
163	GLORIA RONE CASABON	UV001-020	653,432.73
164	Hershella M. Bercasio	UV000-039	444,101.40
165	JOEY CONDE BALDONADO	UV000-099	514,297.03
166	JOSE DINDO DE GUZMAN IBAÑEZ	UV017-005	649,986.18
167	Mario D. Sergote	UV000-156R	447,656.87
168	Oscar G. Garcia, Sr.	UV000-085	482,952.88
169	Pedrito C. Callangan	UV000-078	243,331.52
170	Redentor F. Gutierrez	UV000-048	383,879.60
171	Romeo L. Gatan	UV000-152R	711,064.01
172	Sps. Ulpiano and Marita Arevalo	UV007-037R	280,171.77
173	Erwin C. Bucay	UV009-004	134,141.71
174	Roque P. Bunda	UV000-116R	107,131.63
175	Emelia B. Quioyo	UV000-031	241,294.13
176	Edwin B. Cruz	UV007-028R	155,056.18
177	Antonio C. Irece	UV001-017	347,789.61
178	Donato M. Mabborang	UV000-164R	630,641.65
179	ESMADITO DENGURAY SANCHEZ	UV000-171R	606,859.40
180	FRAILANIE COLOBONG	UV000-168R	969,952.75
181	Herpinio B. Orfinada	UV014-008	190,697.54
182	Miguel D. Muñez	UV003-022R	297,862.88
183	Welmer M. Chua	UV000-064	635,241.04
184	Danilo D. Allanigue	UV003-032R	109,045.34
185	Francisco B. Perez	UV000-004	95,333.15
186	Jovin M. Chavez	UV000-135R	457,879.57
187	SPS. ROGER B. AND ANGELES C. TAPEC	UV000-174R	815,374.05
188	Fermin A. Magno	UV000-083	483,265.28
189	Prudencio C. Pascual	UV000-068	1,264,278.04
190	SPS. NOEL P. AND TRINIDAD J. ACUIN	UV007-035R	148,452.56
191	SPS. SOFRONIO JR. AND SONELEN ALMAZAN	UV000-182R	697,473.74
192	Elvira M. Duppayan	UV000-082	701,979.85
193	Gerardo L. Cruz	UV000-080	452,518.42
194	NIELBERT NANTES AZARCON	UV000-106	755,189.51
195	Reynaldo R. Lagatic	UV005-019R	137,699.75
196	Richard A. Angoluan	UV000-073	430,165.54
197	ARNOLD RASPADO SEBASTIAN	UV000-110	1,016,856.02
198	Evelino M. Mora	UV000-076	518,068.86
199	JONNIE ORLAJE LISONDRA	UV017-006	863,192.64
200	SHERWIN MABAZZA DOMINGO	UV000-102	534,617.91
201	Juan C. Ruiz	UV001-023R	203,462.88
202	Limwel C. Ulep	UV000-071	700,093.05
203	Carlo L. Alunan	UV014-012	563,908.84
204	Diego D. Montesor Jr.	UV014-006	326,097.56

	Customer Name	LS No./PN No.	Net Exposure
205	Garry K. Nuñez	UV014-014R	703,226.45
206	HERMINIGILDA SANTIAGO CAYETANO	UV000-150R	715,809.01
207	Jimmy M. Bacani	UV000-021	300,731.36
208	Marcelino G. Catembung	UV000-077	545,396.83
209	Nestor B. Calmada	UV014-007	266,055.18
210	Noel P. Quilit	UV007-031R	575,466.31
211	SPS. ELADIO S. AND JOSEFINA M. GRANADOS	UV000-178R	1,320,193.71
212	Virgilio M. Sibug	UV018-007R	603,427.00
213	Marcelino C. Versoza	UV000-143R	758,378.77
214	MARIA VIRGINIA SAMANIEGO HUGO	UV000-098	627,852.79
215	Jeremie A. Alcantara	UV016-026R	695,512.64
216	Oscar L. Boco	UV007-022R	400,403.28
217	SPS. RYAN JASON S. AND REYLEN C. MARIANO	UV000-170R	882,896.52
218	CARLOS PASCUA GOMEZ	UV000-094	1,342,982.59
219	Zosimo E. Cambe, Jr.	UV005-006	124,128.81
220	Jerry S. Sabidong	UV000-045	399,749.34
221	Shiela C. Soliven	UV000-136R	915,428.07
222	MOISES LACSAY MIGUEL	UV000-112	644,537.63
223	Elmer P Cuala	UV015-006R	908,073.26
224	Miguelito L. Salgado	UV000-022	499,350.38
225	Ronald E. Ibarreta	UV009-005	216,280.27
226	Cheryl Concepcion	UV005-010	665,051.52
227	MARCELINO MARZAN SEJALBO	UV000-113	845,279.57
228	Josue A. Baeza	UV014-003	791,133.33
229	Marita D. Ibañez	UV000-057	1,114,317.65
230	Cesar D. Torres	UV000-044	323,952.91
231	Corazon Concepcion/Reenha Miguel	UV003-017	273,068.77
232	Cynthia E. De Chavez	UV017-008R	173,010.86
233	Cynthia H. Vispo	UV000-056	640,367.38
234	Digna B. Mahinay	UV006-007R	211,309.00
235	Ernesto C. Lipana	UV007-016	229,005.43
236	JENE BASISTER PIRAMAN	UV000-104	501,330.91
237	Jerlyn V. De Asis	UV000-062	40,981.28
238	Jeryl V. De Asis	UV000-061	40,981.28
239	JIMMY CUADRA INOCENTE	UV003-023R	599,523.03
240	Jimmy P. Tropicales	UV000-109	783,053.35
241	JOSEFINA PAGULONG CADIZ	UV017-004	293,924.79
242	Leonida A. Sarmuyan	UV000-180R	717,092.12
243	Macario S. Cometa	UV015-005R	442,295.84
244	Maria Teresa G. Avila	UV007-030R	454,427.19
245	Maricel L. Gacutno	UV000-050	415,482.73
246	Marissa P. Lanterno	UV000-108	343,319.93
247	MARLON CHIU LUMACANG	UV000-115	208,858.96
248	Mary Rose C. Sales	UV000-058	371,207.39
249	Neal B. Seneca	UV000-015R	204,200.91
250	Pacifico De Castro Jr.	UV017-003	356,800.73
251	Ramoncito P. Campo	UV000-049	247,117.63
252	Raul P. Heraña	UV000-138R	498,902.88
253	ROBERTO ROSARIO LADISLAO	UV000-100	633,767.18
254	Romeo B. Viñas	UV000-060	484,449.72
255	ROMEO PUNAYAN TABAYAY	UV003-030R	800,902.48
256	Roy M. Durian	UV000-079	352,637.99
257	Rufino T. Herman/Ernesto De Leon	UV007-038R	187,970.05
258	Sharif Suharto M. Abirin	UV003-026R	226,804.68
259	Teddy V. Domingo	UV000-070	454,421.98
260	William F. Acob	UV000-072	408,950.88
261	ZOSIMO LLAGA ORIARTE, JR.	UV000-095	668,517.64
LARGE			
262	ARQ Builders	2548	12,566,155.27
263	ARQ Builders	2566	4,132,555.11
264	ARQ Builders	2577	6,423,427.30
265	ARQ Builders	2631	2,829,016.39
266	ARQ Builders	2697	9,399,622.98
267	ARQ Builders	2698	3,291,429.70
268	ARQ Builders	2814	3,954,094.48
269	ARQ Builders	2813	8,712,411.60
270	ARQ Builders	2952	4,833,600.00
271	Asian Aerospace Corporation	2841R	94,812,878.55
272	Asian Aerospace Corporation	2842R	4,937,598.19
273	Asian Aerospace Corporation	2843R	115,644,605.80
274	Asian Aerospace Corporation	2844R	5,983,351.36

	Customer Name	LS No./PN No.	Net Exposure
275	Asian Aerospace Corporation	2846R	425,777.76
276	Asian Aerospace Corporation	2845R	7,994,194.29
277	Asian Aerospace Corporation	2848R	1,802,003.98
278	Asian Aerospace Corporation	2849R	646,662.72
279	Asian Aerospace Corporation	2847R	34,715,200.00
280	Assurance Controls Technologies, Co., Inc.	2820	23,779,881.00
283	Crownmix Corporation	2870R	205,438.17
284	Crownmix Corporation	2871R	1,403,124.45
285	Crownmix Corporation	2872R	28,366,936.76
286	Crownmix Corporation	2873R	21,304,444.28
287	Dumduma Construction & Trading Corporation	2961R	14,095,221.85
288	Dumduma Construction & Trading Corporation	2962R	1,614,863.94
289	First United Finance & Leasing Corp.	2533	89,108.39
290	First United Finance & Leasing Corp.	2740	6,687,370.91
291	First United Finance & Leasing Corp.	2741	1,096,406.55
292	First United Finance & Leasing Corp.	2840	4,830,077.73
293	First United Finance & Leasing Corp.	2839	2,695,662.67
294	First United Finance & Leasing Corp.	2856	8,069,690.37
295	First United Finance & Leasing Corp.	2878	4,448,213.49
296	First United Finance & Leasing Corp.	2879	6,986,572.26
297	Good Morning Finance Corporation	2777	1,069,788.01
298	Good Morning Finance Corporation	2794	1,054,478.73
299	Good Morning Finance Corporation	2795	1,054,478.73
300	Good Morning Finance Corporation	2875	3,160,350.80
301	Good Morning Finance Corporation	2876	2,514,175.16
302	Good Morning Finance Corporation	2888	1,967,594.91
303	Good Morning Finance Corporation	2906	3,702,192.75
304	Good Morning Finance Corporation	2928	3,278,642.32
305	Good Morning Finance Corporation	2929	2,355,410.79
306	Good Morning Finance Corporation	2975	3,939,398.90
307	Greserr Contractors & Builders, Inc.	2801R	6,666,459.73
308	Himex Corporation	2826R	14,485,783.31
309	Himex Corporation	2827R	2,946,676.32
310	Himex Corporation	2828R	5,980,877.71
312	Inland Corporation	2934R	36,847,344.35
314	One Sky Stainless&Aluminum Supplies Enterprises Co	2884	66,213,615.47
315	P.E.R.R.C. Construction & Development Corporation	2799	24,717,398.79
316	P.E.R.R.C. Construction & Development Corporation	2807	2,427,255.15
317	P.E.R.R.C. Construction & Development Corporation	2854	2,992,504.08
318	P.E.R.R.C. Construction & Development Corporation	2855	1,586,432.72
319	P.E.R.R.C. Construction & Development Corporation	2880	4,174,822.88
320	P.E.R.R.C. Construction & Development Corporation	2891	4,300,993.36
321	P.E.R.R.C. Construction & Development Corporation	2916	2,400,271.66
322	P.E.R.R.C. Construction & Development Corporation	2960	2,536,210.27
323	P.E.R.R.C. Construction & Development Corporation	2978	1,365,000.00
324	Prime Gigabuild Construction Corp.	2883	6,520,602.91
325	Prime Gigabuild Construction Corp.	2882	1,948,935.76
326	Realiving Design Center Corporation	2778	9,367,954.60
327	Rhodium 688 Builders, Inc.(Studio26)	2764	1,201,297.09
328	Rhodium 688 Builders, Inc.(Studio26)	2765	1,201,297.09
329	Rhodium 688 Builders, Inc.(Studio26)	2766	1,201,297.09
330	Rhodium 688 Builders, Inc.(Studio26)	2762	2,936,748.17
331	Rhodium 688 Builders, Inc.(Studio26)	2763	3,162,654.41
332	Rhodium 688 Builders, Inc.(Studio26)	2773	1,565,655.96
333	Rhodium 688 Builders, Inc.(Studio26)	2774	1,565,655.96
334	Rhodium 688 Builders, Inc.(Studio26)	2793	1,660,544.23
335	Rhodium 688 Builders, Inc.(Studio26)	2798	2,428,613.24
336	Rhodium 688 Builders, Inc.(Studio26)	2808	2,638,396.85
337	Rhodium 688 Builders, Inc.(Studio26)	2809	1,837,508.98
338	Rhodium 688 Builders, Inc.(Studio26)	2817	2,545,297.42
339	Rhodium 688 Builders, Inc.(Studio26)	2851	2,492,005.16
340	Rhodium 688 Builders, Inc.(Studio26)	2881	2,308,199.75
341	Rhodium 688 Builders, Inc.(Studio26)	2886	20,276,111.46
342	Rhodium 688 Builders, Inc.(Studio26)	2913	1,048,367.13
343	Rhodium 688 Builders, Inc.(Studio26)	2922	901,331.51
344	Rhodium 688 Builders, Inc.(Studio26)	2923	229,228.93
345	TotalPower, Inc.	2940	49,186,115.79
347	Universal Harvester, Inc.	2979	116,000,000.00
348	Ximex Delivery Express Inc.	2447	3,075,961.21
349	Ximex Delivery Express Inc.	2472	3,061,065.74
350	Ximex Delivery Express Inc.	2622	7,011,282.91

	Customer Name	LS No./PN No.	Net Exposure
351	Ximex Delivery Express Inc.	2623	2,132,377.20
352	Ximex Delivery Express Inc.	2637	1,327,718.35
353	Ximex Delivery Express Inc.	2642	6,530,083.31
354	Ximex Delivery Express Inc.	2650	4,700,565.43
355	Ximex Delivery Express Inc.	2635	5,025,476.19
356	Ximex Delivery Express Inc.	2667	246,522.46
357	Ximex Delivery Express Inc.	2666	1,383,769.51
358	Ximex Delivery Express Inc.	2668	3,722,641.90
359	Ximex Delivery Express Inc.	2636	3,506,393.23
360	Ximex Delivery Express Inc.	2677	1,206,307.13
361	Ximex Delivery Express Inc.	2665	2,354,692.76
362	Ximex Delivery Express Inc.	2678	400,932.83
363	Ximex Delivery Express Inc.	2700	1,952,391.99
364	Ximex Delivery Express Inc.	2699	1,310,240.65
365	Ximex Delivery Express Inc.	2705	1,456,835.51
366	Ximex Delivery Express Inc.	2709	5,947,546.74
367	Ximex Delivery Express Inc.	2713	3,967,435.41
368	Ximex Delivery Express Inc.	2714	2,255,347.09
369	Ximex Delivery Express Inc.	2796	7,080,607.98
370	Ximex Delivery Express Inc.	2797	7,080,607.98
371	Ximex Delivery Express Inc.	2802	3,800,903.78
372	Ongreen Solution Corporation	2535	3,098,332.82
373	Southern Aggregates Crusher & Builders Corp.	2538	1,202,046.04
374	Southern Aggregates Crusher & Builders Corp.	2540	8,474,903.90
375	Southern Aggregates Crusher & Builders Corp.	2537	4,855,373.72
376	Vibal Group, Inc.	2926R	1,681,416.58
377	Asian Marine Transport Corp.	2748R	268,972,755.12
380	Medallion Transport, Inc.	2645	93,675,295.61
381	Shogun Ships Co., Inc.	2736	80,000,000.00
382	Shogun Ships Co., Inc.	2735	280,000,000.00
383	LIFEWORK INTERNATIONAL MANPOWER SERVICES, INC.	2691R	1,363,405.18
SME			
384	Esybuild Construction Solutions	2907	672,436.03
385	Esybuild Construction Solutions	2896	560,363.37
386	Esybuild Construction Solutions	2980	945,000.00
387	Kevin Digital Printing	2908R	-
388	ICP-FNET Engineering	2544	147,057.83
389	ICP-FNET Engineering	2559	527,013.22
390	ICP-FNET Engineering	2617	1,108,092.30
391	Land Infrastructure Experts, Inc.	2581	1,460,049.06
392	Land Infrastructure Experts, Inc.	2595	363,816.94
393	Land Infrastructure Experts, Inc.	2649	1,829,371.58
394	Land Infrastructure Experts, Inc.	2687	1,259,850.92
395	Land Infrastructure Experts, Inc.	2690	561,012.47
396	Land Infrastructure Experts, Inc.	2717	1,703,052.01
397	Southsun Industries Inc.	2437	7,862.75
398	Southsun Industries Inc.	2432	5,701.42
399	Southwest Tours (Boracay), Inc.	2600R	391,968.74
400	Southwest Tours (Boracay), Inc.	2601R	2,061,277.21
401	Southwest Tours (Boracay), Inc.	2602R	2,005,205.27
402	Southwest Tours (Boracay), Inc.	2603R	2,008,480.25
403	Advanced Security & Safety Solutions, Inc.	2834R	31,103,412.76
404	Advanced Security & Safety Solutions, Inc.	2835R	7,433,014.33
405	Fabmik Construction & Equipment Co., Inc.	2832R	49,244,194.25
406	Fabmik Construction & Equipment Co., Inc.	2833R	-
407	MC Phil. Maru Shiping Corporation	2348	29,928,137.16
408	MC Phil. Maru Shiping Corporation	2369	14,138,103.06
409	MC Phil. Maru Shiping Corporation	2510	34,984,640.46
410	RRCG Transport System Company, Inc.	2953R	31,064,666.45
411	RRCG Transport System Company, Inc.	2954R	-
412	RCJ Bus Lines, Inc.	2609R	12,901,068.69
413	RCJ Bus Lines, Inc.	2610R	-
414	Integra Asia Konstruct, Inc.	1723	2,416,038.70
415	Mediarchives Philippines, Inc.	1929	12,904,897.33
416	Mediarchives Philippines, Inc.	1930	1,795,938.35
417	Mediarchives Philippines, Inc.	2008	3,290,144.66
418	Mediarchives Philippines, Inc.	2009	781,479.22
419	Mediarchives Philippines, Inc.	2161	19,741,725.78
420	Philcentennial Development Corporation	1836	2,417,375.04
421	Philcentennial Development Corporation	1838	6,024,668.91
422	Philcentennial Development Corporation	1857	2,210,550.45

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CLASS B
Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
423	Philcentennial Development Corporation	1873	1,746,103.30
424	Philcentennial Development Corporation	1879	3,581,694.82
425	Philcentennial Development Corporation	1903	5,248,224.06
	Equipment and Other Properties for Lease (NET)		135,337,352.03
	TOTAL PORTFOLIO		**4,747,954,993.32**

Prepared By:

CHRISTINE R DIOKNO
ACCOUNTANT I
DATE: January 24, 2022

Checked By:

KENNETH S. STA. ROSA
HEAD - ACCOUNTING UNIT
DATE: 1/25/2022

Noted By:

MICHAEL P. ARAÑAS
PRESIDENT/CEO
DATE: 1/25

LBP LEASING AND FINANCE CORPORATION **CLASS B**

(A LANDBANK SUBSIDIARY)

MEMORANDUM

LBP LEASING & FINANCE CORP.
07 Feb 2022
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FOR : The Board of Directors

THRU : The Management Committee

Michael P. Aranas
President and CEO

SUBJECT : **ASSET QUALITY REPORT AS OF DECEMBER 2021**

DATE : 19 January 2022

The total portfolio as of December 2021 as shown on Table 1 increased to P4.747 Billion as compared with the P4.620 Billion in November 2021. This is 7% higher than the same period in December 2020. 73% of the total portfolio constitute regular accounts amounting to P3.453 Billion. This is lower than the P3.520 Billion in November 2021 and 1% lower than P3.471 Billion as of the same period in 2020.

The total past due decreased by 2% from P401.619 Million in November 2021 to P395.472 Million resulting in 8.33% Gross Past Due Rate. This is mainly because of the reclassification of six (6) UV Transport accounts to ROPA.

Table 1: Summary of Total Loan Portfolio

	As of Month-on-Month								As of Year-on-Year			
	December 31, 2021				November 30, 2021				December 31, 2020			
	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%
LBP ACCOUNTS	376,563,998	7.93%	-	-	96,673,959	2.09%	-	-	120,237,899	2.72%	-	-
PROPERTY LEASES	782,716,759	16.49%	-	-	774,701,146	16.77%	-	-	580,004,286	13.13%	-	-
REGULAR ACCOUNTS	3,453,336,885	72.73%	395,472,495	11.45%	3,520,563,775	76.20%	401,619,707	11.41%	3,471,539,497.56	78.59%	397,939,537	11.46%
Equipment Operating Properties Lease	135,337,352	2.85%	-	-	228,110,530	4.94%	-	-	245,274,992	5.55%	-	-
TOTAL PORTFOLIO - ALL ACCOUNTS	4,747,954,993	100%	395,472,495	8.33%	4,620,049,409	100%	401,619,707	8.69%	4,417,056,674	100%	397,939,537	9.01%

Presented as Annex A is the Past Due Report as of December 2021, which shows the total loan portfolio broken-down per type of account.

- **Movements of Past Due Account**

  Table 2 shows a decrease in total Past Due because of the reclassification of six (6) UV Transport account to ROPA. There were also deductions from the November 2021 outstanding Past Due because of the payments on principal amortization of three corporate accounts namely, Land Infrastructure Inc., Vibal Group Inc., Ongreen Solution Corporation. The movements of Past Due Account from November 2021 to December 2021 are as follows:

Table 2: Movements of Past Due Accounts

OPB - Past Due Accounts -11/30/2021		**401,619,707.05**
▪ **Deduction:**		
➢ **Reclassification to ROPA**		(4,693,228)
a. Arjay E. Maloles	(382,481)	
b. Cerilo A. Alcantara	(683,245)	
c. Jeremie A. Alcantara	(634,500)	
d. Leonardo N. Taracina	(573,353)	
e. Leonardo S. Villamor	(1,089,371)	
f. Ronald T. Calabia	(617,363)	
g. Ruel A. Alcantara	(712,916)	

OPB - Past Due Accounts -11/30/2021		**401,619,707.05**
➢ **Payment on Principal Amortization**		**(1,453,984)**
a. Land Infrastructure Experts, Inc.	(302,088)	
b. Vibal Group, Inc.	(853,363)	
c. Ongreen Solution Corporation	(298,533)	
OPB - Past Due Accounts -12/31/2021		**395,472,495**

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- **Allowance for Credit Losses (ACL)**

The total ACL slightly decrease from P570.011 Million in November 2021 to P569.925 Million in December 2021. The Specific Loan Loss Provisioning increased amounting to P489.344 Million. The Net Past Due Rate decreased from 2.96% to 2.84% level in December 2021. This is within the 8% level committed to GCG.

Table 3: Allowance for Credit Losses

	31-Dec-21	30-Nov-21
Total Portfolio	4,747,954,993	4,620,049,409
Total Past Due	395,472,495	401,619,707
Total ACL	**569,925,716**	**570,011,564**
▪ General Loan Loss Provision	80,581,012	81,267,603
▪ Specific Loan Loss Provision	489,344,704	488,743,961
-Past Due	260,648,971	264,664,199
-Other Classified Accounts	228,695,733	224,079,762
% of Specific Loan Loss Provision to Total Past Due	66.92%	65.90%
Net Past Due Rate (Total PD less Specific Loss Provision for Past Due divided by Total Portfolio)	2.84%	2.96%

On 27 June 2021, LLFC received BSP's approval for the staggered booking of P251.740 Million ACL representing six (6) accounts which required the immediate booking of P16.782 Million in July 2021 and P4.195 Million per month starting July 2021 to February 2026. Table 4 shows that LLFC has booked a total of P569.925 Million ACL for loans/lease receivables inclusive of the P41.956 Million required staggered booking as of December 2021. This is P66.171 Million above the required ACL and adequate to comply with the required staggered booking of ACL up to February 2023.

Table 4: Booked vs Required ACL as of December 2021

Classification	Loan Amount	Booked VR	Required ACL** (Based on classification and number of days past due)				
			%	w/o staggered booking	Remaining Balance for Staggered Booking	w/ BSP approved staggered booking	Variance (+/-)
Pass	2,312,973,061	80,581,012	1%	14,409,508	66,171,504	14,409,508	66,171,504
Especially Mentioned	1,007,135,440	53,842,298	5%	53,842,298	-	53,842,298	-
Substandard	594,304,699	75,085,286	10% to 15%	75,085,286	74,783,809	149,869,095	-
Doubtful	681,596,724	207,702,854	50%	207,702,854	135,000,000	342,702,854	-
Loss	151,945,069	152,714,265	100%	152,714,265	-	152,714,265	-
Total	**4,747,954,993**	**569,925,716**		503,754,212	**209,783,809**	**713,538,021**	**66,171,504**

***Based on Loan Classification, Industry Classification and Security, in line with BSP Cir. 1011 and LLFC CPI No. 021 s. 2021, Account Classification and Provisioning*

- **Overall Asset Quality**

Table 5 shows the overall Asset Quality for the month-ended December 2021:

- The total Non-Performing Loan (NPL) slightly decreased by 0.73% or P5.763 Million from November 2021 due to the payment on principal amortization of three (3) corporate accounts.
- The balance for Other Classified Accounts (Annex B) remained constant at P386.477 Million.
- The NPL Rate slightly decreased from 17.05% in November 2021 to 16.47% in December 2021.
- ROPA increased by 3.30% or a total of P13.121 Million due to the six (6) UV Express.
- Total Non-Performing Asset (NPA) decreased by P5.328 Million, and Total Assets decreased by 1.91%, or a total of P129.976 Million resulting in NPA Rate of 15.88%

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Table 5: NPL Rate and NPA Rate

	As of		Increase/(Decrease)	
	31-Dec-21	30-Nov-21	Amount	%
Total Portfolio	4,747,954,993	4,620,049,409	127,905,584	2.77%
Non-Performing Loans	781,949,574	787,712,906	(5,763,332)	(0.73%)
• Past Due accounts	395,472,495	401,619,707	(6,147,212)	(1.53%)
• Account Past Due (2 months past due)***	-	(383,880)	-	-
• Other classified accounts	386,477,079	386,477,079	-	-
NPL Rate *(NPL divided by Total Portfolio)*	16.47%	17.05%	90.58%)	(3.41%)
ROPA	13,121,776	12,686,546	435,230	3.43%
Total Non-Performing Assets	795,071,351	800,399,452	(5,328,101)	(0.67%)
Total Assets	5,007,247,281	5,137,223,581	(129,976,300)	(2.53%)
NPA Rate *(Total NPA divided by Total Assets)*	15.88%	15.58%	0.30%	1.91%

****Note: Past Due but Performing Loan/List of Other Classified, refer to Annex B.*

The classification and status of the Top 20 Exposures, Top 10 Past Due Accounts and Aging of Past Due Accounts are provided as Annex C, D, and E.

For your information and notation, please. Thank you.

Digitally signed by
Sumadchat Don Velasco
Date: 2022.01.20
16:48:43 +08'00'

DON V. SUMADCHAT
Risk Management Officer

LBP LEASING & FINANCE CORP.
07 Feb 2022
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Annex A - Past Due Report as of December 2021

	As of Month-on-Month								As of Year-on-Year			
	December 31, 2021				November 30, 2021				December 31, 2020			
	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%
LBP ACCOUNTS	376,563,997.71	7.93%	-	-	96,673,958.89	2.09%	-	-	120,237,898.98	2.72%	-	-
PROPERTY LEASES	782,716,758.55	16.49%	-	-	774,701,146.12	16.77%	-	-	580,004,285.55	13.13%	-	-
Equipment Operating Properties Lease	135,337,352.03	2.85%	-	-	228,110,529.61	4.94%	-	-	245,274,991.86	5.55%	-	-
REGULAR ACCOUNTS	3,453,336,885.03	72.73%	395,472,495.20	11.45%	3,520,563,774.77	76.20%	401,619,707.05	11.41%	3,471,539,497.56	78.59%	397,939,536.67	11.46%
Lease												
Government	2,818,171.84	0.38%	-	-	3,084,230.47	0.41%	-	-	5,849,318.89	0.84%	-	-
Large	723,527,949.90	97.26%	234,251,686.47	32.38%	722,494,575.93	97.16%	234,539,734.28	32.46%	628,434,282.08	89.85%	236,283,099.24	37.60%
RFI	-	-	-	-	-	-	-	-	-	-	-	-
SME	15,794,178.93	2.12%	3,104,987.59	19.66%	16,106,893.09	2.17%	3,104,987.59	19.28%	61,320,589.72	8.77%	12,704,435.48	20.72%
Cooperative	1,798,189.20	0.24%	-	-	1,929,358.05	0.26%	-	-	3,799,686.77	0.54%	-	-
Sub-total	743,938,489.87	100.00%	237,356,674.06	31.91%	743,615,057.54	100.00%	237,644,721.87	31.96%	699,403,877.46	100.00%	248,987,534.72	35.60%
Loan												
Government	-	-	-	-	-	-	-	-	-	-	-	-
Large	1,710,600,810.95	82.93%	19,312,073.06	1.13%	1,727,824,536.11	82.86%	20,175,920.89	1.17%	1,646,929,777.28	81.91%	14,532,323.66	0.88%
SME	290,573,689.15	14.09%	90,499,721.28	31.15%	289,948,501.15	13.91%	90,801,809.77	31.32%	288,013,882.65	14.32%	83,668,121.80	29.05%
Cooperative	9,555,545.54	0.46%	-	-	9,758,338.68	0.47%	-	-	2,422,354.27	0.12%	-	-
Transport Refleeting	51,892,664.70	2.52%	39,304,026.80	75.74%	57,654,475.79	2.76%	43,997,254.52	76.31%	73,354,856.33	3.65%	50,751,556.49	69.19%
Sub-total	2,062,622,710.34	100.00%	149,115,821.14	7.23%	2,085,185,851.73	100.00%	154,974,985.18	7.43%	2,010,720,870.53	100.00%	148,952,001.95	7.41%
Short Term Credit Line/Receivables Financing	646,775,684.82	18.73%	9,000,000.00	1.39%	691,762,865.50	19.65%	9,000,000.00	1.30%	761,414,749.57	21.93%	0.00%	0.00%
TOTAL PORTFOLIO - ALL ACCOUNTS	4,747,954,993.32	100.00%	395,472,495.20	8.33%	4,620,049,409.39	100.00%	401,619,707.05	8.69%	4,417,056,673.95	100.00%	397,939,536.67	9.01%

Annex B – List of Other Classified Accounts as of December 2021

Non-performing loans - Other classified accounts		
Account Name		Net Exposure
Advanced Security & Safety Solutions, Inc.		38,536,427.09
Asian Marine Transport Corp.		268,972,755.12
Fabmik Construction & Eqt Co., Inc.		20,050,000.00
Facilities Protection, Inc.		49,244,194.25
Kevin Digital Printing		9,673,702.81
Total	P	386,477,079.27

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Annex C – Top 20 Exposures as of December 2021

- **Top 20 Exposures**

The top 20 exposures of LLFC aggregates to P3.601 Billion, which comprises 75.84% of the total portfolio. An assessment showed that 19 corporate accounts are on Current status, which include five (4) accounts with approved moratorium until January 2022. The account of Vibal Group, Inc. remains on Past Due status. Based on the Account Classification there are nine "Unclassified"; seven "Especially Mentioned"; three "Substandard" and one "Doubtful", which is the account of Shogun Ships Inc., Co.

Summary of Status and Classification of the Top 20 Borrowers

	Loan Status		Account Classification				
	Current	Past Due	Unclassified	Especially Mentioned	Substandard	Doubtful	Loss
No. of Accounts	19*	1	9	7	3	1	-

- **Detailed Status and Classification of the Top 20 Borrowers**

	Account Name	Outstanding Balance	% to Total Portfolio	Account Status	Loan classification
1.	BIR	783,655,121.95	16.51%	Current	Unclassified
2.	Shogun Ships Co., Inc.	360,000,000.00	7.58%	Current*	Doubtful
3.	Asian Aerospace Corporation	291,494,825.07	6.14%	Current	Especially mentioned
4.	Asian Marine Transport Corp.	268,972,755.12	5.67%	Current*	Substandard
5.	Ximex Delivery Express Inc.	200,537,707.29	4.22%	Current	Unclassified
6.	Satrap Construction Co., Inc.	200,000,000.00	4.21%	Current	Especially mentioned
7.	Land Bank of the Philippines	189,448,662.67	3.99%	Current	Unclassified
8.	Assurance Controls Technologies, Co., Inc.	179,631,514.24	3.78%	Current	Unclassified
9.	Vibal Group, Inc.	173,371,300.43	3.65%	Past Due	Especially mentioned
10.	MC Phil. Maru Shiping Corporation	119,050,880.68	2.51%	Current*	Substandard
11.	Universal Harvester, Inc.	116,000,000.00	2.44%	Current	Unclassified
12.	Rhodium 688 Builders, Inc.(Studio26)	109,134,093.53	2.30%	Current	Especially mentioned
13.	Medallion Transport, Inc.	93,675,295.61	1.97%	Current*	Substandard
14.	Famous Secret Precision Machining, Inc.	92,067,770.32	1.94%	Current	Unclassified
15.	Rotopack Manufacturing Corporation	91,980,910.37	1.94%	Current	Unclassified
16.	Realiving Design Center Corporation	73,620,104.41	1.55%	Current	Especially mentioned
17.	One Sky Stainless&Aluminum Supplies Enterprises Co	71,030,441.52	1.50%	Current	Unclassified
18.	Great Wall Machinery & Manufacturing Phil., Inc	65,850,933.50	1.39%	Current	Unclassified
19.	Inland Corporation	65,407,718.41	1.38%	Current	Especially mentioned
20.	ARQ Builders	56,142,312.83	1.18%	Current	Especially mentioned
		Total	3,601,072,347.95	75.84%	

**With approved moratorium until January 2022*

Annex D – Top 10 Past Due Accounts as of December 2021

Rank	Name of Account	Net Exposure	% to Total Portfolio	Action Plans
1	Vibal Group, Inc.	173,371,300.43	3.65%	▪ The Account Officer to present the LRP to the Board in February 2022.
2	Medical One Corporation	48,359,034.77	1.02%	▪ Resolution of Prayer re Issuance of Writ of Attachment still pending. ▪ Criminal Complaint for finalization
3	Mediarchives Philippines, Inc.	38,514,185.34	0.81%	▪ Coordinate with MAPI representative for implementation of Writ of Replevin by end of January 2022
4	Philcentennial Development Corporation	21,228,616.58	0.45%	▪ For filing of Motion for Issuance of Writ of Attachment by January 2022
5	Southern Aggregates Crusher & Builders Corp.	14,532,323.66	0.31%	▪ Restructure the loan for the payment of the 4 dump trucks and one-wheel loader by first quarter of 2022 and Voluntary Surrender of the rock crusher plant as repayment is not feasible due to non-issuance of quarry license ▪ Hearing on the Writ of Replevin scheduled on 24 January 2022.
6	RCJ Bus Lines, Inc.	12,901,068.69	0.27%	▪ Follow-up RTC for the issuance of Writ of Replevin
7	Ongreen Solution Corporation	12,098,332.82	0.25%	▪ LRP to be presented to the Board in January 2022
8	Gulf-Canary Construction and Development Inc.	9,824,401.65	0.21%	▪ LRP to be presented to the Board in January 2022
9	Land Infrastructure Experts, Inc.	7,177,152.98	0.15%	▪ The AO will file a demand letter in January 2022
10	Southwest Tours (Boracay), Inc.	6,466,931.47	0.14%	▪ LRP to be presented to the Board in February 2022
		344,473,348.39	7.26%	

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Annex E – Aging Schedule of Past Due Accounts as of December 2021

- **Aging of Past Due Accounts**

The summary of aging of past due accounts shows that:

- The total balance of past due accounts for 2 months increased due to the account of Redentor F. Gutierrez moved to 3-5 months.
- The balance of accounts for 3-5 months, decreased due the movement of Ongreen Solution Corporation to 6-11 months. The balance of accounts for 6-11 months increased amounting to 12.339 Million.
- The balance of accounts for 1-2 years increased due to the movement of four (4) corporate accounts namely, The Value Systems Phils., Inc., Land Infrastructure Experts, Inc., Southsun Industries Inc. and Southwest Tours (Boracay), Inc. from over 2 Years. Hence, amount of past due accounts Over 2 Years decreased amounting to P36.523 Million.
- The balance for Items on Litigation remained increased due to RCJ Bus Lines, Inc.

Summary of Aging of Past Due Accounts

	SUMMARY OF AGING OF PAST DUE ACCOUNTS AS OF DECEMBER 2021						TOTAL
	2 months	3 - 5 months	6 - 11 months	1-2 years	over 2 yrs up to 5 years	ITL	
Lease	-	171,689,884	-	3,783,359	13,524,396	48,359,035	237,356,674
Loan	-	8,773,433	3,339,627	38,944,215	22,998,636	75,059,909	149,115,821
Short-term Loans	-	-	9,000,000	-	-	-	9,000,000
Total Past Due - 11/30/21	-	180,463,317	12,339,627	42,727,575	36,523,032	123,418,944	395,472,495
% to Total	383,880	191,552,977	254,858	5,351,883	93,558,234	110,517,875	401,619,707
Total Past Due - 10/31/21	-	45.63%	3.12%	10.80%	9.24%	31.21%	100.00%
Increase/ (Decrease)	-	(11,089,660)	12,084,769	37,375,692	(57,035,202)	12,901,069	(6,147,212)
% Increase/ (Decrease)	-	(5.79%)	4741.77%	698.37%	(60.96%)	11.67%	(1.53%)

- **Detailed Aging of Past Due as of December 2021.**

AGING SCHEDULE OF PAST DUE ACCOUNTS AS OF DECEMBER 2021							
NO. OF MOS	LEASE		LOAN		SHORT-TERM		Sub-total
	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	
2 mos	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-
3-5 Mos	Vibal Group, Inc	171,689,883.85	Vibal Group, Inc.	1,681,416.58			
			BUTCH FRUTO MARQUEZ	993,389.72			
			Diosdado A. Dela Cruz	471,665.23			
			EDMARLO ESTRADA VILLENA	574,814.51			
			GLORIA RONE CASABON	653,432.73			
			Hershella M. Bercasio	444,101.40			
			JOEY CONDE BALDONADO	514,297.03			
			JOSE DINDO DE GUZMAN IBAÑEZ	649,986.18			
			Mario D. Sergote	447,656.87			
			Oscar G. Garcia, Sr	482,952.88			

AGING SCHEDULE OF PAST DUE ACCOUNTS AS OF DECEMBER 2021							
NO. OF MOS	LEASE		LOAN		SHORT-TERM		Sub-total
	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	
			Pedrito C. Callangan	243,331.52			
			Redentor F. Gutierrez	383,879.60			
			Romeo L. Gatan	711,064.01			
			Sps. Ulpiano and Marita Arevalo	280,171.77			
			Erwin C. Bucay	134,141.71			
			Roque P. Bunda	107,131.63			
Sub-total		**171,689,883.85**		**8,773,433.37**	-	-	**180,463,317.22**
6-11 Mos			Ongreen Solution Corporation	3,098,332.82	Ongreen Solution Corporation	9,000,000.00	
			Emelia B. Quioyo	241,294.13			
Sub-total				**3,339,626.95**	-	**9,000,000.00**	**12,339,626.95**
1-2 yrs	Celso C. Ferrer - Contractor	425,391.40	Land Infrastructure Experts, Inc.	7,177,152.98			
	The Value Systems Phils., Inc.	3,357,967.98	ICP-FNET Engineering	1,782,163.35			
			Southsun Industries Inc.	13,564.17			
			Southwest Tours (Boracay), Inc.	6,466,931.47			
			Edwin B. Cruz	155,056.18			
			Antonio C. Irece	347,789.61			
			Donato M. Mabborang	630,641.65			
			Esmadito Denguray Sanchez	606,859.40			
			Frailanie Colobong	969,952.75			
			Herpinio B. Orfinada	190,697.54			
			Miguel D. Muñez	297,862.88			
			Welmer M. Chua	635,241.04			
			Danilo D. Allanigue	109,045.34			
			Francisco B. Perez	95,333.15			
			Jovin M. Chavez	457,879.57			
			Sps. Roger B. And Angeles C. Tapec	815,374.05			
			Fermin A. Magno	483,265.28			
			Prudencio C. Pascual	1,264,278.04			
			Sps. Noel P. And Trinidad J. Acuin	148,452.56			
			Sps. Sofronio Jr. And Sonelen Almazan	697,473.74			
			Elvira M. Duppayan	701,979.85			
			Gerardo L. Cruz	452,518.42			
			Nielbert Nantes Azarcon	755,189.51			
			Reynaldo R. Lagatic	137,699.75			
			Richard A. Angoluan	430,165.54			
			Arnold Raspado Sebastian	1,016,856.02			
			Evelino M. Mora	518,068.86			
			Jonnie Orlaje Lisondra	863,192.64			
			Sherwin Mabazza Domingo	534,617.91			
			Juan C. Ruiz	203,462.88			
			Limwel C. Ulep	700,093.05			
			Carlo L. Alunan	563,908.84			
			Diego D. Montesor Jr.	326,097.56			
			Garry K. Nuñez	703,226.45			
			Herminigilda Santiago Cayetano	715,809.01			

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AGING SCHEDULE OF PAST DUE ACCOUNTS AS OF DECEMBER 2021							
NO. OF MOS	LEASE		LOAN		SHORT-TERM		Sub-total
	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	
			Jimmy M. Bacani	300,731.36			
			Marcelino G. Calembung	545,396.83			
			Nestor B. Calmada	266,055.18			
			Noel P. Quilit	575,466.31			
			Sps. Eladio S. And Josefina M Granados	1,320,193.71			
			Virgilio M. Sibug	603,427.00			
			Marcelino C. Versoza	758,378.77			
			Maria Virginia Samaniego Hugo	627,852.79			
			Jeremie A. Alcantara	695,512.64			
			Oscar L. Boco	400,403.28			
			Sps. Ryan Jason S. And Reylen C. Mariano	882,896.52			
Sub-total		**3,783,359.38**		**38,944,215.43**		-	**42,727,574.81**
Over 2 yrs up to 5 yrs	Christian Ian Construction Corporation	595,006.82	Southern Aggregates Crusher & Builders Corp.	14,532,323.66			
	Gulf-Canary Construction and Development Inc	9,824,401.65	CARLOS PASCUA GOMEZ	1,342,982.59			
	Albur Broiler Dressing Plant	2,759,903.75	Zosimo E. Cambe, Jr.	124,128.81			
	R.B. Sabido Construction & Supply	345,083.84	Jerry S. Sabidong	399,749.34			
			Shiela C. Soliven	915,428.07			
			MOISES LACSAY MIGUEL	644,537.63			
			Elmer P. Cuala	908,073.26			
			Miguelito L. Salgado	499,350.38			
			Ronald E. Ibarreta	216,280.27			
			Cheryl Concepcion	665,051.52			
			MARCELINO MARZAN SEJALBO	845,279.57			
			Josue A. Baeza	791,133.33			
			Marita D. Ibañez	1,114,317.65			
Sub-total		**13,524,396.06**		**22,998,636.08**			**36,523,032.14**
ITL	Medical One Corporation	48,359,034.77	RCJ Bus Lines, Inc.	12,901,068.69			
			Integra Asia Konstruct, Inc.	2,416,038.70			
			Mediarchives Philippines, Inc.	38,514,185.34			
			Philcentennial Development Corporation	21,228,616.58			
Sub-total		**48,359,034.77**		**75,059,909.31**		-	**123,418,944.08**
Total		**237,356,674.06**		**149,115,821.14**		**9,000,000.00**	**395,472,495.20**

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LBP LEASING AND FINANCE CORPORATION
NET PAST DUE RATE COMPUTATION
AS OF DECEMBER 31, 2021

		REFERENCE
Total Past Due Accounts	395,472,495	*Schedule "A"*
Specific Loan Loss Provision	260,648,971	*Schedule "B"*
Total Portfolio	4,747,954,993	*Schedule "C"*
Net Past Due Rate (Total Past Due less Specific Loan Loss Provision divided by Total Portfolio)	**2.84%**	

Prepared/Certified by:

RAIZZA L. GONZALES
VP/HEAD - CORPORATE SERVICES GROUP
Date: 1/25/2022

Noted by:

MICHAEL P. ARAÑAS
PRESIDENT/CEO
Date: 1/25

LBP Leasing and Finance Corporation
Past Due Accounts as of December 31, 2021

CLASS B

Schedule "A"

Customer Name	LS No./PN No.	Past Due Amount
Term Loan		
Southern Aggregates Crusher & Builders Corp.	2537	4,855,373.72
Southern Aggregates Crusher & Builders Corp.	2538	1,202,046.04
Southern Aggregates Crusher & Builders Corp.	2540	8,474,903.90
ICP-FNET Engineering	2544	147,057.83
ICP-FNET Engineering	2617	1,108,092.30
ICP-FNET Engineering	2559	527,013.22
Southsun Industries Inc.	2432	5,701.42
Southsun Industries Inc.	2437	7,862.75
Land Infrastructure Experts, Inc.	2595	363,816.94
Land Infrastructure Experts, Inc.	2717	1,703,052.01
Land Infrastructure Experts, Inc.	2581	1,460,049.06
Land Infrastructure Experts, Inc.	2649	1,829,371.58
Land Infrastructure Experts, Inc.	2690	561,012.47
Land Infrastructure Experts, Inc.	2687	1,259,850.92
Ongreen Solution Corporation	2535	3,098,332.82
Short-Term Loan		
Ongreen Solution Corporation	2850	9,000,000.00
Financial Lease		
Vibal Group, Inc.	789-001	7,160,739.43
Vibal Group, Inc.	789-004	3,383,485.22
Vibal Group, Inc.	2021-01/1R	100,093,299.50
Vibal Group, Inc.	2021-01/2R	61,052,359.70
Vibal Group, Inc.	2926R	1,681,416.58
Gulf-Canary Construction and Development Inc.	771-001	40,831.07
Gulf-Canary Construction and Development Inc.	771-002	40,831.07
Gulf-Canary Construction and Development Inc.	771-003	40,831.07
Gulf-Canary Construction and Development Inc.	771-004	502.53
Gulf-Canary Construction and Development Inc.	771-005	2,978,010.52
Gulf-Canary Construction and Development Inc.	771-006	1,504,458.06
Gulf-Canary Construction and Development Inc.	771-007	1,739,645.79
Gulf-Canary Construction and Development Inc.	771-008	1,739,645.77
Gulf-Canary Construction and Development Inc.	771-009	1,739,645.77
R.B. Sabido Construction & Supply	776-001	141,057.18
R.B. Sabido Construction & Supply	776-002	204,026.66
The Value Systems Phils., Inc.	781-002	353,270.46
The Value Systems Phils., Inc.	781-003	391,459.47
The Value Systems Phils., Inc.	781-001	2,613,238.05
Celso C. Ferrer - Contractor	736-006	100,295.85
Celso C. Ferrer - Contractor	736-007	100,678.37
Celso C. Ferrer - Contractor	736-005	224,417.18
Christian Ian Construction Corporation	756-003	24,116.31
Christian Ian Construction Corporation	756-005	63,029.30
Christian Ian Construction Corporation	756-004	507,861.21
Transport Refleeting		
Antonio C. Irece	UV001-017	347,789.61
ARNOLD RASPADO SEBASTIAN	UV000-110	1,016,856.02
BUTCH FRUTO MARQUEZ	UV000-158R	993,389.72
Carlo L. Alunan	UV014-012	563,908.84
CARLOS PASCUA GOMEZ	UV000-094	1,342,982.59
Cheryl Concepcion	UV005-010	665,051.52
Danilo D. Allanigue	UV003-032R	109,045.34
Diego D. Montesor Jr.	UV014-006	326,097.56
Diosdado A. Dela Cruz	UV000-088	471,665.23
Donato M. Mabborang	UV000-164R	630,641.65

LBP Leasing and Finance Corporation
Past Due Accounts as of December 31, 2021

CLASS B

Customer Name	LS No./PN No.	Past Due Amount
EDMARLO ESTRADA VILLENA	UV000-154R	574,814.51
Edwin B. Cruz	UV007-028R	155,056.18
Elmer P Cuala	UV015-006R	908,073.26
Elvira M. Duppayan	UV000-082	701,979.85
Emelia B. Quioyo	UV000-031	241,294.13
Erwin C. Bucay	UV009-004	134,141.71
ESMADITO DENGURAY SANCHEZ	UV000-171R	606,859.40
Evelino M. Mora	UV000-076	518,068.86
Fermin A. Magno	UV000-083	483,265.28
FRAILANIE COLOBONG	UV000-168R	969,952.75
Francisco B. Perez	UV000-004	95,333.15
Garry K. Nuñez	UV014-014R	703,226.45
Gerardo L. Cruz	UV000-080	452,518.42
GLORIA RONE CASABON	UV001-020	653,432.73
HERMINIGILDA SANTIAGO CAYETANO	UV000-150R	715,809.01
Herpinio B. Orfinada	UV014-008	190,697.54
Hershella M. Bercasio	UV000-039	444,101.40
Jeremie A. Alcantara	UV016-026R	695,512.64
Jerry S. Sabidong	UV000-045	399,749.34
Jimmy M. Bacani	UV000-021	300,731.36
JOEY CONDE BALDONADO	UV000-099	514,297.03
JONNIE ORLAJE LISONDRA	UV017-006	863,192.64
JOSE DINDO DE GUZMAN IBAÑEZ	UV017-005	649,986.18
Josue A. Baeza	UV014-003	791,133.33
Jovin M. Chavez	UV000-135R	457,879.57
Juan C. Ruiz	UV001-023R	203,462.88
Limwel C. Ulep	UV000-071	700,093.05
Marcelino C. Versoza	UV000-143R	758,378.77
Marcelino G. Catembung	UV000-077	545,396.83
MARCELINO MARZAN SEJALBO	UV000-113	845,279.57
MARIA VIRGINIA SAMANIEGO HUGO	UV000-098	627,852.79
Mario D. Sergote	UV000-156R	447,656.87
Marita D. Ibañez	UV000-057	1,114,317.65
Miguel D. Muñez	UV003-022R	297,862.88
Miguelito L. Salgado	UV000-022	499,350.38
MOISES LACSAY MIGUEL	UV000-112	644,537.63
Nestor B. Calmada	UV014-007	266,055.18
NIELBERT NANTES AZARCON	UV000-106	755,189.51
Noel P. Quilit	UV007-031R	575,466.31
Oscar G. Garcia, Sr.	UV000-085	482,952.88
Oscar L. Boco	UV007-022R	400,403.28
Pedrito C. Callangan	UV000-078	243,331.52
Prudencio C. Pascual	UV000-068	1,264,278.04
Redentor F. Gutierrez	UV000-048	383,879.60
Reynaldo R. Lagatic	UV005-019R	137,699.75
Richard A. Angoluan	UV000-073	430,165.54
Romeo L. Gatan	UV000-152R	711,064.01
Ronald E. Ibarreta	UV009-005	216,280.27
Roque P. Bunda	UV000-116R	107,131.63
SHERWIN MABAZZA DOMINGO	UV000-102	534,617.91
Shiela C. Soliven	UV000-136R	915,428.07
SPS. ELADIO S. AND JOSEFINA M. GRANADOS	UV000-178R	1,320,193.71
SPS. NOEL P. AND TRINIDAD J. ACUIN	UV007-035R	148,452.56
SPS. ROGER B. AND ANGELES C. TAPEC	UV000-174R	815,374.05
SPS. RYAN JASON S. AND REYLEN C. MARIANO	UV000-170R	882,896.52
SPS. SOFRONIO JR. AND SONELEN ALMAZAN	UV000-182R	697,473.74

LBP Leasing and Finance Corporation
Past Due Accounts as of December 31, 2021

CLASS B

	Customer Name	LS No./PN No.	Past Due Amount
	Sps. Ulpiano and Marita Arevalo	UV007-037R	280,171.77
	Virgilio M. Sibug	UV018-007R	603,427.00
	Welmer M. Chua	UV000-064	635,241.04
	Zosimo E. Cambe, Jr.	UV005-006	124,128.81
Restructured Past Due			
	Southwest Tours (Boracay), Inc.	2600R	391,968.74
	Southwest Tours (Boracay), Inc.	2601R	2,061,277.21
	Southwest Tours (Boracay), Inc.	2602R	2,005,205.27
	Southwest Tours (Boracay), Inc.	2603R	2,008,480.25
	Albur Broiler Dressing Plant	673R	2,759,903.75
Items in Litigation			
	RCJ Bus Lines, Inc.	2609R	12,901,068.69
	RCJ Bus Lines, Inc.	2610R	-
	Medical One Corporation	762-001R	12,639,826.32
	Medical One Corporation	762-002R	10,709,966.76
	Medical One Corporation	762-003R	25,009,241.69
	Integra Asia Konstruct, Inc.	1723	2,416,038.70
	Mediarchives Philippines, Inc.	2009	781,479.22
	Mediarchives Philippines, Inc.	2008	3,290,144.66
	Mediarchives Philippines, Inc.	1929	12,904,897.33
	Mediarchives Philippines, Inc.	1930	1,795,938.35
	Mediarchives Philippines, Inc.	2161	19,741,725.78
	Philcentennial Development Corporation	1836	2,417,375.00
	Philcentennial Development Corporation	1838	6,024,668.91
	Philcentennial Development Corporation	1857	2,210,550.45
	Philcentennial Development Corporation	1873	1,746,103.30
	Philcentennial Development Corporation	1879	3,581,694.86
	Philcentennial Development Corporation	1903	5,248,224.06
	TOTAL PAST DUE		**395,472,495.20**

Certified by:

RAIZZA L. GONZALES
VP/HEAD - CORPORATE SERVICES GROUP
DATE: 1/25/2022

Noted By:

MICHAEL P. ARAÑAS
PRESIDENT/CEO
DATE: 1/25

LBP LEASING AND FINANCE CORPORATION
Schedule of Loss Provision as of December 31, 2021

CLASS B

Schedule "B"

	Customer Name	LS LA./PN No.	Booked Loss Provision
CORPORATE ACCOUNTS			
1	Albur Broiler Dressing Plant	673R	2,759,903.75
2	Celso C. Ferrer - Contractor	736-005	112,208.59
3	Celso C. Ferrer - Contractor	736-007	50,339.18
4	Celso C. Ferrer - Contractor	736-006	50,147.92
5	Christian Ian Construction Corporation	756-003	12,058.16
6	Christian Ian Construction Corporation	756-004	253,930.61
7	Christian Ian Construction Corporation	756-005	31,514.65
8	Gulf-Canary Construction and Development Inc.	771-001	20,415.54
9	Gulf-Canary Construction and Development Inc.	771-002	20,415.54
10	Gulf-Canary Construction and Development Inc.	771-003	20,415.54
11	Gulf-Canary Construction and Development Inc.	771-004	251.26
12	Gulf-Canary Construction and Development Inc.	771-005	1,489,005.26
13	Gulf-Canary Construction and Development Inc.	771-006	752,229.03
14	Gulf-Canary Construction and Development Inc.	771-007	869,822.90
15	Gulf-Canary Construction and Development Inc.	771-008	869,822.88
16	Gulf-Canary Construction and Development Inc.	771-009	869,822.89
17	ICP-FNET Engineering	2544	56,695.90
18	ICP-FNET Engineering	2559	131,753.31
19	ICP-FNET Engineering	2617	318,644.52
20	Integra Asia Konstruct, Inc.	1723	2,416,038.70
21	Land Infrastructure Experts, Inc.	2581	858,990.35
22	Land Infrastructure Experts, Inc.	2595	341,034.53
23	Land Infrastructure Experts, Inc.	2649	1,011,778.44
24	Land Infrastructure Experts, Inc.	2687	629,925.46
25	Land Infrastructure Experts, Inc.	2717	337,251.87
26	Land Infrastructure Experts, Inc.	2690	1,174,615.64
27	Mediarchives Philippines, Inc.	2009	781,479.22
28	Mediarchives Philippines, Inc.	2008	3,290,144.66
29	Mediarchives Philippines, Inc.	1929	12,904,897.33
30	Mediarchives Philippines, Inc.	1930	1,795,938.35
31	Mediarchives Philippines, Inc.	2161	19,741,725.78
32	Medical One Corporation	762-001R	12,639,826.32
33	Medical One Corporation	762-002R	10,709,966.76
34	Medical One Corporation	762-003R	25,009,241.69
35	Ongreen Solution Corporation	2850	450,000.00
36	Ongreen Solution Corporation	2535	198,935.09
37	Philcentennial Development Corporation	1836	2,417,375.04
38	Philcentennial Development Corporation	1838	6,024,668.91
39	Philcentennial Development Corporation	1879	3,581,694.82
40	Philcentennial Development Corporation	1857	2,210,550.45
41	Philcentennial Development Corporation	1873	1,746,103.30
42	Philcentennial Development Corporation	1903	5,248,224.06
43	R.B. Sabido Construction & Supply	776-002	102,013.33
44	R.B. Sabido Construction & Supply	776-001	70,528.59
45	RCJ Bus Lines, Inc.	2609R	12,901,068.69
46	Southern Aggregates Crusher & Builders Corp.	2537	2,427,686.86
47	Southern Aggregates Crusher & Builders Corp.	2538	601,023.02
48	Southern Aggregates Crusher & Builders Corp.	2540	4,237,451.95
49	Southsun Industries Inc.	2432	570.14
50	Southsun Industries Inc.	2437	786.28
51	Southwest Tours (Boracay), Inc.	2600R	195,984.37
52	Southwest Tours (Boracay), Inc.	2601R	1,030,638.61
53	Southwest Tours (Boracay), Inc.	2602R	1,002,602.64

LBP LEASING AND FINANCE CORPORATION
Schedule of Loss Provision as of December 31, 2021

CLASS B

Schedule "B"

	Customer Name	LS LA./PN No.	Booked Loss Provision
54	Southwest Tours (Boracay), Inc.	2603R	1,004,240.13
55	The Value Systems Phils., Inc.	781-001	1,306,619.03
56	The Value Systems Phils., Inc.	781-002	176,635.23
57	The Value Systems Phils., Inc.	781-003	195,729.74
58	Vibal Group, Inc.	789-001	4,290,963.95
59	Vibal Group, Inc.	789-004	2,045,049.48
60	Vibal Group, Inc.	2021-01/1R	50,065,333.16
61	Vibal Group, Inc.	2021-01/2R	30,537,460.47
TOTAL CORPORATE ACCOUNTS			**236,402,189.87**
UV-REFLEETING ACCOUNTS			
62	Antonio C. Irece	UV001-017	347,789.61
63	Arnold R. Sebastian	UV000-110	101,685.60
64	Butch F. Marquez	UV000-158R	993,389.72
65	Carlo L. Alunan	UV014-012	140,977.21
66	Carlos P. Gomez	UV000-094	1,342,982.59
67	Cheryl Concepcion	UV005-010	665,051.52
68	Danilo D. Allanigue	UV003-032R	27,261.34
69	Diego D. Montesor Jr.	UV014-006	81,524.39
70	Diosdado A. Dela Cruz	UV000-088	472,995.99
71	Donato M. Mabborang	UV000-164R	630,641.65
72	Edmarlo Estrada Villena	UV000-154R	574,814.51
73	Edwin B. Cruz	UV007-028R	77,510.02
74	Elmer P. Cuala	UV015-006R	908,073.26
75	Elvira M. Duppayan	UV000-082	175,494.96
76	Emelia B. Quioyo	UV000-031	241,294.13
77	Erwin C. Bucay	UV009-004	33,535.43
78	Esmadito D. Sanchez	UV000-171R	151,714.85
79	Evelino M. Mora	UV000-076	129,517.22
80	Fermin A. Magno	UV000-083	483,265.28
81	Frailanie Colobong	UV000-168R	242,488.19
82	Francisco B. Perez	UV000-004	23,833.29
83	Garry K. Nuñez	UV014-014R	351,613.23
84	Gerardo L. Cruz	UV000-080	452,518.42
85	Gloria R. Casabon	UV001-020	163,358.18
86	Herminigilda Cayetano	UV000-150R	715,809.01
87	Herpinio B. Orfinada	UV014-008	47,674.39
88	Hershella M. Bercasio	UV000-039	111,025.35
89	Jeremie A. Alcantara	UV016-026R	347,756.32
90	Jerry S. Sabidong	UV000-045	399,749.34
91	Jimmy M. Bacani	UV000-021	75,182.84
92	Joey C. Baldonado	UV000-099	128,574.26
93	Jonnie Lisondra	UV017-006	863,192.64
94	Jose Dindo Ibañez	UV017-005	649,986.18
95	Josue A. Baeza	UV014-003	395,566.67
96	Jovin M. Chavez	UV000-135R	457,879.57
97	Juan C. Ruiz	UV001-023R	101,731.44
98	Limwel C. Ulep	UV000-071	700,093.05
99	Marcelino C. Versoza	UV000-143R	379,189.39
100	Marcelino G. Catembung	UV000-077	136,349.21
101	Marcelino M. Sejalbo	UV000-113	422,639.79
102	MARIA VIRGINIA SAMANIEGO HUGO	UV000-098	156,963.20
103	Mario D. Sergote	UV000-156R	447,656.87
104	Marita D. Ibañez	UV000-057	557,158.83

LBP LEASING AND FINANCE CORPORATION
Schedule of Loss Provision as of December 31, 2021

CLASS B

Schedule "B"

	Customer Name	LS LA./PN No.	Booked Loss Provision
105	Miguel D. Muñez	UV003-022R	297,862.88
106	Miguelito L. Salgado	UV000-022	249,675.19
107	Moises L. Miguel	UV000-112	161,134.41
108	Nestor B. Calmada	UV014-007	66,513.80
109	Nielbert N. Azarcon	UV000-106	188,797.38
110	Noel P. Quilit	UV007-031R	143,866.58
111	Oscar G. Garcia, Sr.	UV000-085	482,952.88
112	Oscar L. Boco	UV007-022R	200,201.64
113	Pedrito C. Callangan	UV000-078	24,333.15
114	Prudencio C. Pascual	UV000-068	316,069.51
115	Redentor F. Gutierrez	UV000-048	383,879.60
116	Reynaldo R. Lagatic	UV005-019R	137,699.75
117	Richard A. Angoluan	UV000-073	215,082.77
118	Rizalde B. San Jose	UV000-047	10,630.90
119	Romeo L. Gatan	UV000-152R	711,064.01
120	Ronald E. Ibarreta	UV009-005	216,280.27
121	Roque P. Bunda	UV000-116R	123,873.85
122	Sherwin M. Domingo	UV000-102	133,654.48
123	Shiela C. Soliven	UV000-136R	915,428.07
124	Sps. Eladio and Josefina Granados	UV000-178R	660,096.86
125	Sps. Noel and Trinidad Acuin	UV007-035R	148,452.56
126	Sps. Roger and Angeles Tapec	UV000-174R	815,374.05
127	Sps. Ryan Jason S. Mariano	UV000-170R	220,724.13
128	Sps. Sofronio Jr. and Sonelen Almazan	UV000-182R	174,368.44
129	Sps. Ulpiano and Marita Arevalo	UV007-037R	280,171.77
130	Virgilio M. Sibug	UV018-007R	301,713.50
131	Welmer M. Chua	UV000-064	635,241.04
132	Zosimo E. Cambe, Jr.	UV005-006	124,128.81
TOTAL UV RE-FLEETING ACCOUNTS			**24,246,781.22**
GRAND TOTAL			**260,648,971.09**

Prepared By:

KENNETH S. STA. ROSA
HEAD - ACCOUNTING UNIT
DATE: 1/25/2022

Noted By:

MICHAEL P. ARANAS
PRESIDENT/CEO
DATE: _____

LBP LEASING AND FINANCE CORPORATION
Loan/Lease Portfolio as of December 31, 2021

CLASS B

Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
Financial Lease			
COOP			
1	Panay Health Care Multi-Purpose Cooperative	773-006	1,798,189.20
GOCC			
2	Land Bank of the Philippines	FF1-HO-01-01	83,169.99
3	Land Bank of the Philippines	FF2-HO-01-00	(18,590.79)
4	Land Bank of the Philippines	FF2-HO-02-00	5,895,328.86
5	Land Bank of the Philippines	FF2-HO-03-00	5,603,327.09
6	Land Bank of the Philippines	FF-HO-01-00	2,224,234.11
7	Land Bank of the Philippines	FF-HO-14-00	217,570.00
8	Land Bank of the Philippines	FS-R4-06-01	217,920.00
9	Land Bank of the Philippines	FS-R8-04-00	78,519.99
11	Land Bank of the Philippines	FS-RO-01-00	14,317,692.47
12	Land Bank of the Philippines	FS-RO-02-00	879,246.49
13	Land Bank of the Philippines (R84)	FS-R8-04-01	863,730.00
14	Land Bank of the Philippines (R95)	FS-R9-05-01	863,730.00
15	Land Bank of the Philippines (FF-HO-02-00)	FF-HO-02-00	2,717,183.72
16	Land Bank of the Philippines (FF-HO-03-00)	FF-HO-03-00	301,724.65
17	Land Bank of the Philippines (FS-RO-03-00)	FS-RO-03-00	19,459,625.44
18	Land Bank of the Philippines (FS-RO-04-00)	FS-RO-04-00	8,256,261.13
19	Land Bank of the Philippines (FS-RO-05-00)	FS-RO-05-00	11,969,690.03
20	Land Bank of the Philippines (FS-RO-06-00)	FS-RO-06-00	13,579,672.72
21	Land Bank of the Philippines (HO10)	FF-HO-10-01	285,931.77
22	Land Bank of the Philippines (HO11)	FF-HO-11-01	190,400.00
23	Land Bank of the Philippines (HO12)	FF-HO-12-01	3,031,200.00
24	Land Bank of the Philippines (HO13)	FF-HO-13-01	3,578,400.00
25	Land Bank of the Philippines (HO14)	FF-HO-14-01	1,117,830.00
26	Land Bank of the Philippines- (RRO-03-01)	LBP REPLACEMENT UNIT	1,023,000.00
27	Land Bank of the Philippines	FF2-HO-01-01	1,534,661.04
28	Land Bank of the Philippines	FF2-HO-04-00	12,902,959.50
29	Land Bank of the Philippines	FF2-HO-05-00	12,902,959.50
30	Land Bank of the Philippines	FS-RO-09-00	30,085,920.00
31	Land Bank of the Philippines	FS-RO-08-00	33,428,800.00
32	Land Bank of the Philippines	FS-RO-10-00	55,256,700.00
33	Land Bank of the Philippines	FS-RO-07-00	133,715,200.00
LARGE			
34	2M Construction & Enterprises	821-001	9,232,000.00
35	2M Construction & Enterprises	821-002	2,520,000.00
36	2M Construction & Enterprises	821-003	4,800,000.00
37	Asian Aerospace Corporation	2020-09/1R	24,532,552.42
38	Assurance Controls Technologies, Co., Inc.	800-001	839,494.34
39	Assurance Controls Technologies, Co., Inc.	809-001	8,718,110.68
40	Best Practice Consumer, Inc.	805-001	16,265,878.01
41	Famous Secret Precision Machining, Inc.	786-002	2,615,708.28
42	Famous Secret Precision Machining, Inc.	786-001	10,462,835.06
43	Famous Secret Precision Machining, Inc.	786-003	9,830,959.67
44	Famous Secret Precision Machining, Inc.	786-004	9,830,959.67
45	Famous Secret Precision Machining, Inc.	786-005	3,543,825.77
46	Famous Secret Precision Machining, Inc.	806-001	4,306,644.80
47	Famous Secret Precision Machining, Inc.	806-003	9,390,573.54
48	Famous Secret Precision Machining, Inc.	806-002	8,597,003.96
49	Famous Secret Precision Machining, Inc.	806-004	8,582,960.44
50	Famous Secret Precision Machining, Inc.	812-001	11,915,464.36
51	Famous Secret Precision Machining, Inc.	812-002	12,990,834.77
52	Global Care Medical Center of Canlubang, Inc.	798-001	43,315,657.70
53	Great Wall Machinery & Manufacturing Phil., Inc.	807-001	17,954,067.24
54	Great Wall Machinery & Manufacturing Phil., Inc.	807-002	9,352,948.18
55	Great Wall Machinery & Manufacturing Phil., Inc.	807-003	10,104,792.35
56	Great Wall Machinery & Manufacturing Phil., Inc.	807-004	28,439,125.73
57	Inland Corporation	2021-08 LS1R	28,560,374.06
58	One Sky Stainless&Aluminum Supplies Enterprises Co	793-001	687,149.01
59	One Sky Stainless&Aluminum Supplies Enterprises Co	793-002	4,129,677.04
60	P.A. Alvarez Properties and Development Corp.	818-001	1,518,889.75
61	P.A. Alvarez Properties and Development Corp.	818-002	1,697,022.78
62	Realiving Design Center Corporation	790-001	2,497,129.01
63	Realiving Design Center Corporation	790-002	1,578,195.16
64	Realiving Design Center Corporation	799-001	21,313,136.39
65	Realiving Design Center Corporation	814-001	38,863,689.25
66	Rotopack Manufacturing Corporation	816-001	63,138,410.04
67	Rotopack Manufacturing Corporation	816-002	28,842,500.33
68	Sarangani Bay Specialists Medical Center Inc.	810-001	11,547,504.68

CLASS B
Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
69	Sarangani Bay Specialists Medical Center Inc.	810-002	7,193,957.85
70	Sarangani Bay Specialists Medical Center Inc.	810-003	3,678,807.94
71	Sarangani Bay Specialists Medical Center Inc.	810-004	5,887,423.17
72	Celso C. Ferrer - Contractor	736-005	224,417.18
73	Celso C. Ferrer - Contractor	736-006	100,295.85
74	Celso C. Ferrer - Contractor	736-007	100,678.37
75	Christian Ian Construction Corporation	756-003	24,116.31
76	Christian Ian Construction Corporation	756-004	507,861.21
77	Christian Ian Construction Corporation	756-005	63,029.30
78	Gulf-Canary Construction and Development Inc.	771-001	40,831.07
79	Gulf-Canary Construction and Development Inc.	771-002	40,831.07
80	Gulf-Canary Construction and Development Inc.	771-003	40,831.07
81	Gulf-Canary Construction and Development Inc.	771-004	502.53
82	Gulf-Canary Construction and Development Inc.	771-007	1,739,645.79
83	Gulf-Canary Construction and Development Inc.	771-008	1,739,645.77
84	Gulf-Canary Construction and Development Inc.	771-009	1,739,645.77
85	Gulf-Canary Construction and Development Inc.	771-005	2,978,010.52
86	Gulf-Canary Construction and Development Inc.	771-006	1,504,458.06
87	The Value Systems Phils., Inc.	781-001	2,613,238.05
88	The Value Systems Phils., Inc.	781-002	353,270.46
89	The Value Systems Phils., Inc.	781-003	391,459.47
90	Vibal Group, Inc.	789-001	7,160,739.43
91	Vibal Group, Inc.	789-004	3,383,485.22
92	Vibal Group, Inc.	2021-01/1R	100,093,299.50
93	Vibal Group, Inc.	2021-01/2R	61,052,359.70
96	Medical One Corporation	762-001R	12,639,826.32
97	Medical One Corporation	762-002R	10,709,966.76
98	Medical One Corporation	762-003R	25,009,241.69
NGA			
99	BIR Revenue Region No. 12 Bacolod	722-RDO77	68,372,723.75
100	BIR Revenue Region No. 12 Dumaguete	722-RDO79	11,340,430.72
101	BIR Revenue Region No. 12 Victorias	722-RDO76	11,415,910.54
102	BIR Revenue Region No. 16 Cagayan de Oro	704-001	9,426,652.36
103	BIR Revenue Region No. 16 Cagayan de Oro	817-001	280,274,077.91
104	BIR Revenue Region No. 18 Koronadal	717-001	60,988,761.59
105	BIR Revenue Region No. 19 Davao	719-001	42,680,616.02
106	BIR Revenue Region No. 3 Tuguegarao	723-001	26,552,291.24
107	BIR Revenue Region No. 6 Manila	702-001	204,097,630.42
108	BIR Revenue Region No. 9 San Pablo	716-001	67,567,664.00
109	Presidential Management Staff	792-002	1,013,157.48
110	Presidential Management Staff	792-001	1,805,014.36
SME			
111	Kevin Digital Printing	2021-07/1R	9,673,702.81
112	Twin - Bee Ads Corporation	797-001	3,015,488.53
113	Albur Broiler Dressing Plant	673R	2,759,903.75
114	R.B. Sabido Construction & Supply	776-001	141,057.18
115	R.B. Sabido Construction & Supply	776-002	204,026.66
Short-term Loan			
LARGE			
116	Assurance Controls Technologies, Co., Inc.	2924	16,887,500.00
117	Assurance Controls Technologies, Co., Inc.	2932	23,911,111.00
118	Assurance Controls Technologies, Co., Inc.	2937	17,500,000.00
119	Assurance Controls Technologies, Co., Inc.	2944	51.50
120	Assurance Controls Technologies, Co., Inc.	2942	8,600,000.00
121	Assurance Controls Technologies, Co., Inc.	2945	2,874,750.00
122	Assurance Controls Technologies, Co., Inc.	2946	15,640,000.00
123	Assurance Controls Technologies, Co., Inc.	2948	30,378,150.00
124	Assurance Controls Technologies, Co., Inc.	2947	6,290,000.00
125	Assurance Controls Technologies, Co., Inc.	2949	3,048,193.75
126	Assurance Controls Technologies, Co., Inc.	2969	5,000,800.00
127	Assurance Controls Technologies, Co., Inc.	2972	2,375,000.00
128	Assurance Controls Technologies, Co., Inc.	2967	11,580,000.00
129	Assurance Controls Technologies, Co., Inc.	2968	8,471.96
130	Assurance Controls Technologies, Co., Inc.	2974	2,200,000.00
131	GoodMorning International Corporation	2892	1,779,908.61
132	GoodMorning International Corporation	2895	1,346,104.68
133	GoodMorning International Corporation	2901	1,548,976.39
134	GoodMorning International Corporation	2919	2,301,890.43
135	GoodMorning International Corporation	2931	3,439,697.22
136	GoodMorning International Corporation	2938	1,561,079.70
137	GoodMorning International Corporation	2939	3,169,080.33

	Customer Name	LS No./PN No.	Net Exposure
138	GoodMorning International Corporation	2950	1,123,402.52
139	GoodMorning International Corporation	2959	3,680,155.63
140	GoodMorning International Corporation	2982	4,176,000.00
141	GoodMorning International Corporation	2986	6,408,000.00
142	Rhodium 688 Builders, Inc.(Studio26)	2936	40,367,216.43
143	Rhodium 688 Builders, Inc.(Studio26)	2964	8,566,666.67
144	Rhodium 688 Builders, Inc.(Studio26)	2971	9,000,000.00
145	Satrap Construction Co., Inc.	2973	200,000,000.00
146	Ximex Delivery Express Inc.	2951	100,000,000.00
147	Ximex Delivery Express Inc.	2984	20,000,000.00
148	Ongreen Solution Corporation	2850	9,000,000.00
SME			
149	Accent Systems, Inc.	2981	3,800,000.00
150	Easyfund Lending Investor Corp.	2970	5,000,000.00
151	Ebizolution, Inc.	2966	14,163,478.00
152	Facilities Protection, Inc.	2976	20,050,000.00
153	MC Phil. Maru Shiping Corporation	2716	10,000,000.00
154	MC Phil. Maru Shiping Corporation	2719	10,000,000.00
155	MC Phil. Maru Shiping Corporation	2727	10,000,000.00
156	MC Phil. Maru Shiping Corporation	2729	10,000,000.00
Term Loan			
COOP			
157	Panay Health Care Multi-Purpose Cooperative	2769	1,017,310.42
158	Panay Health Care Multi-Purpose Cooperative	2770	506,891.61
159	Panay Health Care Multi-Purpose Cooperative	2852	8,031,343.51
INDIVIDUAL			
160	BUTCH FRUTO MARQUEZ	UV000-158R	993,389.72
161	Diosdado A. Dela Cruz	UV000-088	471,665.23
162	EDMARLO ESTRADA VILLENA	UV000-154R	574,814.51
163	GLORIA RONE CASABON	UV001-020	653,432.73
164	Hershella M. Bercasio	UV000-039	444,101.40
165	JOEY CONDE BALDONADO	UV000-099	514,297.03
166	JOSE DINDO DE GUZMAN IBAÑEZ	UV017-005	649,986.18
167	Mario D. Sergote	UV000-156R	447,656.87
168	Oscar G. Garcia, Sr.	UV000-085	482,952.88
169	Pedrito C. Callangan	UV000-078	243,331.52
170	Redentor F. Gutierrez	UV000-048	383,879.60
171	Romeo L. Gatan	UV000-152R	711,064.01
172	Sps. Ulpiano and Marita Arevalo	UV007-037R	280,171.77
173	Erwin C. Bucay	UV009-004	134,141.71
174	Roque P. Bunda	UV000-116R	107,131.63
175	Emelia B. Quioyo	UV000-031	241,294.13
176	Edwin B. Cruz	UV007-028R	155,056.18
177	Antonio C. Irece	UV001-017	347,789.61
178	Donato M. Mabborang	UV000-164R	630,641.65
179	ESMADITO DENGURAY SANCHEZ	UV000-171R	606,859.40
180	FRAILANIE COLOBONG	UV000-168R	969,952.75
181	Herpinio B. Orfinada	UV014-008	190,697.54
182	Miguel D. Muñez	UV003-022R	297,862.88
183	Welmer M. Chua	UV000-064	635,241.04
184	Danilo D. Allanigue	UV003-032R	109,045.34
185	Francisco B. Perez	UV000-004	95,333.15
186	Jovin M. Chavez	UV000-135R	457,879.57
187	SPS. ROGER B. AND ANGELES C. TAPEC	UV000-174R	815,374.05
188	Fermin A. Magno	UV000-083	483,265.28
189	Prudencio C. Pascual	UV000-068	1,264,278.04
190	SPS. NOEL P. AND TRINIDAD J. ACUIN	UV007-035R	148,452.56
191	SPS. SOFRONIO JR. AND SONELEN ALMAZAN	UV000-182R	697,473.74
192	Elvira M. Duppayan	UV000-082	701,979.85
193	Gerardo L. Cruz	UV000-080	452,518.42
194	NIELBERT NANTES AZARCON	UV000-106	755,189.51
195	Reynaldo R. Lagatic	UV005-019R	137,699.75
196	Richard A. Angoluan	UV000-073	430,165.54
197	ARNOLD RASPADO SEBASTIAN	UV000-110	1,016,856.02
198	Evelino M. Mora	UV000-076	518,068.86
199	JONNIE ORLAJE LISONDRA	UV017-006	863,192.64
200	SHERWIN MABAZZA DOMINGO	UV000-102	534,617.91
201	Juan C. Ruiz	UV001-023R	203,462.88
202	Limwel C. Ulep	UV000-071	700,093.05
203	Carlo L. Alunan	UV014-012	563,908.84
204	Diego D. Montesor Jr.	UV014-006	326,097.56

CLASS B
Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
205	Garry K. Nuñez	UV014-014R	703,226.45
206	HERMINIGILDA SANTIAGO CAYETANO	UV000-150R	715,809.01
207	Jimmy M. Bacani	UV000-021	300,731.36
208	Marcelino G. Catembung	UV000-077	545,396.83
209	Nestor B. Calmada	UV014-007	266,055.18
210	Noel P. Quilit	UV007-031R	575,466.31
211	SPS. ELADIO S. AND JOSEFINA M. GRANADOS	UV000-178R	1,320,193.71
212	Virgilio M. Sibug	UV018-007R	603,427.00
213	Marcelino C. Versoza	UV000-143R	758,378.77
214	MARIA VIRGINIA SAMANIEGO HUGO	UV000-098	627,852.79
215	Jeremie A. Alcantara	UV016-026R	695,512.64
216	Oscar L. Boco	UV007-022R	400,403.28
217	SPS. RYAN JASON S. AND REYLEN C. MARIANO	UV000-170R	882,896.52
218	CARLOS PASCUA GOMEZ	UV000-094	1,342,982.59
219	Zosimo E. Cambe, Jr.	UV005-006	124,128.81
220	Jerry S. Sabidong	UV000-045	399,749.34
221	Shiela C. Soliven	UV000-136R	915,428.07
222	MOISES LACSAY MIGUEL	UV000-112	644,537.63
223	Elmer P Cuala	UV015-006R	908,073.26
224	Miguelito L. Salgado	UV000-022	499,350.38
225	Ronald E. Ibarreta	UV009-005	216,280.27
226	Cheryl Concepcion	UV005-010	665,051.52
227	MARCELINO MARZAN SEJALBO	UV000-113	845,279.57
228	Josue A. Baeza	UV014-003	791,133.33
229	Marita D. Ibañez	UV000-057	1,114,317.65
230	Cesar D. Torres	UV000-044	323,952.91
231	Corazon Concepcion/Reenha Miguel	UV003-017	273,068.77
232	Cynthia E. De Chavez	UV017-008R	173,010.86
233	Cynthia H. Vispo	UV000-056	640,367.38
234	Digna B. Mahinay	UV006-007R	211,309.00
235	Ernesto C. Lipana	UV007-016	229,005.43
236	JENE BASISTER PIRAMAN	UV000-104	501,330.91
237	Jerlyn V. De Asis	UV000-062	40,981.28
238	Jeryl V. De Asis	UV000-061	40,981.28
239	JIMMY CUADRA INOCENTE	UV003-023R	599,523.03
240	Jimmy P. Tropicales	UV000-109	783,053.35
241	JOSEFINA PAGULONG CADIZ	UV017-004	293,924.79
242	Leonida A. Sarmuyan	UV000-180R	717,092.12
243	Macario S. Cometa	UV015-005R	442,295.84
244	Maria Teresa G. Avila	UV007-030R	454,427.19
245	Maricel L. Gacutno	UV000-050	415,482.73
246	Marissa P. Lanterno	UV000-108	343,319.93
247	MARLON CHIU LUMACANG	UV000-115	208,858.96
248	Mary Rose C. Sales	UV000-058	371,207.39
249	Neal B. Seneca	UV000-015R	204,200.91
250	Pacifico De Castro Jr.	UV017-003	356,800.73
251	Ramoncito P. Campo	UV000-049	247,117.63
252	Raul P. Heraña	UV000-138R	498,902.88
253	ROBERTO ROSARIO LADISLAO	UV000-100	633,767.18
254	Romeo B. Viñas	UV000-060	484,449.72
255	ROMEO PUNAYAN TABAYAY	UV003-030R	800,902.48
256	Roy M. Durian	UV000-079	352,637.99
257	Rufino T. Herman/Ernesto De Leon	UV007-038R	187,970.05
258	Sharif Suharto M. Abirin	UV003-026R	226,804.68
259	Teddy V. Domingo	UV000-070	454,421.98
260	William F. Acob	UV000-072	408,950.88
261	ZOSIMO LLAGA ORIARTE, JR.	UV000-095	668,517.64
LARGE			
262	ARQ Builders	2548	12,566,155.27
263	ARQ Builders	2566	4,132,555.11
264	ARQ Builders	2577	6,423,427.30
265	ARQ Builders	2631	2,829,016.39
266	ARQ Builders	2697	9,399,622.98
267	ARQ Builders	2698	3,291,429.70
268	ARQ Builders	2814	3,954,094.48
269	ARQ Builders	2813	8,712,411.60
270	ARQ Builders	2952	4,833,600.00
271	Asian Aerospace Corporation	2841R	94,812,878.55
272	Asian Aerospace Corporation	2842R	4,937,598.19
273	Asian Aerospace Corporation	2843R	115,644,605.80
274	Asian Aerospace Corporation	2844R	5,983,351.36

CLASS B
Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
275	Asian Aerospace Corporation	2846R	425,777.76
276	Asian Aerospace Corporation	2845R	7,994,194.29
277	Asian Aerospace Corporation	2848R	1,802,003.98
278	Asian Aerospace Corporation	2849R	646,662.72
279	Asian Aerospace Corporation	2847R	34,715,200.00
280	Assurance Controls Technologies, Co., Inc.	2820	23,779,881.00
283	Crownmix Corporation	2870R	205,438.17
284	Crownmix Corporation	2871R	1,403,124.45
285	Crownmix Corporation	2872R	28,366,936.76
286	Crownmix Corporation	2873R	21,304,444.28
287	Dumduma Construction & Trading Corporation	2961R	14,095,221.85
288	Dumduma Construction & Trading Corporation	2962R	1,614,863.94
289	First United Finance & Leasing Corp.	2533	89,108.39
290	First United Finance & Leasing Corp.	2740	6,687,370.91
291	First United Finance & Leasing Corp.	2741	1,096,406.55
292	First United Finance & Leasing Corp.	2840	4,830,077.73
293	First United Finance & Leasing Corp.	2839	2,695,662.67
294	First United Finance & Leasing Corp.	2856	8,069,690.37
295	First United Finance & Leasing Corp.	2878	4,448,213.49
296	First United Finance & Leasing Corp.	2879	6,986,572.26
297	Good Morning Finance Corporation	2777	1,069,788.01
298	Good Morning Finance Corporation	2794	1,054,478.73
299	Good Morning Finance Corporation	2795	1,054,478.73
300	Good Morning Finance Corporation	2875	3,160,350.80
301	Good Morning Finance Corporation	2876	2,514,175.16
302	Good Morning Finance Corporation	2888	1,967,594.91
303	Good Morning Finance Corporation	2906	3,702,192.75
304	Good Morning Finance Corporation	2928	3,278,642.32
305	Good Morning Finance Corporation	2929	2,355,410.79
306	Good Morning Finance Corporation	2975	3,939,398.90
307	Greserr Contractors & Builders, Inc.	2801R	6,666,459.73
308	Himex Corporation	2826R	14,485,783.31
309	Himex Corporation	2827R	2,946,676.32
310	Himex Corporation	2828R	5,980,877.71
312	Inland Corporation	2934R	36,847,344.35
314	One Sky Stainless&Aluminum Supplies Enterprises Co	2884	66,213,615.47
315	P.E.R.R.C. Construction & Development Corporation	2799	24,717,398.79
316	P.E.R.R.C. Construction & Development Corporation	2807	2,427,255.15
317	P.E.R.R.C. Construction & Development Corporation	2854	2,992,504.08
318	P.E.R.R.C. Construction & Development Corporation	2855	1,586,432.72
319	P.E.R.R.C. Construction & Development Corporation	2880	4,174,822.88
320	P.E.R.R.C. Construction & Development Corporation	2891	4,300,993.36
321	P.E.R.R.C. Construction & Development Corporation	2916	2,400,271.66
322	P.E.R.R.C. Construction & Development Corporation	2960	2,536,210.27
323	P.E.R.R.C. Construction & Development Corporation	2978	1,365,000.00
324	Prime Gigabuild Construction Corp.	2883	6,520,602.91
325	Prime Gigabuild Construction Corp.	2882	1,948,935.76
326	Realiving Design Center Corporation	2778	9,367,954.60
327	Rhodium 688 Builders, Inc.(Studio26)	2764	1,201,297.09
328	Rhodium 688 Builders, Inc.(Studio26)	2765	1,201,297.09
329	Rhodium 688 Builders, Inc.(Studio26)	2766	1,201,297.09
330	Rhodium 688 Builders, Inc.(Studio26)	2762	2,936,748.17
331	Rhodium 688 Builders, Inc.(Studio26)	2763	3,162,654.41
332	Rhodium 688 Builders, Inc.(Studio26)	2773	1,565,655.96
333	Rhodium 688 Builders, Inc.(Studio26)	2774	1,565,655.96
334	Rhodium 688 Builders, Inc.(Studio26)	2793	1,660,544.23
335	Rhodium 688 Builders, Inc.(Studio26)	2798	2,428,613.24
336	Rhodium 688 Builders, Inc.(Studio26)	2808	2,638,396.85
337	Rhodium 688 Builders, Inc.(Studio26)	2809	1,837,508.98
338	Rhodium 688 Builders, Inc.(Studio26)	2817	2,545,297.42
339	Rhodium 688 Builders, Inc.(Studio26)	2851	2,492,005.16
340	Rhodium 688 Builders, Inc.(Studio26)	2881	2,308,199.75
341	Rhodium 688 Builders, Inc.(Studio26)	2886	20,276,111.46
342	Rhodium 688 Builders, Inc.(Studio26)	2913	1,048,367.13
343	Rhodium 688 Builders, Inc.(Studio26)	2922	901,331.51
344	Rhodium 688 Builders, Inc.(Studio26)	2923	229,228.93
345	TotalPower, Inc.	2940	49,186,115.79
347	Universal Harvester, Inc.	2979	116,000,000.00
348	Ximex Delivery Express Inc.	2447	3,075,961.21
349	Ximex Delivery Express Inc.	2472	3,061,065.74
350	Ximex Delivery Express Inc.	2622	7,011,282.91

	Customer Name	LS No./PN No.	Net Exposure
351	Ximex Delivery Express Inc.	2623	2,132,377.20
352	Ximex Delivery Express Inc.	2637	1,327,718.35
353	Ximex Delivery Express Inc.	2642	6,530,083.31
354	Ximex Delivery Express Inc.	2650	4,700,565.43
355	Ximex Delivery Express Inc.	2635	5,025,476.19
356	Ximex Delivery Express Inc.	2667	246,522.46
357	Ximex Delivery Express Inc.	2666	1,383,769.51
358	Ximex Delivery Express Inc.	2668	3,722,641.90
359	Ximex Delivery Express Inc.	2636	3,506,393.23
360	Ximex Delivery Express Inc.	2677	1,206,307.13
361	Ximex Delivery Express Inc.	2665	2,354,692.76
362	Ximex Delivery Express Inc.	2678	400,932.83
363	Ximex Delivery Express Inc.	2700	1,952,391.99
364	Ximex Delivery Express Inc.	2699	1,310,240.65
365	Ximex Delivery Express Inc.	2705	1,456,835.51
366	Ximex Delivery Express Inc.	2709	5,947,546.74
367	Ximex Delivery Express Inc.	2713	3,967,435.41
368	Ximex Delivery Express Inc.	2714	2,255,347.09
369	Ximex Delivery Express Inc.	2796	7,080,607.98
370	Ximex Delivery Express Inc.	2797	7,080,607.98
371	Ximex Delivery Express Inc.	2802	3,800,903.78
372	Ongreen Solution Corporation	2535	3,098,332.82
373	Southern Aggregates Crusher & Builders Corp.	2538	1,202,046.04
374	Southern Aggregates Crusher & Builders Corp.	2540	8,474,903.90
375	Southern Aggregates Crusher & Builders Corp.	2537	4,855,373.72
376	Vibal Group, Inc.	2926R	1,681,416.58
377	Asian Marine Transport Corp.	2748R	268,972,755.12
380	Medallion Transport, Inc.	2645	93,675,295.61
381	Shogun Ships Co., Inc.	2736	80,000,000.00
382	Shogun Ships Co., Inc.	2735	280,000,000.00
383	LIFEWORK INTERNATIONAL MANPOWER SERVICES, INC.	2691R	1,363,405.18
SME			
384	Esybuild Construction Solutions	2907	672,436.03
385	Esybuild Construction Solutions	2896	560,363.37
386	Esybuild Construction Solutions	2980	945,000.00
387	Kevin Digital Printing	2908R	-
388	ICP-FNET Engineering	2544	147,057.83
389	ICP-FNET Engineering	2559	527,013.22
390	ICP-FNET Engineering	2617	1,108,092.30
391	Land Infrastructure Experts, Inc.	2581	1,460,049.06
392	Land Infrastructure Experts, Inc.	2595	363,816.94
393	Land Infrastructure Experts, Inc.	2649	1,829,371.58
394	Land Infrastructure Experts, Inc.	2687	1,259,850.92
395	Land Infrastructure Experts, Inc.	2690	561,012.47
396	Land Infrastructure Experts, Inc.	2717	1,703,052.01
397	Southsun Industries Inc.	2437	7,862.75
398	Southsun Industries Inc.	2432	5,701.42
399	Southwest Tours (Boracay), Inc.	2600R	391,968.74
400	Southwest Tours (Boracay), Inc.	2601R	2,061,277.21
401	Southwest Tours (Boracay), Inc.	2602R	2,005,205.27
402	Southwest Tours (Boracay), Inc.	2603R	2,008,480.25
403	Advanced Security & Safety Solutions, Inc.	2834R	31,103,412.76
404	Advanced Security & Safety Solutions, Inc.	2835R	7,433,014.33
405	Fabmik Construction & Equipment Co., Inc.	2832R	49,244,194.25
406	Fabmik Construction & Equipment Co., Inc.	2833R	-
407	MC Phil. Maru Shiping Corporation	2348	29,928,137.16
408	MC Phil. Maru Shiping Corporation	2369	14,138,103.06
409	MC Phil. Maru Shiping Corporation	2510	34,984,640.46
410	RRCG Transport System Company, Inc.	2953R	31,064,666.45
411	RRCG Transport System Company, Inc.	2954R	-
412	RCJ Bus Lines, Inc.	2609R	12,901,068.69
413	RCJ Bus Lines, Inc.	2610R	-
414	Integra Asia Konstruct, Inc.	1723	2,416,038.70
415	Mediarchives Philippines, Inc.	1929	12,904,897.33
416	Mediarchives Philippines, Inc.	1930	1,795,938.35
417	Mediarchives Philippines, Inc.	2008	3,290,144.66
418	Mediarchives Philippines, Inc.	2009	781,479.22
419	Mediarchives Philippines, Inc.	2161	19,741,725.78
420	Philcentennial Development Corporation	1836	2,417,375.04
421	Philcentennial Development Corporation	1838	6,024,668.91
422	Philcentennial Development Corporation	1857	2,210,550.45

CLASS B
Schedule "C"

	Customer Name	LS No./PN No.	Net Exposure
423	Philcentennial Development Corporation	1873	1,746,103.30
424	Philcentennial Development Corporation	1879	3,581,694.82
425	Philcentennial Development Corporation	1903	5,248,224.06
	Equipment and Other Properties for Lease (NET)		135,337,352.03
	TOTAL PORTFOLIO		**4,747,954,993.32**

Prepared By:

CHRISTINE R DIOKNO
ACCOUNTANT I
DATE: January 24, 2022

Checked By:

KENNETH S. STA. ROSA
HEAD - ACCOUNTING UNIT
DATE: 1/25/2022

Noted By:

MICHAEL P. ARAÑAS
PRESIDENT/CEO
DATE: 1/25

LBP LEASING AND FINANCE CORPORATION CLASS B

(A LANDBANK SUBSIDIARY)

MEMORANDUM

LBP LEASING & FINANCE CORP.
07 Feb 2022
CERTIFIED TRUE COPY

FOR : The Board of Directors

THRU : The Management Committee

Michael P. Aranas
President and CEO

SUBJECT : **ASSET QUALITY REPORT AS OF DECEMBER 2021**

DATE : 19 January 2022

The total portfolio as of December 2021 as shown on Table 1 increased to P4.747 Billion as compared with the P4.620 Billion in November 2021. This is 7% higher than the same period in December 2020. 73% of the total portfolio constitute regular accounts amounting to P3.453 Billion. This is lower than the P3.520 Billion in November 2021 and 1% lower than P3.471 Billion as of the same period in 2020.

The total past due decreased by 2% from P401.619 Million in November 2021 to P395.472 Million resulting in 8.33% Gross Past Due Rate. This is mainly because of the reclassification of six (6) UV Transport accounts to ROPA.

Table 1: Summary of Total Loan Portfolio

	As of Month-on-Month								As of Year-on-Year			
	December 31, 2021				November 30, 2021				December 31, 2020			
	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%
LBP ACCOUNTS	376,563,998	7.93%	-	-	95,673,959	2.09%	-	-	120,237,899	2.72%	-	-
PROPERTY LEASES	782,716,759	16.49%	-	-	774,701,146	16.77%	-	-	580,004,286	13.13%	-	-
REGULAR ACCOUNTS	3,453,336,885	72.73%	395,472,495	11.45%	3,520,563,775	76.20%	401,619,707	11.41%	3,471,539,497.56	78.59%	397,939,537	11.46%
Equipment Operating Properties Lease	135,337,352	2.85%	-	-	228,110,530	4.94%	-	-	245,274,992	5.55%	-	-
TOTAL PORTFOLIO - ALL ACCOUNTS	4,747,954,993	100%	395,472,495	8.33%	4,620,049,409	100%	401,619,707	8.69%	4,417,056,674	100%	397,939,537	9.01%

Presented as Annex A is the Past Due Report as of December 2021, which shows the total loan portfolio broken-down per type of account.

- **Movements of Past Due Account**

  Table 2 shows a decrease in total Past Due because of the reclassification of six (6) UV Transport account to ROPA. There were also deductions from the November 2021 outstanding Past Due because of the payments on principal amortization of three corporate accounts namely, Land Infrastructure Inc., Vibal Group Inc., Ongreen Solution Corporation. The movements of Past Due Account from November 2021 to December 2021 are as follows:

Table 2 Movements of Past Due Accounts

OPB - Past Due Accounts -11/30/2021		401,619,707.05
▪ **Deduction:**		
➢ **Reclassification to ROPA**		(4,693,228)
a. Arjay E. Maloles	(382,481)	
b. Cerilo A. Alcantara	(683,245)	
c. Jeremie A. Alcantara	(634,500)	
d. Leonardo N. Taracina	(573,353)	
e. Leonardo S. Villamor	(1,089,371)	
f. Ronald T. Calabia	(617,363)	
g. Ruel A. Alcantara	(712,916)	

CLASS B

LBP LEASING & FINANCE CORP.
07 Feb 2022
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OPB - Past Due Accounts -11/30/2021		**401,619,707.05**
➢ Payment on Principal Amortization		**(1,453,984)**
a. Land Infrastructure Experts, Inc.	(302,088)	
b. Vibal Group, Inc.	(853,363)	
c. Ongreen Solution Corporation	(298,533)	
OPB - Past Due Accounts -12/31/2021		**395,472,495**

- **Allowance for Credit Losses (ACL)**

The total ACL slightly decrease from P570.011 Million in November 2021 to P569.925 Million in December 2021. The Specific Loan Loss Provisioning increased amounting to P489.344 Million. The Net Past Due Rate decreased from 2.96% to 2.84% level in December 2021. This is within the 8% level committed to GCG.

Table 3: Allowance for Credit Losses

	31-Dec-21	30-Nov-21
Total Portfolio	4,747,954,993	4,620,049,409
Total Past Due	395,472,495	401,619,707
Total ACL	**569,925,716**	**570,011,564**
▪ General Loan Loss Provision	80,581,012	81,267,603
▪ Specific Loan Loss Provision	489,344,704	488,743,961
-Past Due	260,648,971	264,664,199
-Other Classified Accounts	228,695,733	224,079,762
% of Specific Loan Loss Provision to Total Past Due	66.92%	65.90%
Net Past Due Rate (Total PD less Specific Loss Provision for Past Due divided by Total Portfolio)	2.84%	2.96%

On 27 June 2021, LLFC received BSP's approval for the staggered booking of P251.740 Million ACL representing six (6) accounts which required the immediate booking of P16.782 Million in July 2021 and P4.195 Million per month starting July 2021 to February 2026. Table 4 shows that LLFC has booked a total of P569.925 Million ACL for loans/lease receivables inclusive of the P41.956 Million required staggered booking as of December 2021. This is P66.171 Million above the required ACL and adequate to comply with the required staggered booking of ACL up to February 2023.

Table 4: Booked vs Required ACL as of December 2021

Classification	Loan Amount	Booked VR	Required ACL** (Based on classification and number of days past due)				
			%	w/o staggered booking	Remaining Balance for Staggered Booking	w/ BSP approved staggered booking	Variance (+/-)
Pass	2,312,973,061	80,581,012	1%	14,409,508	66,171,504	14,409,508	66,171,504
Especially Mentioned	1,007,135,440	53,842,298	5%	53,842,298	-	53,842,298	-
Substandard	594,304,699	75,085,286	10% to 15%	75,085,286	74,783,809	149,869,095	-
Doubtful	681,596,724	207,702,854	50%	207,702,854	135,000,000	342,702,854	-
Loss	151,945,069	152,714,265	100%	152,714,265	-	152,714,265	-
Total	**4,747,954,993**	**569,925,716**		503,754,212	**209,783,809**	**713,538,021**	**66,171,504**

***Based on Loan Classification, Industry Classification and Security, in line with BSP Cir. 1011 and LLFC CPI No. 021 s. 2021, Account Classification and Provisioning*

- **Overall Asset Quality**

Table 5 shows the overall Asset Quality for the month-ended December 2021:

- The total Non-Performing Loan (NPL) slightly decreased by 0.73% or P5.763 Million from November 2021 due to the payment on principal amortization of three (3) corporate accounts.
- The balance for Other Classified Accounts (Annex B) remained constant at P386.477 Million.
- The NPL Rate slightly decreased from 17.05% in November 2021 to 16.47% in December 2021.
- ROPA increased by 3.30% or a total of P13.121 Million due to the six (6) UV Express.
- Total Non-Performing Asset (NPA) decreased by P5.328 Million, and Total Assets decreased by 1.91%, or a total of P129.976 Million resulting in NPA Rate of 15.88%

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Table 5: NPL Rate and NPA Rate

	As of		Increase/(Decrease)	
	31-Dec-21	30-Nov-21	Amount	%
Total Portfolio	4,747,954,993	4,620,049,409	127,905,584	2.77%
Non-Performing Loans	781,949,574	787,712,906	(5,763,332)	(0.73%)
• Past Due accounts	395,472,495	401,619,707	(6,147,212)	(1.53%)
• Account Past Due (2 months past due)***	-	(383,880)	-	-
• Other classified accounts	386,477,079	386,477,079	-	-
NPL Rate *(NPL divided by Total Portfolio)*	16.47%	17.05%	90.58%)	(3.41%)
ROPA	13,121,776	12,686,546	435,230	3.43%
Total Non-Performing Assets	795,071,351	800,399,452	(5,328,101)	(0.67%)
Total Assets	5,007,247,281	5,137,223,581	(129,976,300)	(2.53%)
NPA Rate *(Total NPA divided by Total Assets)*	15.88%	15.58%	0.30%	1.91%

****Note: Past Due but Performing Loan/List of Other Classified, refer to Annex B*

The classification and status of the Top 20 Exposures, Top 10 Past Due Accounts and Aging of Past Due Accounts are provided as Annex C, D, and E.

For your information and notation, please. Thank you.

Digitally signed by
Sumadchat Don Velasco
Date: 2022.01.20
16:48:43 +08'00'

DON V. SUMADCHAT
Risk Management Officer

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Annex A - Past Due Report as of December 2021

	As of Month-on-Month								As of Year-on-Year			
	December 31, 2021				November 30, 2021				December 31, 2020			
	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%	OPB	%	PAST DUE	%
LBP ACCOUNTS	376,563,997.71	7.93%	-	-	96,673,958.89	2.09%	-	-	120,237,898.98	2.72%	-	-
PROPERTY LEASES	782,716,758.55	16.49%	-	-	774,701,146.12	16.77%	-	-	580,004,285.55	13.13%	-	-
Equipment Operating Properties Lease	135,337,352.03	2.85%	-	-	228,110,529.61	4.94%	-	-	245,274,991.86	5.55%	-	-
REGULAR ACCOUNTS	3,453,336,885.03	72.73%	395,472,495.20	11.45%	3,520,563,774.77	76.20%	401,619,707.05	11.41%	3,471,539,497.56	78.59%	397,939,536.67	11.46%
Lease												
Government	2,813,171.84	0.38%	-	-	3,084,230.47	0.41%	-	-	5,849,318.89	0.84%	-	-
Large	723,527,949.90	97.26%	234,251,636.47	32.38%	722,494,575.93	97.16%	234,539,734.28	32.46%	628,434,282.08	89.85%	236,283,099.24	37.60%
RFI	-	-	-	-	-	-	-	-	-	-	-	-
SME	15,794,173.93	2.12%	3,104,987.59	19.66%	16,106,893.09	2.17%	3,104,987.59	19.28%	61,320,589.72	8.77%	12,704,435.48	20.72%
Cooperative	1,798,189.20	0.24%	-	-	1,929,358.05	0.26%	-	-	3,799,686.77	0.54%	-	-
Sub-total	743,938,480.87	100.00%	237,356,674.06	31.91%	743,615,057.54	100.00%	237,644,721.87	31.96%	699,403,877.46	100.00%	248,987,534.72	35.60%
Loan												
Government	-	-	-	-	-	-	-	-	-	-	-	-
Large	1,710,600,810.95	82.93%	19,312,073.06	1.13%	1,727,824,536.11	82.86%	20,175,920.89	1.17%	1,646,929,777.28	81.91%	14,532,323.66	0.88%
SME	290,573,639.15	14.09%	90,499,721.28	31.15%	289,948,501.15	13.91%	90,801,809.77	31.32%	288,013,882.65	14.32%	83,668,121.80	29.05%
Cooperative	9,555,545.54	0.46%	-	-	9,758,338.68	0.47%	-	-	2,422,354.27	0.12%	-	-
Transport Refleeing	51,892,664.70	2.52%	39,304,026.80	75.74%	57,654,475.79	2.76%	43,997,254.52	76.31%	73,354,856.33	3.65%	50,751,556.49	69.19%
Sub-total	2,062,622,710.34	100.00%	149,115,821.14	7.23%	2,085,185,851.73	100.00%	154,974,985.18	7.43%	2,010,720,870.53	100.00%	148,952,001.95	7.41%
Short Term Credit Line/Receivables Financing	426,775,684.82	18.73%	9,000,000.00	1.39%	691,762,865.50	19.65%	9,000,000.00	1.30%	761,414,749.57	21.93%	0.00%	0.00%
TOTAL PORTFOLIO - ALL ACCOUNTS	4,747,954,993.32	100.00%	395,472,495.20	8.33%	4,620,049,409.39	100.00%	401,619,707.05	8.69%	4,417,056,673.95	100.00%	397,939,536.67	9.01%

Annex B – List of Other Classified Accounts as of December 2021

Non-performing loans - Other classified accounts		
Account Name		Net Exposure
Advanced Security & Safety Solutions, Inc		38,536,427.09
Asian Marine Transport Corp.		268,972,755.12
Fabmik Construction & Eqt Co., Inc		20,050,000.00
Facilities Protection, Inc		49,244,194.25
Kevin Digital Printing		9,673,702.81
Total	P	**386,477,079.27**

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Annex C – Top 20 Exposures as of December 2021

- **Top 20 Exposures**

The top 20 exposures of LLFC aggregates to P3.601 Billion, which comprises 75.84% of the total portfolio. An assessment showed that 19 corporate accounts are on Current status, which include five (4) accounts with approved moratorium until January 2022. The account of Vibal Group, Inc. remains on Past Due status. Based on the Account Classification there are nine "Unclassified"; seven "Especially Mentioned"; three "Substandard" and one "Doubtful", which is the account of Shogun Ships Inc., Co.

Summary of Status and Classification of the Top 20 Borrowers

	Loan Status		Account Classification				
	Current	Past Due	Unclassified	Especially Mentioned	Substandard	Doubtful	Loss
No. of Accounts	19*	1	9	7	3	1	-

- **Detailed Status and Classification of the Top 20 Borrowers**

	Account Name	Outstanding Balance	% to Total Portfolio	Account Status	Loan classification
1	BIR	783,655,121.95	16.51%	Current	Unclassified
2	Shogun Ships Co., Inc	360,000,000.00	7.58%	Current*	Doubtful
3	Asian Aerospace Corporation	291,494,825.07	6.14%	Current	Especially mentioned
4	Asian Marine Transport Corp.	268,972,755.12	5.67%	Current*	Substandard
5	Ximex Delivery Express Inc.	200,537,707.29	4.22%	Current	Unclassified
6	Satrap Construction Co., Inc	200,000,000.00	4.21%	Current	Especially mentioned
7	Land Bank of the Philippines	189,448,662.67	3.99%	Current	Unclassified
8	Assurance Controls Technologies, Co., Inc	179,631,514.24	3.78%	Current	Unclassified
9	Vibal Group, Inc	173,371,300.43	3.65%	Past Due	Especially mentioned
10	MC Phil. Maru Shiping Corporation	119,050,880.68	2.51%	Current*	Substandard
11	Universal Harvester, Inc.	116,000,000.00	2.44%	Current	Unclassified
12	Rhodium 688 Builders, Inc.(Studio26)	109,134,093.53	2.30%	Current	Especially mentioned
13	Medallion Transport, Inc.	93,675,295.61	1.97%	Current*	Substandard
14	Famous Secret Precision Machining, Inc.	92,067,770.32	1.94%	Current	Unclassified
15	Rotopack Manufacturing Corporation	91,980,910.37	1.94%	Current	Unclassified
16	Realiving Design Center Corporation	73,620,104.41	1.55%	Current	Especially mentioned
17	One Sky Stainless&Aluminum Supplies Enterprises Co	71,030,441.52	1.50%	Current	Unclassified
18	Great Wall Machinery & Manufacturing Phil., Inc	65,850,933.50	1.39%	Current	Unclassified
19	Inland Corporation	65,407,718.41	1.38%	Current	Especially mentioned
20	ARQ Builders	56,142,312.83	1.18%	Current	Especially mentioned
		Total	3,601,072,347.95	75.84%	

*With approved moratorium until January 2022

Annex D – Top 10 Past Due Accounts as of December 2021

Rank	Name of Account	Net Exposure	% to Total Portfolio	Action Plans
1	Vibal Group, Inc.	173,371,300.43	3.65%	▪ The Account Officer to present the LRP to the Board in February 2022
2	Medical One Corporation	48,359,034.77	1.02%	▪ Resolution of Prayer re Issuance of Writ of Attachment still pending. ▪ Criminal Complaint for finalization
3	Mediarchives Philippines, Inc.	38,514,185.34	0.81%	▪ Coordinate with MAPI representative for implementation of Writ of Replevin by end of January 2022
4	Philcentennial Development Corporation	21,228,616.58	0.45%	▪ For filing of Motion for Issuance of Writ of Attachment by January 2022
5	Southern Aggregates Crusher & Builders Corp.	14,532,323.66	0.31%	▪ Restructure the loan for the payment of the 4 dump trucks and one-wheel loader by first quarter of 2022 and Voluntary Surrender of the rock crusher plant as repayment is not feasible due to non-issuance of quarry license ▪ Hearing on the Writ of Replevin scheduled on 24 January 2022
6	RCJ Bus Lines, Inc.	12,901,068.69	0.27%	▪ Follow-up RTC for the issuance of Writ of Replevin
7	Ongreen Solution Corporation	12,098,332.82	0.25%	▪ LRP to be presented to the Board in January 2022
8	Gulf-Canary Construction and Development Inc.	9,824,401.65	0.21%	▪ LRP to be presented to the Board in January 2022
9	Land Infrastructure Experts, Inc	7,177,152.98	0.15%	▪ The AO will file a demand letter in January 2022
10	Southwest Tours (Boracay), Inc.	6,466,931.47	0.14%	▪ LRP to be presented to the Board in February 2022
		344,473,348.39	7.26%	

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Annex E – Aging Schedule of Past Due Accounts as of December 2021

- **Aging of Past Due Accounts**

The summary of aging of past due accounts shows that:

- The total balance of past due accounts for 2 months increased due to the account of Redentor F. Gutierrez moved to 3-5 months.
- The balance of accounts for 3-5 months, decreased due the movement of Ongreen Solution Corporation to 6-11 months. The balance of accounts for 6-11 months increased amounting to 12.339 Million.
- The balance of accounts for 1-2 years increased due to the movement of four (4) corporate accounts namely, The Value Systems Phils., Inc., Land Infrastructure Experts, Inc., Southsun Industries Inc. and Southwest Tours (Boracay), Inc. from over 2 Years. Hence, amount of past due accounts Over 2 Years decreased amounting to P36.523 Million.
- The balance for Items on Litigation remained increased due to RCJ Bus Lines, Inc.

Summary of Aging of Past Due Accounts

	SUMMARY OF AGING OF PAST DUE ACCOUNTS AS OF DECEMBER 2021						TOTAL
	2 months	3 - 5 months	6 - 11 months	1-2 years	over 2 yrs up to 5 years	ITL	
Lease	-	171,689,884	-	3,783,359	13,524,396	48,359,035	237,356,674
Loan		8,773,433	3,339,627	38,944,215	22,998,636	75,059,909	149,115,821
Short-term Loans	-	-	9,000,000	-	-	-	9,000,000
Total Past Due - 11/30/21		180,463,317	12,339,627	42,727,575	36,523,032	123,418,944	395,472,495
% to Total	383,880	191,552,977	254,858	5,351,883	93,558,234	110,517,875	401,619,707
Total Past Due - 10/31/21	-	45.63%	3.12%	10.80%	9.24%	31.21%	100.00%
Increase/ (Decrease)	-	(11,089,660)	12,084,769	37,375,692	(57,035,202)	12,901,069	(6,147,212)
% Increase/ (Decrease)		(5.79%)	4741.77%	698.37%	(60.96%)	11.67%	(1.53%)

- **Detailed Aging of Past Due as of December 2021.**

AGING SCHEDULE OF PAST DUE ACCOUNTS AS OF DECEMBER 2021							
NO. OF MOS	LEASE		LOAN		SHORT-TERM		Sub-total
	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	
2 mos	-		-	-	-	-	-
Sub-total	-	-	-	-	-	-	-
3-5 Mos	Vibal Group, Inc	171,689,883.85	Vibal Group, Inc	1,681,416.58			
			BUTCH FRUTO MARQUEZ	993,389.72			
			Diosdado A. Dela Cruz	471,665.23			
			EDMARLO ESTRADA VILLENA	574,814.51			
			GLORIA RONE CASABON	653,432.73			
			Hershella M. Bercasio	444,101.40			
			JOEY CONDE BALDONADO	514,297.03			
			JOSE DINDO DE GUZMAN IBAÑEZ	649,986.18			
			Mario D. Sergote	447,656.87			
			Oscar G. Garcia Sr	482,952.88			

AGING SCHEDULE OF PAST DUE ACCOUNTS AS OF DECEMBER 2021							
NO. OF MOS	LEASE		LOAN		SHORT-TERM		Sub-total
	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	
			Pedrito C. Callangan	243,331.52			
			Redentor F. Gutierrez	383,879.60			
			Romeo L. Galan	711,064.01			
			Sps. Ulpiano and Marita Arevalo	280,171.77			
			Erwin C. Bucay	134,141.71			
			Roque P. Bunda	107,131.63			
Sub-total		**171,689,883.85**		**8,773,433.37**	-	-	**180,463,317.22**
6-11 Mos			Ongreen Solution Corporation	3,098,332.82	Ongreen Solution Corporation	9,000,000.00	
			Emelia B. Quioyo	241,294.13			
Sub-total				**3,339,626.95**	-	**9,000,000.00**	**12,339,626.95**
1-2 yrs	Celso C. Ferrer - Contractor	425,391.40	Land Infrastructure Experts, Inc.	7,177,152.98			
	The Value Systems Phils., Inc.	3,357,967.98	ICP-FNET Engineering	1,782,163.35			
			Southsun Industries Inc	13,564.17			
			Southwest Tours (Boracay), Inc.	6,466,931.47			
			Edwin B. Cruz	155,056.18			
			Antonio C. Irece	347,789.61			
			Donato M. Mabborang	630,641.65			
			Esmadito Denguray Sanchez	606,859.40			
			Frailanie Colobong	969,952.75			
			Herpinio B. Orfinada	190,697.54			
			Miguel D. Muñez	297,862.88			
			Welmer M. Chua	635,241.04			
			Danilo D. Allanigue	109,045.34			
			Francisco B. Perez	95,333.15			
			Jovin M. Chavez	457,879.57			
			Sps. Roger B. And Angeles C. Tapec	815,374.05			
			Fermin A. Magno	483,265.28			
			Prudencio C. Pascual	1,264,278.04			
			Sps. Noel P. And Trinidad J. Acuin	148,452.56			
			Sps. Sofronio Jr. And Sonelen Almazan	697,473.74			
			Elvira M. Duppayan	701,979.85			
			Gerardo L. Cruz	452,518.42			
			Nielbert Nantes Azarcon	755,189.51			
			Reynaldo R. Lagatic	137,699.75			
			Richard A. Angoluan	430,165.54			
			Arnold Raspado Sebastian	1,016,856.02			
			Evelino M. Mora	518,068.86			
			Jonnie Ordaje Lisondra	863,192.64			
			Sherwin Mabazza Domingo	534,617.91			
			Juan C. Ruiz	203,462.88			
			Limwel C. Ulep	700,093.05			
			Carlo L. Alunan	563,908.84			
			Diego D. Montesor Jr.	326,097.56			
			Garry K. Nuñez	703,226.45			
			Herminigilda Santiago Cayetano	715,809.01			

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AGING SCHEDULE OF PAST DUE ACCOUNTS AS OF DECEMBER 2021

NO. OF MOS	LEASE		LOAN		SHORT-TERM		Sub-total
	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	ACCOUNT	AMOUNT	
			Jimmy M. Bacani	300,731.36			
			Marcelino G. Catembung	545,396.83			
			Nestor B. Calmada	266,055.18			
			Noel P. Quilil	575,466.31			
			Sps. Eladio S. And Josefina M. Granados	1,320,193.71			
			Virgilio M. Sibug	603,427.00			
			Marcelino C. Versoza	758,378.77			
			Maria Virginia Samaniego Hugo	627,852.79			
			Jeremie A. Alcantara	695,512.64			
			Oscar L. Boco	400,403.28			
			Sps. Ryan Jason S. And Reylen C. Manano	882,896.52			
Sub-total		3,783,359.38		**38,944,215.43**		-	**42,727,574.81**
Over 2 yrs up to 5 yrs	Christian Ian Construction Corporation	595,606.82	Southern Aggregates Crusher & Builders Corp	14,532,323.66			
	Gulf-Canary Construction and Development Inc	9,824,401.65	CARLOS PASCUA GOMEZ	1,342,982.59			
	Albur Broiler Dressing Plant	2,759,903.75	Zosimo E. Cambe, Jr.	124,128.81			
	R.B. Sabido Construction & Supply	345,083.84	Jerry S. Sabidong	399,749.34			
			Shiela C. Soliven	915,428.07			
			MOISES I ACSAY MIGUEL	644,537.63			
			Elmer P Cuala	908,073.26			
			Miguelito L. Salgado	499,350.38			
			Ronald E. Ibarreta	216,280.27			
			Cheryl Concepcion	665,051.52			
			MARCELINO MARZAN SEJALBO	845,279.57			
			Josue A. Baeza	791,133.33			
			Manta D. Ibañez	1,114,317.65			
Sub-total		**13,524,396.06**		**22,998,636.08**			**36,523,032.14**
ITL	Medical One Corporation	48,359,034.77	RCJ Bus Lines, Inc.	12,901,068.69			
			Integra Asia Konstruct, Inc.	2,416,038.70			
			Mediarchives Philippines, Inc.	38,514,185.34			
			Philcentennial Development Corporation	21,228,616.58			
Sub-total		**48,359,034.77**		**75,059,909.31**		-	**123,418,944.08**
Total		**237,356,674.06**		**149,115,821.14**		**9,000,000.00**	**395,472,495.20**

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LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

LBP LEASING & FINANCE CORP.
07 Feb 2022
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FOR : THE BOARD OF DIRECTORS
THRU : THE PRESIDENT AND CEO
THE MANAGEMENT COMMITTEE
FROM : THE HEAD CORPORATE SERVICES GROUP
THE HEAD – ACCOUNTING UNIT
SUBJECT : **RESULTS OF OPERATIONS – DECEMBER 2021**
DATE : 19 JANUARY 2022

Following are the highlights of the results of operations of LBP Leasing and Finance Corporation showing the:

- Results of operations for the year ended 31 December 2021 compared with the last year and budget for the same period.
- Financial condition as of 31 December 2021 compared with 30 November 2021 and 31 December 2020.

Highlights of the results of operations are as follows:

For the year ended 31 December 2021 and 31 December 2020 (P'000)

	January-December 2021	January-December 2020	Change Inc/(Dec)	% Inc/(Dec)	January-December 2020	Change Inc/(Dec)	% Inc/(Dec)
Revenue					Net of BGC Sale		
Interest Income - FL	53,915	41,012	12,903	31%	41,012	12,903	31%
Interest Income - FL-LBP	36,448	47,426	(10,979)	-23%	47,426	(10,979)	-23%
Interest Income - FL-BIR	95,435	81,366	14,069	17%	81,366	14,069	17%
Interest Income - Other loans/Rec.	163,397	153,794	9,603	6%	153,794	9,603	6%
Income - Deposit in Banks/Investments	1,412	1,419	(6)	0%	1,419	(6)	0%
Operating Lease	56,014	63,878	(7,864)	-12%	63,878	(7,864)	-12%
Other Income	176,846	152,382	24,465	16%	152,382	24,465	16%
Other Income from BGC	-	752,239	(752,239)	-	-	-	-
Total Revenue	**583,467**	**1,293,516**	**(710,049)**	**-55%**	**541,277**	**42,190**	**8%**
Direct Expenses	424,501	787,026	(362,525)	-46%	401,101	23,400	6%
Gross Income	**158,966**	**506,490**	**(347,524)**	**-69%**	**140,176**	**18,790**	**13%**
Operating Expenses	94,042	118,230	(24,188)	-20%	80,618	13,424	17%
Income before Tax	**64,924**	**388,260**	**(323,336)**	**-83%**	**59,558**	**5,366**	**9%**
Income Tax	31,557	48,422	(16,864)	-35%	28,796	2,761	10%
Net Income after Tax	**33,367**	**339,839**	**(306,472)**	**-90%**	**30,762**	**2,605**	**8%**

As against the same period last year, Net Income after Tax of P33.367 million as of December 31, 2021 was P306.472 million (90%) lower as against NIAT with income from BGC sale and P2.605 million (8%) higher as against NIAT net of the BGC Sale. Total Revenues for the period was lower by P710.049 million (55%) as against the Total Revenues in 2020 inclusive of income from BGC sale. However, it is 42.190 million (8%) higher than when compared to the Total Revenues without the income from BGC sale.

Direct Expenses were lower for the current year by P347.524 million (69%), mainly due to lower Provisioning for Probable Losses by P327.269 million (77%) due to the booking of P275.925 million loss provision in 2020 as a result of the Annual Qualitative Review. During the period there are also decreases in the aggregate Interest expense by P42.560 million (29%) primarily because of lower level of Bills Payable, Documentary & Science Stamp Used by P3.235 million (18%) and Depreciation-EOPL by P4.516 million (49%). This was compensated by higher aggregate Repairs and Maintenance expense by P4.061 million (71%), aggregate Insurance expense by P1.006 million (14%), and aggregate Security, Messengerial, Janitorial & Contractual Services by P2.877 million (2%).

Operating Expenses for the current year were lower by P24.188 million (20%) compared to 2020. This is mainly due to decrease in taxes and licenses expenses by P34.768 million resulting from lower GRT. LLFC paid higher GRT in 2020 due to the sale of BGC property. This was compensated by higher Compensation and Fringe Benefits by P4.946 million (19%) arising from increase in manpower count in the current year (58 current year vs. 54 previous year), Litigation/Assets Acquired Expenses was also higher by P1.688 million (54%) and Security, Messengerial, Janitorial & Contractual Services by P1.461 million (31%).

For the year ended 31 December 2021 against Budget for the period (P'000)

	December 2021				For CY 2021	
			Variance			%
	Actual	Budget	over/(under)	%	Budget	Accomplishment
Gross Revenue						
Interest Income - FL	53,915	118,985	(65,069)	-55%	118,985	45%
Interest Income - FL-LBP	36,448	38,365	(1,917)	-5%	38,365	95%
Interest Income - FL-BIR	95,435	68,657	26,779	39%	68,657	139%
Interest Income - Other loan	163,397	195,348	(31,951)	-16%	195,348	84%
Income - Deposit in Banks/I	1,412	120	1,292	1077%	120	1177%
Operating Lease	56,014	52,534	3,480	7%	52,534	107%
Other Income	176,846	145,115	31,731	22%	145,115	122%
Total Revenue	**583,467**	**619,122**	**(35,655)**	**-6%**	**619,122**	**94%**
Direct Expenses	424,501	462,548	(38,047)	-8%	462,548	92%
Gross Income	**158,966**	**156,574**	**2,391**	**2%**	**156,574**	**102%**
Operating Expenses	94,042	110,869	(16,828)	-15%	110,869	85%
Income before Tax	**64,924**	**45,705**	**19,219**	**42%**	**45,705**	**142%**
Income Tax	31,557	20,688	10,870	-53%	20,688	153%
Net Income after Tax	**33,367**	**25,017**	**8,349**	**33%**	**25,017**	**133%**

Net Income after Tax of P33.367 million for the year ended 31 December 2021 was above the target for the period by P8.349 million (33%) despite shortfall in Interest Income on all income items except Interest income – FL/BIR which increase significantly due to income recognized from the booked BIR-CDO account which was not included in the budget forecasted for CY2021. Significant shortfall on Interest income on Finance Lease pertains to projected income from bookings not achieved during the year. Increase in Other income pertain to adjustments on actual income on chauffeuring fee from vehicles assigned to LBP.

Direct Expenses and Operating Expenses posted savings of P38.047 million (8%) and P16.828 million (15%), respectively.

Items with significant savings from Direct expenses include Interest expense amounting to P49.185 million (32.45%). Other item contributory to the savings are Compensation and fringe benefits, Documentary and Science Stamp Used and Insurance.

Items with significant savings from Operating expenses include Aggregate Taxes and Licenses, Compensation and Fringe Benefits, Repairs and Maintenance, Management and Other Professional Fees, Transportation and Travelling, Stationeries and Supplies and Information Technology expense.

Financial Condition:

As of December 31, 2021 vs. November 30, 2021 vs. December 31, 2020 (P'000)

	December 2021	November 2021	Change Inc/(Dec)	% Inc/(Dec)	December 2020	Change Inc/(Dec)	% Inc/(Dec)
Assets							
Receivables/Loans (Gross)	5,096,823	5,046,737	50,086	0.99%	4,809,113	287,710	5.98%
Allowace for Losses	(582,366)	(582,774)	409	-0.07%	(525,839)	(56,527)	10.75%
Receivables/Loans (Net)	4,514,457	4,463,963	50,494	1.13%	4,283,274	231,184	5.40%
Other Assets	492,790	673,261	(180,471)	-26.81%	854,992	(362,202)	-42.36%
Total Assets	**5,007,247**	**5,137,224**	**(129,976)**	**-2.53%**	**5,138,266**	**(131,018)**	**-2.55%**
Liabilities	3,337,291	3,468,355	(131,065)	-3.78%	3,320,171	17,119	0.52%
Stockholders' Equity	1,669,957	1,668,868	1,088	0.07%	1,818,095	(148,138)	-8.15%
Total Liabilities and Equity	**5,007,247**	**5,137,224**	**(129,976)**	**-2.53%**	**5,138,266**	**(131,018)**	**-2.55%**

December 31, 2021 vs. November 30, 2021

Total Assets decreased by P129.976 million from P5.137 billion as of November 30, 2021 to P5.007 billion as of December 31, 2021. Gross receivables/loans of P5.097 billion balance as of 31 December 2021 is higher by P50.086 million as compared to its P5.047 billion as of 30 November 2021 as bookings for the month is at P150.862 million, net of roll-over and restructured accounts and accrual of receivables as compared to collections for the month amounting to P129.539 million. Decrease in Total Other Assets is mainly from the decrease of Deposit in Banks by P93.106 million (59.10%) and EOPL by P92.773 million (40.70%) due to the implementation of LBP accounts amounting to P92.710 million which was booked as receivables during the month.

Total Liabilities decreased by P131.065 million from P3.468 billion as of November 30, 2021 to P3.337 billion as of December 31, 2021. Accounts with significant decrease are Bills Payable by P37.930 million and aggregate Accounts Payable by P103.952 million due to payments to suppliers during the month. On the other hand, there were increase in Income Tax Payable by P2.350 million, Accrued Other Expense Payable by P5.037 million, Miscellaneous Liabilities by P3.318 million and Deposit on Lease Contract by P4.138 million.

December 31, 2021 vs. December 31, 2020

Total Assets as of 31 December 2021 which stands at P5.007 billion is lower by P131.018 million as against the P5.138 billion Total Asset as of end of December 31, 2020. Gross receivables/loans increased by P287.710 million as compared to previous year's balance. Increase in Allowance for Losses amounting to P56.527 million is due to booking of significant loss provision to cushion the impact of the effect of pandemic on the credit exposures of LLFC. Total Other assets decreased by P362.202 million as compared to previous year's balance mainly from the decrease in deposit in banks from the unused proceeds from the sale of BGC property last year, Equipment & Other Properties for Lease and Miscellaneous Asset - Creditable Tax Certificates.

There is a minimal increase in the level of total Liabilities, from P3.320 billion as of 31 December 2020 to P3.337 billion as of 31 December 2021. Items increase during the period are Aggregate Accounts Payable by P24.697 million and Aggregate Accrued Expenses by P33.019 million. This was netted by the decrease of Bills payable by P60.941 million and Deposit on Lease Contract by P2.769 million.

Status of 2021 NIAT, Total Portfolio and Total Assets per GCG Scorecard:

- The P32.367 million NIAT as of 31 December 2021 is 133.48% of the P25.017 million NIAT based on approved 2021 Scorecard.
- Total Portfolio as of 31 December 2021 amounting to P4.748 billion is 98.92% of the P4.80 billion year-end Portfolio target per approved 2021 Scorecard.
- Total Assets as of 31 December 2021 amounting to P5.007 billion is 92.72% of the P5.40 billion year-end target for Total Assets per approved 2021 Scorecard.

Breakdown of Taxes and Licenses paid/accrued follows (In Php):

Particulars	January - December 2021	January - December 2020
Gross Receipts Tax	25,374,781.10	61,487,459.49
BIR	97,117.20	97,117.20
Business License	2,967,938.62	1,518,698.05
Annual Fees (SEC)	12,625.00	12,625.00
Non-VAT Annual Registrati	500.00	500.00
Membership Fee	300.00	-
CTC/Barangay Clearance	11,070.00	10,500.00
Certification Fee - Tax Clear	200.00	200.00
Registration of Vehicles	9,716.24	15,274.36
Real Estate Tax	188,049.56	275,366.62
Corporate Income Tax	33,986,072.55	155,390,317.67
Documentary Stamp Tax	21,070,823.75	17,835,353.04
Taxes Withheld (VAT/Wage	40,907,271.52	31,222,377.06
Total	124,626,465.54	267,865,788.49

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Financial Ratios:

Particulars	LBP Leasing and Finance Corporation			Industry Average
	As of 12/31/2021	As of 11/30/2021	As of 10/31/2021	As of 12/31/2020
Solvency Ratio	1.50:1	1.48:1	1.52:1	1.54:1
Return on Investment*	5.57%	5.87%	6.63%	20.55%
Return on Equity*	1.91%	2.02%	2.28%	12.48%
Return on Assets*	0.67%	0.69%	0.81%	4.42%

Annualized

Efficiency Ratios:

CLASS B

Particulars	As of 12/31/2021	As of 11/30/2021	As of 10/31/2021
Financing Revenue*	7.97%	7.96%	7.85%
Borrowing Cost*	4.62%	4.65%	4.71%
Administrative Cost*	2.81%	2.65%	2.65%
Profit Margin*	0.54%	0.66%	0.49%

*Annualized and based on Revenues from Total Portfolio
Profit Margin for November 2021 if only paying accounts are considered would be at 3.84%,

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For the Board's information and comments.

KENNETH S. STA. ROSA

RAIZZA L. GONZALES

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LBP LEASING AND FINANCE CORPORATION
INCOME STATEMENT
(Current month vs. Previous month)

PRUDENTIAL

	FOR THE MONTH ENDED		CHANGE	
	December 31, 2021	November 30, 2021	Amount	% Inc(Dec)
REVENUES				
Interest Income				
Interest Income on Other Loans/Receivable - FL	6,178,114.09	7,195,577.82	(1,017,463.73)	-14%
Interest Income on Other Loans/Receivable - FL LBP	5,682,195.83	2,553,904.58	3,128,291.25	122%
Interest Income on Other Loans/Receivable - FL BIR	7,849,192.74	7,954,132.90	(104,940.16)	-1%
	19,709,502.66	17,703,615.30	2,005,887.36	11%
Interest Income on Other Loans/Receivable	12,020,581.69	15,499,706.09	(3,479,124.40)	-22%
Income from Deposits in Banks	29,885.61	336.21	29,549.40	
	29,885.61	336.21	29,549.40	
Total Interest Income	31,759,969.96	33,203,657.60	(1,443,687.64)	**-4%**
Other Income				
Operating Lease Income	4,277,800.00	5,580,577.02	(1,302,777.02)	-23%
Fleet Management Service Fee	963,460.00	963,460.00	-	0%
Fleet Management Service Chuaffeuring Fee	10,129,430.00	11,762,174.69	(1,632,744.69)	-14%
Profit/(Loss) from Assets Sold/Exchanged	227,434.52	555,300.00	(327,865.48)	-59%
Miscellaneous Income/(Loss)	1,323,619.26	439,225.86	884,393.40	201%
Total Other Income	16,921,743.78	19,300,737.57	(2,378,993.79)	-12%
Total Revenue	**48,681,713.74**	**52,504,395.17**	**(3,822,681.43)**	**-7%**
Less: Direct Expenses				
Interest Expense - FL	133,219.21	58,761.19	74,458.02	127%
Interest Expense - Operating Lease	12,824.76	16,974.97	(4,150.21)	-24%
Interest Expenses	6,986,386.83	7,462,952.89	(476,566.06)	-6%
Documentary & Science Stamp Used	2,303,059.57	1,712,958.09	590,101.48	34%
Provision for Probable Losses	4,195,676.18	-	4,195,676.18	
Depreciation-Eqpt. & Other Prop. for Lease	62,678.58	62,678.58	-	0%
Compensation and Fringe Benefits - Marketing Operations	7,357,116.18	1,788,293.65	5,568,822.53	311%
Transfer Mortgage and Registrations Fees - LBP (FL)	34,830.72	6,799.18	28,031.54	412%
Transfer Mortgage and Registrations Fees - FMS	60,834.26	18,626.36	42,207.90	227%
Transfer Mortgage and Registrations Fees - OL	22,274.36	10,046.24	12,228.12	122%
Insurance - LBP (FL)	38,372.73	38,372.70	0.03	0%
Insurance - LBP (FMS)	253,367.46	253,367.50	(0.04)	0%
Insurance - Operating Lease	65,862.94	65,252.57	610.37	1%
Insurance - BIR	152,980.17	152,980.17	-	0%
Repairs and Maintenance - LBP (FL)	88,156.57	8,007.40	80,149.17	1001%
Repairs and Maintenance - LBP (FMS)	346,048.73	445,906.19	(99,857.46)	-22%
Repairs and Maintenance - Operating Lease	327,028.32	343,046.51	(16,018.19)	-5%
Security, Msgrl, Janitorial & Contractual Services - LBP (FL)	1,710,328.78	1,710,328.78	-	0%
Security, Msgrl, Janitorial & Contractual Services - LBP (FMS)	11,116,747.77	11,116,747.77	-	0%
Security, Msgrl, Janitorial & Contractual Services - OL	1,918,644.59	1,918,644.59	-	0%
Total Direct Expenses	37,186,438.71	27,190,745.33	9,995,693.38	37%
Gross Income	**11,495,275.03**	**25,313,649.84**	**(13,818,374.81)**	**-55%**
GENERAL AND ADMINISTRATIVE EXPENSES				
Taxes and Licenses - FL	575,187.25	494,287.28	80,899.97	16%
Taxes and Licenses - FMS	554,644.50	636,281.73	(81,637.23)	-13%
Taxes and Licenses - Operating Lease	213,890.00	279,028.85	(65,138.85)	-23%
Taxes and Licenses - Loan	618,857.31	768,172.24	(149,314.93)	-19%
Taxes and Licenses - BIR	78,491.93	79,541.35	(1,049.42)	-1%
Taxes and Licenses	350,512.63	320,839.42	29,673.21	9%
Compensation and Fringe Benefits	3,153,467.94	2,524,290.61	629,177.33	25%
Management and Other Professional Fees	121,500.00	83,500.00	38,000.00	46%
Membership Fees and Dues	76,933.85	76,933.85	-	0%
Insurance	26,066.99	52,679.97	(26,612.98)	-51%
Depreciation-Furn., Fixtures and Eqpt.	211,913.40	206,297.40	5,616.00	3%
Depreciation - Building	104,731.36	104,731.36	-	0%
Depreciation - PPE (Ropoa)	100,454.44	82,934.35	17,520.09	21%
Amortization of Intangibles	16,312.84	16,312.84	-	0%
Litigation/Assets Acquired Expenses	93,467.67	144,981.89	(51,514.22)	-36%
Rent	-	78,750.00	(78,750.00)	-100%
Power, Light and Water	68,566.23	100,000.00	(31,433.77)	-31%
Fuel and Lubricants	103,103.92	102,447.85	656.07	1%
Transportation and Travelling	181,679.00	142,550.00	39,129.00	27%
Representation and Entertainment	370,978.82	233,387.40	137,591.42	59%
Repairs and Maintenance	108,434.80	212,211.67	(103,776.87)	-49%
Security, Messengerial, Janitorial & Contractual Services	504,750.47	503,671.62	1,078.85	0%
Data Processing Charges	21,625.23	2,412.56	19,212.67	796%
Bank Charges	2,416.70	2,267.25	149.45	7%
Postage, Cables, Telephone and Telegram	151,577.44	126,057.57	25,519.87	20%
Stationeries and Supplies Issued	180,801.32	50,667.97	130,133.35	257%
Information Technology Expense	533,145.38	40,156.90	492,988.48	1228%
Advertising and Publicity	50,000.00	50,000.00	-	0%
Periodicals and Magazines		5,000.00	(5,000.00)	-100%
Miscellaneous Expenses	532,062.48	126,602.65	405,459.83	320%
Total Expenses	**9,105,573.90**	**7,646,996.58**	**1,458,577.32**	**19%**
Net Income Before Income Tax	**2,389,701.13**	**17,666,653.26**	**(15,276,952.13)**	**-86%**
Less: Provision for Income Tax	2,350,280.55	3,797,009.66	(1,446,729.11)	-38%
Income Tax Benefit	(1,048,919.05)	14,735,202.28	(15,784,121.33)	-107%
Total Income Tax Expenses	**1,301,361.50**	**18,532,211.94**	**(17,230,850.44)**	**-93%**
Net Income After Income Tax	**1,088,339.63**	**(865,558.68)**	**1,953,898.31**	**-226%**
Total Manpower	**58**	**59**		

Prepared by:

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Accountant II

Reviewed by:

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Head - Accounting Unit

Endorsed by:

RAIZZA L. GONZALES
VP/Head - Corp. Services Group

Approved by:

MICHAEL P. ARANAS
President/CEO

LBP LEASING & FINANCE CORP.

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LBP LEASING AND FINANCE CORPORATION
INCOME STATEMENT
(Current month vs. Previous month)

PRUDENTIAL

	FOR THE MONTH ENDED		CHANGE	
	December 31, 2021	December 31, 2020	Amount	% Inc(Dec)
REVENUES				
Interest Income				
Interest Income on Other Loans/Receivable - FL	6,178,114.09	3,429,843.31	2,748,270.78	80%
Interest Income on Other Loans/Receivable - FL LBP	5,682,195.83	6,952,519.30	(1,270,323.47)	-18%
Interest Income on Other Loans/Receivable - FL BIR	7,849,192.74	6,326,005.56	1,523,187.18	24%
	19,709,502.66	16,708,368.17	3,001,134.49	**18%**
Interest Income on Other Loans/Receivable	12,020,581.69	15,879,729.52	(3,859,147.83)	-24%
Income from Deposits in Banks	29,885.61	23,235.12	6,650.49	29%
	29,885.61	23,235.12	6,650.49	29%
Total Interest Income	31,759,969.96	32,611,332.81	(851,362.85)	**-3%**
Other Income				
Operating Lease Income	4,277,800.00	8,882,642.60	(4,604,842.60)	-52%
Fleet Management Service Fee	963,460.00	771,450.00	192,010.00	25%
Fleet Management Service Chuaffeuring Fee	10,129,430.00	17,841,828.11	(7,712,398.11)	-43%
Profit/(Loss) from Assets Sold/Exchanged	227,434.52	(57,891.35)	285,325.87	-493%
Miscellaneous Income/(Loss)	1,323,619.26	282,805.97	1,040,813.29	368%
Total Other Income	16,921,743.78	27,720,835.33	(10,799,091.55)	**-39%**
Total Revenue	**48,681,713.74**	**60,332,168.14**	**(11,650,454.40)**	**-19%**
Less: Direct Expenses				
Interest Expense - FL	133,219.21	185,085.35	(51,866.14)	-28%
Interest Expense - Operating Lease	12,824.76	46,095.61	(33,270.85)	-72%
Interest Expenses	6,986,386.83	9,407,249.32	(2,420,862.49)	-26%
Documentary & Science Stamp Used	2,303,059.57	2,963,178.66	(660,119.09)	-22%
Provision for Probable Losses	4,195,676.18	110,000,000.00	(105,804,323.82)	-96%
Depreciation-Eqpt. & Other Prop. for Lease	62,678.58	674,485.25	(611,806.67)	-91%
Compensation and Fringe Benefits - Marketing Operations	7,357,116.18	7,112,005.96	245,110.22	3%
Transfer Mortgage and Registrations Fees - LBP (FL)	34,830.72	60,628.38	(25,797.66)	-43%
Transfer Mortgage and Registrations Fees - LBP (FMS)	60,834.26	74,625.86	(13,791.60)	-18%
Transfer Mortgage and Registrations Fees - OL	22,274.36	29,540.60	(7,266.24)	-25%
Insurance - LBP (FL)	38,372.73	34,328.72	4,044.01	12%
Insurance - LBP (FMS)	253,367.46	284,775.07	(31,407.61)	-11%
Insurance - Operating Lease	65,862.94	14,442.52	51,420.42	356%
Insurance - BIR	152,980.17	164,228.28	(11,248.11)	-7%
Repairs and Maintenance - LBP (FL)	88,156.57	(23,468.40)	111,624.97	-476%
Repairs and Maintenance - LBP (FMS)	346,048.73	283,396.10	62,652.63	22%
Repairs and Maintenance - Operating Lease	327,028.32	625,407.25	(298,378.93)	-48%
Security, Msgrl, Janitorial & Contractual Services - LBP (FL)	1,710,328.78	6,549,752.81	(4,839,424.03)	-74%
Security, Msgrl, Janitorial & Contractual Services - LBP (FMS)	11,116,747.77	12,982,601.91	(1,865,854.14)	-14%
Security, Msgrl, Janitorial & Contractual Services - OL	1,918,644.59	2,929,256.64	(1,010,612.05)	-35%
Total Direct Expenses	37,186,438.71	154,397,615.89	(117,211,177.18)	**-76%**
Gross Income	**11,495,275.03**	**(94,065,447.75)**	**105,560,722.78**	**-112%**
GENERAL AND ADMINISTRATIVE EXPENSES				
Taxes and Licenses - FL	575,187.25	519,118.16	56,069.09	11%
Taxes and Licenses - FMS	554,644.50	930,663.91	(376,019.41)	-40%
Taxes and Licenses - Operating Lease	213,890.00	444,132.13	(230,242.13)	-52%
Taxes and Licenses - Loan	618,857.31	840,188.71	(221,331.40)	-26%
Taxes and Licenses - BIR	78,491.93	71,353.13	7,138.80	10%
Taxes and Licenses	350,512.63	200,746.85	149,765.78	75%
Compensation and Fringe Benefits	3,153,467.94	3,627,695.40	(474,227.46)	-13%
Management and Other Professional Fees	121,500.00	277,345.00	(155,845.00)	-56%
Membership Fees and Dues	76,933.85	76,933.85	-	0%
Insurance	26,066.99	165,830.32	(139,763.33)	-84%
Depreciation-Furn., Fixtures and Eqpt.	211,913.40	192,221.42	19,691.98	10%
Depreciation - Building	104,731.36	104,731.36	-	0%
Depreciation - PPE (Ropoa)	100,454.44	4,843.95	95,610.49	1974%
Amortization of Intangibles	16,312.84	(38,971.61)	55,284.45	-142%
Litigation/Assets Acquired Expenses	93,467.67	974,127.12	(880,659.45)	-90%
Rent	-	31,500.00	(31,500.00)	-100%
Power, Light and Water	68,566.23	(183,466.27)	252,032.50	-137%
Fuel and Lubricants	103,103.92	50,917.18	52,186.74	102%
Transportation and Travelling	181,679.00	163,847.00	17,832.00	11%
Representation and Entertainment	370,978.82	273,385.72	97,593.10	36%
Repairs and Maintenance	108,434.80	44,309.00	64,125.80	145%
Security, Messengerial, Janitorial & Contractual Services	504,750.47	502,637.37	2,113.10	0%
Data Processing Charges	21,625.23	9,966.81	11,658.42	117%
Bank Charges	2,416.70	1,350.00	1,066.70	79%
Postage, Cables, Telephone and Telegram	151,577.44	140,374.96	11,202.48	8%
Stationeries and Supplies Issued	180,801.32	92,170.53	88,630.79	96%
Information Technology Expense	533,145.38	620,060.35	(86,914.97)	-14%
Advertising and Publicity	50,000.00	50,000.00	-	0%
Miscellaneous Expenses	532,062.48	54,618.69	477,443.79	874%
Total Expenses	**9,105,573.90**	**10,242,631.04**	**(1,137,057.14)**	**-11%**
Net Income Before Income Tax	**2,389,701.13**	**(104,308,078.79)**	**106,697,779.92**	**-102%**
Less: Provision for Income Tax	2,350,280.55	(4,026,401.73)	6,376,682.28	-158%
Income Tax Benefit	(1,048,919.05)	(21,494,975.75)	20,446,056.70	-95%
Total Income Tax Expenses	**1,301,361.50**	**(25,521,377.48)**	**26,822,738.98**	-105%
Net Income After Income Tax	**1,088,339.63**	**(78,786,701.31)**	**79,875,040.94**	**-101%**
Total Manpower	58	54		

Prepared by:	Reviewed by:	Endorsed by:	Approved by:
MARRA HASSANDRA G. MARIANO	**KENNETH S. STA. ROSA**	**RAIZZA L. GONZALES**	**MICHAEL P. ARAÑAS**
Accountant II	*Head - Accounting Unit*	*VP/Head - Corp. Services Group*	*President/CEO*

LBP LEASING & FINANCE CORP.
07 Feb 2022
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LBP LEASING AND FINANCE CORPORATION
INCOME STATEMENT
(Current month vs. Previous month)

PRUDENTIAL

FOR THE MONTH ENDED December 31, 2021

	Actual	Budget	VARIANCE Amount	%
REVENUES				
Interest Income				
Interest Income on Other Loans/Receivable - FL	6,178,114.09	9,249,312.19	(3,071,198.10)	-33%
Interest Income on Other Loans/Receivable - FL LBP	5,682,195.83	5,818,340.60	(136,144.77)	-2%
Interest Income on Other Loans/Receivable - FL BIR	7,849,192.74	5,198,003.52	2,651,189.22	51%
	19,709,502.66	20,265,656.31	(556,153.65)	-3%
Interest Income on Other Loans/Receivable	12,020,581.69	16,077,696.70	(4,057,115.01)	-25%
Income from Deposits in BanLs	29,885.61	30,000.00	(114.39)	0%
	29,885.61	30,000.00	(114.39)	0%
Total Interest Income	31,759,969.96	36,373,353.01	(4,613,383.05)	**-13%**
Other Income				
Operating Lease Income	4,277,800.00	4,377,800.00	(100,000.00)	-2%
Profit/(Loss) from Assets Sold/Exchanged	227,434.52	-	227,434.52	
Fleet Management Service Fee	963,460.00	963,460.00	0.00	0%
Fleet Management Service Chuaffeuring Fee	10,129,430.00	11,129,430.00	(1,000,000.00)	-9%
M scellaneous Income/(Loss)	1,323,619.26	0.00	1,323,619.26	
Total Other Income	16,921,743.78	16,470,690.00	451,053.78	**3%**
			0.00	
Total Revenue	**48,681,713.74**	**52,844,043.01**	**(4,162,329.27)**	**-8%**
Less: Direct Expenses				
Interest Expense - FL	133,219.21	129,886.54	(3,332.67)	-3%
Interest Expense - Operating Lease	12,824.76	42,689.71	29,864.95	70%
Interest Expenses	6,986,386.83	12,456,861.05	5,470,474.22	44%
Documentary & Science Stamp Used	2,303,059.57	1,797,391.90	(505,667.67)	-28%
Provision for Probable Losses	4,195,676.18	5,196,590.19	1,000,914.01	19%
Depreciation-Eqpt. & Other Prop. for Lease	62,678.58	62,678.58	0.00	0%
Compensation and Fringe Benefits - MarLeting Operations	7,357,116.18	2,867,796.37	(4,489,319.81)	-157%
Transfer Mortgage and Registrations Fees - LBP (FL)	34,830.72	33,750.00	(1,080.72)	-3%
Transfer Mortgage and Registrations Fees - LBP (FMS)	60,834.26	98,875.00	38,040.74	38%
Transfer Mortgage and Registrations Fees - OL	22,274.36	23,391.67	1,117.31	5%
Transfer Mortgage and Registrations Fees	-	10,000.00	10,000.00	100%
Insurance - LBP (FL)	38,372.73	158,500.00	120,127.27	76%
Insurance - LBP (FMS)	253,367.46	321,625.00	68,257.54	21%
Insurance - Operating Lease	65,862.94	99,000.00	33,137.06	33%
Insurance - BIR	152,980.17	212,500.00	59,519.83	28%
Repairs and Maintenance - LBP (FL)	88,156.57	118,164.93	30,008.36	25%
Repairs and Maintenance - LBP (FMS)	346,048.73	145,105.81	(200,942.92)	-138%
Repairs and Maintenance - Operating Lease	327,028.32	180,904.49	(146,123.83)	-81%
Security, Msgrl, Janitorial & Contractual Services - LBP (FL)	1,710,328.78	3,823,641.55	2,113,312.77	55%
Security, Msgrl, Janitorial & Contractual Services - LBP (FMS)	11,116,747.77	8,753,248.27	(2,363,499.50)	-27%
Security, Msgrl, Janitorial & Contractual Services - OL	1,918,644.59	2,034,136.56	115,491.97	6%
Total Direct Expenses	37,186,438.71	38,566,737.62	1,380,298.91	**4%**
Gross Income	**11,495,275.03**	**14,277,305.39**	**(2,782,030.36)**	**-19%**
GENERAL AND ADMINISTRATIVE EXPENSES				
Taxes and Licenses - FL	575,187.25	753,382.64	178,195.39	24%
Taxes and Licenses - FMS	554,644.50	604,644.50	50,000.00	8%
Taxes and Licenses - Operating Lease	213,890.00	218,890.00	5,000.00	2%
Taxes and Licenses - Loan	618,857.31	803,884.84	185,027.53	23%
Taxes and Licenses - BIR	78,491.93	86,983.06	8,491.13	10%
Taxes and Licenses	350,512.63	147,219.79	(203,292.84)	-138%
Compensation and Fringe Benefits	3,153,467.94	3,286,121.78	132,653.84	4%
Management and Other Professional Fees	121,500.00	83,183.85	(38,316.15)	-46%
Membership Fees and Dues	76,933.85	62,500.00	(14,433.85)	-23%
Insurance	26,066.99	413,689.99	387,623.00	94%
Depreciation-Furn., Fixtures and Eqpt.	211,913.40	124,418.86	(87,494.54)	-70%
Depreciation - Building	104,731.36	50,000.00	(54,731.36)	-109%
Depreciation - PPE (Ropoa)	100,454.44	-	(100,454.44)	
Amortization of Intangibles	16,312.84	174,347.40	158,034.56	91%
Litigation/Assets Acquired Expenses	93,467.67	300,000.00	206,532.33	69%
Rent	-	52,800.00	52,800.00	100%
Power, Light and Water	68,566.23	115,000.00	46,433.77	40%
Fuel and Lubricants	103,103.92	50,000.00	(53,103.92)	-106%
Transportation and Travelling	181,679.00	301,666.67	119,987.67	40%
Representation and Entertainment	370,978.82	301,666.67	(69,312.15)	-23%
Repairs and Maintenance	108,434.80	332,387.96	223,953.16	67%
Security, Messengerial, Janitorial & Contractual Services	504,750.47	467,303.67	(37,446.80)	-8%
Data Processing Charges	21,625.23	10,000.00	(11,625.23)	-116%
Bank Charges	2,416.70	2,000.00	(416.70)	-21%
Postage, Cables, Telephone and Telegram	151,577.44	144,166.67	(7,410.77)	-5%
Stationeries and Supplies Issued	180,801.32	235,463.31	54,661.99	23%
Information Technology Expense	533,145.38	164,083.33	(369,062.05)	-225%
Advertising and Publicity	50,000.00	88,750.00	38,750.00	44%
Periodicals and Magazines	-	2,500.00	2,500.00	100%
Miscellaneous Expenses	532,062.48	60,000.00	(472,062.48)	-787%
Total Expenses	**9,105,573.90**	**9,715,638.35**	**610,064.45**	**6%**
Net Income Before Income Tax	**2,389,701.13**	**4,561,667.04**	**(2,171,965.91)**	**-48%**
Less: Provision for Income Tax	2,350,280.55	3,502,128.70	1,151,848.15	33%
Income Tax Benefit	(1,048,919.05)	(1,558,977.06)	(510,058.01)	33%
Total Income Tax Expenses	**1,301,361.50**	**1,943,151.65**	**641,790.15**	**33%**
Net Income After Income Tax	**1,088,339.63**	**2,618,515.39**	**(1,530,175.76)**	**-58%**
Total Manpower	**58**	**77**		

Prepared by:	Reviewed by:	Endorsed by:	Approved by:
MARRA KASSANDRA G. MARIANO	KENNETH S. STA. ROSA	RAIZZA L. GONZALES	MICHAEL P. ARAÑAS
Accountant II	*Head - Accounting Unit*	*VP/Head - Corp Services Group*	*President/CEO*

LBP LEASING & FINANCE CORP

07 Feb 2022

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LBP LEASING AND FINANCE CORPORATION
INCOME STATEMENT
(Current month vs. Previous month)

PRUDENTIAL

	FOR THE YEAR ENDED		CHANGE	
	December 31, 2021	December 31, 2020	Amount	% Inc(Dec)
REVENUES				
Interest Income				
Interest Income on Other Loans/Receivable - FL	53,915,438.65	41,012,278.85	12,903,159.80	31%
Interest Income on Other Loans/Receivable - FL LBP	36,447,551.05	47,426,297.69	(10,978,746.64)	-23%
Interest Income on Other Loans/Receivable - FL BIR	95,435,186.48	81,366,308.24	14,068,878.24	17%
	185,798,176.18	169,804,884.78	15,993,291.40	9%
Interest Income on Other Loans/Receivable	163,396,863.28	153,793,765.85	9,603,097.43	6%
Income from Deposits in Banks	1,397,216.14	1,418,631.10	(21,414.96)	-2%
Interest Income - Others	14,978.52	-	14,978.52	
	1,412,194.66	1,418,631.10	(6,436.44)	0%
Total Interest Income	350,607,234.12	325,017,281.73	25,589,952.39	8%
Other Income				
Operating Lease Income	56,013,583.59	63,878,029.85	(7,864,446.26)	-12%
Fleet Management Service Fee	11,561,520.00	10,352,875.87	1,208,644.13	12%
Fleet Management Service Chauffeuring Fee	151,623,460.06	133,323,199.64	18,300,260.42	14%
Profit/(Loss) from Assets Sold/Exchanged	9,495,950.58	758,154,789.56	(748,658,838.98)	-99%
Miscellaneous Income/(Loss)	4,165,245.72	2,789,784.18	1,375,461.54	49%
Total Other Income	232,859,759.95	968,498,679.10	(735,638,919.15)	-76%
Total Revenue	**583,466,994.07**	**1,293,515,960.83**	**(710,048,966.76)**	**-55%**
Less: Direct Expenses				
Interest Expense - FL	1,293,790.88	4,623,010.04	(3,329,219.16)	-72%
Interest Expense - Operating Lease	614,066.34	795,041.20	(180,974.86)	-23%
Interest Expenses	100,460,771.93	139,510,095.05	(39,049,323.12)	-28%
Documentary & Science Stamp Used	21,070,823.75	17,835,353.04	3,235,470.71	18%
Provision for Probable Losses	68,656,094.04	395,924,959.04	(327,268,865.00)	-83%
Depreciation-Eqpt. & Other Prop. for Lease	3,609,068.42	8,125,098.00	(4,516,029.58)	-56%
Compensation and Fringe Benefits - Marketing Operations	26,458,748.68	25,731,821.36	726,927.32	3%
Transfer Mortgage and Registrations Fees - LBP (FL)	282,265.87	277,672.88	4,592.99	2%
Transfer Mortgage and Registrations Fees - LBP (FMS)	900,187.85	927,834.29	(27,646.44)	-3%
Transfer Mortgage and Registrations Fees - OL	193,114.78	253,336.68	(60,221.90)	-24%
Transfer Mortgage and Registrations Fees	1,100.00	4,580.00	(3,480.00)	-76%
Insurance - LBP (FL)	2,071,203.88	2,655,905.24	(584,701.36)	-22%
Insurance - LBP (FMS)	3,311,602.00	2,374,813.18	936,788.82	39%
Insurance - Operating Lease	922,139.04	532,617.74	389,521.30	73%
Insurance - BIR	1,882,152.68	1,617,918.62	264,234.06	16%
Repairs and Maintenance - LBP (FL)	540,780.44	632,247.74	(91,467.30)	-14%
Repairs and Maintenance - LBP (FMS)	5,341,858.04	2,393,978.04	2,947,880.00	123%
Repairs and Maintenance - Operating Lease	3,896,141.68	2,691,134.65	1,205,007.03	45%
Security, Msgrl, Janitorial & Contractual Services - LBP (FL)	44,287,836.63	47,851,735.39	(3,563,898.76)	-7%
Security, Msgrl, Janitorial & Contractual Services - LBP (FMS)	113,502,740.90	107,424,675.71	6,078,065.19	6%
Security, Msgrl, Janitorial & Contractual Services - OL	25,204,871.22	24,842,170.11	362,701.11	1%
Total Direct Expenses	424,501,359.05	787,025,998.00	(362,524,638.95)	-46%
Gross Income	**158,965,635.02**	**506,489,962.83**	**(347,524,327.81)**	**-69%**
GENERAL AND ADMINISTRATIVE EXPENSES				
Taxes and Licenses - FL	4,378,474.22	4,119,310.17	259,164.05	6%
Taxes and Licenses - FMS	8,029,702.10	7,183,803.78	845,898.32	12%
Taxes and Licenses - Operating Lease	2,930,226.08	3,193,901.50	(263,675.42)	-8%
Taxes and Licenses - Loan	8,437,606.22	7,303,686.63	1,133,919.59	16%
Taxes and Licenses - BIR	954,351.80	910,780.30	43,571.50	5%
Taxes and Licenses	3,931,937.30	40,719,003.64	(36,787,066.34)	-90%
Compensation and Fringe Benefits	31,394,313.35	26,448,706.36	4,945,606.99	19%
Management and Other Professional Fees	1,338,500.00	1,164,745.00	173,755.00	15%
Membership Fees and Dues	950,506.20	989,839.85	(39,333.65)	-4%
Insurance	479,995.18	648,715.99	(168,720.81)	-26%
Depreciation-Furn., Fixtures and Eqpt.	2,447,298.83	2,216,322.04	230,976.79	10%
Depreciation - Building	1,256,776.32	1,256,776.32	-	0%
Depreciation - PPE (Ropoa)	583,592.11	785,910.82	(202,318.71)	-26%
Amortization of Intangibles	570,964.86	804,040.87	(233,076.01)	-29%
Litigation/Assets Acquired Expenses	4,836,838.00	3,148,704.27	1,688,133.73	54%
Rent	385,035.00	496,780.00	(111,745.00)	-22%
Power, Light and Water	1,163,832.97	1,026,533.73	137,299.24	13%
Fuel and Lubricants	923,405.82	458,507.51	464,898.31	101%
Transportation and Travelling	1,900,904.95	1,888,632.45	12,272.50	1%
Representation and Entertainment	2,846,657.91	2,272,000.75	574,657.16	25%
Repairs and Maintenance	1,732,574.18	1,834,615.11	(102,040.93)	-6%
Security, Messengerial, Janitorial & Contractual Services	6,214,597.41	4,753,404.94	1,461,192.47	31%
Data Processing Charges	231,208.64	50,897.46	180,311.18	354%
Bank Charges	25,482.83	9,162.99	16,319.84	178%
Postage, Cables, Telephone and Telegram	1,424,934.90	1,062,789.70	362,145.20	34%
Stationeries and Supplies Issued	1,260,952.90	976,770.17	284,182.73	29%
Information Technology Expense	1,419,369.48	1,233,080.61	186,288.87	15%
Advertising and Publicity	620,000.00	607,500.00	12,500.00	2%
Fines Penalties & Other Charges	52,480.00	1,177.15	51,302.85	4358%
Periodicals and Magazines	5,000.00	3,654.00	1,346.00	37%
Miscellaneous Expenses	1,314,002.33	660,002.43	653,999.90	99%
Total Expenses	**94,041,521.89**	**118,229,756.54**	**(24,188,234.65)**	**-20%**
Net Income Before Income Tax	**64,924,113.13**	**388,260,206.29**	**(323,336,093.16)**	**-83%**
Less: Provision for Income Tax	33,986,072.55	155,390,317.67	(121,404,245.12)	-78%
Income Tax Expense - Prior Years	-	303,700.71	(303,700.71)	-100%
Income Tax Benefit	(2,428,821.25)	(107,272,463.46)	104,843,642.21	-98%
Total Income Tax Expenses	**31,557,251.30**	**48,421,554.92**	**(16,864,303.62)**	**-35%**
Net Income After Income Tax	**33,366,861.83**	**339,838,651.37**	**(306,471,789.55)**	**-90%**
Total Manpower	**58**	**54**		

Prepared by:

MARRAKASSANDRA G. MARIANO
Accountant II

Reviewed by:

KENNETH S. STA. ROSA
Head - Accounting Unit

Endorsed by:

RAIZZA L. GONZALES
VP/Head - Corp. Services Group

Approved by:

MICHAEL P. ARAÑAS
President/CEO

LBP LEASING & FINANCE CORP.
07 Feb 2022
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LBP LEASING AND FINANCE CORPORATION
INCOME STATEMENT
(Current month vs. Previous month)

PRUDENTIAL

	FOR THE YEAR ENDED December 31, 2021		VARIANCE		% ACCOMPLISHMENT	
	Actual	Budget	Amount	% Inc(Dec)	2021 Budget	%
REVENUES						
Interest Income						
Interest Income on Other Loans/Receivable - FL	53,915,438.65	118,984,886.53	(65,069,447.88)	-55%	118,984,886.53	45%
Interest Income on Other Loans/Receivable - FL LBP	36,447,551.05	38,364,541.94	(1,916,990.89)	-5%	38,364,541.94	95%
Interest Income on Other Loans/Receivable - FL BIR	95,435,186.48	68,656,683.97	26,778,502.51	39%	68,656,683.97	139%
	185,798,176.18	226,006,112.44	(40,207,936.26)	-18%	226,006,112.44	82%
Interest Income on Other Loans/Receivable	163,396,863.28	195,347,865.46	(31,951,002.18)	-16%	195,347,865.46	84%
Income from Deposits in Banks	1,397,216.14	120,000.00	1,277,216.14	1064%	120,000.00	1164%
Interest Income - Others	14,978.52	-	14,978.52			
	1,412,194.66	120,000.00	1,292,194.66	1077%	120,000.00	1177%
Total Interest Income	350,607,234.12	421,473,977.90	(70,866,743.78)	-17%	421,473,977.90	83%
Other Income						
Operating Lease Income	56,013,583.59	52,533,600.00	3,479,983.59	7%	52,533,600.00	107%
Profit/(Loss) from Assets Sold/Exchanged	9,495,950.58	-	9,495,950.58		-	
Fleet Management Service Fee	11,561,520.00	11,561,520.00	-	0%	11,561,520.00	100%
Fleet Management Service Chauffeuring Fee	151,623,460.06	133,553,160.00	18,070,300.06	14%	133,553,160.00	114%
Miscellaneous Income/(Loss)	4,165,245.72	-	4,165,245.72		-	
Total Other Income	232,859,759.95	197,648,280.00	35,211,479.95	18%	197,648,280.00	118%
			-			
Total Revenue	**583,466,994.07**	**619,122,257.90**	**(35,655,263.83)**	**-6%**	**619,122,257.90**	**94%**
Less: Direct Expenses						
Interest Expense - FL	1,293,790.88	1,558,638.48	264,847.60	17%	1,558,638.48	83%
Interest Expense - Operating Lease	614,066.34	512,276.52	(101,789.82)	-20%	512,276.52	120%
Interest Expenses	100,460,771.93	149,482,332.65	49,021,560.72	33%	149,482,332.65	67%
Documentary and Science Stamp Used	21,070,823.75	21,568,702.85	497,879.10	2%	21,568,702.85	98%
Provision for Probable Losses	68,656,094.04	62,359,082.34	(6,297,011.70)	-10%	62,359,082.34	110%
Depreciation-Eqpt. & Other Prop. for Lease	3,609,068.42	3,619,053.64	9,985.22	0%	3,619,053.64	100%
Compensation and Fringe Benefits - Marketing Operations	26,458,748.68	31,293,743.18	4,834,994.50	15%	31,293,743.18	85%
Transfer Mortgage and Registrations Fees - LBP (FL)	282,265.87	405,000.00	122,734.13	30%	405,000.00	70%
Transfer Mortgage and Registrations Fees - LBP (FMS)	900,187.85	1,186,500.00	286,312.15	24%	1,186,500.00	76%
Transfer Mortgage and Registrations Fees - OL	193,114.78	280,700.00	87,585.22	31%	280,700.00	69%
Transfer Mortgage and Registrations Fees	1,100.00	120,000.00	118,900.00	99%	120,000.00	1%
Insurance - LBP (FL)	2,071,203.88	1,902,000.00	(169,203.88)	-9%	1,902,000.00	109%
Insurance - LBP (FMS)	3,311,602.00	3,859,500.00	547,898.00	14%	3,859,500.00	86%
Insurance - Operating Lease	922,139.04	1,188,000.00	265,860.96	22%	1,188,000.00	78%
Insurance - BIR	1,882,152.68	2,550,000.00	667,847.32	26%	2,550,000.00	74%
Repairs and Maintenance - LBP (FL)	540,780.44	1,417,979.16	877,198.72	62%	1,417,979.16	38%
Repairs and Maintenance - LBP (FMS)	5,341,858.04	1,741,269.67	(3,600,588.37)	-207%	1,741,269.67	307%
Repairs and Maintenance - Operating Lease	3,896,141.68	2,170,853.83	(1,725,287.85)	-79%	2,170,853.83	179%
Security, Msgrl, Janitorial & Contractual Services - LBP (FL)	44,287,836.63	45,883,698.60	1,595,861.97	3%	45,883,698.60	97%
Security, Msgrl, Janitorial & Contractual Services - LBP (FMS)	113,502,740.90	105,038,979.24	(8,463,761.66)	-8%	105,038,979.24	108%
Security, Msgrl, Janitorial & Contractual Services - OL	25,204,871.22	24,409,638.72	(795,232.50)	-3%	24,409,638.72	103%
Total Direct Expenses	424,501,359.05	462,547,948.86	38,046,589.81	8%	462,547,948.86	92%
Gross Income	**158,965,635.02**	**156,574,309.04**	**2,391,325.98**	**2%**	**156,574,309.04**	**102%**
GENERAL AND ADMINISTRATIVE EXPENSES						
Taxes and Licenses - FL	4,378,474.22	7,867,471.42	3,488,997.20	44%	7,867,471.42	56%
Taxes and Licenses - FMS	8,029,702.10	7,255,734.00	(773,968.10)	-11%	7,255,734.00	111%
Taxes and Licenses - Operating Lease	2,930,226.08	2,626,680.00	(303,546.08)	-12%	2,626,680.00	112%
Taxes and Licenses - Loan	8,437,606.22	9,767,393.27	1,329,787.05	14%	9,767,393.27	86%
Taxes and Licenses - BIR	954,351.80	1,106,603.08	152,251.28	14%	1,106,603.08	86%
Taxes and Licenses	3,931,937.30	1,751,637.52	(2,180,299.78)	-124%	1,751,637.52	224%
Compensation and Fringe Benefits	31,394,313.35	37,028,191.12	5,633,877.77	15%	37,028,191.12	85%
Management and Other Professional Fees	1,338,500.00	3,343,000.00	2,004,500.00	60%	3,343,000.00	40%
Membership Fees and Dues	950,506.20	998,206.20	47,700.00	5%	998,206.20	95%
Insurance	479,995.18	750,000.00	270,004.82	36%	750,000.00	64%
Depreciation-Furn., Fixtures and Eqpt	2,447,298.83	3,395,564.90	948,266.07	28%	3,395,564.90	72%
Depreciation - Building	1,256,776.32	1,378,276.32	121,500.00	9%	1,378,276.32	91%
Depreciation - PPE (Ropoa)	583,592.11	600,000.00	16,407.89	3%	600,000.00	97%
Amortization of Intangibles	570,964.86	1,487,038.80	916,073.94	62%	1,487,038.80	38%
Litigation/Assets Acquired Expenses	4,836,838.00	3,600,000.00	(1,236,838.00)	-34%	3,600,000.00	134%
Rent	385,035.00	633,600.00	248,565.00	39%	633,600.00	61%
Power, Light and Water	1,163,832.97	1,380,000.00	216,167.03	16%	1,380,000.00	84%
Fuel and Lubricants	923,405.82	600,000.00	(323,405.82)	-54%	600,000.00	154%
Transportation and Travelling	1,900,904.95	3,620,000.00	1,719,095.05	47%	3,620,000.00	53%
Representation and Entertainment	2,846,657.91	3,620,000.00	773,342.09	21%	3,620,000.00	79%
Repairs and Maintenance	1,732,574.18	3,988,655.52	2,256,081.34	57%	3,988,655.52	43%
Security, Messengerial, Janitorial & Contractual Services	6,214,597.41	5,607,644.00	(606,953.41)	-11%	5,607,644.00	111%
Data Processing Charges	231,208.64	120,000.00	(111,208.64)	-93%	120,000.00	193%
Bank Charges	25,482.83	24,000.00	(1,482.83)	-6%	24,000.00	106%
Postage, Cables, Telephone and Telegram	1,424,934.90	1,730,000.00	305,065.10	18%	1,730,000.00	82%
Stationeries and Supplies Issued	1,260,952.90	2,825,559.69	1,564,606.79	55%	2,825,559.69	45%
Information Technology Expense	1,419,369.48	1,969,000.00	549,630.52	28%	1,969,000.00	72%
Advertising and Publicity	620,000.00	1,065,000.00	445,000.00	42%	1,065,000.00	58%
Fines Penalties & Other Charges	52,480.00	-	(52,480.00)		-	
Periodicals and Magazines	5,000.00	10,000.00	5,000.00	50%	10,000.00	50%
Miscellaneous Expenses	1,314,002.33	720,000.00	(594,002.33)	-83%	720,000.00	183%
Total Expenses	94,041,521.89	110,869,255.84	16,827,733.95	15%	110,869,255.84	85%
Net Income Before Income Tax	**64,924,113.13**	**45,705,053.20**	**19,219,059.93**	**42%**	**45,705,053.20**	**142%**
Less: Provision for Income Tax	33,986,072.55	39,395,320.45	5,409,247.90	14%	39,395,320.45	86%
Income Tax Benefit	(2,428,821.25)	(18,707,724.70)	(16,278,903.45)	87%	(18,707,724.70)	13%
Total Income Tax Expenses	**31,557,251.30**	**20,687,595.75**	**(10,869,655.56)**	**-53%**	**20,687,595.75**	**153%**
Net Income After Income Tax	**33,366,861.83**	**25,017,457.45**	**8,349,404.37**	**33%**	**25,017,457.45**	**133%**
Total Manpower	**58**	**77**			**77**	

Prepared by:

MARRA HASSANDRA G. MARIANO
Accountant II

Reviewed by:

KENNETH S. STA. ROSA
Head - Accounting Unit

Endorsed by:

RAIZZA L. GONZALES
VP/Head - Corp. Services Group

Approved by:

MICHAEL P. ARAÑAS
President/CEO

LBP LEASING AND FINANCE CORPORATION
BALANCE SHEET
As of December 31 and November 30, 2021

	December	November	CHANGE AMOUNT	%Inc(Dec)
ASSETS				
Cash and Other Cash Items				
Deposits in Bank	64,509,821.10	157,616,067.67	(93,106,246.57)	-59.1%
Total Cash and Other Cash Items	**64,509,821.10**	**157,616,067.67**	**(93,106,246.57)**	**-59.1%**
Receivables/Loans				
Lease Contracts Receivable	2,053,868,336.06	2,056,214,711.25	(2,346,375.19)	-0.1%
Deferred Leasing Income	(526,791,807.19)	(539,566,318.37)	12,774,511.18	-2.4%
Net Lease Contracts Receivable	1,527,076,528.87	1,516,648,392.88	10,428,135.99	0.7%
Lease Contracts Receivable - LBP	500,967,454.04	175,390,445.80	325,577,008.24	185.6%
Deferred Leasing Income - LBP	(364,396,799.45)	(131,059,478.99)	(233,337,320.46)	178.0%
Net Lease Contracts Receivable - LBP	136,570,654.59	44,330,966.81	92,239,687.78	208.1%
Other Loans/Receivable	1,175,906,883.23	1,231,044,730.03	(55,137,846.80)	-4.5%
Receivable Financed	1.00	1.00	-	0.0%
Net Receivable Financed	1.00	1.00	-	0.0%
Past Due Receivables	132,936,797.27	135,198,081.67	(2,261,284.40)	-1.7%
Past Due Unearned Credits	(2,409,311.43)	(2,495,658.83)	86,347.40	-3.5%
Net Past Due Receivables	130,527,485.84	132,702,422.84	(2,174,937.00)	-1.6%
Restructured Accounts	1,535,886,531.11	1,533,398,465.80	2,488,065.31	0.2%
Restructured Unearned Credits	(78,098,815.37)	(73,875,319.49)	(4,223,495.88)	5.7%
Net Restructured Accounts	1,457,787,715.74	1,459,523,146.31	(1,735,430.57)	-0.1%
Past Due Restructured Accounts	292,124,624.44	319,523,322.82	(27,398,698.38)	-8.6%
Past Due Restructured Unearned Credits	(89,453,587.46)	(99,978,942.30)	10,525,354.84	-10.5%
Net Past Due Restructured Accounts	202,671,036.98	219,544,380.52	(16,873,343.54)	-7.7%
Items in Litigation	169,974,894.79	148,875,523.84	21,099,370.95	14.2%
Items in Litigation Unearned Credits	(18,679,698.92)	(10,481,396.66)	(8,198,302.26)	
Net Items in Litigation	151,295,195.87	138,394,127.18	12,901,068.69	9.3%
Receivable/Loan before Provision	**4,781,835,502.12**	**4,742,188,167.57**	**39,647,334.55**	**0.8%**
General Loan Loss Provision	(80,581,011.90)	(81,267,603.10)	686,591.20	-0.8%
Allowance for Probable Loss - Loans/Leases	(279,739,543.08)	(266,960,742.48)	(12,778,800.60)	4.8%
Allowance for Probable Losses - Restructured	(209,605,160.64)	(221,783,218.35)	12,178,057.71	-5.5%
Net Receivables/Loan	**4,211,909,786.50**	**4,172,176,603.64**	**39,733,182.86**	**1.0%**
Other Receivables				
Accounts Receivable - Clients	12,543,714.51	10,947,207.54	1,596,506.97	14.6%
Less: Allowance for Probable Losses	(8,792,047.51)	(9,114,751.69)	322,704.18	-3.5%
Accounts Receivable - Operating Leases (LBP)	86,869,923.64	84,372,511.30	2,497,412.34	3.0%
Accounts Receivable - LBP	194,174,651.52	187,135,826.06	7,038,825.46	3.8%
Accrued Interest Receivable	21,399,137.24	22,093,446.23	(694,308.99)	-3.1%
Allowance for Probable Loss-Accrued Interest Receivable	(3,647,983.89)	(3,647,983.89)	-	0.0%
Total Other Receivables	**302,547,395.51**	**291,786,255.55**	**10,761,139.96**	**3.7%**
Total Loans and Other Receivables	**4,514,457,182.01**	**4,463,962,859.19**	**50,494,322.82**	**1.1%**
Equipment & Other Properties for Lease				
Equipment & Other Properties for Lease	196,182,456.00	288,892,955.00	(92,710,499.00)	-32.1%
Accumulated Depreciation	(60,845,103.97)	(60,782,425.39)	(62,678.58)	0.1%
Net Equipment & Other Properties for Lease	**135,337,352.03**	**228,110,529.61**	**(92,773,177.58)**	**-40.7%**
Real Property, Furniture, Fixtures & Equipment				
Real Property - Building	42,566,207.14	42,566,207.14	-	0.0%
Accumulated Depreciation - Building	(23,228,449.23)	(23,123,717.87)	(104,731.36)	0.5%
Furniture, Fixtures & Equipment	24,266,554.94	24,243,954.94	22,600.00	0.1%
Accumulated Depreciation - FFE	(16,066,146.27)	(15,854,232.87)	(211,913.40)	1.3%
Net Real Property, Furniture, Fixtures & Equipment	**27,538,166.58**	**27,832,211.34**	**(294,044.76)**	**-1.1%**
Real & Other Properties Owned or Acquired				
Real & Other Properties Owned or Acquired				
Investment Property	11,065,712.30	11,065,712.30	-	0.0%
Property, Plant and Equipment	2,447,761.78	1,987,036.78	460,725.00	23.2%
Accumulated Depreciation - PPE	(391,697.66)	(366,202.74)	(25,494.92)	7.0%
	13,121,776.42	**12,686,546.34**	**435,230.08**	3.4%
Less: Allowance for Probable Losses	(2,240,480.14)	(2,240,480.14)	-	0.0%
Net Real & Other Properties Owned or Acquired	**10,881,296.28**	**10,446,066.20**	**435,230.08**	**4.2%**
Other Assets				
Accounts Receivable - Employees/Others	415,557.16	1,018,888.62	(603,331.46)	-59.2%
Petty Cash Fund	45,000.00	45,000.00	-	0.0%
Stationeries & Supplies Unissued	119,733.72	119,733.72	-	0.0%
Prepaid Expenses	61,820,212.60	58,529,853.98	3,290,358.62	5.6%
Advances to Suppliers	386,994.00	386,994.00	-	0.0%
Deferred Tax Assets	186,742,983.45	185,694,064.40	1,048,919.05	0.6%
Intangibles	274,262.33	290,575.17	(16,312.84)	-5.6%
Miscellaneous Asset	351,747.18	351,747.18	-	0.0%
Miscellaneous Asset - Creditable Tax Certificates	4,350,666.09	2,802,684.22	1,547,981.87	55.2%
Other Investment	16,000.00	16,000.00	-	0.0%
Other Assets - Nominal Value	306.00	306.00	-	0.0%
Total Other Assets	**254,523,462.53**	**249,255,847.29**	**5,267,615.24**	**2.1%**
TOTAL ASSETS	**5,007,247,280.53**	**5,137,223,581.30**	**(129,976,300.77)**	**-2.53%**

LBP LEASING & FINANCE CORP.
07 Feb 2022
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LBP LEASING AND FINANCE CORPORATION
BALANCE SHEET
As of December 31 and November 30, 2021

PRUDENTIAL

LIABILITIES AND STOCKHOLDERS' EQUITY	December	November	CHANGE AMOUNT	%Inc(Dec)
LIABILITIES				
Bills Payable	2,680,289,793.01	2,718,219,402.76	(37,929,609.75)	-1.4%
Accounts Payable - Suppliers	32,702,440.69	108,943,124.14	(76,240,683.45)	-70.0%
Accounts Payable - Others	4,771,259.39	32,482,214.13	(27,710,954.74)	-85.3%
Withholding Tax Payable	7,522,517.74	10,475,768.54	(2,953,250.80)	-28.2%
Accrued Interest Payable	5,968,761.97	9,335,197.08	(3,366,435.11)	-36.1%
Accrued Other Expenses Payable	67,485,473.28	62,448,702.01	5,036,771.27	8.1%
Accrued Other Taxes & Licenses Payable	6,447,193.32	4,326,701.76	2,120,491.56	49.0%
Accrued Income Tax Payable	9,111,106.86	6,760,826.31	2,350,280.55	34.8%
SSS Payable	197,588.66	78,927.62	118,661.04	150.3%
Pag-Ibig Fund Payable	72,574.18	46,636.39	25,937.79	55.6%
Phil. Health Payable	71,476.17	43,296.98	28,179.19	65.1%
Miscellaneous Liabilities	56,920,060.66	53,602,088.61	3,317,972.05	6.2%
Deposits on Lease Contracts	438,831,152.02	434,693,152.02	4,138,000.00	1.0%
Deposits on Lease Contracts - LBP	26,899,170.00	26,899,170.00	-	0.0%
TOTAL LIABILITIES	**3,337,290,567.95**	**3,468,355,208.35**	**(131,064,640.40)**	**-3.8%**
STOCKHOLDERS' EQUITY				
Capital Stock - Common	485,552,550.00	485,552,550.00	-	0.0%
Additional Paid In Capital	113,970,900.12	113,970,900.12	-	0.0%
Treasury Stock	(10.00)	(10.00)	-	
Total Capital Stock	**599,523,440.12**	**599,523,440.12**	**-**	**0.0%**
Retained Earnings - Free	437,066,410.63	437,066,410.63	-	0.0%
Retained Earnings - Appropriated	600,000,000.00	600,000,000.00	-	0.0%
Net Income	33,366,861.83	32,278,522.20	1,088,339.63	3.4%
Total Retained Earnings	*1,070,433,272.46*	*1,069,344,932.83*	1,088,339.63	**0.1%**
TOTAL STOCKHOLDERS' EQUITY	**1,669,956,712.58**	**1,668,868,372.95**	**1,088,339.63**	**0.1%**
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	**5,007,247,280.53**	**5,137,223,581.30**	**(129,976,300.77)**	**-2.5%**
CONTINGENT ACCOUNT				
Items held as collateral	**351**	**347**		

Prepared by:

MARRA KASSANDRA G. MARIANO
Accountant II

Reviewed by:

KENNETH S. STA. ROSA
Head - Accounting Unit

Endorsed by:

RAIZZA L. GONZALES
VP/Head - Corp. Services Group

Approved by:

MICHAEL P. ARAÑAS
President/CEO

LBP LEASING & FINANCE CORP.

07 Feb 2022

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LBP LEASING AND FINANCE CORPORATION
BALANCE SHEET
As of December 31, Current Year/Previous Year

PRUDENTIAL

	2021	2020	CHANGE AMOUNT	%Inc/(Dec)
ASSETS				
Cash and Other Cash Items				
Checks and Other Cash Items	-	-	-	
Deposits in Bank	64,509,821.10	294,163,597.64	(229,653,776.54)	-78.1%
Total Cash and Other Cash Items	**64,509,821.10**	**294,163,597.64**	**(229,653,776.54)**	**-78.1%**
Receivables/Loans				
Lease Contracts Receivable	2,053,868,336.06	1,657,837,258.96	396,031,077.10	23.9%
Deferred Leasing Income	(526,791,807.19)	(326,733,706.70)	(200,058,100.49)	61.2%
Net Lease Contracts Receivable	1,527,076,528.87	1,331,103,552.26	195,972,976.61	14.7%
Lease Contracts Receivable - LBP	500,967,454.04	227,643,387.76	273,324,066.28	120.1%
Deferred Leasing Income - LBP	(364,396,799.45)	(151,430,479.35)	(212,966,320.10)	140.6%
Net Lease Contracts Receivable - LBP	136,570,654.59	76,212,908.41	60,357,746.18	79.2%
Other Loans/Receivable	1,175,906,883.23	1,894,757,900.34	(718,851,017.11)	-37.9%
Receivable Financed	1.00	1.00	-	0.0%
Net Receivable Financed	1.00	1.00	-	0.0%
Past Due Receivables	132,936,797.27	369,015,462.76	(236,078,665.49)	-64.0%
Past Due Unearned Credits	(2,409,311.43)	(38,926,940.32)	36,517,628.89	-93.8%
Net Past Due Receivables	130,527,485.84	330,088,522.44	(199,561,036.60)	-60.5%
Restructured Accounts	1,535,886,531.11	821,266,752.16	714,619,778.95	87.0%
Restructured Unearned Credits	(78,098,815.37)	(50,525,845.68)	(27,572,969.69)	54.6%
Net Restructured Accounts	1,457,787,715.74	770,740,906.48	687,046,809.26	89.1%
Past Due Restructured Accounts	292,124,624.44	161,553,341.52	130,571,282.92	80.8%
Past Due Restructured Unearned Credits	(89,453,587.46)	(23,200,323.30)	(66,253,264.16)	285.6%
Net Past Due Restructured Accounts	202,671,036.98	138,353,018.22	64,318,018.76	46.5%
Items in Litigation	169,974,894.79	2,416,066.70	167,558,828.09	6935.2%
Items in Litigation Unearned Credits	(18,679,698.92)	-	(18,679,698.92)	
Net Items in Litigation	151,295,195.87	2,416,066.70	148,879,129.17	6162.0%
Receivable/Loan before Provision	**4,781,835,502.12**	**4,543,672,875.85**	**238,162,626.27**	**5.2%**
General Loan Loss Provision	(80,581,011.90)	(192,156,968.13)	111,575,956.23	-58.1%
Allowance for Probable Loss - Loans/Leases	(279,739,543.08)	(178,116,418.62)	(101,623,124.46)	57.1%
Allowance for Probable Loss - Restructured Accounts	(209,505,160.64)	(152,633,832.16)	(56,971,328.48)	37.3%
Net Receivables/Loan	**4,211,909,786.50**	**4,020,765,656.94**	**191,144,129.56**	**4.8%**
Other Receivables				
Accounts Receivable - Clients	12,543,714.51	10,007,671.85	2,536,042.66	25.3%
Less: Allowance for Probable Losses	(8,792,047.51)	(2,932,013.50)	(5,860,034.01)	199.9%
Accounts Receivable - Operating Leases (LBP)	86,869,923.64	38,928,529.89	47,941,393.75	123.2%
Accounts Receivable - LBP	194,174,651.52	177,155,742.40	17,018,909.12	9.6%
Accrued Interest Receivable	21,399,137.24	37,695,910.57	(16,296,773.33)	-43.2%
Allowance for Probable Loss - Accrued Interest Receivable	(3,647,983.89)	-	(3,647,983.89)	
Sales Contract Receivable	-	1,652,087.15	(1,652,087.15)	-100.0%
Total Other Receivables	**302,547,395.51**	**262,507,928.36**	**40,039,467.15**	**15.3%**
Total Loans and Other Receivables	**4,514,457,182.01**	**4,283,273,585.30**	**231,183,596.71**	**5.4%**
Equipment & Other Properties for Lease				
Equipment & Other Properties for Lease	196,182,456.00	302,511,027.41	(106,328,571.41)	-35.1%
Accumulated Depreciation	(60,845,103.97)	(57,236,035.55)	(3,609,068.42)	6.3%
Net Equipment & Other Properties for Lease	**135,337,352.03**	**245,274,991.86**	**(109,937,639.83)**	**-44.8%**
Real Property, Furniture, Fixtures & Equipment				
Real Property - Building	42,566,207.14	42,566,207.14	-	0.0%
Accumulated Depreciation - Building	(23,228,449.23)	(21,971,672.91)	(1,256,776.32)	5.7%
Furniture, Fixtures & Equipment	24,266,554.94	23,012,947.47	1,253,607.47	5.4%
Accumulated Depreciation - FFE	(16,066,146.27)	(13,618,847.44)	(2,447,298.83)	18.0%
Net Real Property, Furniture, Fixtures & Equipment	**27,538,166.58**	**29,988,634.26**	**(2,450,467.68)**	**-8.2%**
Real & Other Properties Owned or Acquired				
Real & Other Properties Owned or Acquired				
Investment Property	11,065,712.30	17,236,617.41	(6,170,905.11)	-35.8%
Property, Plant and Equipment	2,447,761.78	322,929.96	2,124,831.82	658.0%
Accumulated Depreciation - PPE	(391,697.66)	(60,941.10)	(330,756.56)	542.7%
	13,121,776.42	**17,498,606.27**	**(4,376,829.85)**	**-25.0%**
Less: Allowance for Probable Losses	(2,240,480.14)	(2,240,480.14)	-	0.0%
Net Real & Other Properties Owned or Acquired	**10,881,296.28**	**15,258,126.13**	**(4,376,829.85)**	**-28.7%**
Other Assets				
Accounts Receivable - Employees/Others	415,557.16	440,457.16	(24,900.00)	-5.7%
Petty Cash Fund	45,000.00	45,000.00	-	0.0%
Stationeries & Supplies Unissued	119,733.72	70,257.38	49,476.34	70.4%
Prepaid Expenses	61,820,212.60	9,957,655.42	51,862,557.18	520.8%
Advances to Suppliers	386,994.00	386,994.00	-	0.0%
Deferred Tax Assets	186,742,983.45	184,314,162.20	2,428,821.25	1.3%
Intangibles	274,262.33	608,727.19	(334,464.86)	-54.9%
Miscellaneous Asset	351,747.18	412,715.18	(60,968.00)	-14.8%
Miscellaneous Asset - Creditable Tax Certificates	4,350,666.09	74,054,434.68	(69,703,768.59)	-94.1%
Other Investment	16,000.00	16,000.00	-	0.0%
Other Assets - Nominal Value	306.00	306.00	-	0.0%
Total Other Assets	**254,523,462.53**	**270,306,709.21**	**(15,783,246.68)**	**-5.8%**
TOTAL ASSETS	**5,007,247,280.53**	**5,138,265,644.40**	**(131,018,363.87)**	**-2.5%**

LBP LEASING & FINANCE CORP

07 Feb 2022
CERTIFIED TRUE COPY

LBP LEASING AND FINANCE CORPORATION
BALANCE SHEET
As of December 31, Current Year/Previous Year

PRUDENTIAL

	2021	2020	CHANGE AMOUNT	%Inc/(Dec)
LIABILITIES AND STOCKHOLDERS' EQUITY				
LIABILITIES				
Bills Payable	2,680,289,793.01	2,741,230,593.21	(60,940,800.20)	-2.2%
Accounts Payable - Supplier	32,702,440.69	638,091.42	32,064,349.27	5025.0%
Accounts Payable - Others	4,771,259.39	12,138,126.54	(7,366,867.15)	-60.7%
Witholding Tax Payable	7,522,517.74	3,297,445.55	4,225,072.19	128.1%
Accrued Interest Payable	5,968,761.97	6,126,227.99	(157,466.02)	-2.6%
Accrued Other Expenses Payable	67,485,473.28	29,781,935.21	37,703,538.07	126.6%
Accrued Other Taxes & Licenses Payable	6,447,193.32	9,427,488.81	(2,980,295.49)	-31.6%
Accrued Income Tax Payable	9,111,106.86	10,658,238.19	(1,547,131.33)	-14.5%
SSS Payable	197,588.66	48,331.15	149,257.51	308.8%
Pag-Ibig Fund Payable	72,574.18	110,691.43	(38,117.25)	-34.4%
Phil. Health Payable	71,476.17	39,749.64	31,726.53	79.8%
Miscellaneous Liabilities	56,920,060.66	38,175,327.00	18,744,733.66	49.1%
Deposits on Lease Contracts	438,831,152.02	432,943,322.41	5,887,829.61	1.4%
Deposits on Lease Contracts - LBP	26,899,170.00	35,555,538.00	(8,656,368.00)	-24.3%
TOTAL LIABILITIES	**3,337,290,567.95**	**3,320,171,106.55**	**17,119,461.40**	**0.5%**
Capital Stock - Common	485,552,550.00	485,552,550.00	-	0.0%
Additional Paid Capital	113,970,900.12	113,970,900.12	-	0.0%
Treasury Stock	(10.00)	-	(10.00)	
Total Capital Stock	**599,523,440.12**	**599,523,450.12**	**-**	**0.0%**
Retained Earnings - Free	437,066,410.63	278,732,436.36	158,333,974.27	56.8%
Retained Earnings - Appropriated	600,000,000.00	600,000,000.00	-	0.0%
Net Income	33,366,861.83	339,838,651.37	(306,471,789.54)	-90.2%
	1,070,433,272.46	*1,218,571,087.73*	*(148,137,815.27)*	-12.2%
TOTAL STOCKHOLDERS' EQUITY	**1,669,956,712.58**	**1,818,094,537.85**	**(148,137,825.27)**	**-8.1%**
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	**5,007,247,280.53**	**5,138,265,644.40**	**(131,018,363.87)**	**-2.5%**

Prepared by:

p.p.

MARRA KASSANDRA G. MARIANO
Acccountant II

Reviewed by:

KENNETH S. STA. ROSA
Head - Accounting Unit

Endorsed by:

RAIZZA L. GONZALES
VP/Head - Corp. Services Group

Approved by:

MICHAEL P. ARAÑAS
President/CEO

LBP LEASING AND FINANCE CORPORATION
Portfolio in Priority Sectors
as of 31 December 2021

INDUSTRY	NET EXPOSURE	PERCENTAGE
AGRI AND FOOD CHAIN ENTERPRISES	118,759,903.75	2.50%
ENERGY AND ENVIRONMENT	-	0.00%
GOVERNMENT ACCOUNTS	1,162,098,928.10	24.48%
GOVERNMENT CONTRACTORS AND SUPPLIERS	982,441,669.02	20.69%
MEDICAL AND SOCIAL SERVICES	422,081,273.55	8.89%
TRANSPORTATION	1,183,626,423.09	24.93%
SPECIAL FINANCING PROGRAM	51,892,664.70	1.09%
Sub-Total	3,920,900,862.21	82.58%
EQUIPMENT AND OTHER PROPERTIES FOR LEASE	135,337,352.03	2.85%
Sub-Total	4,056,238,214.24	85.43%
NON-PRIORITY INDUSTRY	691,716,779.08	14.57%
TOTAL PORTFOLIO	4,747,954,993.32	100.00%

Sub-Total Priority Sector	3,920,900,862.21
EOPL	135,337,352.03
Total Priority Sector	4,056,238,214.24
Total Non-Priority Sector	691,716,779.08
Total Portfolio	4,747,954,993.32
Percentage of Portfolio	85.43%

Prepared by:

Jaime Noel Antonio C. Matoto
Account Management Specialist I

Verified by:

Peter Paul I. Rigor
OIC-AMG

Noted by:

Michael P. Arañas
President and CEO

Accounts per GCG Industry	Customer Name	OPB (12-31-21)
AGRI AND FOOD CHAIN ENTERPRISES	Albur Broiler Dressing Plant	2,759,903.75
	Universal Harvester, Inc.	116,000,000.00
AGRI AND FOOD CHAIN ENTERPRISES Total		**118,759,903.75**
GOVERNMENT ACCOUNTS	BIR Revenue Region No. 12 Bacolod	68,372,723.75
	BIR Revenue Region No. 12 Dumaguete	11,340,430.72
	BIR Revenue Region No. 12 Victorias	11,415,910.54
	BIR Revenue Region No. 16 Cagayan de Oro	289,700,730.27
	BIR Revenue Region No. 18 Koronadal	60,988,761.59
	BIR Revenue Region No. 19 Davao	42,680,616.02
	BIR Revenue Region No. 3 Tuguegarao	26,552,291.24
	BIR Revenue Region No. 6 Manila	204,097,630.42
	BIR Revenue Region No. 9 San Pablo	67,567,664.00
	Land Bank of the Philippines	376,563,997.71
	Presidential Management Staff	2,818,171.84
GOVERNMENT ACCOUNTS Total		**1,162,098,928.10**
GOVERNMENT CONTRACTORS AND SUPPLIERS	2M Construction & Enterprises	16,552,000.00
	Advanced Security & Safety Solutions, Inc.	38,536,427.09
	ARQ Builders	56,142,312.83
	Best Practice Consumer, Inc.	16,265,878.01
	Celso C. Ferrer - Contractor	425,391.40
	Christian Ian Construction Corporation	595,006.82
	Dumduma Construction & Trading Corporation	15,710,085.79
	Ebizolution, Inc.	14,163,478.00
	Fabmik Construction & Equipment Co., Inc.	49,244,194.25
	Facilities Protection, Inc.	20,050,000.00
	Gulf-Canary Construction and Development Inc.	9,824,401.65
	P.A. Alvarez Properties and Development Corp.	3,215,912.53
	P.E.R.R.C. Construction & Development Corporation	46,500,888.91
	Prime Gigabuild Construction Corp.	8,469,538.67
	R.B. Sabido Construction & Supply	345,083.84
	Rhodium 688 Builders, Inc.(Studio26)	109,134,093.53
	Satrap Construction Co., Inc.	200,000,000.00
	The Value Systems Phils., Inc.	3,357,967.98
	Vibal Group, Inc.	173,371,300.43
	Ximex Delivery Express Inc.	200,537,707.29
GOVERNMENT CONTRACTORS AND SUPPLIERS Total		**982,441,669.02**
MEDICAL AND SOCIAL SERVICES	Assurance Controls Technologies, Co., Inc.	179,631,514.23
	Global Care Medical Center of Canlubang, Inc.	43,315,657.70
	Himex Corporation	23,413,337.34
	Mediarchives Philippines, Inc.	38,514,185.34
	Medical One Corporation	48,359,034.77
	Panay Health Care Multi-Purpose Cooperative	11,353,734.74
	Sarangani Bay Specialists Medical Center Inc.	28,307,693.64
	TotalPower, Inc.	49,186,115.79
MEDICAL AND SOCIAL SERVICES Total		**422,081,273.55**
OTHERS	Accent Systems, Inc.	3,800,000.00
	Crownmix Corporation	51,279,943.66
	Easyfund Lending Investor Corp.	5,000,000.00
	Esybuild Construction Solutions	2,177,799.40
	Famous Secret Precision Machining, Inc.	92,067,770.32
	First United Finance & Leasing Corp.	34,903,102.37
	Good Morning Finance Corporation	24,096,511.10
	GoodMorning International Corporation	30,534,295.51
	Great Wall Machinery & Manufacturing Phil., Inc.	65,850,933.50
	Greserr Contractors & Builders, Inc.	6,666,459.73
	ICP-FNET Engineering	1,782,163.35
	Inland Corporation	65,407,718.41
	Integra Asia Konstruct, Inc.	2,416,038.70
	Kevin Digital Printing	9,673,702.81
	Land Infrastructure Experts, Inc.	7,177,152.98
	LIFEWORK INTERNATIONAL MANPOWER SERVICES, INC.	1,363,405.18
	One Sky Stainless&Aluminum Supplies Enterprises Co	71,030,441.52

Accounts per GCG Industry	Customer Name	OPB (12-31-21)
OTHERS	Ongreen Solution Corporation	12,098,332.82
	Philcentennial Development Corporation	21,228,616.58
	Realiving Design Center Corporation	73,620,104.41
	Rotopack Manufacturing Corporation	91,980,910.37
	Southern Aggregates Crusher & Builders Corp.	14,532,323.66
	Southsun Industries Inc.	13,564.17
	Twin Bee Print Ads Corporation	3,015,488.53
OTHERS Total		**691,716,779.08**
SPECIAL FINANCING PROGRAM	Antonio C. Irece	347,789.61
	ARNOLD RASPADO SEBASTIAN	1,016,856.02
	BUTCH FRUTO MARQUEZ	993,389.72
	Carlo L. Alunan	563,908.84
	CARLOS PASCUA GOMEZ	1,342,982.59
	Cesar D. Torres	323,952.91
	Cheryl Concepcion	665,051.52
	Corazon Concepcion/Reenha Miguel	273,068.77
	Cynthia E. De Chavez	173,010.86
	Cynthia H. Vispo	640,367.38
	Danilo D. Allanigue	109,045.34
	Diego D. Montesor Jr.	326,097.56
	Digna B. Mahinay	211,309.00
	Diosdado A. Dela Cruz	471,665.23
	Donato M. Mabborang	630,641.65
	EDMARLO ESTRADA VILLENA	574,814.51
	Edwin B. Cruz	155,056.18
	Elmer P Cuala	908,073.26
	Elvira M. Duppayan	701,979.85
	Emelia B. Quioyo	241,294.13
	Ernesto C. Lipana	229,005.43
	Erwin C. Bucay	134,141.71
	ESMADITO DENGURAY SANCHEZ	606,859.40
	Evelino M. Mora	518,068.86
	Fermin A. Magno	483,265.28
	FRAILANIE COLOBONG	969,952.75
	Francisco B. Perez	95,333.15
	Garry K. Nuñez	703,226.45
	Gerardo L. Cruz	452,518.42
	GLORIA RONE CASABON	653,432.73
	HERMINIGILDA SANTIAGO CAYETANO	715,809.01
	Herpinio B. Orfinada	190,697.54
	Hershella M. Bercasio	444,101.40
	JENE BASISTER PIRAMAN	501,330.91
	Jeremie A. Alcantara	695,512.64
	Jerlyn V. De Asis	40,981.28
	Jerry S. Sabidong	399,749.34
	Jeryl V. De Asis	40,981.28
	JIMMY CUADRA INOCENTE	599,523.03
	Jimmy M. Bacani	300,731.36
	JIMMY PENAVERDE TROPICALES	783,053.35
	JOEY CONDE BALDONADO	514,297.03
	JONNIE ORLAJE LISONDRA	863,192.64
	JOSE DINDO DE GUZMAN IBAÑEZ	649,986.18
	JOSEFINA PAGULONG CADIZ	293,924.79
	Josue A. Baeza	791,133.33
	Jovin M. Chavez	457,879.57
	Juan C. Ruiz	203,462.88
	Leonida A. Sarmuyan	717,092.12
	Limwel C. Ulep	700,093.05
	Macario S. Cometa	442,295.84
	Marcelino C. Versoza	758,378.77
	Marcelino G. Catembung	545,396.83
	MARCELINO MARZAN SEJALBO	845,279.57
	Maria Teresa G. Avila	454,427.19
	MARIA VIRGINIA SAMANIEGO HUGO	627,852.79
	Maricel L. Gacutno	415,482.73

Accounts per GCG Industry	Customer Name	OPB (12-31-21)
SPECIAL FINANCING PROGRAM	Mario D. Sergote	447,656.87
	MARISSA PALO LANTERNO	343,319.93
	Marita D. Ibañez	1,114,317.65
	MARLON CHIU LUMACANG	208,858.96
	Mary Rose C. Sales	371,207.39
	Miguel D. Muñez	297,862.88
	Miguelito L. Salgado	499,350.38
	MOISES LACSAY MIGUEL	644,537.63
	Neal B. Seneca	204,200.91
	Nestor B. Calmada	266,055.18
	NIELBERT NANTES AZARCON	755,189.51
	Noel P. Quilit	575,466.31
	Oscar G. Garcia, Sr.	482,952.88
	Oscar L. Boco	400,403.28
	Pacifico De Castro Jr.	356,800.73
	Pedrito C. Callangan	243,331.52
	Prudencio C. Pascual	1,264,278.04
	Ramoncito P. Campo	247,117.63
	Raul P. Heraña	498,902.88
	Redentor F. Gutierrez	383,879.60
	Reynaldo R. Lagatic	137,699.75
	Richard A. Angoluan	430,165.54
	ROBERTO ROSARIO LADISLAO	633,767.18
	Romeo B. Viñas	484,449.72
	Romeo L. Gatan	711,064.01
	ROMEO PUNAYAN TABAYAY	800,902.48
	Ronald E. Ibarreta	216,280.27
	Roque P. Bunda	107,131.63
	Roy M. Durian	352,637.99
	Rufino T. Herman/Ernesto De Leon	187,970.05
	Sharif Suharto M. Abirin	226,804.68
	SHERWIN MABAZZA DOMINGO	534,617.91
	Shiela C. Soliven	915,428.07
	SPS. ELADIO S. AND JOSEFINA M. GRANADOS	1,320,193.71
	SPS. NOEL P. AND TRINIDAD J. ACUIN	148,452.56
	SPS. ROGER B. AND ANGELES C. TAPEC	815,374.05
	SPS. RYAN JASON S. AND REYLEN C. MARIANO	882,896.52
	SPS. SOFRONIO JR. AND SONELEN ALMAZAN	697,473.74
	Sps. Ulpiano and Marita Arevalo	280,171.77
	Teddy V. Domingo	454,421.98
	Virgilio M. Sibug	603,427.00
	Welmer M. Chua	635,241.04
	William F. Acob	408,950.88
	Zosimo E. Cambe, Jr.	124,128.81
	ZOSIMO LLAGA ORIARTE, JR.	668,517.64
SPECIAL FINANCING PROGRAM Total		**51,892,664.70**
TRANSPORTATION	Asian Aerospace Corporation	291,494,825.07
	Asian Marine Transport Corp.	268,972,755.12
	MC Phil. Maru Shiping Corporation	119,050,880.68
	Medallion Transport, Inc.	93,675,295.61
	RCJ Bus Lines, Inc.	12,901,068.69
	RRCG Transport System Company, Inc.	31,064,666.45
	Shogun Ships Co., Inc.	360,000,000.00
	Southwest Tours (Boracay), Inc.	6,466,931.47
TRANSPORTATION Total		**1,183,626,423.09**
Grand Total		**4,612,617,641.29**

LBP Leasing and Finance Corporation
Schedule of Equipment and Other Properties for Lease
As of December 31, 2021

Date	Client		Units	Equipment/Property	Amount	Total
Financial Lease						
31-Oct-21	LBP		19	19 UNITS TOYOTA INNOVA J 2.0 GASOLINE M/T		
31-Oct-21	LBP		15	15U TOYOTA HILUX E W/ CANOPY 2.4 DIESEL 4x2 M/T		
31-Oct-21	LBP		2	2U HINOFC9JL7A 6-WHEELER TRUCK W/ CUSTOMIZED BODY		
17-Nov-21	PEZA			15% OF TOTAL COST-PEZA	126,000,000.00	**126,000,000.00**
Operating Lease						
	LBP	LS3C	3	2004 Ford Everest 4x2 2.5L M/T	3,028,500.00	
	LBP	LS5C	2	2004 Toyota Vios 1.5G M/T	1,252,000.00	
	LBP	HO-08-00	1	2010 Toyota Vios 1.5G M/T	752,000.00	
	LBP		1	2007 Toyota Altis	738,000.00	
	LBP		1	2013 Toyota Camry 2.5G AT	1,460,000.00	
21-Jan-14	LBP		2	Toyota Innova	932,000.00	
07-Feb-14	LBP		2	Toyota Hilux	981,000.00	
01-Jul-14	LBP		11	Toyota Corolla Altis	9,512,624.00	
01-Jul-14	LBP		6	Toyota Hilux	5,675,274.00	
01-Jul-14	LBP		5	Toyota Innova	4,608,220.00	
01-Jul-14	LBP		7	Toyota Innova	7,215,040.00	
18-Jul-14	LBP		8	Toyota Hilux	7,567,032.00	
18-Jul-14	LBP		7	Toyota Innova	6,451,508.00	
18-Jul-14	LBP		3	Toyota Innova	3,092,160.00	
18-Jul-14	LBP		7	Toyota Corolla Altis	6,053,488.00	
18-Jul-14	LBP		2	Toyota HiAce	2,567,900.00	
01-Sep-14	LBP		1	Toyota Innova	921,580.00	
01-Sep-14	LBP		1	Toyota Camry	1,524,130.00	
06-Nov-17	LBP		2	2017 Hyundai County	5,850,000.00	**70,182,456.00**
Less: Accumulate Depreciation - EOPL OL						*(60,845,103.97)*
NET EOPL						**135,337,352.03**

Prepared by:

GERLIE P. MABALOT
Account Admin. Specialist II

Approved By:

RAIZZA L. GONZALES
VP/Head - Corporate Services Group

Checked by:

KENNETH STA. ROSA
Head-Accounting

Noted By:

MICHAEL P. ARANAS
President/CEO

Final Report on the Conduct of 2021 Customer Satisfaction Survey for LBP Leasing and Finance Corporation

Submitted and Analyzed by:

Market Relevance Corp

August 30 – September 28, 2021

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	Page number
Details of the Study	3
Reporting Notes	4
Respondent's Profile	5-6
Over-all Satisfaction	7-9
Detailed Findings	10-18
Suggestion for Improvement	19

Details of the Study

- Since Landbank of the Philippines Leasing and Finance Corporation is a Government-Owned and Controlled Corporation, it is tasked by GCG (Governance Commission for GOCCs) to conduct a third-party satisfaction study among their stakeholders.
- LBP-LFC commissioned MRC to conduct the third-party survey.
- The data gathering was conducted from August 30 to September 28, 2021.
- There were n=94 interviews completed for this study and those were all conducted **via phone** using a **structured questionnaire** prescribed by GCG.
- Initially, there were n=118 accounts listed as LBP-LFC's Universe. MRC was able to interview n=94 respondents. This yielded a margin of errors of +/- 4.58% which is within the maximum allowable MOE of GCG for agencies with small stakeholder bases.

There are three types of respondents for this study, all of whom are LBP-LFC stakeholders:

a. Private Financing Customers and Lessees (n=36)

b. Government Lessees (n=6)***

c. Individual Customers (n=52)

d. In order to be included in the list, the stakeholder should: 1. Has an active account - meaning payments are up-to-date

e. 2. Has been inactive for 1 to 3 months maximum – meaning there may be lapsed payments for up to 3 months

Reporting Notes

All numbers are in percentages unless otherwise stated.

In order to compute for the overall satisfaction, the responses of those who are very satisfied and satisfied on the overall satisfaction question will be combined.

Due to rounding off, the total percentage would not always be equal to 100%.

Mean scores are the averages of ratings given by the respondents. This will give us the impression if the respondents tend to rate a certain metric positively or negatively.

The following descriptive equivalent of each mean rating are as follow:

1.0 – 1.80 – very dissatisfied/ strongly disagree

1.81 – 2.60 – dissatisfied/ disagree

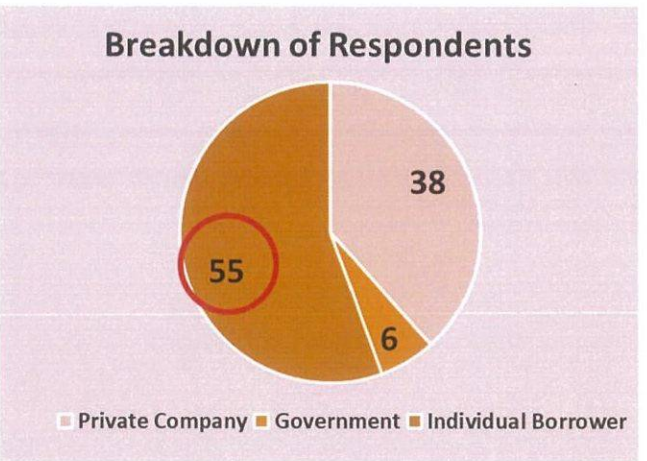
2.61 – 3.40 – can't say

3.41 – 4.20 – satisfied/ agree

4.21 – 5.00 – very satisfied/ strongly agree

Type of Respondents

More than half of the customers interviewed are individual borrowers, two-fifths are private companies and six percent are government agencies. When asked for the services they availed from LBP-LFC, the individual customers have mostly availed of loan/car loan/ SUV loan, and loan repayment. Private companies have mostly availed of loan and building lease.



Services availed from LBP-LFC	Total	PC	GA	IC
Loan	28	36	-	25
Car Loan/ SUV Loan	18	-	-	33
Loan payment	15	3	-	25
Building lease/ leasing facilities/ Leasing	11	19	50	-
Reconstruct contract/ extension loan payment	10	6	-	14
Credit line/ credit facilities	5	14	-	-
Equipment Loan	4	11	-	-

Almost everyone transacted with LBP-LFC via phone call. Emails and SMS messages are the other means of transacting with the agency. Despite the pandemic, a third of the respondents also transacted with the agency via office visit.

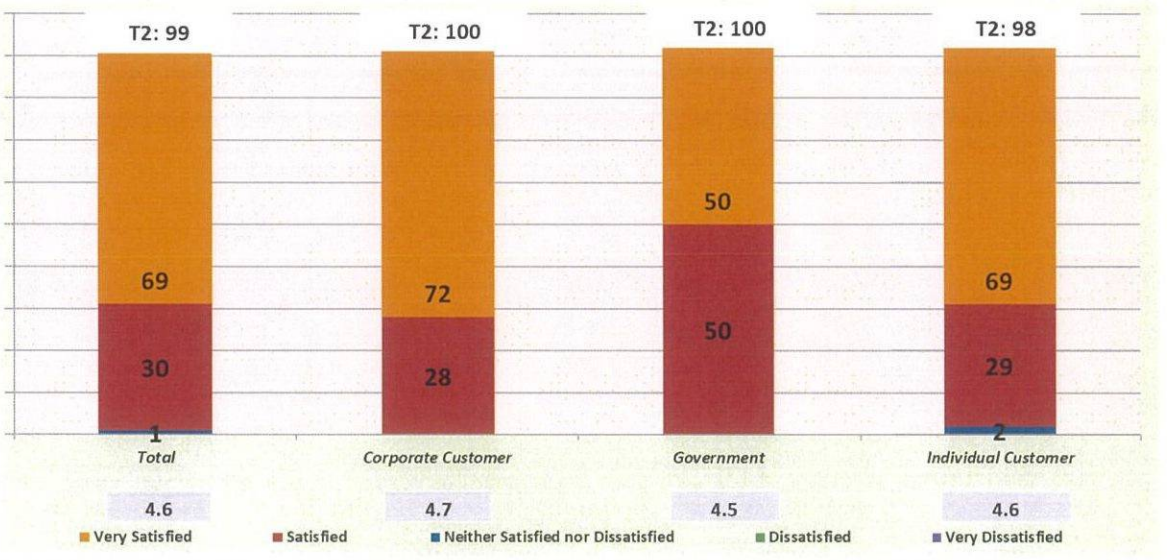
Majority of the respondents prefer obtaining their information via phone/ hotline.

Ways of transacting to LBP-LFC				
	Total	PC	GA	IC
Phone call	95	97	100	92
Send email	43	75	83	15
Send text/ SMS message	31	33	33	29
Office visit	28	8	-	44
Zoom (virtual)	19	44	-	4
Chat using apps	13	19	17	8
Visit website	12	17	-	10
Mail Delivery	10	11	17	8

Most often get information				
	Total	PC	GA	IC
Phone/ Hotline	58	61	50	58
LBP account officer	15	17	-	15
Personal email	12	14	50	8
Information desk	7	-	-	14

OVERALL SATISFACTION (Target to meet: 95%)

most everyone is satisfied with the services that they have received from LBP-LFC, with seven out of ten feeling very satisfied. This yielded a high mean score of 4.6, which has a descriptive equivalent of very satisfied. There was one individual borrower who expressed their disappointment towards the agency and gave it a midpoint rating which is equivalent to being neither satisfied nor dissatisfied towards LBP-LFC.



Base: Total Interviews 2021 (Total n=94, Private n=36, Government n=6, Individual Customers n=52)

Comparison of Overall Satisfaction: 2019 vs 2020 vs 2021

There was a 1pt drop on the overall satisfaction score this year, which can be attributed to the individual customer who gave a midpoint rating to the agency. However, looking at the top box scores, there's also an 8-point drop among the total stakeholders. When the stakeholder types are closely examined, it can be observed that from an 82% top box score last year, the top-box scores of individual customers dropped down to 69%. Mean score among the total stakeholder and among individual customers dropped down by .02%.

	Top Two Box Scores (Very Satisfied + Satisfied)			Top Box Scores (Very Satisfied)			Mean Scores		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Total	97	100	**99**	55	77	**69**	4.5	4.8	**4.6**
Corporate Customer	100	100	**100**	66	69	**72**	4.7	4.7	**4.7**
Government	100	100	**100**	50	33	**50**	4.5	4.3	**4.5**
Individual Customer	96	100	**98**	52	82	**69**	4.5	4.8	**4.6**

Reasons for Positive Overall Satisfaction

Seven out of ten are citing the staff of the agency as the reason for their positive overall satisfaction towards the agency. They appreciate the staff being courteous, polite, friendly, responsive, and willing to assist.

A third also appreciate the loan payment allowance and adjustment that the agency gives out.

POSITIVE COMMENTS	TOT	CORP	GOVT	IND
ON STAFF - NET	73%	86%	83%	63%
Attitude of staff (Courteous/polite/friendly) *Magalang/Maayos/Mabait silang kausap, Accommodating ang mga staff, Lagi silang naka-smile/friendly, They call to remind payment/okay naman ang service nila nag-remind sila pati sa email, Tinatawagan kami kinakamusta ang byahe at kung meron kinikita/kung may ibabayad kami sa loan.*	37%	36%	-	41%
Responsive (Acts quickly on Problems/Respond quickly/ Willingness to assists etc) *Maayos nilang dini-discuss/nasasagot ang mga unresolved issue or clarifications, Inaasikaso agad nila ang mga nag-iinquire/prompt ang response sa mga inquiry, Nasasagot agad ang mga idinudulog na concerns/questions/sa mahabang panahon lahat ng tanong sinasagot nila (10 secs lang)*	51%	67%	83%	35%
BANKING AND SERVICES - NET	43%	25%	17%	59%
ON BENEFITS - SUBNET	28%	14%	-	41%
On Loans – Subsubnet *Nagbigay sila ng allowance sa loan payments dahil sa pandemic, Adjustment for reconstruction or loan extension/natutulungan kami na ma reconstruct ang aming loan, Hindi sila namimilit magbayad kasi pandemic/ pinagbibigyan hindi namimilit magbayad/pumayag kahit hulug-hulugan*	28%	14%	-	41%

Base: Among those who rated LBP-LFC positively (n=93)

Room for Improvement

There are n=14 stakeholders who despite giving a positive satisfaction rating mentioned some issues that LBP-LFC can improve on.

Five of those stakeholders mentioned that the responsiveness and willingness of the staff to assist customers can be improved.

a. *Minsan kapag nag eemail kami, sinasabi nila hindi sila ang in charge*
b. *Hindi nag rereply sa text, 2 weeks na*
c. *Minsan inaabot ng 2-3 months bago masagot ang tanong ko (car loan)*
d. *Nakulangan ako ng hulog kasi di ko makita resibo ko, pinabalik balik nila kami at hindi inentertain.*

There are nine others who noticed something about the services of LBP-LFC that the agency can improve on.

a. *Tagal nabigay resibo ng insurance kahit na 2020 pa tapos ang payment*
b. *Yung interest ng loan sobrang taas (12%)*
c. *Hindi automated ang forms*
d. *No consideration kahit pandemic – 3 months lang ang extension na ibinigay*
e. *Delayed ang release ng loans kahit kumpleto naman requirements (7 months rin inabot)*

Base: Among those who rated LBP-LFC positively but mentioned a negative comment (n=14)

Reason for Dissatisfaction

There was one individual customer who expressed his dissatisfaction with LBP-LFC. The reason for his dissatisfaction is the way he was treated by the staff of the agency.

To quote, *"Sabi ko magbabayad naman ako. Ang sabi sa akin saan daw ako kukuha ng pambayad? Dapat alam nilang pandemic, naiintindihan nila na mahina ang pasada."*

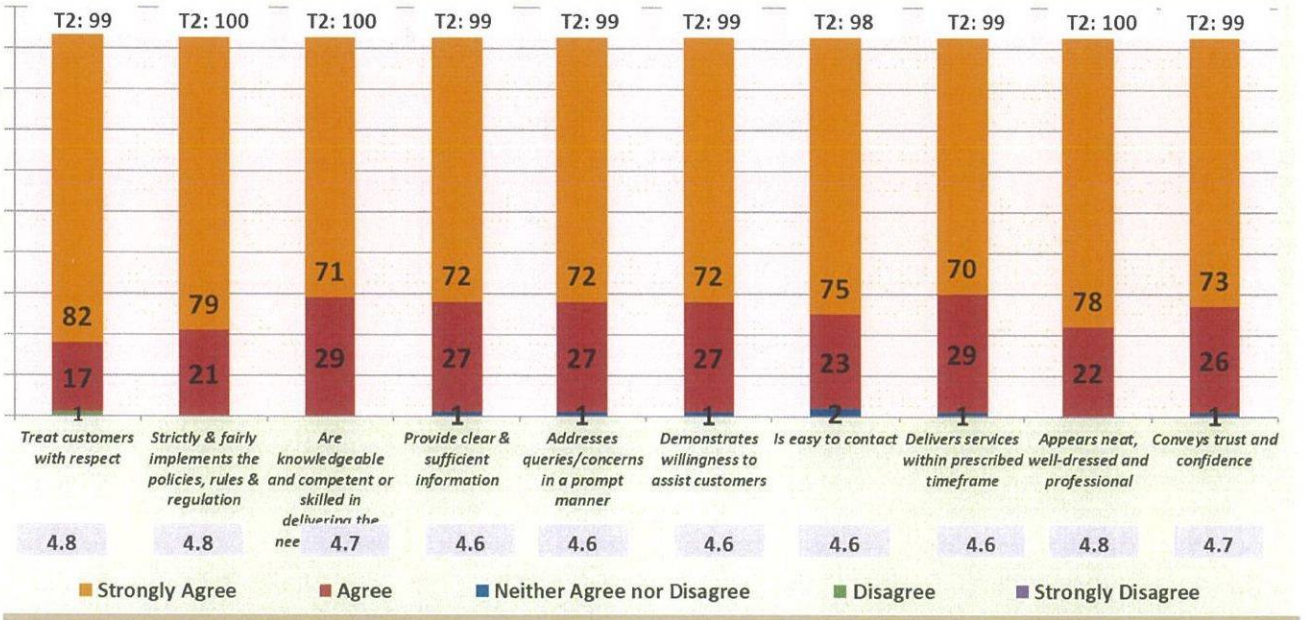
Base: Among those who rated LBP-LFC negatively (n=1)

DETAILED FINDINGS

Staff and Organization / 2021

Almost everyone agreed that LBP-LFC's staff are respectful, strict and fair, knowledgeable and competent, prompt and responsive, willing to assist customers, easy to contact, neat, well-dressed, and professional, and trustworthy and confident.

Those who disagreed (mostly an individual customer) cited the following reasons for disagreeing with the metric – (*Masungit ang trato nila sa akin kasi di pa ako nagbayad, magaling lang pag naniningil, walang tulong na naibigay*).



Base: Total Interview (n=94)

Staff and Organization Top 2 Box

Among the private customers, the ease of contacting LBP-LFC's staff dropped by 3 points. This was also a problem among stakeholders in the government sector*. Among the individual customers, there's a 2-point drop from several attributes – going against LBP-LFC's perfect score on this dimension last year. Among those are the staff being respectful, provides clear and sufficient information, prompt, willing to assist customers, delivers within prescribed timeframe, and conveys trust and confidence.

	Corp. Customers			Govt. Customers *			Indv. Customers		
	2019 (n=35)	2020 (n=32)	2021 (n=36)	2019 (n=4)	2020 (n=3)	2021 (n=6)	2019 (n=101)	2020 (n=76)	2021 (n=51)
Treats customers with respect	100	100	100	100	100	100	97	100	98
Strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no palakasan system)	100	97	100	100	100	100	97	100	100
Are knowledgeable and competent or skilled in delivering the needed services	-	100	100	-	100	100	-	100	100
Provides clear and sufficient information (i.e. solutions to problems, answers to inquiries, and information on products and services)	97	100	100	100	100	100	97	100	98
Addresses queries concerns in a prompt manner	94	100	100	75	100	100	97	100	98
Demonstrates willingness to assist customers	100	100	100	100	100	100	97	100	98
Is easy to contact	97	100	97	75	100	83	93	100	100
Delivers services within prescribed timeframe	-	100	100	-	67	100	-	100	98
Appears neat, well-dressed and professional	100	100	100	100	100	-	100	100	100
Conveys trust and confidence	100	100	100	100	100	100	98	100	98

*Caution: Low base, read with caution

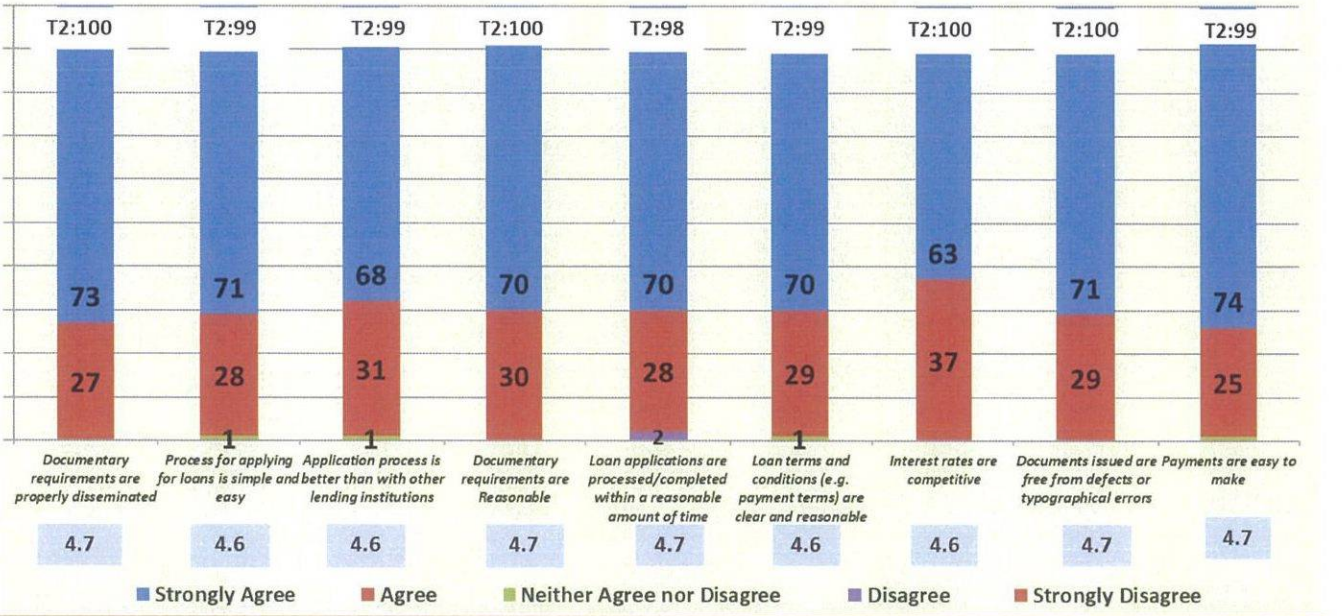
Staff and Organization (Mean Score)

	Corp. Customers			Govt. Customers *			Indv. Customers		
	2019 (n=35)	2020 (n=32)	2021 (n=36)	2019 (n=4)	2020 (n=3)	2021 (n=6)	2019 (n=101)	2020 (n=76)	2021 (n=51)
Treats customers with respect	4.7	4.9	4.9	5.0	4.3	4.8	4.6	4.9	4.8
Strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no palakasan system)	4.7	4.8	4.8	5.0	4.7	5.0	4.6	4.9	4.7
Are knowledgeable and competent or skilled in delivering the needed services	-	4.9	4.8	-	4.3	4.2	-	4.9	4.7
Provides clear and sufficient information (i.e. solutions to problems, answers to inquiries, and information on products and services)	4.7	4.8	4.8	4.5	4.3	4.6	4.6	4.9	4.6
Addresses queries concerns in a prompt manner	4.3	4.9	4.8	4.5	4.3	4.6	4.6	4.9	4.6
Demonstrates willingness to assist customers	4.7	4.9	4.8	4.8	4.7	4.7	4.6	4.9	4.6
Is easy to contact	4.5	4.8	4.6	4.3	4.0	3.5	4.6	4.9	4.7
Delivers services within prescribed timeframe	-	4.8	4.7	-	3.7	4.6	-	4.9	4.6
Appears neat, well-dressed and professional	4.5	4.9	4.8	4.8	4.7	-	4.7	4.9	4.8
Conveys trust and confidence	4.7	4.8	4.8	4.8	4.7	4.3	4.6	4.9	4.6

*Caution: Low base, read with caution

LOANS - 2021

Almost everyone agreed on the metrics measured under the loans dimension. Stakeholders agree that the documentary requirements are properly disseminated and reasonable. They also agree that the process for application is simple, easy, better than other lending institutions. A lessee from a private company said that the process takes longer than expected. Another lessee is also complaining that the processing for loan release takes a long time (6 months). An individual customer mentioned that he is disappointed that the agency expects continuous loan repayment despite the pandemic.



Base: (Total n=93 , Private n= 36, Government n=5, Individual n= 52)

Loans – Top 2 Box

LBP-LFC received the same or a higher agreement rating on the metrics under loans from the private customers except for loan applications being processed within a reasonable amount of time.

As for the individual customers, LBP-LFC received a lower agreement rating on the

process being better than other lending institutions, on the loan terms and conditions being clear and reasonable, and on payments being easy to make.

	Corp. Customers			Govt. Customers			Indv. Customers		
	2019 (n=29)	2020 (n=32)	2021 (n=36)	2019 (n=0)	2020 (n=3)	2021 (n=5)	2019 (n=101)	2020 (n=76)	2021 (n=52)
Documentary requirements are properly disseminated	97	94	100		100	100	99	100	100
Process for applying for loans is simple and easy	93	97	97		100	100	96	100	100
Application process is better than other lending institutions	97	100	100		100	100	99	100	98
Documentary requirements are Reasonable	100	97	100		100	100	99	100	100
Loan applications are processed/completed within a reasonable amount of time	97	97	94		100	100	99	100	100
Loan terms and conditions are clear and reasonable	100	100	100		100	100	98	100	98
Interest rates are competitive	90	94	100		100	100	97	100	100
Documents issued are free from defect or typographical errors	100	100	100		100	100	99	100	100
Payments are easy to make	100	100	100		50	100	98	100	98

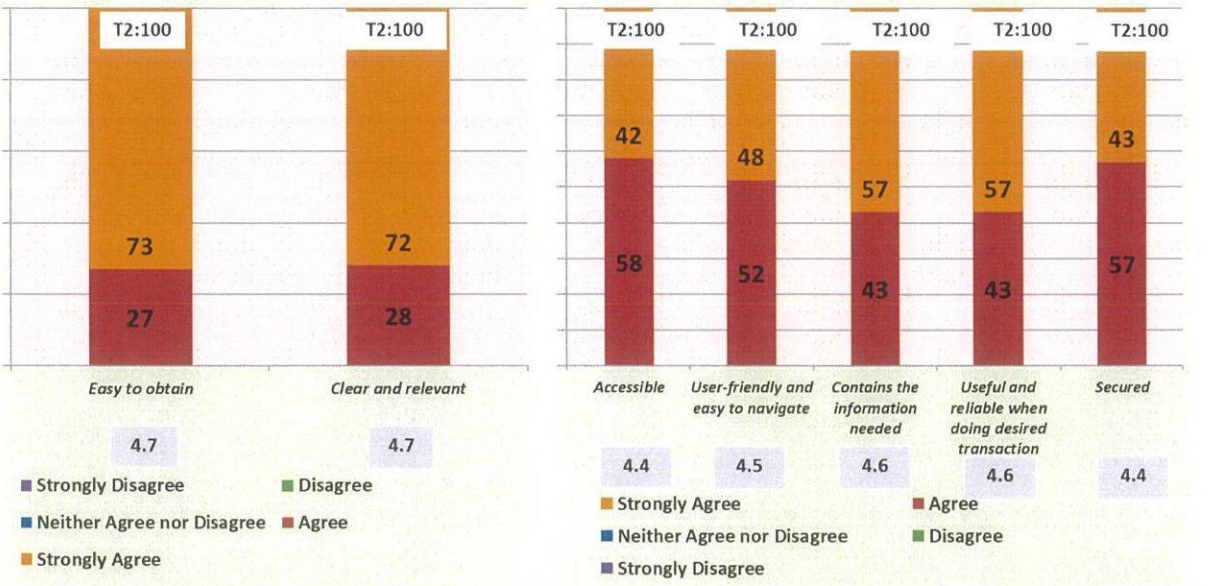
Loans – Mean Score

The agency received lower mean scores from the individual customers on almost all the metrics measured under the loans dimension.

	Corp. Customers			Govt. Customers			Indv. Customers		
	2019 (n=29)	2020 (n=32)	2021 (n=36)	2019 (n=0)	2020 (n=3)	2021 (n=5)	2019 (n=101)	2020 (n=76)	2021 (n=52)
Documentary requirements are properly disseminated	4.6	4.6	4.8		4.7	4.4	4.6	4.8	4.8
Process for applying for loans is simple and easy	4.1	4.5	4.6		4.5	4.0	4.4	4.8	4.7
Application process is better than other lending institutions	4.3	4.6	4.7		4.0	4.3	4.5	4.8	4.5
Documentary requirements are Reasonable	4.4	4.6	4.7		4.3	4.8	4.5	4.8	4.7
Loan applications are processed/completed within a reasonable amount of time	4.4	4.6	4.6		4.5	4.3	4.6	4.9	4.7
Loan terms and conditions are clear and reasonable	4.4	4.7	4.8		4.0	4.5	4.5	4.9	4.5
Interest rates are competitive	4.2	4.3	4.6		4.5	4.6	4.5	4.8	4.7
Documents issued are free from defect or typographical errors	4.6	4.6	4.7		4.3	4.8	4.6	4.9	4.7
Payments are easy to make	4.4	4.7	4.8		4.0	4.8	4.6	4.9	4.6

Information and Communication – 2021

Everyone agreed that information and communication with LBP-LFC is easy to obtain, and clear and relevant. There were n=34 stakeholders who were able to access the website. They all agree that the website is accessible, user-friendly and easy to navigate, contains the information needed, useful and reliable when doing desired transaction, and secured.



Base: Total Interviews (n=93/ Total who accessed website (n=34)

Information and Communication Top 2 Box

The metrics under information and communication and website received perfect agreement scores among all the stakeholder types.

	Corp. Customers			Govt. Customers			Indv. Customers		
	2019 (n=29)	2020 (n=32)	2021 (n=36)	2019 (n=4)	2020 (n=3)	2021 (n=5)	2019 (n=101)	2020 (n=76)	2021 (n=52)
LBPLFC Information is....									
Easy to Obtain	100	100	100	100	100	100	97	100	100
Clear and Relevant	100	100	100	100	100	100	99	99	100
LBPLFC website is.....									
Accessible	100	100	100	100	[redacted]	100	90	100	100
User-friendly and easy to navigate	100	100	100	100	[redacted]	100	90	100	100
Contains the information needed	100	100	100	100	[redacted]	100	90	100	100
Useful and reliable when doing desired transaction	[redacted]	100	100	[redacted]	[redacted]	100	[redacted]	100	100
Secured	[redacted]	100	100	[redacted]	[redacted]	100	[redacted]	100	100

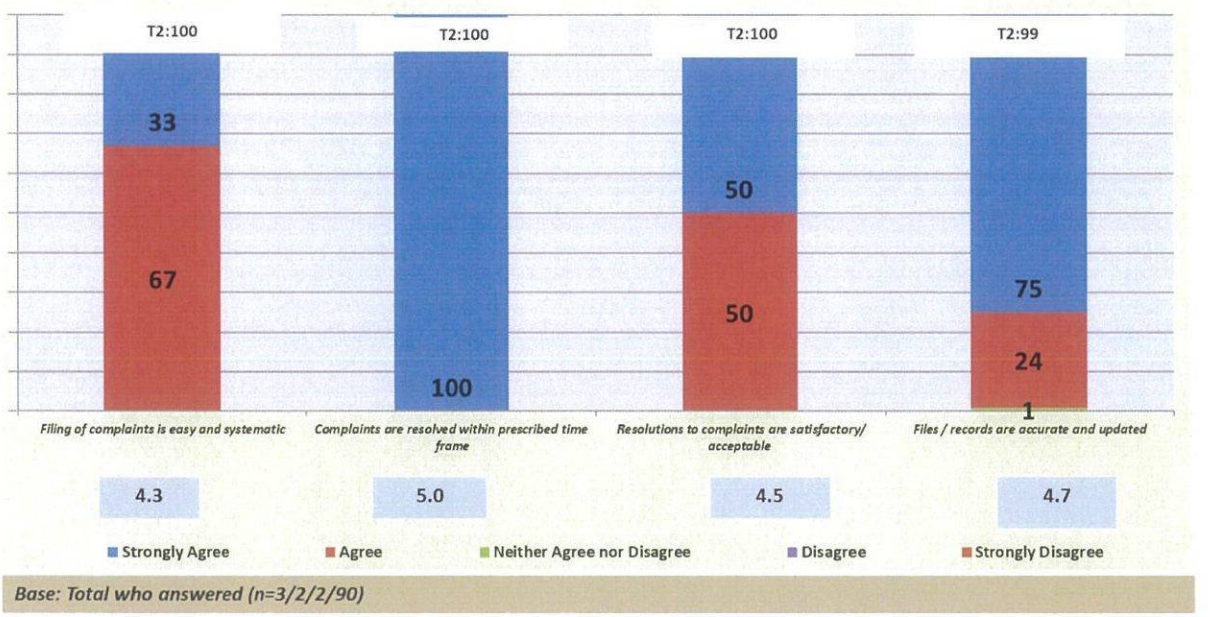
Information and Communication Mean Score

It can be observed that despite receiving the same agreement scores as last year, LBP-LFC received lower mean scores on information and communication plus website this year. This means that there are more respondents who gave LBP-LFC a 4 instead of a 5 on this dimension this year.

	Corp. Customers			Govt. Customers			Indv. Customers		
	2019 (n=29)	2020 (n=32)	2021 (n=36)	2019 (n=4)	2020 (n=3)	2021 (n=5)	2019 (n=101)	2020 (n=76)	2021 (n=52)
LBPLFC Information is....									
Easy to Obtain	4.5	4.8	4.8	4.5	4.3	4.8	4.5	4.9	4.7
Clear and Relevant	4.5	4.9	4.8	4.5	4.7	4.7	4.5	4.8	4.7
LBPLFC website is.....									
Accessible	4.3	4.7	4.3	4.0	[redacted]	4.0	4.2	4.7	4.5
User-friendly and easy to navigate	4.2	4.8	4.4	4.5	[redacted]	4.0	4.3	4.7	4.6
Contains the information needed	4.3	4.9	4.7	4.0	[redacted]	4.0	4.3	4.8	4.5
Useful and reliable when doing desired transaction	[redacted]	4.9	4.7	[redacted]	[redacted]	4.0	[redacted]	4.9	4.5
Secured	[redacted]	4.9	4.3	[redacted]	[redacted]	4.0	[redacted]	4.8	4.6

Complaints Handling and Records Keeping

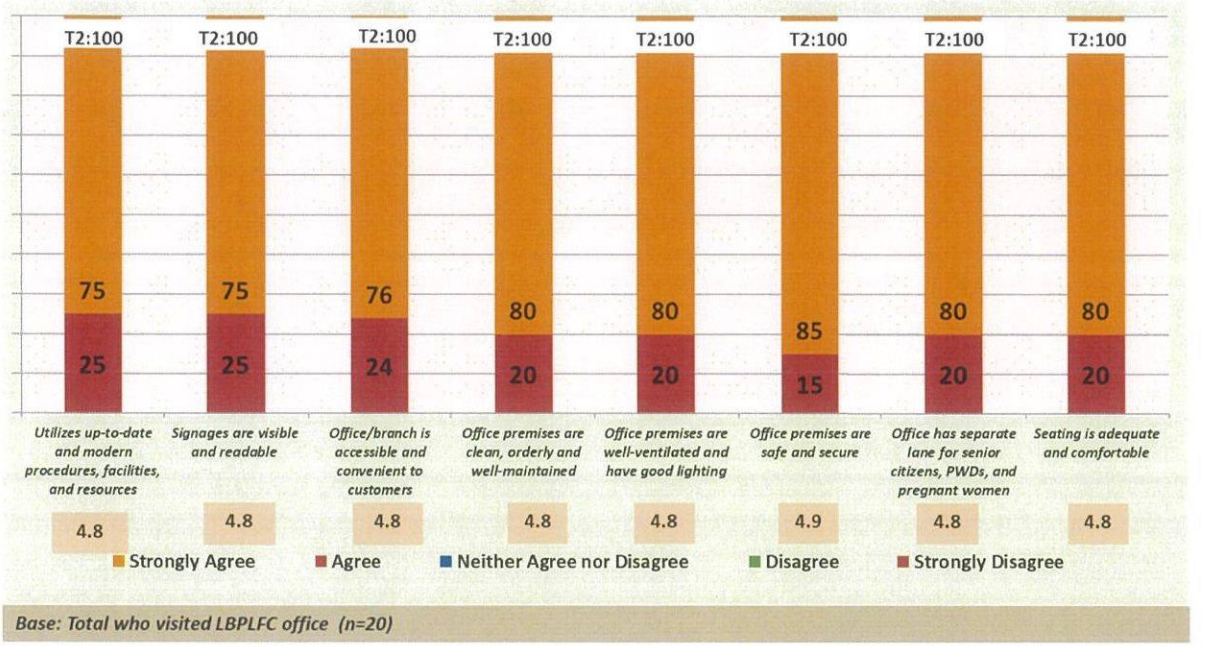
There were n=3 stakeholders who directly filed or expressed a complaint towards LBP-LFC. They all agree that filing of complaints is easy and systematic, resolved within the prescribed timeframe, and have acceptable resolutions. Almost everyone agree that files/ records are accurate and updated.



Base: Total who answered (n=3/2/2/90)

Facilities 2021

There were around n=20 stakeholders who visited LBP-LFC's facilities in 2021. They all agree the the agency's facilities utilizes up-to-date and modern procedures, facilities, and resources, has visible and readable signages, accessible and convenient to customers, clean, orderly, and well-maintained, well-ventilated and have good lighting, safe and secure, has separate lanes for priority customers, and has adequate and comfortable seating.



Base: Total who visited LBPLFC office (n=20)

Facilities Top 2 Box

All the metrics on facilities received a 100% agreement rating across all stakeholders in 2021.

	Corp. Customers			Govt. Customers			Indv. Customers		
	2019 (n=30)	2020 (n=22)	2021 (n=3)	2019 (n=0)	2020 (n=1)	2021 (n=0)	2019 (n=100)	2020 (n=75)	2021 (n=17)
Utilizes up-to-date and modern procedures, facilities, and resources		100	100		100			99	100
Signage's are visible and readable	100	100	100		100		97	100	100
Office/branch is accessible and convenient to customers		100	100		100			100	100
Office premises are clean, orderly and well-maintained	100	100	100		100		100	98	100
Office premises are well-ventilated and have good lighting	100	100	100		100		100	100	100
Office premises are safe and secure	100	100	100		100		100	100	100
Office has separate lane for senior citizens, PWDs, and pregnant women			100					100	100
Seating is adequate and comfortable		100	100		100			100	100

Facilities Mean Score

Despite receiving the same or higher agreement scores on facilities, it can be observed that the mean scores among the individual customers are lower this year. This means that more customers are rating the metric with a 4 instead of a 5.

	Corp. Customers			Govt. Customers			Indv. Customers		
	2019 (n=30)	2020 (n=22)	2021 (n=3)	2019 (n=0)	2020 (n=1)	2021 (n=0)	2019 (n=100)	2020 (n=75)	2021 (n=17)
Utilizes up-to-date and modern procedures, facilities, and resources		4.6	5.0		4.0			4.9	4.7
Signage's are visible and readable	4.6	4.7	5.0		5.0		4.5	4.9	4.7
Office/branch is accessible and convenient to customers		4.7	4.3		5.0			4.9	4.8
Office premises are clean, orderly and well-maintained	4.3	4.7	4.7		4.0		4.6	4.9	4.8
Office premises are well-ventilated and have good lighting	4.5	4.6	4.7		5.0		4.6	5.0	4.8
Office premises are safe and secure	4.5	4.7	4.7		5.0		4.6	4.9	4.9
Office has separate lane for senior citizens, PWDs, and pregnant women			4.7					4.9	4.8
Seating is adequate and comfortable		4.7	4.7		5.0			5.0	4.8

FROM 99 TO 100: SUGGESTIONS FOR IMPROVEMENT

There are no suggestion that received at least a 10% mention from the stakeholders. This means that there are no notable suggestions that need to be immediately addressed.

Some minor suggestions given were:

1. *Dapat pag naningil sila itrato nila ang tao ng pantay pantay, hindi yung masungit sila pag di pa bayad (n=1)*
2. *Sana bago ang due date ko tawagan ako para nareremind ako (n=1)*
3. *Sana mag-update sila kahit thru text if natanggap na nila payment ng customer (n=1)*
4. *Babaan ang interest rate to 5% (n=2)*
5. *Wala na sana interest ngayong pandemic (n=1)*
6. *Resibo sana at mga building insurance, napapadala o naibibigay on time (n=2)*
7. *Magkaroon sana ng payment reconstruction kasi natigil ang pasada ngayong pandemic (n=4)*
8. *Sana mas mabilis marelease ang loan - (less than a month) – (n=4)*

CUSTOMER SATISFACTION SURVEY
LBP LEASING AND FINANCING CORPORATION (LBP-LFC)
BUSINESS ORGANIZATIONS: BORROWERS

Interviewer Name	Robee Fernandez	Date of Interview	Sept 2, 2021
Interviewer ID		Time of Interview	2:30 - 2:45 PM
QUALITY CONTROL CHECKS AND VALIDATIONS			
Witnessed/Validated by		**Edited by**	Yolanda Castrosanto
Witness/Validation Date:		Date of Editing	Sept 2, 2021
Signature		Signature	Yolanda Castrosanto
Quality Checked by		**Data Punched by**	Rowena Gozum
Quality Check Date		Data Punch Date	
Signature		Signature	
Observed by	Yolanda Castrosanto	**Cleared by**	
Observation Date	Sept 2, 2021	Clearing Date	
Signature	Yolanda Castrosanto	Signature	
Back-checked by			
Backcheck Date			
Signature			

INTRODUCTION

As part of the government's initiative to deepen citizen participation in government processes, particularly in the delivery of products and/or services, we are conducting this survey to gauge customer satisfaction on the services of the **LBP LEASING AND FINANCE CORPORATION (LBP-LFC)**. We would appreciate if you could spare a few minutes of your time to participate in our survey. Your insights will greatly help the LBP-LFC improve its product and/or service delivery and meet your expectations to serve you better in the future. Please be assured that all answers provided will be kept in strictest confidentiality.

Any information that is obtained in connection with this study and that can be identified with you will remain confidential and will be disclosed only with your permission. By filling out the survey form, you are giving consent to the [RESEARCH AGENCY/GOCC] to process all the provided information. As the data subject, you have the right to access and ask for changing or deleting your personal data, which will be kept by the [RESEARCH AGENCY/GOCC].

I am _____ from [RESEARCH AGENCY], a market research company. I will be your interviewer for today.

SCREENER

S1. Are you or any of your close family/relatives working with LBP-LFC?

	CODE	ROUTE
Yes	1	Close interview
No	(2)	Proceed to S2

S2. Which of the following service/s did you avail from LBP-LFC in [SPECIFY YEAR]? What else? Anything else? *[MA]*

Credit line
equipment loan

	CODE	
[SERVICE A]	1	**Proceed to S3**
[SERVICE B]	2	
[SERVICE C]	3	
Others (pls. specify)	4	
Did not avail of the services of LBP-LFC in [SPECIFY YEAR]	99	**Close Interview**

NOTE TO GOCC: *List all possible services that may be availed.*

S3. How would you describe your role in your company when it comes to dealing with LBP-LFC?

	CODE	
I am the owner/primary decision-maker in the company	1	**Proceed to Q1**
I am the primary person-in-charge of dealing / transacting with LBP-LFC	(2)	**Proceed to Q1**
I do not have any say or involvement when it comes to dealing / transacting with LBP-LFC	3	**ASK FOR THE ELIGIBLE RESPONDENT**

MAIN QUESTIONNAIRE

PART I. TRANSACTING WITH LBP-LFC

Q1. How long have you been availing services from LBP-LFC?

1 year

NO. OF YEARS: Jan 2020

NO. OF MONTHS: _____

	CODE
Less than a year	1
1 – 2 years	2
3 – 5 years	3
6 – 10 years	4
More than 10 years	5
Don't know/refused	9

Q2. Thinking about all your dealings/transactions with LBP-LFC last [SPECIFY YEAR], in what ways did you transact with them? *[MA]*

	CODE
Office visit	1
Phone call	2
Mail delivery	3
Send text / SMS message	4
Online	
Visit website	5
Send email	6
Chat using apps (e.g. Viber, WhatsApp, Line, Facebook messenger, Skype, etc.)	7
Connected to their social media accounts (e.g. Facebook, Twitter, LinkedIn, Instagram, etc.)	8
Others, pls. specify Tooth	9

Q3. Where do you most often get information about LBP-LFC and its services? *[SA]*

Information desk	1
Website	2
Phone/Hotline	3
Social media (Specify _____)	4
Conferences	5
Text/SMS	6
Bulletins	7
Others (Specify _____)	8

PART II. OVERALL SATISFACTION

NOTE TO INTERVIEWER: *For Q4, present showcard below while asking satisfaction/dissatisfaction rating questions. Do not include N/A in the showcard.*

Q4. Overall, how satisfied or dissatisfied are you with the service provided by LBP-LFC? Please use this rating scale where 5 means very satisfied, 4 means satisfied, 3 means neither satisfied nor dissatisfied, 2 means dissatisfied and 1 means very dissatisfied. How would you rate LBP-LFC on the overall? *[SA]*

Overall Satisfaction Rating	(5)	4	3	2	1

Q5. Why do you say that you are [RESPONSE in Q4] with LBP-LFC? What else? Any other reasons?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

- Agad nag rerespond sa mga inquiry. Sa email or phone call.
- Every availment approved agad.
- Wala/wala

PART III. EXECUTION OF SERVICE

NOTE TO INTERVIEWER: *For Q6. present showcard below while asking level of agreement questions. Do not include N/A in the showcard.*

Q6. Now, we will talk about the different aspects of LBP-LFC's services. Using this rating scale where 5 means strongly agree, 4 means agree, 3 means neither agree nor disagree, 2 means disagree and 1 means strongly disagree, please let us know how much you agree or disagree with the statements that I am going to read out. Let's start with.. [READ OUT ATTRIBUTES]. *[SA per attribute]*

5	4	3	2	1

NOTE TO INTERVIEWER: *Read attributes one at a time and wait for the respondent's answer. Do not leave any blanks If the attribute is not applicable or the respondent says "Don't Know" even after probing, mark as N/A.*

In what ways did you transact with LBP-LFC's staff?
[ ] Physical / visit office personally
[1] Virtual via Microsoft Teams or Zoom
[~~1~~] Phone

Email

Staff LBP-LFC's staff...						
treats customers with respect	(5)	4	3	2	1	99
strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no "palakasan" system)	(5)	4	3	2	1	99

are knowledgeable and competent or skilled in delivering the needed services	5	4	3	2	1	99
provides clear and sufficient information (i.e., solutions to problems, answers to inquiries, and information on products and services)	5	4	3	2	1	99
addresses queries/concerns in a prompt manner	5	4	3	2	1	99
demonstrates willingness to assist customers	5	4	3	2	1	99
is easy to contact	5	4	3	2	1	99
delivers services within prescribed timeframe	5	4	3	2	1	99
appears neat, well-dressed, and professional	5	4	3	2	1	99
conveys trust and confidence	5	4	3	2	1	99
Loans						
Documentary requirements are properly disseminated	5	4	3	2	1	99
Process for applying for loans is simple and easy	5	4	3	2	1	99
Application process is better than with other lending institutions	5	4	3	2	1	99
Documentary requirements are reasonable	5	4	3	2	1	99
Loan applications are processed/completed within a reasonable amount of time	5	4	3	2	1	99
Loan terms and conditions (e.g., payment terms) are clear and reasonable	5	4	3	2	1	99
Interest rates are competitive	5	4	3	2	1	99
Documents issued are free from defects or typographical errors	5	4	3	2	1	99
Payments are easy to make	5	4	3	2	1	99
Information and Communication Information from LBP-LFC is...						
easy to obtain	5	4	3	2	1	99
clear and relevant	5	4	3	2	1	99
Information and Communication (Website) LBP-LFC's website...						

is accessible (e.g., no downtime, loads easily)	5	4	3	2	1	99
is user-friendly and easy to navigate	5	4	3	2	1	99
contains the information needed	5	4	3	2	1	99
is useful and reliable when doing desired transaction	5	4	3	2	1	99
is secured	5	4	3	2	1	99
Complaints Handling and Records Keeping						
Filing of complaints is easy and systematic	5	4	3	2	1	99
Complaints are resolved within prescribed timeframe	5	4	3	2	1	99
Resolutions to complaints are satisfactory/acceptable	5	4	3	2	1	99
Files/records are accurate and updated	5	4	3	2	1	99
Facilities						
Utilizes up-to-date and modern procedures, facilities, and resources	5	4	3	2	1	99
Signages are visible and readable (e.g. Citizen's Charter, steps and procedures, directional signages)	5	4	3	2	1	99
Office/branch is accessible and convenient to customers	5	4	3	2	1	99
Office premises are clean, orderly and well-maintained	5	4	3	2	1	99
Office premises are well-ventilated and have good lighting	5	4	3	2	1	99
Office premises are safe and secure (e.g., with security guard)	5	4	3	2	1	99
Seating is adequate and comfortable	5	4	3	2	1	99

Hindi nag visit sa website

Di pa na try mag file ng complaint

Di pa nakavisit ng office

ven

Q7. What are your suggestions for the improvement of LBP-LFC's services? What else? Anything else?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

- Dapat hindi per year ang request ng approval (dapat automatic, dapat 1 time approval lang.) ven

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COMPLETE ADDRESS OF ORGANIZATION
TYPE OF OWNERSHIP Foreign 1 Domestic (2) **ASSET VALUES (SHOWCARD)** Micro / Small (₱15,000,000 or less) 1 Medium (₱15,000,001 – ₱100,000,000) 2 Enterprise (₱100,000,001 and above) (3)

YEARS IN THE ORGANIZATION
ACTUAL NO. OF YEARS: 4 yrs

	Less than a year	1	16 – 20 years	6
2	1 – 2 years	2	21 – 25 years	7
8	3 – 5 years	(3)	More than 25 years	8
4	6 – 10 years	4	Don't know/refused	9
5	11 – 15 years	5		
9				

DECISION-MAKING ROLE IN THE ORGANIZATION	
I alone decide for the organization	1
I share with someone else the decision-making process for the organization	(2)
I do not have any say when it comes to the decision-making process for the organization	3

fernandez sf	Yolanda Castrosanto
Interviewers' Signature	Supervisor's Signature

CUSTOMER SATISFACTION SURVEY
LBP LEASING AND FINANCING CORPORATION (LBP-LFC)
BUSINESS ORGANIZATIONS: BORROWERS

Interviewer ID		Time of Interview	
QUALITY CONTROL CHECKS AND VALIDATIONS			
Witnessed/Validated by		**Edited by**	Aileen Impound
Witness/Validation Date.		Date of Editing	9/9/21
Signature		Signature	Aileen Impound
Quality Checked by		**Data Punched by**	Hovena Bozum
Quality Check Date		Data Punch Date	
Signature		Signature	
Observed by	Aileen Impound	**Cleared by**	
Observation Date	9/9/21	Clearing Date	
Signature	Aileen Impound	Signature	
Back-checked by			
Backcheck Date			
Signature			

INTRODUCTION

As part of the government's initiative to deepen citizen participation in government processes, particularly in the delivery of products and/or services, we are conducting this survey to gauge customer satisfaction on the services of the **LBP LEASING AND FINANCE CORPORATION (LBP-LFC)**. We would appreciate if you could spare a few minutes of your time to participate in our survey. Your insights will greatly help the LBP-LFC improve its product and/or service delivery and meet your expectations to serve you better in the future. Please be assured that all answers provided will be kept in strictest confidentiality.

Any information that is obtained in connection with this study and that can be identified with you will remain confidential and will be disclosed only with your permission. By filling out the survey form, you are giving consent to the [RESEARCH AGENCY/GOCC] to process all the provided information. As the data subject, you have the right to access and ask for changing or deleting your personal data, which will be kept by the [RESEARCH AGENCY/GOCC].

I am _____ from [RESEARCH AGENCY], a market research company. I will be your interviewer for today.

SCREENER

S1. Are you or any of your close family/relatives working with LBP-LFC?

	CODE	ROUTE
Yes	1	Close interview
No	(2)	Proceed to S2

EQUIPMENT LOAN (without term qualifying period)

S2. Which of the following service/s did you avail from LBP-LFC in [SPECIFY YEAR]? What else? Anything else? *[MA]*

	CODE	
[SERVICE A]	1	Proceed to S3
[SERVICE B]	2	
[SERVICE C]	3	
Others (pls. specify)	4	
Did not avail of the services of LBP-LFC in [SPECIFY YEAR]	99	Close Interview

NOTE TO GOCC: *List all possible services that may be availed.*

S3. How would you describe your role in your company when it comes to dealing with LBP-LFC?

	CODE	
I am the owner/primary decision-maker in the company	1	Proceed to Q1
I am the primary person-in-charge of dealing / transacting with LBP-LFC	(2)	Proceed to Q1
I do not have any say or involvement when it comes to dealing / transacting with LBP-LFC	3	ASK FOR THE ELIGIBLE RESPONDENT

PART I. TRANSACTING WITH LBP-LFC

Q1. How long have you been availing services from LBP-LFC?

NO. OF YEARS: 4
NO. OF MONTHS: 8

Less than a year	
1 – 2 years	
3 – 5 years	
6 – 10 years	4
More than 10 years	5
Don't know/refused	9

Q2. Thinking about all your dealings/transactions with LBP-LFC last [SPECIFY YEAR], in what ways did you transact with them? *[MA]*

Office visit	1
Phone call	2
Mail delivery	3
Send text / SMS message	4
Online	
Visit website	5
Send email	6
Chat using apps (e.g. Viber, WhatsApp, Line, Facebook messenger, Skype, etc.)	7
Connected to their social media accounts (e.g. Facebook, Twitter, LinkedIn, Instagram, etc.)	8
Others, pls. specify ACCOUNT OFFICER	9

Q3. Where do you most often get information about LBP-LFC and its services? *[SA]*

Information desk	1
Website	2
Phone/Hotline	3
Social media (Specify _____)	4
Conferences	5
Text/SMS	6
Bulletins	7
Others (Specify _____)	8

PART II. OVERALL SATISFACTION

NOTE TO INTERVIEWER: *For Q4, present showcard below while asking satisfaction/dissatisfaction rating questions. Do not include N/A in the showcard.*

Q4. Overall, how satisfied or dissatisfied are you with the service provided by LBP-LFC? Please use this rating scale where 5 means very satisfied, 4 means satisfied, 3 means neither satisfied nor dissatisfied, 2 means dissatisfied and 1 means very dissatisfied. How would you rate LBP-LFC on the overall? *[SA]*

Overall Satisfaction Rating	5	4	3	2	1

Q5. Why do you say that you are [RESPONSE in Q4] with LBP-LFC? What else? Any other reasons?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

MABABAIT AT ACCOMMODATING NANIAN SILA SA MGA QUERIES NAMIN.
SINAGABIHAN NILA KAMI KUNG HINDI PWEDE YUNG GANITO OR MAY KULANG KAMI

PART III. EXECUTION OF SERVICE

NOTE TO INTERVIEWER: *For Q6. present showcard below while asking level of agreement questions. Do not include N/A in the showcard.*

Q6. Now, we will talk about the different aspects of LBP-LFC's services. Using this rating scale where 5 means strongly agree, 4 means agree, 3 means neither agree nor disagree, 2 means disagree and 1 means strongly disagree, please let us know how much you agree or disagree with the statements that I am going to read out. Let's start with... [READ OUT ATTRIBUTES]. *[SA per attribute]*

5	4	3	2	1

NOTE TO INTERVIEWER: *Read attributes one at a time and wait for the respondent's answer. Do not leave any blanks If the attribute is not applicable or the respondent says "Don't Know" even after probing, mark as N/A.*

In what ways did you transact with LBP-LFC's staff?
[ ] Physical / visit office personally
[ ] Virtual via Microsoft Teams or Zoom
[✓] Phone

Staff LBP-LFC's staff...						
treats customers with respect	5	4	3	2	1	99
strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no "palakasan" system)	5	4	3	2	1	99

are knowledgeable and competent or skilled in delivering the needed services	5	4	3	2	1	99
provides clear and sufficient information (i.e., solutions to problems, answers to inquiries, and information on products and services)	5	4	3	2	1	99
addresses queries/concerns in a prompt manner	5	4	3	2	1	99
demonstrates willingness to assist customers	5	4	3	2	1	99
is easy to contact	5	4	3	2	1	99
delivers services within prescribed timeframe	5	4	3	2	1	99
appears neat, well-dressed, and professional	5	4	3	2	1	99
conveys trust and confidence	5	4	3	2	1	99
Loans						
Documentary requirements are properly disseminated	5	4	3	2	1	99
Process for applying for loans is simple and easy	5	4	3	2	1	99
Application process is better than with other lending institutions	5	4	3	2	1	99
Documentary requirements are reasonable	5	4	3	2	1	99
Loan applications are processed/completed within a reasonable amount of time	5	4	3	2	1	99
Loan terms and conditions (e.g., payment terms) are clear and reasonable	5	4	3	2	1	99
Interest rates are competitive	5	4	3	2	1	99
Documents issued are free from defects or typographical errors	5	4	3	2	1	99
Payments are easy to make	5	4	3	2	1	99
Information and Communication Information from LBP-LFC is ..						
easy to obtain	5	4	3	2	1	99
clear and relevant	5	4	3	2	1	99
Information and Communication (Website) LBP-LFC's website...						

is accessible (e.g., no downtime, loads easily)	5	4	3	2	1	99
is user-friendly and easy to navigate	5	4	3	2	1	99
contains the information needed	5	4	3	2	1	99
is useful and reliable when doing desired transaction	5	4	3	2	1	99
is secured	5	4	3	2	1	99
Complaints Handling and Records Keeping						
Filing of complaints is easy and systematic	5	4	3	2	1	99
Complaints are resolved within prescribed timeframe	5	4	3	2	1	99
Resolutions to complaints are satisfactory/acceptable	5	4	3	2	1	99
Files/records are accurate and updated	5	4	3	2	1	99
Facilities						
Utilizes up-to-date and modern procedures, facilities, and resources	5	4	3	2	1	99
Signages are visible and readable (e.g. Citizen's Charter, steps and procedures, directional signages)	5	4	3	2	1	99
Office/branch is accessible and convenient to customers	5	4	3	2	1	99
Office premises are clean, orderly and well-maintained	5	4	3	2	1	99
Office premises are well-ventilated and have good lighting	5	4	3	2	1	99
Office premises are safe and secure (e.g., with security guard)	5	4	3	2	1	99
Seating is adequate and comfortable	5	4	3	2	1	99

Q7. What are your suggestions for the improvement of LBP-LFC's services? What else? Anything else?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

wala

APHIC PROFILE

INC. – SAMPALOC, MANILA

NAM	COMPLETE ADDRESS OF ORGANIZATION
YEA	TYPE OF OWNERSHIP Foreign 1 Domestic 2
NU 1 to 100 200	ASSET VALUES (SHOWCARD) Micro / Small (₱15,000,000 or less) 1 Medium (₱15,000,001 – ₱100,000,000) 2 Enterprise (₱100,000,001 and above) 3
PC AC DI C N	YEARS IN THE ORGANIZATION – ACTUAL NO. OF YEARS: 15

1	Less than a year	1	16 – 20 years	6
2	1 – 2 years	2	21 – 25 years	7
3	3 – 5 years	3	More than 25 years	8
4	6 – 10 years	4	Don't know/refused	9
5	11 – 15 years	5		
9				

I alone decide for the organization	1
I share with someone else the decision-making process for the organization	2
I do not have any say when it comes to the decision-making process for the organization	3

een your cted duct	JESUE KUANTE Interviewers' Signature	ALLEN HIPOLITO Supervisor's Signature

CUSTOMER SATISFACTION SURVEY
LBP LEASING AND FINANCING CORPORATION (LBP-LFC)
BUSINESS ORGANIZATIONS: LESSEES

		Time of Interview	9-13-2021 3:06 - 3:25
QUALITY CONTROL CHECKS AND VALIDATIONS			
Witnessed/Validated by		**Edited by**	Aileen Hipolito
Witness/Validation Date:		Date of Editing	9-13-2021
Signature		Signature	
Quality Checked by		**Data Punched by**	Rowena Gozum
Quality Check Date		Data Punch Date	
Signature		Signature	
Observed by		**Cleared by**	
Observation Date		Clearing Date	
Signature		Signature	
Back-checked by			
Backcheck Date			
Signature			

INTRODUCTION

As part of the government's initiative to deepen citizen participation in government processes, particularly in the delivery of products and/or services, we are conducting this survey to gauge customer satisfaction on the services of the **LBP LEASING AND FINANCE CORPORATION (LBP-LFC)**. We would appreciate if you could spare a few minutes of your time to participate in our survey. Your insights will greatly help the LBP-LFC improve its product and/or service delivery and meet your expectations to serve you better in the future. Please be assured that all answers provided will be kept in strictest confidentiality.

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I am _____ from [RESEARCH AGENCY], a market research company. I will be your interviewer for today.

SCREENER

S1. Are you or any of your close family/relatives working with LBP-LFC?

	CODE	ROUTE
Yes	1	Close interview
No	2	Proceed to S2

S2. Which of the following service/s did you avail from LBP-LFC in [SPECIFY YEAR]? What else? Anything else? *[MA]*

	CODE	
[SERVICE A]	1	**Proceed to S3**
[SERVICE B]	2	
[SERVICE C]	3	
Others (pls. specify)	4	
Did not avail of the services of LBP-LFC in [SPECIFY YEAR]	99	**Close interview**

For leasing

NOTE TO GOCC: *List all possible services that may be availed.*

S3. How would you describe your role in your company when it comes to dealing with LBP-LFC?

	CODE	
I am the owner/primary decision-maker in the company	1	**Proceed to Q1**
I am the primary person-in-charge of dealing / transacting with LBP-LFC	2	**Proceed to Q1**
I do not have any say or involvement when it comes to dealing / transacting with LBP-LFC	3	**ASK FOR THE ELIGIBLE RESPONDENT**

MAIN QUESTIONNAIRE

PART I. TRANSACTING WITH LBP-LFC

Q1. How long have you been availing services from LBP-LFC?

NO. OF YEARS: 9 yrs
NO. OF MONTHS: ____

	CODE
Less than a year	1
1 – 2 years	2
3 – 5 years	3
6 – 10 years	(4)
More than 10 years	5
Don't know/refused	9

Q2. Thinking about all your dealings/transactions with LBP-LFC last [SPECIFY YEAR], in what ways did you transact with them? *[MA]*

	CODE
Office visit	1
Phone call	(2)
Mail delivery	3
Send text / SMS message	4
Online	
Visit website	5
Send email	(6)
Chat using apps (e.g. Viber, WhatsApp, Line, Facebook messenger, Skype, etc.)	7
Connected to their social media accounts (e.g. Facebook, Twitter, LinkedIn, Instagram, etc.)	8
Others, pls. specify	9

Q3. Where do you most often get information about LBP-LFC and its services? *[SA]*

Information desk	1
Website	2
Phone/Hotline	3
Social media (Specify Email)	(4)
Conferences	5
Text/SMS	6
Bulletins	7
Others (Specify _____)	8

PART II. OVERALL SATISFACTION

NOTE TO INTERVIEWER: *For Q4, present showcard below while asking satisfaction/dissatisfaction rating questions. Do not include N/A in the showcard.*

Q4. Overall, how satisfied or dissatisfied are you with the service provided by LBP-LFC? Please use this rating scale where 5 means very satisfied, 4 means satisfied, 3 means neither satisfied nor dissatisfied, 2 means dissatisfied and 1 means very dissatisfied. How would you rate LBP-LFC on the overall? *[SA]*

Overall Satisfaction Rating	(5)	4	3	2	1

Q5. Why do you say that you are [RESPONSE in Q4] with LBP-LFC? What else? Any other reasons?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

- Kasi pag nagpa-ayos kami ng documents nagagawa naman - nalang ipadala sa email
- tahimik ng request naman inaactoman agad nila - 1 day lang (request sa mga requirements needed)

PART III. EXECUTION OF SERVICE

NOTE TO INTERVIEWER: *For Q6, present showcard below while asking level of agreement questions. Do not include N/A in the showcard.*

Q6. Now, we will talk about the different aspects of LBP-LFC's services. Using this rating scale where 5 means strongly agree, 4 means agree, 3 means neither agree nor disagree, 2 means disagree and 1 means strongly disagree, please let us know how much you agree or disagree with the statements that I am going to read out. Let's start with. [READ OUT ATTRIBUTES]. *[SA per attribute]*

5	4	3	2	1

NOTE TO INTERVIEWER: *Read attributes one at a time and wait for the respondent's answer. Do not leave any blanks. If the attribute is not applicable or the respondent says "Don't Know" even after probing, mark as N/A.*

In what ways did you transact with LBP-LFC's staff?
[ ] Physical / visit office personally
[ ] Virtual via Microsoft Teams or Zoom
[4] Phone / Email

Staff LBP-LFC's staff..						
treats customers with respect	(5)	4	3	2	1	99
strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no "palakasan" system)	(5)	4	3	2	1	99

are knowledgeable and competent or skilled in delivering the needed services	5	4	3	2	1	99
provides clear and sufficient information (i.e., solutions to problems, answers to inquiries, and information on products and services)	5	4	3	2	1	99
addresses queries/concerns in a prompt manner	5	4	3	2	1	99
demonstrates willingness to assist customers	5	4	3	2	1	99
is easy to contact	5	4	3	2	1	99
delivers services within prescribed timeframe	5	4	3	2	1	99
appears neat, well-dressed, and professional	5	4	3	2	1	99
conveys trust and confidence	5	4	3	2	1	99
Lease						
Documentary requirements are properly disseminated	5	4	3	2	1	99
Process for applying for lease is simple and easy	5	4	3	2	1	99
Application process is better than with other lending institutions	5	4	3	2	1	99
Documentary requirements are reasonable	5	4	3	2	1	99
Applications are processed/completed within a reasonable amount of time	5	4	3	2	1	99
Terms and conditions (e.g., payment terms) are clear and reasonable	5	4	3	2	1	99
Interest rates are competitive	5	4	3	2	1	99
Documents issued are free from defects or typographical errors	5	4	3	2	1	99
Payments are easy to make	5	4	3	2	1	99
Information and Communication Information from LBP-LFC is...						
easy to obtain	5	4	3	2	1	99
clear and relevant	5	4	3	2	1	99
Information and Communication (Website) LBP-LFC's website...						

leave them blank & email later

is accessible (e.g., no downtime, loads easily)	5	4	3	2	1	99
is user-friendly and easy to navigate	5	4	3	2	1	99
contains the information needed	5	4	3	2	1	99
is useful and reliable when doing desired transaction	5	4	3	2	1	99
is secured	5	4	3	2	1	99
Complaints Handling and Records Keeping						
Filing of complaints is easy and systematic	5	4	3	2	1	99
Complaints are resolved within prescribed timeframe	5	4	3	2	1	99
Resolutions to complaints are satisfactory/acceptable	5	4	3	2	1	99
Files/records are accurate and updated	5	4	3	2	1	99
Facilities						
Utilizes up-to-date and modern procedures, facilities, and resources	5	4	3	2	1	99
Signages are visible and readable (e.g. Citizen's Charter, steps and procedures, directional signages)	5	4	3	2	1	99
Office/branch is accessible and convenient to customers	5	4	3	2	1	99
Office premises are clean, orderly and well-maintained	5	4	3	2	1	99
Office premises are well-ventilated and have good lighting	5	4	3	2	1	99
Office premises are safe and secure (e.g., with security guard)	5	4	3	2	1	99
Seating is adequate and comfortable	5	4	3	2	1	99

Hindi ako nag website

No visit sa office nila kasi pandemic

Q7. What are your suggestions for the improvement of LBP-LFC's services? What else? Anything else?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

None new

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	COMPLETE ADDRESS OF ORGANIZATION
	TYPE OF OWNERSHIP Foreign 1 Domestic (2) **ASSET VALUES (SHOWCARD)** Micro / Small (₱15,000.000 or less) 1 Medium (₱15,000,001 – ₱100,000,000) (2) Enterprise (₱100,000,001 and above) 3

Assistant Acct Dept

YEARS IN THE ORGANIZATION
ACTUAL NO. OF YEARS: 20

1	Less than a year	1	16 – 20 years	(6)
2	1 – 2 years	2	21 – 25 years	7
3	3 – 5 years	3	More than 25 years	8
4	6 – 10 years	4	Don't know/refused	9
(5)	11 – 15 years	5		
9				

	I alone decide for the organization	1
	I share with someone else the decision-making process for the organization	(2)
	I do not have any say when it comes to the decision-making process for the organization	3

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	Interviewers' Signature	Aileen Hipolito Supervisor's Signature

GCG

CUSTOMER SATISFACTION SURVEY
LBP LEASING AND FINANCE CORPORATION (LBP-LFC)
INDIVIDUAL: BORROWERS

Interviewer Name	C. Argulia	Date of Interview	09/13/21
Interviewer ID		Time of Interview	1:00 - 1:24
QUALITY CONTROL CHECKS AND VALIDATIONS			
Witnessed/Validated by		**Edited by**	A. Hipolito
Witness/Validation Date:		Date of Editing	9/13/21
Signature		Signature	A. Hipolito
Quality Checked by		**Data Punched by**	Rowena Gozum
Quality Check Date		Data Punch Date	
Signature		Signature	
Observed by	Y. Castro Santo	**Cleared by**	
Observation Date	9/13/21	Clearing Date	
Signature	Y. Castro Santo	Signature	
Back-checked by			
Back check Date			
Signature			

SCREENER

INTRODUCTION

Bilang parte ng government's initiative para mapalawig ang participasyon ng mga mamamayan sa mga proseso ng gobyerno, lalo na sa paghahatid ng mga produkto at/o serbisyo, kami ay nagsasagawa ng isang pag-aaral para malaman ang kasiyahan ng isang customer sa mga serbisyo ng LAND BANK OF THE PHILIPPINES LEASING AND FINANCE CORPORA (LBP-LFC). Kami po ay nagpapasalamat kung kami po ay mabibigyan ninyo ng ilang minuto ng inyong oras para po sumali sa aming pag-aaral. Ang inyo pong mga opinyon ay may malaking maitutulong sa LBP-LFC para mapaunlad pa ang kanilang produkto at/o serbisyo na kanilang naibibigay at matugunan nila ang mga inaasahan ninyong mas maayos na paglilingkod sa darating na panahon. Asahan po ninyo na lahat ng inyong sagot ay mahigpit na itatratong konpidensyal

As part of the government's initiative to deepen citizen participation in government processes, particularly in the delivery of products and/or services, we are conducting this survey to gauge customer satisfaction on the services of the **LBP LEASING AND FINANCE CORPORATION (LBP-LFC).** We would appreciate if you could spare a few minutes of your time to participate in our survey. Your insights will greatly help the LBP-LFC improve its product and/or service delivery and meet your expectations to serve you better in the future. Please be assured that all answers provided will be kept in strictest confidentiality.

Anumang impormasyon na nakuha na may kaugnayan sa pag-sururi na ito at maaari kang matukoy ay mananatiling kumpidensyal at isisiwalat lamang sa iyong pahintulot. Sa pagpunan ng "survey form", ikaw ay nagbibigay pahintulot sa MARKET RELEVANCE CORPORATION o LBP-LFC upang maproseso ang lahat ng ibinigay na impormasyon. Bilang paksa ng datos, mayroon kang karapatang magka daanan at ipabago o ipatangal ang iyong personal na datos na itatago ng MARKET RELEVANCE CORPORATION o LBP-LFC.

Any information that is obtained in connection with this study and that can be identified with you will remain confidential and will be disclosed only with your permission. By filling out the survey form, you are giving consent [RESEARCH AGENCY/GOCC] to process all the provided information. As the data subject, you have the right to access and ask for changing or deleting your personal data, which will be kept by the [RESEARCH AGENCY/GOCC].

Ako ay si _____ taga [RESEARCH AGENCY, isang Market Research Company]. I ang inyong interbyer sa araw na ito.

I am_____from [RESEARCH AGENCY, a market research company]. I will be your interviewer for today.

SCREENER

Kayo ba o kahit sino sa inyong kapamilya/malapit na kamag-anak ay nagtatrabaho sa LBP-LFC? *[SA]*

S1. Are you or any of your close family/relatives working with LBP-LFC? *[SA]*

	CODE	ROUTE
Yes	1	Close interview
No	2	Proceed to S2

Alin sa mga sumusunod na serbisyo/mga serbisyo ang na-avail na ninyo mula sa LBP-LFC sa pagbisita na ito?[MA]

S2. Which of the following service/s did you avail from LBP-LFC during this visit? [MA]

Loan Payment

	CODE	
[SERVICE A]	1	Proceed to QI depending on service availed
[SERVICE B]	2	
[SERVICE C]	3	
Others (pls. specify)	4	
Did not avail of the services of LBP-LFC	99	Close interview

NOTE TO GOCC: *List all possible services that may be availed.*

MAIN QUESTIONNAIRE

PART 1. TRANSACTING WITH LBP-LFC

(Gaano na kayo katagal nag-a-avail ng mga serbisyo mula sa LBP-LFC?)

Q1. How long have you been availing services from LBP-LFC?

NO. OF YEARS: 5

NO. OF MONTHS: 9

	CODE
Less than a year	1
1- 2 years	2
3-5 years	3
6- 10 years	4
More than 10 years	5
Don't know/refused	9

(Kung iisipin ang tungkol sa lahat ng inyong pakikitungo/transaksyon sa LBP-LFC noong [specify year] sa anong mga paraan ka nakikipagtransaksyon sa kanila?)

Q2. Thinking about all your dealings/transactions with LBP-LFC last [SPECIFY YEAR], in what ways did you transact with them? [MA]

	CODE
Office visit	1
Phone call	2
Mail Delivery	3
Send text/SMS message	4
Online	
Visit website	5
Send email	6
Chat using apps (e.g.Viber,WhatsApp, Line, Facebook, messenger,Skype, etc.)	7
Connected to their social media accounts (e.g. Facebook, Twitter, Linkedin, Instagram,etc.	8
Others, pls. specify	9

(Saan ka karaniwang kumukuha ng impormasyon tungkol sa LBP-LFC at mga serbisyo nito?) [SA]

Q3. Where do you most often get information about LBP-LFC and its services? *[SA]*

	CODE
Information desk	1
Website	2
Phone/Hotline	3
Social media (Specify_____)	4
Conferences	5
Text/SMS	6
Bulletins	7
Others (Specify_____)	8

PART II. OVERALL SATISFACTION

NOTE TO INTERVIEWER: *For Q4, present showcard below while asking satisfaction/dissatisfaction rating questions. Do not include N/A in the showcard.*

(Sa kabuuan, gaano kayo nasisiyahan o hindi nasisisyahan sa serbisyo na ibinibigay ng LBP-LFC? Pakigamit lang po ang rating scale na ito kung saan ang 5 ay "Talagang Nasisiyahan", 4 ay "Nasisiyahan", 3 ay Hindi masabi kung Nasisiyahan o Hindi Nasisiyahan", 2 ay "Hindi Nasisiyahan" at ang 1 ay "Talagang Hindi Nasisiyahan". Paano ninyo gagraduhan ang LBP-LFC sa kabuuan?) [SA]

Q4. Overall, how satisfied or dissatisfied are you with the service provided by LBP-LFC? Please use this rating scale where 5 means very satisfied, 4 means satisfied, 3 means neither satisfied nor dissatisfied, 2 means dissatisfied and 1 means very dissatisfied. How would you rate LBP-LFC on the overall? *[SA]*

SHOWCARD	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED
Overall satisfaction rating	5	4	3	2	1

(Bakit po ninyo nasabi na kayo ay [RESPONSE in Q4] sa LBP-LFC? Bakit pa po? Mayroon pa po bang ibang dahilan?)
Q5. Why do you say that you are [RESPONSE in Q4] with LBP-LFC? What else? Any other reasons?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

Mababait naman po sila kaysa tulad ngayon pandemic maraming nawalan ng trabaho, tinulungan nila kami ng napakaraming bagay para hindi mahirapan ang sasakyan natin.

PART III. EXECUTION OF SERVICE

NOTE TO INTERVIEWER: *For Q6, present showcard below while asking level of agreement questions. Do not include N/A in the showcard.*

(Ngayon, pag-usapan natin ang tungkol sa iba't-ibang aspeto ng mga serbisyo ng LBP-LFC. Gamit po ang rating scale na ito kung saan ang 5 ay Talagang Sumasang-ayon, 4 ay Sumasang-ayon, 3 ay Hindi masabi kung Sumasan-ayon o hindi Sumasang-ayon, 2 ay Hindi Sumasang-ayon at ang 1 ay Talagang Hindi Sumasang-ayon, pakisabi sa akin kung gaano kayo sumasang-ayon o di sumasang-ayon sa mga pangungusap na aking babasahin. Umpisahan natin sa..) [READ OUT ATTRIBUTES]. [SA per attribute]

Q6. Now, we will talk about the different aspects of LBP-LFCs services. Using this rating scale where 5 means strongly agree, 4 means agree, 3 means neither agree nor disagree, 2 means disagree and 1 means strongly disagree, please let us know how much you agree or disagree with the statements that I am going to read out. Let's start with... [READ OUT ATTRIBUTES]. *[SA per attribute]*

STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE
5	4	3	2	1

NOTE TO INTERVIEWER: *Read attributes one at a time and wait for the respondent's answer. Do not leave any blanks. If the attribute is not applicable or the respondent says "Don't Know" even after probing, mark as N/A.*

In what ways did you transact with LBP-LFC's staff?

[/] Physical / visit office personally

[ ] Virtual via Microsoft Teams or Zoom

[ ] Phone

	SA	A	Neither	D	SD	N/A
Staff LBP-LFC's staff…						
Tinatrato ang mga kustome rng may respeto Treats Customers with respect	5	4	3	2	1	99
Istrikto at patas na implementasyon ng mga polisiya, alituntunin at regulasyon (hal. walang diskriminasyon, walang palakasan) strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no "palakasan" system	5	*4*	*3*	*2*	*1*	*99*
(May kaalaman at may kakayahan o may kasanayan sa paghahatid ng mga kinakailangang serbisyo) Are knowledgeable and competent or skilled in delivering the needed services	5	*4*	*3*	*2*	*1*	*99*
Nagbibigay ng maliwanag at sapat na impormasyon (hal. Solusyon sa mga problema, sagot sa mga katanungan at impormasyon tungkol sa mga produkto at serbisyo Provides clear and sufficient information (i.e., solutions to problems, answers to inquiries, and information on products and services)	5	4	3	2	1	99
Tinutugunanagadangmgakatanungan/ concerns Addresses queries/concerns in a prompt manner	5	4	3	2	1	99
Ipinapakitana gusto nilang tumulong sa mga customer Demonstrates willingness to assist customers	5	4	3	2	1	99
Madaling matawagan Is easy to contact	5	4	3	2	1	99
(Naihahatid ang mga serbisyo sa takdang panahon) Delivers services within prescribed timeframe	5	4	3	2	1	99
Mukhang malinis, maayos ang pananamit at propesyonal Appears neat, well-dressed and professional	5	4	3	2	1	99
Nagpapahiwatig ng pagtitiwala at confidence Conveys trust and confidence	5	4	3	2	1	99
	SA	A	Neither	D	SD	N/A
Loans						
Ang mga kailangang dokumento ay pinagbigay alam ng maayos Documentary requirements are properly dessiminated	5	*4*	*3*	*2*	*1*	*99*
Ang proceso ng pag-aaplay sa lease ay simple at madali lang	5	4	3	2	1	99

Process for applying for loans is simple and easy						
Ang proseso ng pagpapautang ay mas mahusay kaysa sa ibang "Lending Institutions") Application process is better than other lending institutions	5	4	3	2	1	99
Ang mga documentary requirement ay resonable Documentary requirements are reasonable	5	4	3	2	1	99
Natatapos sa tamang panahon ang proseso sa pagkuha ng "loan" Loan applications are processed/completed within a reasonable amount of time	5	4	3	2	1	99
Malinaw at makatwiran ang "Loan Terms and Conditions (hal. ang terms ng pagbabayad, penalties)" Loan terms and conditions (e.g., payment terms) are clear and reasonable	5	4	3	2	1	99
Ang mga interest rate ay competitive Interest rates are competitive	5	4	3	2	1	99
Ang mga dokumentong ginawa ay walang mali Documents issued are free from defects or typographical errors	5	4	3	2	1	99
Madali lang ang pagbabayad Payments are easy to make	5	4	3	2	1	99
Information and Communication *Ang impormasyon galing sa LBP-LFC ay...* Information from LBP-LFC is ...						
Madaling makuha Easy to obtain	5	4	3	2	1	99
Maliwanag at naaangkop Clear and relevant	5	4	3	2	1	99
Information and Communication (Website) LBP-LFC's website...						
Mayroon at madaling magamit (e.g. walang downtime, madaling magload is accessible (e.g., no downtime, loads easily)	5	4	3	2	1	99
ay user-friendly at madaling mag-navigate is user-friendly and easy to navigate	5	4	3	2	1	99
May mga impormasyon na kailangan Contains the information needed	5	4	3	2	1	99
Ay kapakipakinabang at maasahan kapag gumagawa ng mga ninanais/gustong na transaksyon Is useful and reliable when doing desired transaction	5	4	3	2	1	99
Ay ligtas Is secured	5	4	3	2	1	99

not tried

Complaints Handling and Records Keeping						
Ang pagpafile ng complains o reklamo ay madali lang at may sistema Filing of complaints is easy and Systematic	5	4	3	2	1	99
Ang mga reklamo ay nasosolusyunan sa loob ng itinakdang panahon Complaints are resolved within prescribed timeframe	5	4	3	2	1	99
Ang mga solusyon sa mga reklamo ay kasiya-siya/katanggap-tanggap Resolutions to complaints are satisfactory/ acceptable	5	4	3	2	1	99
Ang mga files at records ay tama at updated Files/records are accurate and Updated	5	4	3	2	1	99
Facilites						
Gumagamit ng up to date at modernong mga pamamaraan, facilities at resources Utilizes up to date and modern procedures, facilities, and resources	5	4	3	2	1	99
Ang mga signages ay madaling Makita at madaling mabasa (hal. Citizen's Charter, Steps and procedures, directional signages Signages are visible and readable (e.g. Citizen's Charter, Steps and procedures, directional signages	5	4	3	2	1	99
Ang opisina/tanggapan/branch ay naa-access at maginhawa sa mga customer Office/branch is accessible to customers	5	4	3	2	1	99
Ang kapaligiran ng opisina ay malinis, maayos at naaalagan Office premises are clean, orderly and well-maintained	5	4	3	2	1	99
Ang kapaligiran ng opisina ay maayos ang bentilasyon at nay maayos na mga ilaw Office premises are well-ventilated and have good lightning	5	4	3	2	1	99
Ang kapaligiran ng opisina ay ligtas (hal. may security guard Office premises are safe and secure (e.g.,with security guard	5	4	3	2	1	99
Ang opisina ay may hiwalay na pila para sa Senior citizens, PWD's at mga buntis Office has separate lane for senior citizens, PWDs, pregnant women	5	4	3	2	1	99
Ang upuan ay sapat at komportable Seating is adequate and comfortable	5	4	3	2	1	99

Anu-ano ang mga suggestions ninyo para po maunlad pa ang serbisyo ng LBP-LFC? Mayroon pa po ba?

Q7What are your suggestions for the improvement of LBP-LFC's services? What else? Anything else?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

wonderful

SOCIO DEMOGRAPHIC PROFILE

GENDER Male 1 Female (2)	**Nationality** Filipino
CIVIL STATUS Single 1 Separated 3 Married (2) Widow / Widower 4	**WORKING STATUS** Working 1 Studying 2 Working/Studying 3 Not working/Not Studying (4)
RESPONDENT AGE GROUP Actual (50) 18-25 1 36-40 4 56-60 (9) 26-30 2 41-45 5 61-65 10 31-35 3 46-50 6 Above 65 11 51-55 7	**IF WORKING OCCUPATION:**
EDUCATIONAL ATTAINMENT No formal education 1 Some vocational 6 Some elementary 2 Completed vocational 7 Completed elementary 3 Some college (8) Some high school 4 Completed college 9 Completed high school 5 Post Graduate 10	**CONTACT DETAILS** Landline: Cellphone: 09238484358 E-mail: Office landline: Other contact:

I declare that this interview has been carried out strictly in accordance with your specification and has been conducted within the **ESOMAR Code of Conduct** with a person unknown to me.	Interviewers' Signature	Y. Castro Cantre Supervisor's Signature

CUSTOMER SATISFACTION SURVEY
LBP LEASING AND FINANCE CORPORATION (LBP-LFC)
INDIVIDUAL: BORROWERS

Interviewer Name	PAT	Date of Interview	AUG 31, 2021
Interviewer ID		Time of Interview	8:30 - 8:45
QUALITY CONTROL CHECKS AND VALIDATIONS			
Witnessed/Validated by		**Edited by**	AILEEN HIPOLITO
Witness/Validation Date:		Date of Editing	AUG. 31, 2021
Signature		Signature	AILEEN HIPOLITO
Quality Checked by		**Data Punched by**	Powera Goszon
Quality Check Date		Data Punch Date	
Signature		Signature	
Observed by	AILEEN HIPOLITO	**Cleared by**	
Observation Date	AUG. 31, 2021	Clearing Date	
Signature	AILEEN HIPOLITO	Signature	
Back-checked by			
Back check Date			
Signature			

SCREENER

INTRODUCTION

Bilang parte ng government's initiative para mapalawig ang participasyon ng mga mamamayan sa mga proseso ng gobyerno, lalo na sa paghahatid ng mga produkto at/o serbisyo, kami ay nagsasagawa ng isang pag-aaral para malaman ang kasiyahan ng isang customer sa mga serbisyo ng LAND BANK OF THE PHILIPPINES LEASING AND FINANCE CORPORA (LBP-LFC). Kami po ay nagpapasalamat kung kami po ay mabibigyan ninyo ng ilang minuto ng inyong oras para po sumali sa aming pag-aaral. Ang inyo pong mga opinyon ay may malaking maitutulong sa LBP-LFC para mapaunlad pa ang kanilang produkto at/o serbisyo na kanilang naibibigay at matugunan nila ang mga inaasahan ninyong mas maayos na paglilingkod sa darating na panahon. Asahan po ninyo na lahat ng inyong sagot ay mahigpit na itatratong konpidensyal

As part of the government's initiative to deepen citizen participation in government processes, particularly in the delivery of products and/or services, we are conducting this survey to gauge customer satisfaction on the services of the **LBP LEASING AND FINANCE CORPORATION (LBP-LFC).** We would appreciate if you could spare a few minutes of your time to participate in our survey. Your insights will greatly help the LBP-LFC improve its product and/or service delivery and meet your expectations to serve you better in the future. Please be assured that all answers provided will be kept in strictest confidentiality.

Anumang impormasyon na nakuha na may kaugnayan sa pag-sururi na ito at maaari kang matukoy ay mananatiling kumpidensyal at isisiwalat lamang sa iyong pahintulot. Sa pagpunan ng "survey form", ikaw ay nagbibigay pahintulot sa MARKET RELEVANCE CORPORATION o LBP-LFC upang maproseso ang lahat ng ibinigay na impormasyon. Bilang paksa ng datos, mayroon kang karapatang magka daanan at ipabago o ipatangal ang iyong personal na datos na itatago ng MARKET RELEVANCE CORPORATION o LBP-LFC.

Any information that is obtained in connection with this study and that can be identified with you will remain confidential and will be disclosed only with your permission. By filling out the survey form, you are giving consent [RESEARCH AGENCY/GOCC] to process all the provided information. As the data subject, you have the right to access and ask for changing or deleting your personal data, which will be kept by the [RESEARCH AGENCY/GOCC].

Ako ay si PAT *taga [RESEARCH AGENCY, isang Market Research Company]. I ang inyong interbyer sa araw na ito.*

I am_____from [RESEARCH AGENCY, a market research company]. I will be your interviewer for today.

SCREENER

Kayo ba o kahit sino sa inyong kapamilya/malapit na kamag-anak ay nagtatrabaho sa LBP-LFC? *[SA]*

S1. Are you or any of your close family/relatives working with LBP-LFC? *[SA]*

	CODE	ROUTE
Yes	1	Close interview
No	(2)	Proceed to S2

Alin sa mga sumusunod na serbisyo/mga serbisyo ang na-avail na ninyo mula sa LBP-LFC sa pagbisita na ito?[MA]

S2. Which of the following service/s did you avail from LBP-LFC during this visit? [MA]

CAR LOAN / IBINGAY NILA ANG OR/CR KO LAST MONTH

	CODE	
[SERVICE A]	1	Proceed to QI depending on service availed
[SERVICE B]	2	
[SERVICE C]	3	
Others (pls. specify)	4	
Did not avail of the services of LBP-LFC	99	Close interview

NOTE TO GOCC: *List all possible services that may be availed.*

MAIN QUESTIONNAIRE

PART 1. TRANSACTING WITH LBP-LFC

(Gaano na kayo katagal nag-a-avail ng mga serbisyo mula sa LBP-LFC?)

Q1. How long have you been availing services from LBP-LFC?

NO. OF YEARS: 15 YRS

NO. OF MONTHS: _____

	CODE
Less than a year	1
1- 2 years	2
3-5 years	(3)
6- 10 years	4
More than 10 years	5
Don't know/refused	9

(Kung iisipin ang tungkol sa lahat ng inyong pakikitungo/transaksyon sa LBP-LFC noong [specify year] sa anong mga paraan ka nakikipagtransaksyon sa kanila?)

Q2. Thinking about all your dealings/transactions with LBP-LFC last [SPECIFY YEAR], in what ways did you transact with them? [MA]

	CODE
Office visit	1
Phone call	2
Mail Delivery	3
Send text/SMS message	4
Online	
Visit website	5
Send email	6
Chat using apps (e.g.Viber,WhatsApp, Line, Facebook, messenger,Skype, etc.)	7
Connected to their social media accounts (e.g. Facebook, Twitter, Linkedin, Instagram,etc.	8
Others, pls. specify	9

(Saan ka karaniwang kumukuha ng impormasyon tungkol sa LBP-LFC at mga serbisyo nito?) [SA]

Q3. Where do you most often get information about LBP-LFC and its services? *[SA]*

	CODE
Information desk	1
Website	2
Phone/Hotline	3
Social media (Specify_____)	4
Conferences	5
Text/SMS	6
Bulletins	7
Others (Specify_____)	8

PART II. OVERALL SATISFACTION

NOTE TO INTERVIEWER: *For Q4, present showcard below while asking satisfaction/dissatisfaction rating questions. Do not include N/A in the showcard.*

(Sa kabuuan, gaano kayo nasisiyahan o hindi nasisisyahan sa serbisyo na ibinibigay ng LBP-LFC? Pakigamit lang po ang rating scale na ito kung saan ang 5 ay "Talagang Nasisiyahan", 4 ay "Nasisiyahan", 3 ay Hindi masabi kung Nasisiyahan o Hindi Nasisiyahan", 2 ay "Hindi Nasisiyahan" at ang 1 ay "Talagang Hindi Nasisiyahan". Paano ninyo gagraduhan ang LBP-LFC sa kabuuan?) [SA]

Q4. Overall, how satisfied or dissatisfied are you with the service provided by LBP-LFC? Please use this rating scale where 5 means very satisfied, 4 means satisfied, 3 means neither satisfied nor dissatisfied, 2 means dissatisfied and 1 means very dissatisfied. How would you rate LBP-LFC on the overall? *[SA]*

SHOWCARD	VERY SATISFIED	SATISFIED	NEITHER SATISFIED NOR DISSATISFIED	DISSATISFIED	VERY DISSATISFIED
Overall satisfaction rating	5	4	3	2	1

(Bakit po ninyo nasabi na kayo ay [RESPONSE in Q4] sa LBP-LFC? Bakit pa po? Mayroon pa po bang ibang dahilan?)

Q5. Why do you say that you are [RESPONSE in Q4] with LBP-LFC? What else? Any other reasons?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

- ONE MONTH BAGO KO NAKUHA ANG RESIBO SA INSURANCE.
- 2020 PA NATAPOS ANG PAYMENT KO LAST MONTH LANG BINIGAY ANG OR/CR KO.

PART III. EXECUTION OF SERVICE MABABAIT NAMAN SILA KAHIT (HINDI CUPLADA)

NOTE TO INTERVIEWER: *For Q6, present showcard below while asking level of agreement questions. Do not include N/A in the showcard.*

(Ngayon, pag-usapan natin ang tungkol sa iba't-ibang aspeto ng mga serbisyo ng LBP-LFC. Gamit po ang rating scale na ito kung saan ang 5 ay Talagang Sumasang-ayon, 4 ay Sumasang-ayon, 3 ay Hindi masabi kung Sumasan-ayon o hindi Sumasang-ayon, 2 ay Hindi Sumasang-ayon at ang 1 ay Talagang Hindi Sumasang-ayon, pakisabi sa akin kung gaano kayo sumasang-ayon o di sumasang-ayon sa mga pangungusap na aking babasahin. Umpisahan natin sa..) [READ OUT ATTRIBUTES]. [SA per attribute]

Q6. Now, we will talk about the different aspects of LBP-LFCs services. Using this rating scale where 5 means strongly agree, 4 means agree, 3 means neither agree nor disagree, 2 means disagree and 1 means strongly disagree, please let us know how much you agree or disagree with the statements that I am going to read out. Let's start with... [READ OUT ATTRIBUTES]. *[SA per attribute]*

STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE
5	4	3	2	1

NOTE TO INTERVIEWER: *Read attributes one at a time and wait for the respondent's answer. Do not leave any blanks. If the attribute is not applicable or the respondent says "Don't Know" even after probing, mark as N/A.*

In what ways did you transact with LBP-LFC's staff?

[✓] Physical / visit office personally

[ ] Virtual via Microsoft Teams or Zoom

[✓] Phone

	SA	A	Neither	D	SD	N/A
Staff LBP-LFC's staff...						
Tinatrato ang mga kustome rng may respeto Treats Customers with respect	5	(4)	3	2	1	99
Istrikto at patas na implementasyon ng mga polisiya, alituntunin at regulasyon (hal. walang diskriminasyon, walang palakasan) strictly and fairly implements the policies, rules and regulations (e.g. no discrimination, no "palakasan" system	5	(4)	3	2	1	99
(May kaalaman at may kakayahan o may kasanayan sa paghahatid ng mga kinakailangang serbisyo) Are knowledgeable and competent or skilled in delivering the needed services	5	(4)	3	2	1	99
Nagbibigay ng maliwanag at sapat na impormasyon (hal. Solusyon sa mga problema, sagot sa mga katanungan at impormasyon tungkol sa mga produkto at serbisyo Provides clear and sufficient information (i.e., solutions to problems, answers to inquiries, and information on products and services)	5	(4)	3	2	1	99
Tinutugunanagadangmgakatanungan/ concerns Addresses queries/concerns in a prompt manner	5	(4)	3	2	1	99
Ipinapakitana gusto nilang tumulong sa mga customer Demonstrates willingness to assist customers	5	(4)	3	2	1	99
Madaling matawagan Is easy to contact	5	(4)	3	2	1	99
(Naihahatid ang mga serbisyo sa takdang panahon) Delivers services within prescribed timeframe	5	(4)	3	2	1	99
Mukhang malinis, maayos ang pananamit at propesyonal Appears neat, well-dressed and professional	5	(4)	3	2	1	99
Nagpapahiwatig ng pagtitiwala at confidence Conveys trust and confidence	5	(4)	3	2	1	99
	SA	A	Neither	D	SD	N/A
Loans						
Ang mga kailangang dokumento ay pinagbigay alam ng maayos Documentary requirements are properly dessiminated	5	(4)	3	2	1	99
Ang proceso ng pag-aaplay sa ~~loase~~ LOAN ay simple at madali lang	5	(4)	3	2	1	99

Process for applying for loans is simple and easy						
Ang proseso ng pagpapautang ay mas mahusay kaysa sa ibang "Lending Institutions") Application process is better than other lending institutions	5	4	3	2	1	99
Ang mga documentary requirement ay resonable Documentary requirements are reasonable	5	4	3	2	1	99
Natatapos sa tamang panahon ang proseso sa pagkuha ng "loan" Loan applications are processed/completed within a reasonable amount of time	5	4	3	2	1	99
Malinaw at makatwiran ang "Loan Terms and Conditions (hal. ang terms ng pagbabayad, penalties)" Loan terms and conditions (e.g., payment terms) are clear and reasonable	5	4	3	2	1	99
Ang mga interest rate ay competitive Interest rates are competitive	5	4	3	2	1	99
Ang mga dokumentong ginawa ay walang mali Documents issued are free from defects or typographical errors	5	4	3	2	1	99
Madali lang ang pagbabayad Payments are easy to make	5	4	3	2	1	99
Information and Communication *Ang impormasyon galing sa LBP-LFC ay...* Information from LBP-LFC is ...						
Madaling makuha Easy to obtain	5	4	3	2	1	99
Maliwanag at naaangkop Clear and relevant	5	4	3	2	1	99
Information and Communication (Website) LBP-LFC's website...						
Mayroon at madaling magamit (e.g. walang downtime, madaling magload is accessible (e.g., no downtime, loads easily)	5	4	3	2	1	99
ay user-friendly at madaling mag-navigate is user-friendly and easy to navigate	5	4	3	2	1	99
May mga impormasyon na kailangan Contains the information needed	5	4	3	2	1	99
Ay kapakipakinabang at maasahan kapag gumagawa ng mga ninanais/gustong na transaksyon Is useful and reliable when doing desired transaction	5	4	3	2	1	99
Ay ligtas Is secured	5	4	3	2	1	99

Complaints Handling and Records Keeping						
Ang pagpafile ng complains o reklamo ay madali lang at may sistema Filing of complaints is easy and Systematic	5	4	3	2	1	(99)
Ang mga reklamo ay nasosolusyunan sa loob ng itinakdang panahon Complaints are resolved within prescribed timeframe	5	4	3	2	1	(99)
Ang mga solusyon sa mga reklamo ay kasiya-siya/katanggap-tanggap Resolutions to complaints are satisfactory/ acceptable	5	4	3	2	1	(99)
Ang mga files at records ay tama at updated Files/records are accurate and Updated	5	(4)	3	2	1	99
Facilites						
Gumagamit ng up to date at modernong mga pamamaraan, facilities at resources Utilizes up to date and modern procedures, facilities, and resources	5	(4)	3	2	1	99
Ang mga signages ay madaling Makita at madaling mabasa (hal. Citizen's Charter, Steps and procedures, directional signages Signages are visible and readable (e.g. Citizen's Charter, Steps and procedures, directional signages	5	(4)	3	2	1	99
Ang opisina/tanggapan/branch ay naa-access at maginhawa sa mga customer Office/branch is accessible to customers	(5)	4	3	2	1	99
Ang kapaligiran ng opisina ay malinis, maayos at naaalagan Office premises are clean, orderly and well-maintained	(5)	4	3	2	1	99
Ang kapaligiran ng opisina ay maayos ang bentilasyon at nay maayos na mga ilaw Office premises are well-ventilated and have good lightning	(5)	4	3	2	1	99
Ang kapaligiran ng opisina ay ligtas (hal. may security guard Office premises are safe and secure (e.g.,with security guard	(5)	4	3	2	1	99
Ang opisina ay may hiwalay na pila para sa Senior citizens, PWD's at mga buntis Office has separate lane for senior citizens, PWDs, pregnant women	5	(4)	3	2	1	99
Ang upuan ay sapat at komportable Seating is adequate and comfortable	5	(4)	3	2	1	99

NO COMPLAINTS

Anu-ano ang mga suggestions ninyo para po maunlad pa ang serbisyo ng LBP-LFC? Mayroon pa po ba?

Q7What are your suggestions for the improvement of LBP-LFC's services? What else? Anything else?

NOTE TO INTERVIEWER: ASK SPONTANEOUSLY. PROBE UNTIL RESPONDENT SAYS NONE.

KUNG MAY KAILANGAN KA DAPAT ~~NA~~ MATUGUNAN NILA AGAD TULAD NG PAGTITINGI NG RESIBO HINDI KABUTIN NG ISANG BRYAN.

SOCIO DEMOGRAPHIC PROFILE

GENDER Male (1) Female 2

Nationality FILIPINO

CIVIL STATUS Single 1 Separated 3 Married (2) Widow / Widower 4

WORKING STATUS
Working (1)
Studying 2
Working/Studying 3
Not working/Not Studying 4

RESPONDENT AGE GROUP
Actual (55)

18-25	1	36-40	4	56-60	9
26-30	2	41-45	5	61-65	10
31-35	3	46-50	6	Above 65	11
		51-55	(7)		

IF WORKING OCCUPATION: CONTRACTOR

EDUCATIONAL ATTAINMENT

No formal education	1	Some vocational	6
Some elementary	2	Completed vocational	7
Completed elementary	3	Some college	8
Some high school	4	Completed college	(9)
Completed high school	5	Post Graduate	10

CONTACT DETAILS
Landline:
Cellphone: 09276988050
E-mail:
Office landline:
Other contact:

I declare that this interview has been carried out strictly in accordance with your specification and has been conducted within the **ESOMAR Code of Conduct** with a person unknown to me.	Interviewers' Signature	AILEEN HIPOLITO Supervisor's Signature

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Report on the Training Conducted for the 2021 Customer Satisfaction Survey for the LBP Leasing and Finance Corporation

This is to document the training of the field enumerators that was conducted before the actual launch of the project.

Details and Results of the Training

The first training session was conducted on August 24, 2021, 10:00 AM, via Zoom. The attendees were the project lead, the project coordinator, operations director, manager, and supervisors, the field enumerators/phone interviewers, and data processing supervisor.

From here, possible issues that would come up during the actual training the next day were settled and raised.

The second training session was conducted on August 25, 2021, 9:00 AM, via Zoom. The

attendees were the project lead, the project coordinator, operations director, manager, and

supervisors, the field enumerators/ phone interviewers, data processing supervisor, and Two

(2) Clients from LBPLFC.

The following points were discussed:

1. **Methodology** – who to approach, how to approach, how to record responses in call sheet.
2. **Questionnaire Flow** – how to ask, how to record responses, proper probing on open-ended responses, and other relevant instructions

On Quality Control

Following the prescribed guidelines on quality control, 30% of the completed interviews will be observed while 30% of the completed interviews will be back-checked.

The observation and back-checking will be conducted by the Operations Director, Operations Manager, and Operations Supervisors.

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Briefing Agreements

1. Telephone interview
2. Send text first before calling but do not wait for the reply. Call 10 minutes after sending text message
3. Supervisor daily submission of status report/ROC
4. Observation = 30% Backchecked = 30% per interviewer
5. S3. If the person on the list is no longer dealing with LBPLC look/ask for the person responsible for transacting with LBPLC on 2021 but inform first Supervisor to clear first with the Client before interviewing
6. Prioritize for interview those on the list
7. If Respondent did not avail loan in 2021 but still paying in 2021, service avail is still loan availment
8. If respondent did not avail any service of LBPLC in 2021, terminate
9. Base year of transaction is **2021.**
10. There are 3 sets of questionnaire
    a. Leasee - Business Organization - Leasee
    b. Both Leasee and Financing – Business Organization - Borrower
    c. Financing – Individual Borrower (UV)
11. If rating in Overall Satisfaction is 5 – reason should be positive
12. If rating in Overall Satisfaction is 4/3 – reason should be both positive and negative
13. If. Rating is 3,2,1,99 ask for the reason and record reason on the side
14. Overall Satisfaction Rating should be checked with the ratings on Aspects
15. Q6 ask first if have experienced/visited
    Filing of Complaints
    Website
    Office
16. Q6. Files/Records should be asked to all
17. Q6. If avail of the service thru phone only, rating on STAFF –Appears neat, well-dressed and professional and FACILITIES – code should be 99 and put notation on the side

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Telephone Interview Manual

What is Telephone Interview?

Telephone Interview is a data collection method where the Interviewer uses telephone (landline) or cellphone to conduct the interview with his or her respondent using a structured questionnaire. It is highly recommended to use close-ended questions. As much as possible, limit interview length to a maximum of 15 minutes.

How Do We Conduct the Telephone Interview?

1. Select from the given list the respondent. We do intervals in choosing respondents. For example, we are given 5 intervals. From the 1st interviewed respondent, we count 4 respondents from the list and skip them. We interview the 5th respondent.
2. Send SMS or text message first to respondent before conducting the interview. This is to inform the respondent that the interviewer will be calling him or her for the interview. Do not wait for the reply of the respondent.
3. Call the respondent. Introduce oneself and the purpose of the interview. If he or she agrees, conduct the interview. Record answers on the questionnaires.
4. Make sure that the respondent understands well the questions.
5. See to it that everything is recorded.
6. For open-ended questions, probe for vague comments.
7. At the end of the interview, Thank the Respondent for his spared time.
8. Interviewers edit their completed interview right after the interview.
9. Supervisors prepare result of calls (ROC) daily.

How to we observe/backcheck interviewers

1. Supervisors do 30% Observation and 30% backchecking
2. Backchecking is done among respondents that were not observed. Supervisors call them up and ask some questions randomly on the questionnaire.
3. Supervisors prepare backchecking and spot-checking reports.

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Report on the Project Implementation (Fieldwork Progress report) for the Customer Satisfaction Survey for the LBP Leasing and Finance Corporation

The data gathering started on August 30, 2021 and was completed on September 28, 2021. There were total of n=94 completed interview for this project, n=36 for Private Financing Customers and Lessees, n=6 for Government Lessees and n=52 for Individual Borrower.

The Interview was conducted via Telephone Interview methodology.

The lists below were the completed interviews per day.

Date	Number of completed interviews per day
August 30, 2021	3
August 31, 2021	14
September 1, 2021	13
September 2, 2021	11
September 3, 2021	5
September 5, 2021	2
September 6, 2021	2
September 7, 2021	5
September 8, 2021	3
September 9, 2021	5
September 10, 2021	9
September 13, 2021	7
September 15, 2021	1
September 16, 2021	1
September 20, 2021	5
September 21, 2021	1
September 22, 2021	1
September 24, 2021	5
September 28, 2021	1
Total	**94**

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PRE-TEST REPORTING

As part of the requirement of the Governance Commission for GOCCs (GCG) for the conduct of the 2021 Stakeholder Satisfaction Survey of LBP Leasing Corporation, pilot testing or pre-testing was conducted among the stakeholders of LBPLFC prior to the actual conduct of the survey/ data gathering.

Pre-testing is usually implemented to assess the survey instrument and to foresee any potential issues that will be encountered during fieldwork. This stage is important so that potential data gathering issues can be addressed, and agreements can be finalized before interviewing the rest of the target respondents for the study. The respondents interviewed during the pre-testing stage are not included anymore in the final list of respondents for the actual survey.

For the pilot testing of the stakeholders of LBPLFC, three stakeholders interviewed.

The pre-test was conducted on August 24, 2021 using the structured questionnaire provided by GCG.

Below are the results of the pre-testing conducted for LBPLFC:

Business Organization Borrowers

The first interviewed is a Documentation officer who has been with the company for 3 years. They usually get their information from LBPLFC via email and various chat applications.

The stakeholder gave an overall satisfaction score of 5 which is equivalent to very satisfied. The reasons for satisfaction are the following:

a. Fast releasing of loan within a week
b. If we have queries they attend to it

The Stakeholder interviewed either agree or strongly agree with the metrics that he was asked to measure. He has not filed a complaint with LBPLFC.

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Individual Borrowers

The respondent interviewed under this stakeholder type is a UV operator who has been dealing with LBPLFC for 2 years. They gather their information about LBPLFC mostly by office visit.

He gave an overall satisfaction rating of 5 which has a descriptive equivalent of satisfied. The reason for the satisfaction rating given the staff were very accommodating and they are the only institution who has flexible payment.

He either agree or strongly disagree with the statements that she was asked to measure.

He has not expressed or filed a complaint against LBPLFC. He also had no other suggestions on how LBPLFC can improve its services.

Business Organization: Lessees

The stakeholder interviewed under this is a Compliance Manager for a Travel Agency based in Kalibo, Aklan. They have been dealing with LBPLFC for 2 years already. They usually get information about LBPLFC via their website.

On the overall, he is very satisfied with the services provided by LBPLFC because (1) loan is issued on time, (2) actively communicates via email, (3) responds immediately to phone calls, and (4) accommodating with requests.

He either agree or strongly agree with all the statements that were presented to him and he has not yet filed a complaint against LBPLFC. He has no other suggestions on how else LBPLFC can improve their services.

CONCLUSIONS

On the overall, the survey instrument has proven to be effective to generate responses from the respondents. The questions were easy to understand, and there was no instance when the interviewer or the respondent experienced confusion.

After the debriefing based on the pilot tests conducted, the classroom training of the enumerators, and the actual fieldwork were implemented.

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Project Kick-off/Start off (Observation and Debriefing) Report for LBPLFC

As part of the requirement of the Governance Commission of Government Owned and Controlled Corporations (GCG), at least 30% of the interviewed respondents for the study will be observed by a supervisor.

During the first days of fieldwork, all interviews were observed by the superior for each interviewer

These were the following situations observed for each interview:

Sheet # 2020
Q5- Reasons why he said he was very satisfied (5) with LBPLFC
· faster approval in loan
· staff were always available for meetings
Sheet #1001
Q5 – 4
They are calling us to remind payment and repricing
They always ask for the status of our loan
Sheet # 2022
Q5 – 5, They respond quickly to our inquiry email or via phone call
Every availment for loan is approved quickly

All interviews were continuously observed until the minimum quota for observation was met.

After the first day of fieldwork, on August 30, 2021 a debriefing session was conducted between the Operations Director, field supervisors, and field interviewers involved. The Project Lead was also present. This was conducted via Zoom.

The interviewers were reminded of the importance of probing responses, and proper introduction of stimulus were also reinforced.

Lastly, it was observed that all translated questions were clear and were understood by the respondents, so interviewers were encouraged and reminded to read the translations provided in each questionnaire.

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Data Processing Report for 2021 Customer Satisfaction Survey for LBP Leasing and Finance Corporation

All of the encoded sheets were validated by the Data Processing Executive and another Data Processing Supervisor. In totality, there were n=46 sheets validated.

The complete data tables were double checked by a skilled tabulator and the Data Processing Executive before turning it over to the research officer for data charting and analysis.

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Report on the Back-checking and Spot-checking for the 2021 Customer Satisfaction Survey for LBP Leasing and Finance Corporation

There were total of n=94 completed interview for this project, n=36 for Private Financing Customers and Lessees, n=6 for Government Lessees and n=52 for Individual Borrower.

All interviewers underwent strictly quality control measures. Everyone underwent training, where the flow of interview, and possible scenarios that enumerators could have encountered, were discussed.

All interviewers underwent observation. At least 30% of the interviewer's works were observed by the supervisor to ensure that the conduct of interview was proper.

At least 30% of the work of the interviewers, which were not observed by the supervisor, was verified through back checking/ data verification. This is to ensure that the correct target respondents were approached and interviewed.

Total of 37% of the completed interview were observed by the supervisor while 31% were spot-checked or backchecked by the supervisor.

In totality, there were n=36 interviews observed, and n=29 interviews were backchecked.

Observation was done from August 30, 2021 to September 20, 2021.

Validation/Back-checking was done from August 31, 2021 to September 24, 2021.

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LBP LEASING AND FINANCE CORPORATION
CREDIT APPROVALS OF EXISTING CLIENTS
PERIOD COVERED: January to December , 2021

	AO	PROCESS START DATE	DATE APPROVED	APPROVING BODY	# OF DAYS	CREDIT FACILITIES	AMOUNT
FEBRUARY							
1 Land Bank of the Philippines	JCM	02/01/2021	02/26/2021	Board	25	Financial Lease	1,300,000,000.00
2 Realiving Design Center Corporation	KDR	02/03/2021	02/26/2021	Board	23	Equipment Financing Line	50,000,000.00
3 One Sky Stainless and Aluminum Supplies Enterprises	KDR	02/08/2021	02/26/2021	Board	18	Financial Lease	80,000,000.00
MAY							
4 Satrap Construction Co., Inc.	KDR	05/06/2021	05/27/2021	Board	21	Short Term Credit Line	200,000,000.00
JUNE							
5 Meridian Shipping and Container Carrier, Inc.	KDR	06/03/2021	06/24/2021	Board	21	Term Loan	100,000,000.00
6 Accent Systems, Inc.	KGT	05/18/2021	06/16/2021	ExCom	29	Short Term Credit Line	15,000,000.00
JULY							
7 Ximex Delivery Express	KDR	07/13/2021	07/29/2021	Board	16	Term Loan	50,000,000.00
						Short Term Loan	150,000,000.00
8 ARQ Builders / Sps. Gracelyn and Stephen Arquisola	RTA	07/16/2021	07/29/2021	Board	13	Term Loan	70,000,000.00
AUGUST							
9 First United Finance and Leasing Corporation	MMA	08/09/2021	08/26/2021	Board	17	Revolving Term Loan	70,000,000.00
10 Great Wall Machinery and Manufacturing Corporation	KDR	08/10/2021	08/26/2021	Board	16	Financial Lease	30,000,000.00
SEPTEMBER							
11 Rhodium 688 Builders	KDR	09/07/2021	09/30/2021	Board	23	Term Loan	50,000,000.00
						Short Term Loan	150,000,000.00
12 P.E.R.R.C. Construction and Development Corporation	KDR	09/14/2021	09/30/2021	Board	16	Term Loan	100,000,000.00
13 Universal Harvester, Inc.	PIR	09/06/2021	09/30/2021	Board	24	Term Loan	220,000,000.00
OCTOBER							
14 Good Morning International Corporation	KDR	10/05/2021	10/28/2021	Board	23	Revolving Term Loan	100,000,000.00
15 Good Morning Finance Corporation	KDR	10/14/2021	10/28/2021	Board	14	Revolving Term Loan	75,000,000.00
DECEMBER							
16 Assurance Controls Technologies Co., Inc.**	PIR	11/03/2021	11/17/2021	ExCom	14	Finance Lease	86,000,000.00
			12/15/2021	Board	*1*	Short Term Loan	195,000,000.00

*Note: **The account turned past due temporarily after the November 2021 ExCom, so the CFP was not elevated to the Board for approval. When account became "current", the CFP was presented to the December 2021 Board for approval.*

		AO	PROCESS START DATE	DATE APPROVED	APPROVING BODY	# OF DAYS	CREDIT FACILITIES	AMOUNT
2021 Target (in days)	**30**							
No. of Approved Existing Accounts Processed within the target	**16**							
No. of Approved Existing Accounts	**16**							

CREDIT APPROVALS OF NEW CLIENTS

	JANUARY							
1	*Prime Gigabuild Construction Corporation**	JIA	16-Nov-20	28-Jan-21	Board	47	Equipment Financing Line	80,000,000.00
2	TotalPower, Inc.	PIR	5-Jan-21	28-Jan-21	Board	23	Equipment Financing Line	50,000,000.00
							Short Term Credit Line	25,000,000.00
	FEBRUARY							
3	Atkins Import & Export Resources, Inc.	JIA	20-Jan-21	26-Feb-21	Board	37	Finance Lease	50,000,000.00
	APRIL							
4	Rotopack Manufacturing Corporation	KDR	03/30/2021	04/29/2021	Board	30	Finance Lease	100,000,000.00
	MAY							
5	P.A. Alvarez Properties	JBP	04/20/2021	05/27/2021	Board	37	Financial Lease	125,000,000.00
							Financial Lease	30,000,000.00
6	Rell and Renn Fishing Corporation	MMA	04/22/2021	05/27/2021	Board	35	Financial Lease	30,000,000.00
							Term Loan	20,000,000.00
7	Esybuild Construction Solution	JIA	04/25/2021	05/05/2021	CreCom	10	Term Loan	4,000,000.00
	JUNE							
8	Sps. Anna Marlesa T. & Sharif Madzmir A. Hasim doing business under the trade name and style of 2M Construction and Enterprises	MMA	05/28/2021	06/24/2021	Board	27	Finance Lease	70,000,000.00
	JULY							
9	RDF Feed, Livestock and Foods, Inc.	JPB	07/07/2021	07/29/2021	Board	22	Term Loan	100,000,000.00
	SEPTEMBER							
10	Sps. Rica Cielo and Noliber Santiago	JPB	08/11/2021	09/01/2021	Crecom	21	Term Loan	3,000,000.00
	OCTOBER							
11	Easyfund Lending Investor Corporation	KDR	10/13/2021	10/13/2021	Crecom	0	STCL	5,000,000.00
12	New San Jose Builders Inc./ Diamond Land Resurces	JBP	10/15/2021	10/28/2021	Board	13	Finance Lease	250,000,000.00
13	Pueblo de Panay, Inc.	JIA	09/30/2021	10/28/2021	Board	28	Finance Lease	100,000,000.00

		AO	PROCESS START DATE	DATE APPROVED	APPROVING BODY	# OF DAYS	CREDIT FACILITIES	AMOUNT
NOVEMBER								
14	Premier 101 Healthcare Management Inc.	JBP	11/10/2021	11/25/2021	Board	15	Term Loan	60,000,000.00
15	Blue Chip Builders, Inc.	JIA	11/15/2021	11/25/2021	Board	10	Finance Lease	50,000,000.00

**Net of the # of days the account was put on hold*

2021 Target (in days)	**40**
No. of Approved New Accounts Processed within the target	**14**
No. of Approved New Accounts	**15**
Total No. of approvals within target	**30**
Total No. of Approved Accounts	**31**
Percentage	**96.8%**

Prepared by:

Ofelia P. Cadiz
Account Administration Officer

Checked by:

Fidelito G. Magno
AMG Head

Noted by:

Michael P. Arañas
President

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**LAND BANK OF THE PHILIPPINES** (existing account)
Account Officer:	**Jaime Noel Antonio C. Matoto**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)	02/01/2021	No Application form submitted. LBP sent update letter to LLFC.to inform us of status of approvals for the Financial Lease Facility
☐	2. Business Registration Documents		Not Applicable
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		
	☐ Articles of Incorporation & By-Laws (for Corporations)		
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)		
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☐	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	02/03/2021	No ITR submitted. 2017, 2018, and 2019 AFS downloaded from COA website.
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	02/05/2021	No Company Profile and CVs submitted. Information on LBP and its management team downloaded from LBP's website.
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	02/05/2021	Profile of LBP's Board of Directors downloaded from LBP's website.
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		ID of LBP President and Corporate Secretary not submitted

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months		Not Applicable
☐	Schedule of Aging of Receivables		Not Applicable
☐	List of Existing Equipment Fleet		Not Applicable
☐	Other Supporting Schedules related to the Financial Statements as may be required.		Not Applicable
☐	Latest Interim Financial Statement	02/03/2021	2020 Unaudited FS downloaded from LBP's website
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		Not Applicable
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired	02/15/2021	For AUV and Pick-up
☐	Photocopies of Purchase Orders/Contracts	01/10/2021	Terms of Reference 1st Batch – 74 units 2nd Batch – 230 units
		03/02/2021	Purchase Order 1st Batch – 74 units 2nd Batch – 230 units
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		Not Applicable

Application No:	CA - 2021 - 03	AMG Head / Team Head	
Date Issued:	02/01/2021		

CLASS B

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-044**

Date : 23 MARCH 2021

==========

Please be informed that during the Meeting of the Board of Directors last 26 February 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-044

"**RESOLVED**, as it is hereby resolved, that the request of **LAND BANK OF THE PHILIPPINES** for: *(1)* a Php1,305,655,680.00 New Semi Service Financial Lease Facility with Chauffeuring for the lease-purchase of three hundred four (304) motor vehicles inclusive of chauffeuring services, insurance, LTO registration and all other executory cost to support LBP's banking operations; and *(2)* Renewal of Full Service Operating Lease Facility with Chauffeuring – 61 vehicles, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 02 February 2021 be, as it is hereby, **APPROVED**."

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**REALIVING DESIGN CENTER CORPORATION (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
	1. Duly accomplished Application Form (Form No._____)		
	2. Business Registration Documents		
✓	Certificate of Business Registration with SEC		On-file
✓	Articles of Incorporation & By-Laws		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years		On-file
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (Attached form may be used in place of CV)		On-file
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

✓	Bank Statements for the past six (6) months		On-file
	Schedule of Aging of Receivables		
✓	List of Existing Equipment Fleet	01/06/21	Submitted via email
	Other Supporting Schedules related to the Financial Statements as may be required		
✓	Latest Interim Financial Statement	12/12/20	Submitted via email
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		On-file
✓	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
N/A	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
✓	List of Projects (On-going)	01/06/21	Submitted via email
✓	List of Recently Awarded Projects (Fiberhome)	02/03/21	

Application No:	CA-2021- 04	AMG Head / Team Head	
Date Issued:	Feb. 3, 2021		

CLASS B

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-043**

Date : 23 MARCH 2021

==========

Please be informed that during the Meeting of the Board of Directors last 26 February 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-043

"**RESOLVED**, as it is hereby resolved, that the request of **REALIVING DESIGN CENTER CORPORATION** for a Php50.00 Million Single Transaction Finance Lease – 2 (New) to finance the acquisition of brand new Full Set of Pre-stressed Round Concrete Pole Machine with related accessories via reimbursement, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 02 February 2021 be, as it is hereby, **APPROVED**."

Thank you.

JAN MICHAEL S. DELA CRUZ

APPLICATION MONITORING SHEET

Account Name:	**ONE SKY STAINLESS AND ALUMINUM SUPPLIES ENTERPRISES CO. (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
	1. Duly accomplished Application Form (Form No._____)		
	2. Business Registration Documents		
✓	Certificate of Business Registration with SEC		On-file
✓	Articles of Incorporation & By-Laws		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years		On-file
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (Attached form may be used in place of CV)		On-file
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file
B. OTHER DOCUMENTS			
✓	Bank Statements for the past six (6) months		On-file
	Schedule of Aging of Receivables		
	List of Existing Equipment Fleet		
	Other Supporting Schedules related to the Financial Statements as may be required		
✓	Latest Interim Financial Statement	1/20/21	Submitted via email
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		On-file
✓	Price Quotation with detailed specifications of the equipment/Assets to be acquired / **Inspection Report from ASG**	12/14/20	Received report from ASG
N/A	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
✓	Top Competitors	02/03/21	
✓	Top Dealers	02/08/21	

Application No:	CA - 2021-05	AMG Head	
Date Issued:	2/8/2021		

CLASS B

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-042**

Date : 23 MARCH 2021

==========

Please be informed that during the Meeting of the Board of Directors last 26 February 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-042

"**RESOLVED**, as it is hereby resolved, that the request of **ONE SKY STAINLESS AND ALUMINUM SUPPLIES ENTERPRISES CO.** for an Php80.00M Term Loan (New) for permanent working capital requirements, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facility Proposal dated 3 February 2021 be, as it is hereby, **APPROVED**."

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**SATRAP CONSTRUCTION CO., INC. (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No. ____)	03/26/21	Signed by new President (Mr. Tica)
	2. Business Registration Documents		
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		On file
✓	Articles of Incorporation & By-Laws (for Corporations)		On file
✓	Latest General Information Sheet (GIS)	03/25/21	2021 GIS
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	05/06/21	2020 AFS & ITR
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		On file
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On file
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	03/26/21	ID of new President (Mr. Tica)

B. OTHER DOCUMENTS

	Bank Statements for the past six (6) months		
✓	Schedule of Aging of Receivables		
✓	List of Existing Equipment Fleet		
✓	Other Supporting Schedules related to the Financial Statements as may be required.		
N/A	Latest Interim Financial Statement		
N/A	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
N/A	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
✓	Photocopies of on-going projects	01/29/21	
✓	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		On file
✓	Reports from LBP- Ilocos Lending Center (Details of Account Status and latest PVCID Report)	05/05/21	Received via email last May 5, 2021
✓	Other Documents- IDs and Term Sheet	05/11/21	

Application No:	CA - 2021 - 10	AMG Head / Team Head	
Date Issued:	05 - 06 - 2021		

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-130**

Date : 01 JUNE 2021

==========

Please be informed that during the Meeting of the Board of Directors last 27 May 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-130

"**RESOLVED**, as it is hereby resolved, that the request of **SATRAP CONSTRUCTION CO., INC.** for a ₱200.00 Million Short Term Credit Line (Reinstatement) to finance expanding volume of projects, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 10 May 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	MERIDIAN SHIPPING AND CONTAINER CARRIER, INC. (Formerly: Meridian Cargo Forwarders, Inc.)
Account Officer:	KATHERINE D. REYES

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		On-file
	2. Business Registration Documents		
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		On-file
✓	Articles of Incorporation & By-Laws (for Corporations)		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	06/03/21	2020 AFS and ITR received via email
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		On-file
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	04/08/21	
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

	Bank Statements for the past six (6) months		
✓	Schedule of Aging of Receivables	04/08/21	
✓	List of Existing Equipment Fleet	04/08/21	Vessel and Vehicle Inventory
✓	Other Supporting Schedules related to the Financial Statements as may be required.	04/08/21	P&L as of 12/31/20
	Latest Interim Financial Statement		
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	04/08/21	
	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
	Photocopies of on-going projects		
N/A	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA-2021-12	AMG Head / Team Head	
Date Issued:	06-03-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-156**

Date : 19 JULY 2021

==========

Please be informed that during the Meeting of the Board of Directors last 24 June 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-156

"**RESOLVED**, as it is hereby resolved, that the request of **MERIDIAN SHIPPING AND CONTAINER CARRIER, INC.** for a ₱100.00 Million Term Loan (New) for permanent working capital requirement, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 8 June 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	ACCENT SYSTEMS, INC.
Account Officer:	MA. NANETTE R. REYES

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No._____)		On-file
☑	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC		On-file
	☑ Articles of Incorporation & By-Laws (for Corporations)		On-file. Amended Articles and By-Laws sent thru e-mail on 06/08/2021
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)		On-file
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	05/18/2021 & 06/08/2021	Sent thru e-mail
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		On-file
☑	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months		None
☑	Schedule of Aging of Receivables		
☐	List of Existing Equipment Fleet		N/A
☑	Other Supporting Schedules related to the Financial Statements as may be required.	06/01/2021	Completed Projects, on going projects, Projects in the pipeline as of 05.31.2021 sent thru email
☐	Latest Interim Financial Statement		
☑	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	06/08/2021	Not notarized
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired		N/A
☑	Photocopies of Purchase Orders/Contracts	06/01/2021	On-going projects, completed projects
☑	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		On-file

Application No:	CA-2021-11	AMG Head / Team Head	
Date Issued:	05-18-2021		

CLASS B

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

For : THE PRESIDENT/CEO

From : THE SECRETARIAT

Subject : **EXCOM RESOLUTION NO. 21-131**

Date : 21 JULY 2021

==========

Please be informed that during the Meeting of the Executive Committee last 16 June 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

EXCOM RESOLUTION NO. 21-131

"**RESOLVED**, as it is hereby resolved, to **approve**, the recommendation on the request of **Accent Systems, Inc.** for a P15.00M Short Term Credit Line (Reinstatement) to finance the firm's Purchase Orders, Contracts and/or Receivables from various government agencies/offices and corporate clients which are acceptable to LLFC, under such representations, considerations, terms and conditions stated in the Credit Facilities Proposal with Control No. CFP-015-2021 dated 25 May 2021."

Don V. Sumadchat
Excom Secretariat

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**Ximex Delivery Express, Inc. (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
	1. Duly accomplished Application Form (Form No._____)		
	2. Business Registration Documents		
✓	Certificate of Business Registration with SEC		On-file
✓	Articles of Incorporation & By-Laws		On-file
✓	Latest General Information Sheet (GIS)	07/13/21	Received via email
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	07/12/21	On-file
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (Attached form may be used in place of CV)		On-file
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
✓	List of Existing Equipment Fleet	02/17/21	Submitted via email
	Other Supporting Schedules related to the Financial Statements as may be required		
	Latest Interim Financial Statement		
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	02/24/21	Submitted via email
	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
✓	Projects (Prospects)	02/18/21	Submitted via email
✓	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		On-file
✓	Latest Appraisal Report	02/01/21	Received report from Vitale Valuations
✓	List of Clients and Suppliers	02/17/21	Submitted via email
✓	Average Daily Balance	02/24/21	Submitted via email

Application No:	CA-2021-15	AMG Head / Team Head	
Date Issued:	13 July 2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-187**

Date : 23 AUGUST 2021

==========

Please be informed that during the Meeting of the Board of Directors last 29 July 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-187

"**RESOLVED**, as it is hereby resolved, that the request of **Ximex Delivery Express, Inc.**, for a ₱150.00 Million Short Term Credit Line (reinstatement with increase of additional ₱50.00 Million) for short-term funding requirements and a ₱50.00 Million Term Loan-3 (New) for the acquisition of brand new, second-hand/reconditioned delivery trucks, motor vehicles, tractor heads, chassis/trailer, forklifts, car carriers, motorcycles, refrigerated vans and other related logistics equipment such as air conditioning units, racking system, among others, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 12 July 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	ARQ BUILDERS / SPS. GRACELYN A. AND STEPHEN PHILIP C. ARQUISOLA
Account Officer:	Mary Ellen M. Alistado

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No._____)	On-File	
☑	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		N.A.
	☐ Articles of Incorporation & By-Laws (for Corporations)		N.A.
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		N.A.
	☐ Latest General Information Sheet (GIS)		N.A.
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		N.A.
	☐ Articles of Cooperation & By Laws		N.A.
	For Sole Proprietorship		
	☑ Certificate of Business Registration with DTI	On-File	
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	6.03.2021	2020 Audited FS received on 6/3/2021 via email.
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	6.03.2021	List of Ongoing Projects received on June 3, 2021
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	On-File	

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months	6.15.2021	Received LBP Account details
☐	Schedule of Aging of Receivables		
☑	List of Existing Equipment Fleet	7.12.2021	Updated list received via email
☑	Other Supporting Schedules related to the Financial Statements as may be required.	7.16.2021	Details on LBP deposit hold out received via email as justification for D.E. ratio
☐	Latest Interim Financial Statement		Not available at the time of presentation
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		N.A.
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired		N.A.
☐	Photocopies of Purchase Orders/Contracts		N.A.
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		N.A.

Application No:	CA-2021-16	AMG Head / Team Head	
Date Issued:	16-July-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-188**

Date : 23 AUGUST 2021

==========

Please be informed that during the Meeting of the Board of Directors last 29 July 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-188

"**RESOLVED**, as it is hereby resolved, that the request of **Sps. Gracelyn A. and Stephen Philip C. Arquisola (doing business under the trade name and style ARQ Builders)** for a ₱70.00 Million Term Loan – 4 to finance the acquisition of brand new and used/reconditioned units of heavy equipment and trucks, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 15 July 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	FIRST UNITED FINANCE & LEASING CORP.
Account Management Specialist:	MARY ELLEN M. ALISTADO

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No. _____)		
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		
	☐ Articles of Incorporation & By-Laws (for Corporations)		
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)	08/09/2021	Provided by Ms. Karen via email
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	07/08/2021	Provided by Ms. Nanette (sourced from client) via email
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		
☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☐	List of Existing Equipment Fleet		
☑	Other Supporting Schedules related to the Financial Statements as may be required.	08/05/2021	SALNs of the sureties provided by Sir Bong of FUFLC via email
☐	Latest Interim Financial Statement		
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
☑	Latest PVCID result Status of account with LBP	07/23/2021 08/04/2021	Provided by Ms. Karen via email Provided by Ms. Karen (sourced from LBP-FID) via email

Application No:	CA - 2021 - 17	AMG Head/ Team Head	
Date Issued:	09- August - 2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-218**

Date : 22 SEPTEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 26 August 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-218

"**RESOLVED**, as it is hereby resolved, that the request of **FIRST UNITED FINANCE AND LEASING CORPORATION** for a ₱70.00 Million Term Loan Rediscounting Facility to finance its receivables from borrowers, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 5 August 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

APPLICATION MONITORING SHEET

Account Name:	**GREAT WALL MACHINERY & MANUFACTURING PHILS., INC. (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		On-file
✓	2. Business Registration Documents		On-file
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		
✓	Articles of Incorporation & By-Laws (for Corporations)		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	*3.* Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	07/14/21	Received 2020-2019 AFS and 2020 ITR via email
✓	*4.* Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		On-file
✓	*5.* List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	*6.* At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
	List of Existing Equipment Fleet		
	Other Supporting Schedules related to the Financial Statements as may be required.		
	Latest Interim Financial Statement		
	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
✓	Price Quotation with detailed specifications of the equipment/Assets to be acquired	08/06/21	Received supplier s documents via email
✓	Contracts/ Purchase Orders	08/10/21	
✓	LBP-PVCID Report	08/10/21	Received via email

Application No:	CA-2021-18	AMG Head /	
Date Issued:	10-August-2021	Team Head	

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-219**

Date : 22 SEPTEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 26 August 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-219

"**RESOLVED**, as it is hereby resolved, that the request of **GREAT WALL MACHINERY & MANUFACTURING PHILS., INC.** for a ₱30.00 Million Finance Lease – 2 (New) to finance the acquisition of brand-new manufacturing equipment (*e.g.*, Flexo Printing Machine) via reimbursement, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 10 August 2021 and the additional terms and conditions that insurance shall be coursed thru LBP Insurance Brokerage, Inc. be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

APPLICATION MONITORING SHEET

Account Name:	**RHODIUM 688 BUILDERS, INC. (Formerly: Studio26 Construction Inc.) (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		On-file
	2. Business Registration Documents		
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		
✓	Articles of Incorporation & By-Laws (for Corporations)		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	*3.* Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years		On-file
✓	*4.* Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	09/01/21	Submitted updated Customers and Suppliers
✓	*5.* List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	*6.* At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
	List of Existing Equipment Fleet		
	Other Supporting Schedules related to the Financial Statements as may be required.		
✓	Summary of Projects	09/02/21	
✓	Latest Interim Financial Statement	09/02/21	Emailed Interim FS as of 05/31/21
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	09/07/21	Emailed SALN of sureties
	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
N/A	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
✓	LBP-PVIC Report	08/31/21	

Application No:	CA-2021-20	AMG Head / Team Head	
Date Issued:	07-Sept-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-241**

Date : 04 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 30 September 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-241

"**RESOLVED**, as it is hereby resolved, that the request of **RHODIUM 688 BUILDERS (FORMERLY: STUDIO26 CONSTRUCTION, INC.** for a ₱150.00 Million Short Term Credit Line (Renewal with Increase of additional ₱70.00M) for working capital requirement and a ₱50.00M Term Loan Line (New) to finance acquisition of brand new, used/reconditioned, heavy equipment, trucks, motor vehicles, generator sets, and batching plants, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 02 September 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

APPLICATION MONITORING SHEET

Account Name:	**P.E.R.R.C CONSTRUCTION & DEVELOPMENT CORPORATION (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		On-file
	2. Business Registration Documents		
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		
✓	Articles of Incorporation & By-Laws (for Corporations)		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	*3.* Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	08/31/21	
✓	*4.* Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	09/02/21	Submitted updated Customers and Suppliers
✓	*5.* List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	*6.* At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file

B. OTHER DOCUMENTS

	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
	List of Existing Equipment Fleet		
	Other Supporting Schedules related to the Financial Statements as may be required.		
✓	Summary of Projects	09/02/21	
	Latest Interim Financial Statement		
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		On-file
	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
N/A	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
✓	LBP-PVIC Report	09/03/21	
✓	List of projects (On-Going and Notice of Award)	09/14/21	

Application No:	CA - 2021 - 22	AMG Head / Team	
Date	09/14/2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-242**

Date : 04 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 30 September 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-242

"**RESOLVED**, as it is hereby resolved, that the request of **P.E.R.R.C. CONSTRUCTION & DEVELOPMENT CORPORATION** for a ₱100.00 Million Term Loan (New) to finance acquisition of brand new, used/reconditioned, heavy equipment, trucks, motor vehicles, special construction equipment (e.g. Ground Penetrating Radar Wheel Type) and generator sets, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 06 September 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	UNIVERSAL HARVESTER, INC. (UHI)
Account Officer:	Peter Paul I. Rigor

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No.____)		
☑	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	ON-HAND	
	☑ Articles of Incorporation & By-Laws (for Corporations)	ON-HAND	
	N/A Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)		
	For Cooperatives		
	N/A Certificate of Business Registration with CDA		
	N/A Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	N/A Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	[illegible]	
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	[illegible]	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months		
☑	Schedule of Aging of Receivables	[illegible]	
☐	List of Existing Equipment Fleet		
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	[illegible]	INTERIM FS as of June 30, 2021
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA-2021-21	AMG Head / Team Head	
Date Issued:	06-Sept-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-243**

Date : 04 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 30 September 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-243

"**RESOLVED**, as it is hereby resolved, that the request of **UNIVERSAL HARVESTER, INC.** for a ₱120.00 Million Term Loan-1 (New) to augment permanent working capital requirements under LLFC's Calamity Rehabilitation Support (CARES) Program thru Rehabilitation Financing and a ₱100.00M Term Loan – 2 (New) to finance the acquisition of brand-new and used/reconditioned equipment and motor vehicles including trucks under LLFC's Calamity Rehabilitation Support (CARES) Program thru Rehabilitation Financing, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 06 September 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

APPLICATION MONITORING SHEET

Account Name:	**GOODMORNING INTERNATIONAL CORP. (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		On-file
✓	2. Business Registration Documents		On-file
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		On-file
✓	Articles of Incorporation & By-Laws (for Corporations)		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	*3.* Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	07/06/21	Received via email
✓	*4.* Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		On-file
✓	*5.* List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	*6.* At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file
B. OTHER DOCUMENTS			
	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
	List of Existing Equipment Fleet		
	Other Supporting Schedules related to the Financial Statements as may be required.		
✓	Latest Interim Financial Statement	07/06/21	Received 1st quarter 2021 FS via email
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		On-file
N/A	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
	Contracts/ Purchase Orders		
✓	Others- Proof of Payments to DBP for Restructuring	10/05/21	Official Receipts sent via email
Application No:	CA-2021-23	AMG Head	
Date Issued:	10-05-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-274**

Date : 17 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 28 October 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-274

"**RESOLVED**, as it is hereby resolved, that the request of **GOODMORNING INTERNATIONAL CORPORATION** for a ₱50.00 Million Receivables Financing Line (Renewal) to partially finance Receivables or Contract to Sell of GOODMORNING INTERNATIONAL CORPORATION's enterprise clients (business entities), under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 4 October 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

APPLICATION MONITORING SHEET

Account Name:	**GOOD MORNING FINANCE CORP. (Existing Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		On-file
✓	2. Business Registration Documents		On-file
	For Corporation/Partnership		
✓	Certificate of Business Registration with SEC		On-file
✓	Articles of Incorporation & By-Laws (for Corporations)		On-file
✓	Latest General Information Sheet (GIS)		On-file
✓	*3.* Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	9/3/21	Received via email
✓	*4.* Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		On-file
✓	*5.* List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		On-file
✓	*6.* At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		On-file
B. OTHER DOCUMENTS			
	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
	List of Existing Equipment Fleet		
✓	Other Supporting Schedules related to the Financial Statements as may be required.	10/14/21	Received the portfolio and status of repayment of clients via email
✓	Latest Interim Financial Statement		
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		On-file
N/A	Price Quotation with detailed specifications of the equipment/Assets to be acquired		

Application No:	CA-2021-24	AMG Head	
Date Issued:	10-14-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-275**

Date : 17 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 28 October 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-275

"**RESOLVED**, as it is hereby resolved, that the request of **GOOD MORNING FINANCE CORPORATION** for a ₱75.00M Term Loan Rediscounting Facility (Renewal) to partially finance the Finance Lease Agreement, Sales Contract of GOOD MORNING FINANCE CORPORATION's enterprise clients (business entities), under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 8 October 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	ASSURANCE CONTROLS TECHNOLOGIES CO., INC. (ACT)
Account Officer:	Peter Paul I. Rigor

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)		
☑	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	ON-HAND	
	☑ Articles of Incorporation & By-Laws (for Corporations)	ON-HAND	
	N/A Articles of Co-Partnership and Partner's Resolution (for Partnerships)	–	
	☑ Latest General Information Sheet (GIS)	ON-HAND	GIS as of May 4, 2021
	For Cooperatives		
	N/A Certificate of Business Registration with CDA	–	
	N/A Articles of Cooperation & By Laws	–	
	For Sole Proprietorship		
	N/A Certificate of Business Registration with DTI	–	
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	11.03.2021	2020 AFS w/ ITR Interim FS as of 7/31/2021
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)		
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	ON-HAND	

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☐	List of Existing Equipment Fleet		
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	11.03.2021	Interim FS as of 7/31/2021
☑	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	ON-HAND	SALN of Reynaldo G. Paradero
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA-2021-29	AMG Head / Team Head	
Date Issued:	11-03-2021		

APPROVALS:
CREDCOM - 11.10.2021
EXCOM - 11.17.2021
BOARD - 12.15.2021

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-333**

Date : 18 JANUARY 2022

==========

In the meeting of the Board of Directors of LLFC held via Zoom videoconferencing on 15 December 2021, during which a valid quorum was present, the following resolution was unanimously adopted for your information/appropriate action/implementation:

BOARD RESOLUTION NO. 21-333

"**RESOLVED**, as it is hereby resolved, that the request of **ASSURANCE CONTROLS TECHNOLOGIES CO., INC.** for an ₱86.00 Million Finance Lease (New), ₱40.00 Million Short Term Credit Line – 3 (New), ₱20.00 Million Short Term Credit Line – 4 (New), ₱35.00 Million Short Term Credit Line – 1 (Renewal of STCL vs. Hold-Out Deposit) and ₱100.00 Million Short Term Credit Line – 2 (Renewal of Revolving Purchase Order/Receivables Financing Line), under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 2 November 2021 be, as it is hereby, **APPROVED subject to LLFC's receipt of client's payment until the account is reverted to current status."**

Please be guided accordingly.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	PRIME GIGABUILD CONSTRUCTION CORP. (PGCC)
Account Officer:	JIMLYN I. ALMEÑE

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)	7/29/2020	
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC	06/29/2020	
	☐ Articles of Incorporation & By-Laws (for Corporations)	06/29/2020	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)	06/29/2020	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☐	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	10/14/2020	
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	11/20/2020	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	11/10/2020	
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	07/29/2020	

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months	11/06/2020	
☐	Schedule of Aging of Receivables	11/05/2020	
☐	List of Existing Equipment Fleet	11/09/2020	
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☐	Latest Interim Financial Statement	11/06/2020	
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired	09/17/2020 & 09/23/2020	
☐	Photocopies of Purchase Orders/Contracts	11/24/2020	
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

*Data Privacy Consent submitted on 08/14/2020, SALN on 10/14/2020, and List of Suppliers and Customers on 11/16/2020

Application No:	CA - 2020-34	AMG Head / Team Head	
Date Issued:	11/16/2020		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-011**

Date : 16 FEBRUARY 2021

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Please be informed that during the Meeting of the Board of Directors last 28 January 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-011

"**RESOLVED**, as it is hereby resolved, that the request of **PRIME GIGABUILD CONSTRUCTION CORP.**for an Php80.00M Equipment Financing Line to finance the acquisition of brand new equipment and trucks, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facility Proposal dated 3 December 2020 be, as it is hereby, **APPROVED**."

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	TOTALPOWER, INC.
Account Officer:	Peter Paul I. Rigor

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)	01.04.2021	
✓	2. Business Registration Documents		
	For Corporation/Partnership		
	✓ Certificate of Business Registration with SEC	10.27.2020	
	✓ Articles of Incorporation & By-Laws (for Corporations)	10.27.2020	
	N/A Articles of Co-Partnership and Partner's Resolution (for Partnerships)	-	
	✓ Latest General Information Sheet (GIS)	10.27.2020	
	For Cooperatives		
	N/A Certificate of Business Registration with CDA	-	
	N/A Articles of Cooperation & By Laws	-	
	For Sole Proprietorship		
	N/A Certificate of Business Registration with DTI	-	
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	10.27.2020	
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	11.09.2020	01.05.2021 - Personal Data of Maritess Bero
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	10.27.2020	
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	11.09.2020	

B. OTHER DOCUMENTS

✓	Bank Statements for the past six (6) months	10.27.2020	BDO - Jan to May 2020 LBP - Jan to Jul 2020
✓	Schedule of Aging of Receivables	10.27.2020	
☐	List of Existing Equipment Fleet		
✓	Other Supporting Schedules related to the Financial Statements as may be required.	01.06.2021	Projected Cash Flow (Molecular Lab Project)
✓	Latest Interim Financial Statement	10.27.2021	Interim as of 6/30/2020
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	10.27.2021	SALN as of 12/31/2019
✓	Price Quotation with detailed specifications of the equipment/Assets to be acquired	11.26.2020	TCI Gene, Inc. Quotation
✓	Photocopies of Purchase Orders/Contracts	11.26.2020 12.14.2020	Equipment PO Draft of PHILMED MOA
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA-2021-01	AMG Head / Team Head	
Date Issued:	1/5/2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-010**

Date : 16 FEBRUARY 2021

==========

Please be informed that during the Meeting of the Board of Directors last 28 January 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-010

"**RESOLVED**, as it is hereby resolved, that the request of **TOTALPOWER, INC.**for: *a)*Php50.00M Finance Lease Facility (New) to finance the acquisition of brand new diagnostic medical equipment via direct lease / sale and leaseback and sublease arrangement; and *b)* P25.00M Short Term Credit Line (New) for working capital requirement, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facility Proposal dated 4 January 2021 be, as it is hereby, **APPROVED**."

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	ATKINS IMPORT & EXPORT RESOURCES INC.
Account Officer:	JIMLYN I. ALMEÑE

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)	06.24.2020	
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		
	☐ Articles of Incorporation & By-Laws (for Corporations)	07.20.2020	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)	06.24.2020	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☐	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	07.20.2020	
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	07.21.2020	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	06.26.2020	
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	07.21.2020	

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months	08.10.2020	
☐	Schedule of Aging of Receivables	08.26.2020	
☐	List of Existing Equipment Fleet	--	
☐	Other Supporting Schedules related to the Financial Statements as may be required.	--	
☐	Latest Interim Financial Statement	09.24.2020	
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	08.26.2020	
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired	09.16.2020	
☐	Photocopies of Purchase Orders/Contracts	01.07.2021	Lease Contract of First Gablen
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment	--	
	CIBI Report	01.20.2021	

Application No:	CA-2021-02	AMG Head / Team Head	Fidelito G. Magno
Date Issued:	01/20/2021		

CLASS B

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-041**

Date : 23 MARCH 2021

==========

Please be informed that during the Meeting of the Board of Directors last 26 February 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-041

"**RESOLVED**, as it is hereby resolved, that the request of **ATKINS IMPORT & EXPORT RESOURCES, INC. (Lessee)** and **FIRST GABLEN TRADING CORP. (Co-lessee)** for a Php50.00M Finance Lease Facility (New) to finance acquisition of brand new industrial (deep reach trucks and forklifts) and processing equipment for the production of meat products via direct lease/sale and leaseback, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facility Proposal dated 20 January 2021 be, as it is hereby, **APPROVED**."

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
C-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**ROTOPACK MANUFACTURING CORPORATION (New Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)	02/18/21	
	2. Business Registration Documents		
✓	Certificate of Business Registration with SEC	03/08/21	
✓	Articles of Incorporation & By-Laws	03/08/21	
✓	Latest General Information Sheet (GIS)	03/05/21	2020 GIS
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	03/08/21	2019-ITR & AFS 2018-ITR & AFS 2017-ITR & AFS
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (Attached form may be used in place of CV)	03/09/21	
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	04/12/21	
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	03/03/21	

B. OTHER DOCUMENTS

✓	Bank Statements for the past six (6) months	03/08/21	Metrobank and AUB
✓	Schedule of Aging of Receivables	04/05/21	
✓	List of Existing Equipment Fleet	03/08/21	
✓	Other Supporting Schedules related to the Financial Statements as may be required	04/05/21	List of completed projects (2019)
✓	Latest Interim Financial Statement *(For yearend 2020)*	04/05/21	
✓	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	04/12/21	Sps. Paredes-Dy
✓	Price Quotation with detailed specifications of the equipment/Assets to be acquired	04/05/21	
✓	List of Purchase Orders	04/12/21	
✓	Income Tax Return	03/08/21	ITR of Mr. Benjamin Lim and Alvin Paredes
✓	Top Suppliers and Clients	03/08/21	
✓	LBP-PVCID Report	03/30/21	

Application No:	CA - 2021 - 06	AMG Head	
Date Issued:	03 - 30 - 2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-100**

Date : 27 MAY 2021

==========

Please be informed that during the Meeting of the Board of Directors last 29 April 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-100

"**RESOLVED**, as it is hereby resolved, that the request of **ROTOPACK MANUFACTURING CORPORATION** (RMC): *1)* for a ₱100.00 Million Finance Lease Line (New) to finance acquisition of various manufacturing equipment/production line to be used for food packaging via reimbursement, under such representations and considerations; *2)* to consider as brand new equipment and accessories that were acquired as brand new so long as they were installed and commissioned within twelve (12) months, provided that the client will issue a certificate indicating the actual date of installation and commissioning of the equipment; *3)* for the waiver of the JSS of Dr. Alanna Wong Paredes Dy, wife of RMC's CFO and Treasurer Alvin T. Paredes Dy; and *4)* for the acceptance of client's existing insurance policy from Alpha Insurance & Surety Company, Inc. (LANDBANK accredited insurance company) for the equipment to be financed by LLFC which is applicable only during the first year of the insurance coverage requirement and the renewal thereof for succeeding years until the lease expiry date shall be coursed through LIBI, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 13 April 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	P.A. ALVAREZ PROPERTIES AND DEVELOPMENT CORPORATION (PAAPDC)
Account Management Specialist:	JOJO B. PAGUIO (TURNED OVER ON 04/14/2021)

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No._____)	01/04/2021	
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	12/09/2020	-
	☑ Articles of Incorporation & By-Laws (for Corporations)	12/09/2020	- Amended only.
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)	12/09/2020	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	12/09/2020	
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	12/09/2020	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	12/09/2020	
☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☑	List of Existing Equipment Fleet	02/24/2021	Via email
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	12/09/2020 04/20/2021	-Incomplete Interim -Complete interim submitted via email
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☑	Price Quotation with detailed specifications of the equipment/Assets to be acquired	02/24/2021	Via email
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA-2021-07	AMG Head/ Team Head	
Date Issued:	04-20-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-131**

Date : 01 JUNE 2021

==========

Please be informed that during the Meeting of the Board of Directors last 27 May 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-131

"**RESOLVED**, as it is hereby resolved, that the request of **P.A. Alvarez Properties and Development Corporation** for a ₱125.00M Finance Lease Facility to finance the acquisition of brand new/second-hand construction equipment and accessories via direct lease and/or sale and leaseback and a ₱30.00M Finance Lease Facility – 2 to re-finance existing construction equipment to be used as working capital, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 4 May 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	RELL & RENN FISHING CORPORATION
Account Management Specialist:	MARY ELLEN M. ALISTADO

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No. _____)	03/25/2021	Submitted by client via email
☑	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	03/26/2021	Sourced from CFP provided by the handling AO under GESLC
	☑ Articles of Incorporation & By-Laws (for Corporations)	03/26/2021	Sourced from CFP provided by the handling AO under GESLC
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)	03/26/2021	Sourced from CFP provided by the handling AO under GESLC
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	03/26/2021	Sourced from CFP provided by the handling AO under GESLC
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	04/08/2021 04/14/2021	-Sourced from CFP provided by the handling AO under GESLC -Additional inquiries regarding latest products/services, list of latest customers & suppliers, prospective projects were sourced directly from client.
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	03/25/2021	
☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☑	List of Existing Equipment Fleet	04/08/2021	Sourced from CFP provided by the handling AO under GESLC
☑	Other Supporting Schedules related to the Financial Statements as may be required.	05/03/2021	Projection of LBP GESLC submitted via email
☑	Latest Interim Financial Statement	04/08/2021	Sourced from CFP provided by the handling AO under GESLC
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☑	Price Quotation with detailed specifications of the equipment/Assets to be acquired	03/17/2021	Via Viber – client submitted a list of equipment to purchase and its estimated cost/s
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
☑	Latest PVCID result	04/22/2021	

Application No:	CA - 2021 - 08	AMG Head/ Team Head	
Date Issued:	04 - 22 - 2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-132**

Date : 01 JUNE 2021

==========

Please be informed that during the Meeting of the Board of Directors last 27 May 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-132

"**RESOLVED**, as it is hereby resolved, that the request of **Rell & Renn Fishing Corporation** for a ₱30.00M Finance Lease Line (For Company Use) to finance the acquisition of brand new and used/reconditioned units of heavy equipment and service vehicles (*e.g.*, backhoe, roller, dump truck, pick-up, etc.) via direct lease / sale and leaseback including refinancing and a ₱20.00M Term Loan (For Employee Car Plan) to finance the acquisition of brand new motor vehicles for company executives and qualified employees, under such representations and considerations, and subject to the terms and conditions, stated in the Credit Facilities Proposal dated 4 May 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	ESYBUILD CONSTRUCTION SOLUTIONS / Sps. Eugeniano III S. and Maria Fatima B. Ynclino (new)
Account Officer:	Jimlyn I. Almeñe

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
X	1. Duly accomplished Application Form (Form No._____)	2/16/2021	
X	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		
	☐ Articles of Incorporation & By-Laws (for Corporations)		
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)		
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	X Certificate of Business Registration with DTI	2/11/2021	Valid until 15-Oct-25
X	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	2/11/2021	2017, 2018, and 2019 BIR AFS
X	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	2/16/2021	
X	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	2/16/2021	
X	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	2/11/2021	

B. OTHER DOCUMENTS

X	Bank Statements for the past six (6) months	2/16/2021	August 2020 to January 2021
X	Schedule of Aging of Receivables	2/16/2021	
X	List of Existing Equipment Fleet	2/16/2021	As of December 2020
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
X	Latest Interim Financial Statement	4/25/2021	As of December 2020
X	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	2/16/2021	As of December 2020
X	Price Quotation with detailed specifications of the equipment/Assets to be acquired	3/15/2021	Used Equipment
☐	Photocopies of Purchase Orders/Contracts	3/06/2021	
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
X	CIBI Report/s	3/24/2021	PVCID

Application No:	CA-2021-09	AMG Head / Team Head	
Date Issued:	04-25-2021		

CLASS B

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

For : THE PRESIDENT/CEO

From : THE SECRETARIAT

Subject : **CRECOM RESOLUTION NO. 21-098**

Date : 30 JUNE 2021

==========

Please be informed that during the Meeting of the Credit Committee last 05 May 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

CRECOM RESOLUTION NO. 21-098

"RESOLVED, to **approve**, subject to Crecom instructions, the request of **Esybuild Construction Solutions** for a **P4.00M Equipment Financing Facility (New)** to finance acquisition of brand new and/or used trucks and van for the delivery of manufactured goods and other construction-related products, under such representations, considerations, terms and conditions stated in the Credit Facilities Proposal with Control No. 010-2021 dated 04 May 2021, with the following instructions, to wit:

- Revise Referred by from "LBP" to LBP North Cebu LC" (page 1);
- Borrower should be the Sps. (Name of spouses), doing business and under that name of Esybuild Construction Solutions;
- Remove requirement for JSS;
- Require to open an account with LBP;
- Require submission of certificate of availability of spare parts and service facility;
- On risk areas, provide actions taken by borrower to mitigate the identified risks;
- AO to provide RMO a copy of the ICRRS 5 days upon approval of the account.

CLASS B

- Explain the effect of income tax in the assumptions
- Indicate the name of AA in the "prepared by" box
- Matters-Arising:
  - Mr. Sumadchat to check on the relationship of borrower with LBP's Atty. Maita;
  - Ms. Narciso to check on the issue if officers of LBP will fall under the ruling of DOSRI."

Ianthe Ll. Ramo
CreCom Secretariat

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	SPS. ANNA MARLESA T. & SHARIF MADZMIR A. HASIM doing business under the trade name and style of 2M Construction and Enterprises
Account Management Specialist:	MARY ELLEN M. ALISTADO

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No._____)	04/07/2021	Sourced directly from client
☑	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		
	☐ Articles of Incorporation & By-Laws (for Corporations)		
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)		
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☑ Certificate of Business Registration with DTI	05/03/2021	Sourced from ZAMLC
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	05/07/2021	Sourced from ZAMLC
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	05/03/2021 05/28/2021	Sourced from CFP provided by the handling AO under ZAMLC Updated list of completed, on-going and under negotiation projects submitted by client
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	N/A	
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	05/03/2021	Sourced from ZAMLC
☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☑	List of Existing Equipment Fleet	05/27/2021	Sourced directly from client
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	N/A	No Interim FS provided
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☑	Price Quotation with detailed specifications of the equipment/Assets to be acquired	04/08/2021	Via Email– client submitted a list of equipment to purchase and its estimated cost/s.
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA - 2021 - 12	AMG Head/ Team Head	
Date Issued:	05 - 28 - 2021		

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-157**

Date : 19 JULY 2021

==========

Please be informed that during the Meeting of the Board of Directors last 24 June 2021, the following resolution was adopted/approved by the majority of the Directors for your appropriate action/implementation.

BOARD RESOLUTION NO. 21-157

"**RESOLVED**, as it is hereby resolved, that the request of **Spouses Anna Marlesa T. & Sharif Madzmir A. Hasim**, doing business under the trade name and style of **2M Construction and Enterprises**, for a ₱70.00M Financing Lease Line to finance the acquisition of brand-new and used/reconditioned units of heavy equipment (*e.g.*, dump trucks, backhoe, motor grader, soil compactor, wheel loader, vibratory roller, bulldozer, wheel excavator) via direct lease / sale & leaseback including refinancing, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 3 June 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	RDF FEED,LIVESTOCK AND FOODS, INC.
Account Management Specialist:	JOJO B. PAGUIO

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No. _____)	06/02/2021	
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	06/02/2021	
	☑ Articles of Incorporation & By-Laws (for Corporations)	06/02/2021	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)	06/02/2021	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	06/02/2021	
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	06/02/2021	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	06/02/2021	
☐	Bank Statements for the past six (6) months		
☑	Schedule of Aging of Receivables	06/16/2021	Via Email
☑	List of Existing Equipment Fleet	06/02/2021	
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	06/16/2021	Via Email
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☑	Price Quotation with detailed specifications of the equipment/Assets to be acquired	06/02/2021	
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		
☑	Credit Rating from Landbank CRMD	07/07/2021	Via Email

Application No:	CA - 2021 - 14	AMG Head/ Team Head	
Date Issued:	07 July - 2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE OFFICER-IN-CHARGE**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-186**

Date : 23 AUGUST 2021

==========

Please be informed that during the Meeting of the Board of Directors last 29 July 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-186

"**RESOLVED**, as it is hereby resolved, that the request of **RDF FEEDS, LIVESTOCK & FOODS, INC.** for a ₱100.00 Million Finance Lease Facility to finance the acquisition of brand-new and/or second-hand vehicles, equipment and accessories to be used for the production and retail division of **RDF FEEDS, LIVESTOCK & FOODS, INC.** via direct lease and/or sale and leaseback, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 6 July 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	SPS. RICA CIELO & NOLIBER SANTIAGO
Account Management Specialist:	JOJO B. PAGUIO

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)	7/9/2021	• With authorization letter to LBP
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC		
	☐ Articles of Incorporation & By-Laws (for Corporations)		
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)		
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI	7/9/2021	• With mayor's permit 2021
☐	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years		
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	08/31/2021	- List of suppliers and customers
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	08/11/2021 08/19/2021	- FS 2020 - FS 2019 (provided by Lending Center)
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	7/9/2021	
☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☐	List of Existing Equipment Fleet	7/9/2021	
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☐	Latest Interim Financial Statement	08/11/2021	
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired	7/9/2021	
☐	Photocopies of Purchase Orders/Contracts		
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment		

Application No:	CA-2021-19	AMG Head/ Team Head	
Date Issued:	11-August-2021		

The Credit Committee, on 01 September 2021, approved the following resolution for appropriate action/implementation:

CRECOM RESOLUTION NO. 21-204

"RESOLVED, **to approve**, subject to revisions, the request of **Sps. Rica Cielo and Noliber Santiago** for a **P3.00M Finance Lease Facility** to finance the acquisition of brand-new and/or second-hand vehicles to be used for delivery of goods via direct lease and/or sale and leaseback including reimbursement, under such representations, considerations, terms and conditions stated in the Credit Facilities Proposal with Control No. 022-2021 dated 31 August 2021, with the following instructions, to wit:

- To complete the LBP Cagayan Lending Center as the referror Client to inform LLFC for any movements of the demo machine
- To indicate that the 2019 figure covers 4 months operation only Add appraised value on page 19

Add prominent risk/effect of e-commerce (Risk Area p.13)."

EDWARD JOHN T. REYES
CreCom Chairman

APPLICATION MONITORING SHEET

Account Name:	**EASYFUND LENDING INVESTOR CORPORATION (New Account)**
Account Officer:	**KATHERINE D. REYES**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
✓	1. Duly accomplished Application Form (Form No._____)		
	2. Business Registration Documents		
✓	Certificate of Business Registration with SEC		
✓	Articles of Incorporation & By-Laws		
✓	Latest General Information Sheet (GIS)		
✓	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years		
✓	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (Attached form may be used in place of CV)		
✓	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
✓	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)		

B. OTHER DOCUMENTS

✓	Bank Statements for the past six (6) months		
	Schedule of Aging of Receivables		
N/A	List of Existing Equipment Fleet		
✓	Other Supporting Schedules related to the Financial Statements as may be required	10/13/21	
	Latest Interim Financial Statement		
	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors		
N/A	Price Quotation with detailed specifications of the equipment/Assets to be acquired		
	List of Purchase Orders		
✓	List Suppliers and Clients		
Application No:	CA-2021-22	AMG Head	
Date Issued:	10-13-2021		

The Credit Committee, on 13 October 2021, approved the following resolution for appropriate action/implementation:

CRECOM RESOLUTION NO. 21-255

"RESOLVED, **to approve**, the request of **Easyfund Lending Investor Corporation** for a P5.00M Receivables Financing Line (New) to partially finance Receivables/Promissory Notes of ELIC's enterprise clients (business entities), under such representations, considerations, terms and conditions stated in the Credit Facilities Proposal with Control No. 026-2021 dated 04 October 2021, with the following instructions, to wit:

To provide net worth on sureties.".

EDWARD JOHN T. REYES
CreCom Chairman

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**NEW SAN JOSE BUILDERS INC. / DIAMOND LAND RESOURCES INC.**
Account Management Specialist:	**JOJO B. PAGUIO**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No._____)	06/14/2021	
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	06/09/2021	
	☑ Articles of Incorporation & By-Laws (for Corporations)	06/09/2021	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)	06/09/2021	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	06/09/2021 06/16/2021	AFS & ITR 2017-2019 AFS & ITR 2020
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	06/09/2021 10/05/2021	Company Profile of NSJBI/DLRI Details of the Bataan Harbour City Project
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	06/09/2021	
☐	Bank Statements for the past six (6) months		
☐	Schedule of Aging of Receivables		
☐	List of Existing Equipment Fleet		
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	09/08/2021	
☑	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	10/15/2021	
☑	Price Quotation with detailed specifications of the equipment/Assets to be acquired	06/14/2021 08/02/2021	
☐	Photocopies of Purchase Orders/Contracts		
☑	Certifications/Proof of Full Payments for Adverse Findings	08/02/2021 08/03/2021	
☑	Signed Term Sheet	09/29/2021	

Application No:	CA - 2021 - 25	AMG Head/ Team Head	
Date Issued:	10 - 15 - 2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-273**

Date : 17 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 28 October 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-273

"**RESOLVED**, as it is hereby resolved, that the request of **NEW SAN JOSE BUILDERS, INC. (Principal Borrower) / DIAMOND LAND RESOURCES, INC. (CO-BORROWER)** for a ₱250.00M Finance Lease Facility to finance the acquisition of brand-new/second-hand construction equipment and accessories of NEW SAN JOSE BUILDERS, INC. and DIAMOND LAND RESOURCES, INC. via direct lease and/or sale and leaseback including reimbursement, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 5 October 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**PUEBLO DE PANAY INC. (PDPI)**
Account Officer:	**JIMLYN I. ALMEÑE**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)		
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC	04/07/2021	
	☐ Articles of Incorporation & By-Laws (for Corporations)	04/07/2021	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)	04/30/2021	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☐	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	05/31/2021	
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	07/16/2021	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	06/15/2021	
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	05/11/2021	

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months	05/21/2021	
☐	Schedule of Aging of Receivables	06/13/2021	
☐	List of Existing Equipment Fleet	07/02/2021	
☐	Other Supporting Schedules related to the Financial Statements as may be required.	06/29/2021	Business Plans & Prospects
☐	Latest Interim Financial Statement	09/06/2021	
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	05/28/2021	
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired	09/30/2021	
☐	Photocopies of Purchase Orders/Contracts	N/A	
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment	N/A	

Signed JVA between PDPI and UPHSLI 09/23/2021

Application No:	CA-2021-24	AMG Head / Team Head	
Date Issued:	09-30-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-272**

Date : 17 NOVEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 28 October 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-272

"**RESOLVED**, as it is hereby resolved, that the request of **PUEBLO DE PANAY, INC. (PDPI)** for a ₱100.00 Million Finance Lease Facility - New to finance acquisition of brand new/2nd hand medical/laboratory, school and office equipment, heavy construction equipment, and vehicles via direct lease/sale and leaseback/reimbursement, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 1 October 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**PREMIER 101 HEALTHCARE MANAGEMENT INC.**
Account Management Specialist:	**JOJO B. PAGUIO**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☑	1. Duly accomplished Application Form (Form No._____)	09/17/2021	
☑	2. Business Registration Documents	09/17/2021	
	For Corporation/Partnership		
	☑ Certificate of Business Registration with SEC	09/17/2021	
	☑ Articles of Incorporation & By-Laws (for Corporations)	09/17/2021	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☑ Latest General Information Sheet (GIS)	09/17/2021	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☑	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	10/05/2021	
☑	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	09/17/2021 11/05/2021 11/09/2021	- Price list/details of operations (For projection) - Updated list of Suppliers for Trade Checking
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor		
☑	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	09/17/2021	
☑	Bank Statements for the past six (6) months	10/21/2021	
☑	Schedule of Aging of Receivables	11/10/2021	Receivables with PhilHealth
☐	List of Existing Equipment Fleet		
☐	Other Supporting Schedules related to the Financial Statements as may be required.		
☑	Latest Interim Financial Statement	10/05/2021	
☑	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	09/17/2021	
☑	Price Quotation with detailed specifications of the equipment/Assets to be acquired	09/17/2021	
☐	Photocopies of Purchase Orders/Contracts		
☑	Copy of Contracts/Agreement with LGUs	11/09/2021	Copy of Certificate of Acceptance with the LGU of Pasig City

Application No:	CA-2021-27	AMG Head/ Team Head	
Date Issued:	11-10-2021		

LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-304**

Date : 6 DECEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 25 November 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-304

"**RESOLVED**, as it is hereby resolved, that the request of **PREMIER 101 HEALTHCARE MANAGEMENT, INC.** for a ₱60.00 Million Finance Lease Facility - New to finance the acquisition of medical equipment (hemodialysis center) via direct and/or sale and leaseback including reimbursement, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 9 November 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

CLASS D
LLC-AMG-FR-007.00

APPLICATION MONITORING SHEET

Account Name:	**BLUE CHIP BUILDERS INC.**
Account Officer:	**JIMLYN I. ALMEÑE**

APPLICATION CHECKLIST

A. Basic Documents

	Documents	Date Received	Remarks
☐	1. Duly accomplished Application Form (Form No._____)		
☐	2. Business Registration Documents		
	For Corporation/Partnership		
	☐ Certificate of Business Registration with SEC	06/25/2021	
	☐ Articles of Incorporation & By-Laws (for Corporations)	06/25/2021	
	☐ Articles of Co-Partnership and Partner's Resolution (for Partnerships)		
	☐ Latest General Information Sheet (GIS)	06/25/2021	
	For Cooperatives		
	☐ Certificate of Business Registration with CDA		
	☐ Articles of Cooperation & By Laws		
	For Sole Proprietorship		
	☐ Certificate of Business Registration with DTI		
☐	3. Audited Financial Statements with notes and Annual Income Tax Returns (ITR) for the last three (3) years	06/18/2021	
☐	4. Company Profile which includes the following a. History/Background b. Table of Organization c. Products/Services d. Customers e. Plans and Prospects (Completed, On-going and Under Negotiation) f. CV of Key Officers (*Attached form may be used in place of CV*)	10/15/2021	
☐	5. List of Stockholders, Members of the Board of Directors, and Key Officers certified by the Corporate Secretary or Proprietor	06/15/2021	
☐	6. At least one (1) valid Government-issued ID (photo bearing) of the President/CEO and Corporate Secretary or Business Owner for Single Proprietorship (i.e. Driver's License, Passport, SSS Card, GSIS e-Card, UMID)	05/11/2021	

B. OTHER DOCUMENTS

☐	Bank Statements for the past six (6) months	07/19/2021	
☐	Schedule of Aging of Receivables	08/20/2021	
☐	List of Existing Equipment Fleet	09/06/2021	
☐	Other Supporting Schedules related to the Financial Statements as may be required.	09/06/2021	Plans and Prospects
☐	Latest Interim Financial Statement	09/06/2021	
☐	Statement of Assets and Liabilities (SALN) of Sureties and Guarantors	05/28/2021	
☐	Price Quotation with detailed specifications of the equipment/Assets to be acquired	06/17/2021	
☐	Photocopies of Purchase Orders/Contracts	N/A	
☐	Photocopies of TCTs/CCTs, Tax Declaration, latest Realty Tax Payment	N/A	

Application No:	CA-2021-28	AMG Head / Team Head	
Date Issued:	11-15-2021		

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

MEMORANDUM

For : **THE PRESIDENT AND CEO**

From : **THE CORPORATE SECRETARY**

Subject : **BOARD RESOLUTION No. 21-305**

Date : 6 DECEMBER 2021

==========

Please be informed that during the Meeting of the Board of Directors last 25 November 2021, the following resolution was unanimously adopted/approved for your information/appropriate action/implementation.

BOARD RESOLUTION NO. 21-305

"**RESOLVED**, as it is hereby resolved, that the request of **BLUE CHIP BUILDERS, INC. (BCBI)** for a ₱50.00M Finance Lease Facility (New) to finance the acquisition of brand-new/2nd hand heavy equipment and vehicles via direct lease/sale and leaseback, under such representations and considerations, and subject to the terms and conditions, stated in Credit Facilities Proposal dated 25 October 2021 be, as it is hereby, **APPROVED.**"

Thank you.

JAN MICHAEL S. DELA CRUZ

CERTIFICATION

This is to certify that

LBP LEASING AND FINANCE CORPORATION

15th Floor Syciplaw Center, 105 Paseo de Roxas Street,
Makati City, 1226 Philippines

has been audited for the scope

Provision of Financial Leasing Services.

Surveillance Audit was completed last December 27, 2021 and
proof has been furnished that the requirements are fulfilled according to

BS EN ISO 9001 : 2015

The company passed the audit and therefore continued certification is granted.

Ranilo L. Bernardino
CEO/General Manager

NQA Philippines, Inc.
Unit 1504B 15/F Richville Corporate Tower, Madrigal Business Park, Ayala Alabang, 1107 Alabang-Zapote Road,
Muntinlupa City, Metro Manila, 1780 Philippines
Tel No.: +632 8863795 / +632 6232824 | Mobile: +639178609550 | Email: info@nqa-ph.com

www.nqa-ph.com

NQA MANAGEMENT SYSTEMS
SURVEILLANCE PROCESS AUDIT REPORT

LANDBANK LEASING & FINANCE CORPORATION)

VISIT NUMBER:
4

DATE OF OPENING MEETING:
27/12/2021

THIS REPORT HAS BEEN PREPARED BY:

REGIONAL ASSESSOR:
Rhoda Vi Demesa

CONTACT NUMBER:
+632-8886-3795

EMAIL:
Info@nqa-ph.com

APPLICABLE STANDARD(S):

ISO 9001:2015



AUDIT REPORT PART A - EXECUTIVE SUMMARY

Client Information

Primary Contact:	Raizza L. Gonzales, Noel Calvez
Address:	15th Floor Syciplaw Center, 105 Paseo de Roxas Street, Makati City, 1226, Philippines
Contact Tel:	02-8818-2200 loc 223
Contact Email:	ndcalvez@lbpleasing.com; rlgonzales@lbpleasing.com

Billing Contact:	Raizza L. Gonzales, Noel Calvez
Billing Tel:	02-8818-2200 loc 223
Billing Email:	ndcalvez@lbpleasing.com; rlgonzales@lbpleasing.com

Audit Conducted at:	Head Office (multi-site certification)	☐	Participating / Temporary Site (multi-site certification)	☐	Single Site Certification ☒
Audit Conducted as:	Fully On-Site	☒	Split On-Site / Remote	☐	Fully Remote ☐

System integration (integrated audits only):	N/A
Additional information on integration (if required):	N/A
Certificate expiry date(s):	13 December 2022
Required changes to EAC or NQA Codes applied:	No changes required

	At this location	Across all locations (Multisite)
Total employees	48	N/A
Repetitive or parallel workers		
Energy engaged employees		
Energy consumption		
Energy uses		
Energy sources		

Energy data only applicable for ISO 50001 audits. Further guidance available in ASR 47:2.1

The date of the next audit is:	28/11/2022 to 28/11/2022

AUDIT REPORT PART A - EXECUTIVE SUMMARY

Audit Information

Audit duration (in days): 2.0md

Scope of certification: **Provision of Leasing and Financial Services**

Scope is appropriate.

Confirmation that audit objectives have been fulfilled: All objectives met.

If no, which objectives have not been met. Note that customers with installation/service activities within their scope must receive a minimum of one on-site visit once per cycle. Failure to achieve this may result in this activity being removed from the client's scope of certification.

NQA Audit Team		Client	Position	Attendance
Lead Assessor	Rhoda Vi B. Demesa	Michael Araanas	President/CEO	Opening and Closing
Member 1	Khen O. David	Raizza L. Gonzales	Head- CSG	Opening and Closing
Member 2		Riza M. Hernandez	Head - ASG	Opening and Closing
		Peter Paul I. Rigor		Opening and Closing
		Noel D. Calvez	Manager	Opening and Closing
		Luz Narciso	Head-Internal Audit	Opening and Closing
		Angelique D. Javier	Mgt. Services	Opening and Closing
		Melody Mercado	IT Officer	Opening and Closing
		Mariette Tan	Acct. Admin Unit Head	Opening and Closing
		Susan Magno	Acct. Admin Officer	Opening and Closing
		Ben N. Solacito	Appraiser	Opening and Closing
		Keneth S. Sta. Rosa	Acctg. Head	Opening and Closing
		Ian Ll. Ramo	Mgt. Service Specialist	Opening and Closing
		Jimlyn Almene	AO	Opening and Closing

** Mandatory attendance at OHSAS18001 / ISO45001 Audits. If these mandatory positions are not present at closing meeting, record and justify reasons in the Executive Summary.*

Details of Changes

Type of action or change required	Action Required	Notes
Client Name Change:	☐	
Change of Address:	☐	
Scope Change:	☐	
Contact Change:	☐	
Number of Employees Change:	☐	
Major NCs Raised:	☐	
Special Visit Recommended:	☐	
Other:	☐	

Executive Summary

SUCCESSFUL AUDIT:

The organisation's context is well defined, leadership has been effectively demonstrated and commitment levels are evident.

This is reflected in the levels of compliance with requirements and operational control evident at the organisation during the audit process.

The availability of documented information to demonstrate that the system is well implemented and well understood throughout the organisation is acceptable.

This audit has involved a review of system administration activities, a review and sample of site activities at as well as review of job-related records.

It was not fully evident that the key policy commitments are being adhered to.

Grateful thanks are passed to **LLFC** for their time, assistance and hospitality during this audit.
It should be noted that this audit report is based on a sample basis
a fully comprehensive audit has not been undertaken.

Good Points:

1. The Top Management commitment in consistently implementing the Quality Management System is commendable.
2. The comprehensive management review inputs and minutes of meeting is commendable.
3. The well-rounded internal audit implementations is commendable as follows:
    - The conducting of Internal Auditor's Performance evaluation in selecting the audit team is commendable.
    - The Internal Audit Checklist with ISO Standard Clauses of requirements is noteworthy.
    - The consistency in the conduct of Internal Auditor Performance Evaluation after the audit
    - The conduct of comprehensive internal audit to Procedures' Risk Assessment
4. The LBP-LLFC's conduct of customers satisfaction survey last August 30 to September 28, 2021 despite of pandemic situation is noteworthy.
5. The provision of "Calamity Rehabilitation Support (CARES) Program to cater the Customer's needs during the pandemic situation is commendable.
6. The improvement made by the Account Management Group to the previous NQA audit findings is noteworthy.
7. The improvement made by the Account Servicing Group to the previous (2020) NQA audit findings is noteworthy.
8. The paper-recycling program is a good practice.
9. The well-organized filing and organization of records of Account Management Group & Account Servicing Group is noteworthy.
10. The active participation of all staff/auditees is noteworthy.
11. The detailed results of 2021 LBP-LFC Customer Satisfaction Survey is commendable.
12. The provision of training(s) for the Directors is noteworthy.

Major NCs	0	Minor NCs	0	OFIs	5	AoCs	0

Is there any conflict of interest which exists between the Auditor(s) and the client, and are there any situations known to them that present themselves, or NQA, with a potential conflict of interest in respect to the audit undertaken?	No.

AUDIT REPORT PART A - EXECUTIVE SUMMARY

Audit Conclusion

- This visit was Satisfactory: Continuation or granting of certification is recommended
- Opportunities for Improvement have been identified
- Any findings are as detailed on the following page(s).

Audit Follow-up Actions

The following post-audit action(s) shall be taken by the client: OFIs to be considered and action taken when appropriate.

Please note that certification will not be granted, reissued or revised until all outstanding Non-Conformance responses have been submitted, and in the case of Major Non-Conformances, the evidence of corrective action has been provided to, and accepted by, NQA.

For further information, useful guidance and further support for responding to audit findings, please visit https://www.nqa.com/en-gb/clients/non-conformities

Management system performance, such as trends in audit findings that require further investigation at the next recertification audit.

Mandatory completion at the Head Office Audit of Surveillance Year 2

The management system performance was verified effective. The noted opportunities for improvement noted in this report require verification at next surveillance audit.

Audit Findings

Ref No.	Clause No.	Details of any finding(s) raised.	Type (Major NC, Minor NC, OFI or AoC)
01	9.3.2/9.3.3	1) The Status of Opportunities for Improvement – External Audit addresses the 1st Surveillance Audit (December 18, 2020). However, consider improving the Management Review/Minutes of Meeting input(s) to "Audit Results" to include the previous and latest NQA audit findings status in the conduct management review and minutes of meeting. e.g., Quantitative Trends from the start of QMS ISO 9001:2015 implementation 2. Also consider ensuring to add the required Management Review Outputs as prescribed by ISO Standard clause 9.3.3 as follows: The outputs of the management review shall include decisions and actions related to: a) opportunities for improvement b) any need for changes to the quality management system; c)resource needs.	OFI
02	6.1.1, 6.1.2, 9.2.2	Consider reflecting the internal audit's risks and opportunities prescribed by the ISO 19011:2018 Guidelines for Auditing Management Systems.	OFI
03	7.1.2	1. Need to ensure that the job description is acknowledged by the newly hired employee. 2. May consider to complete the filled-out records of the Individual Performance Commitment Review, it has no evaluation date. 3. Consider to ensure that the professional license of the certified public accountant is valid/updated.	OFI
04	7.2	Need to ensure that there is training effectiveness evaluation both for internal and external training attended/conducted.	OFI
05	7.5.2/ 7.5.3	1. Need to ensure that the registered documents like Supplier Evaluation Form with Guidelines on Performance Evaluation of Suppliers are within the coding requirement of Control of Documented Information Procedure. 2. Need to include the details of revision in the revision history section. 3. Need to define in the control of records procedure the manner of disposal of the established records.	OFI
		End of Findings	

Note: Responses to findings must be sent using the Corrective Action Plan form, as applicable, to caps@nqa-ph.com within the timeframes stated on Page 5.

ONGOING SUPPORT SERVICES

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CQI IRCA

APPROVED TRAINING PARTNER

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Registration to a monthly e-zine from NQA. Translating the language of standards, management systems and certification through articles covering best practices, tools and techniques and alerts on latest environmental and health & safety legislation.

nqa. InTouch

nqa. ISO 9001 QUALITY MANAGEMENT

UKAS MANAGEMENT SYSTEMS 015

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LBP Leasing and Finance Corporation
Summary of Competency Assessments CY 2021

	Group or Unit / Name	Competency Gaps				Competency Baseline
		Dec 2020	Dec 2021	Headcount with Gaps a/o CY2021	Remarks	
	Account Management Group					
1	Magno, Fidelito G.	0	0			1
2	Abad, Rial Rey T.	0	0			1
3	Alistado, Mary Ellen M.	n/a	-4	1		0.82
4	Almeñe, Jimlyn I.	-2	0			1
5	Capili, Emily C.	n/a	n/a		Newly hired September 15, 2021	
6	Cadiz, Ofelia P.	0	0			1
7	Cancino, Mary Rose Josephine M.	n/a	n/a		Newly hired September 20, 2021	
8	Matoto, Jaime Noel Antonio C.	0	0			1
9	Pablo, Carla Joyce S.	0	0			1
10	Paguio, Jojo B.	n/a	-3	2		0.86
11	Reyes, Katherine D.	0	0			1
12	Reyes, Ma. Nanette R.	0	0			1
13	Rigor, Peter Paul I.	0	0			1
14	Trinidad, Karen G.	0	0			1
15	Uy, Ma. Christelyn M.	0	0			1
	Account Servicing Group					
1	Hernandez, Riza M.	0				1
Credit Investigation and Appraisal Unit						
2	Dela Cruz, Ma. Whilhelmina M.	-1	-2	3		0.9
3	Flores, Allan B.	0	0			1
4	Licup, Joey M.	0	0			1
5	Solacito, Ben N.	0	-2	4	With Changes in Required Competency Level	0.9
Account Administration Unit						
6	Bola, Franchesca D.	0	0			1
7	Magno, Susana C.	0	0			1
8	Merlan, Shara Mae M.	0	0			1
9	Padilla, Rhea F.	0	0			1
10	San Miguel, Ranilo D.	0	0			1
11	Tan, Marietta R.	0	0			1
	Corporate Services Group					
1	Gonzales, Raizza L.	0	0			1
Administrative Services Unit						
2	Calvez, Noel D.	0	0			1
3	Garcia, Joselia S.	0	0			1
4	Guererro, Jose Emmanuel I.	0	0			1
5	Hafalla, Neslie Ann G.	0	0			1
6	Mangulabnan, Melody D.	-1	0			1
7	Sangalang, Samuel L.	0	0			1
Human Resource Management Unit						
8	Galido, Clariza T.	n/a	0			1
Accounting Unit						
9	Caviles, James Michael A.	-1	-1	5		0.95
10	Mabalot, Gerlie P.	-1	-1	6		0.95
11	Mariano, Marra Kassandra G.	-1	-1	7		0.95
12	Sta. Rosa, Kenneth S.	0	0			1
13	Talaban, Zenith B.	-1	0			1
14	Villacorta, Maria Cecilia G.	-1	-1	8		0.95
15	Diokno, Christine R.	n/a	n/a		Newly hired September 15, 2021	
Information Technology (IT) Unit						
16	Angeles, Virgilio S.	0	0			1
17	Mercado, Melody Carmela C.	0	0			1
	OP and Other Units					
1	Dimaculangan Ma. Theresa	n/a	0			1
Legal Servicing Unit/Remedial Account Management Unit						
1	Barcenilla, Marla A.	0	0			1
2	Mae D. Laguinday	n/a	0		Resigned effective Dec. 10, 2021	1
3	Rowanne T. Salcedo	-1	0			1
4	San Juan, Elaine D.	0	0			1
5	De Lara, Rico D.	0	0			1
6	Reynalou L. Tambo	0	0			
	Risk Management Unit					
1	Narmylin Ordoñes	-13	-3	9		0.88
	Internal Audit Unit					

1	Narciso, Luz M.	0	0			1
2	Entienza, Alley J.	0	0			1
3	Reyes, Rheden D.	-4	0			1
	Management Services Unit					
1	Javier, Angelique D.	0	0			1
2	Ramo, Ianthe L.	0	0			1
	Treasury Unit					
1	Esteban, Melanie B.	0	0			1
2	Rubite, Christine C.	0	0			1
58						

SUMMARY:

COMPETENCY BASELINE: 0.97

	Dec-20	Dec-21
No.of Employees Assessed	53	55
No. of Employees with Gaps	12	9
No. of Employees w/o gaps	41	46
% of Employees without Gaps	**77%**	**84%**

Prepared by:

CLARIZA T. GALIDO
Personnel Specialist I

Reviewed by:

RAIZZA L. GONZALES
Head/Vice President - CSG

Competency Assessment Form

Name: Fidelito G. Magno
Position: Vice President/AMG Head
Department: AMG
Assessed by: MPR
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills					
Business Development	4	4	0	4	0
Project Structuring and Development	4	4	0	4	0
Porfolio Management	3	3	0	3	0
Knowledge:					
Admin and Accounting policies & administration	4	4	0	4	0
Pertinent Issuances of regulatory Agencies	3	3	0	3	0
LLFC Policies, System & Procedures	4	4	0	4	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rial Rey T. Abad
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Mary Ellen M. Alistado
Position: Account Officer
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Project Packaging	1	1	0	1	0
Account Monitoring	3	1	-2	2	-1
Account Generation	1	0	-1	1	0
Knowledge:					
LLFC Credit Policies	2	1	-1	1	-1
Credit Management	2	0	-2	1	-1
Risk Management	1	0	-1	0	-1
Core Competencies					
Communicative		Sufficient		Sufficient	0
Customer Focus / Customer Service		Sufficient		Sufficient	0
Dependability / Reliability		Sufficient		Sufficient	0
Integrity / Honesty		Sufficient		Sufficient	0
Teamwork		Sufficient		Sufficient	0
Over-all Assessment/Gap			**-7**		**-4**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jimlyn I. Almeñe
Position: Account Officer/Assistant Manager
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Project Packaging	3	3	0	3	0
Account Generation	2	1	-1	2	0
Supervisory Skills	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	2	1	-1	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-2**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ofelia P. Cadiz
Position: Account Officer
Department: AMG
Assessed by: FGM
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document Review	3	3	0	3	0
Document Storage & Management	3	3	0	3	0
Negotiation Skills	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
MLPP	3	3	0	3	0
LLFC Policies, Systems & Procedures	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Mary Rose Cancino
Position: Account Management Assistant
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Communication Skills (oral and written)	2	N/A	N/A	N/A	N/A
Word Processing and Spreadsheet proficiency	2	N/A	N/A	N/A	N/A
Availment Documentation	1	N/A	N/A	N/A	N/A
Knowledge:					
LLFC Credit Policies	1	N/A	N/A	N/A	N/A
Basic Accounting Concepts	1	N/A	N/A	N/A	N/A
Business Math	1	N/A	N/A	N/A	N/A
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jaime Noel Antonio C. Matoto
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Carla Joyce S. Pablo
Position: Account Management Assistant
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Communication Skills (oral and written)	2	2	0	2	0
Word Processing and Spreadsheet proficiency	2	2	0	2	0
Availment Documentation	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	1	1	0	1	0
Basic Accounting Concepts	1	0	-1	1	0
Business Math	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jojo B. Paguio
Position: Account Officer
Department: AMG
Assessed by: FGM
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	1	1	0	1	0
Account Monitoring	3	1	-2	2	-1
Account Generation	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	1	-1	2	0
Credit Management	2	0	-2	1	-1
Risk Management	1	0	-1	0	-1
Core Competencies					
Communicative		Sufficient		Sufficient	0
Customer Focus / Customer Service		Sufficient		Sufficient	0
Dependability / Reliability		Sufficient		Sufficient	0
Integrity / Honesty		Sufficient		Sufficient	0
Teamwork		Sufficient		Sufficient	0
Over-all Assessment/Gap			**-6**		**-3**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Katherine D. Reyes
Position: Account Officer
Department: AMG
Assessed by: FGM
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	1	1	0	1	0
Account Monitoring	3	3	0	3	0
Account Generation	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Credit Management	2	2	0	2	0
Risk Management	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Nanette R. Reyes
Position: Account Officer/Assistant Manager
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	Required Competency Level	Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	3	0	3	0
Account Generation	2	2	0	2	0
Supervisory Skills	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Peter Paul I. Rigor
Position: AVP / Head-AMG Team B
Department: AMG
Assessed by: FGM
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	3	0	3	0
Business Development	3	3	0	3	0
Project Structuring and Development	3	3	0	3	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Karen G. Trinidad
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	Required Competency Level	Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Christelyn M. Uy
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Account Reconciliation & Analysis	2	N/A	N/A	N/A	N/A
Document Review	2	2	0	2	0
Document Storage & Management	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
MLPP	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Riza M. Hernandez
Position: Vice President / ASG Head
Department: ASG
Assessed by: MPR
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Credit implementation, review & control	4	4	0	4	0
Client accounts administration	4	4	0	4	0
Credit Support service	3	3	0	3	0
Knowledge:					
LLFC Credit Policies	4	4	0	4	0
Issuances of pertinent regulatory offices	4	4	0	4	0
Corporate policies, systems & procedures	4	4	0	4	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Wilhelmina Aika M. Dela Cruz
Position: Credit Administration Assistant
Department: ASG
Assessed by: RMH / BNS
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Document storage and management	1	1	0	1	0
Posting skills	1	1	0	1	0
Spreadsheet & word processing proficiency	2	2	0	2	0
Knowledge:					
Credit Policy- Credit Administration	1	1	-1	1	-1
MLPP	1	1	-1	1	-1
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-2**		**-2**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Allan B. Flores
Position: Appraisal I
Department: ASG
Assessed by: RMH/BNS
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Appraisal and Report Preparation	2	2	0	2	0
Documeny Storage and Management	2	2	0	2	0
Knowledge:					
LLFC Policies, System & Procedures	2	2	0	2	0
Appraisal Standards	2	2	0	2	0
MLPP	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Jose M. Licup
Position: Credit Investigator / Appraisal I
Department: ASG
Assessed by: RMH / BNS
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Credit Investigation & Report Preparation	2	2	0	2	0
Documeny Storgae and Management	2	2	0	2	0
Appraisal and report preparation	1	1	0	1	0
Knowledge:					
LLFC Policies, System & Procedures	1	1	0	1	0
Appraisal Standards	1	1	0	1	0
MLPP	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Ben N. Solacito
Position: Appraisal Officer
Department: ASG
Assessed by: RMH
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Supervisory	3	1	-2	1	-2
Appraisal and Report Preparation	3	3	0	3	0
Documeny Storage and Management	3	3	0	3	0
Knowledge:					
LLFC Policies, System & Procedures	3	3	0	3	0
Appraisal Standards	3	3	0	3	0
MLPP	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**2**		**2**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Franchesca D. Bola
Position: Account Administration Specialist I
Department: ASG
Assessed by: RMH
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
ROPA Administration	2	2	0	2	0
Document Review	2	2	0	2	0
Document Storage & Management	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
MLPP	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Susan C. Magno
Position: Account Officer
Department: ASG
Assessed by: Marietta R. Tan
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document Review	3	3	0	3	0
Document Storage & Management	3	3	0	3	0
Negotiation Skills	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
MLPP	3	3	0	3	0
LLFC Policies, Systems & Procedures	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Shara Mae M. Merlan
Position: Account Administration Assistant
Department: ASG
Assessed by: Marietta R. Tan
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Document Storage & Management	1	1	0	1	0
Posting Skills	1	1	0	1	0
Spreadsheet & word processing proficiency	2	2	0	2	0
Knowledge:					
Credit Policy - Credit Administration	1	1	0	1	0
Basic Accounting Principles	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rhea F. Padilla
Position: Account Administration Specialist II
Department: ASG
Assessed by: Marietta R. Tan
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Account Reconciliation & Analysis	2	2	0	2	0
Document Review	2	2	0	2	0
Document Storage & Management	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
MLPP	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ranilo D. San Miguel
Position: Account Administration Liason
Department: ASG
Assessed by: Riza M. Hernandez / Marietta R. Tan
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Dealing w/ govt agencies	2	2	0	2	0
Word processing proficiency	1	1	0	1	0
Knowledge:					
Govt. Licensing & permit processes	2	2	0	2	0
Registration of mortgages	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Marietta R. Tan
Position: Head - Account Administration Unit
Department: ASG
Assessed by: RMH
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document Review	4	4	0	4	0
Document Storage & Management	4	4	0	4	0
Negotiation Skills	3	3	0	3	0
Knowledge:					
LLC Credit Policies	4	4	0	4	0
MLPP	3	3	0	3	0
LLFC Policies, Systems &Procedures	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Raizza L. ~~Gonzales~~
Position: Vice President/CSG Head
Department: ~~CSG~~
Assessed by: MP~~R~~
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Administrative services planning & Administration	4	4	0	4	0
HR planning & Administration	3	3	0	3	0
Financial Services planning & administration	3	3	0	3	0
Knowledge:					
Admin and Accounting policies & procedures	4	4	0	4	0
Pertinent Issuances of regulatory Agencies	3	3	0	3	0
LLFC Policies, System & Procedures	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Noel D. Calvez
Position: Head - Admin Unit
Department: Admin
Assessed by: RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills					
Transactions review and analysis	3	3	0	3	0
Analytical and problem-solving skills	3	3	0	3	0
Identifying & formulating policy improvements required / needed	3	3	0	3	0
Managerial skills	3	3	0	3	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Government Accounting, Procurement, Property Management and Asset Disposal Rules and Procedures	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Joselia S. Garcia
Position: Administrative Specialist II
Department: CSG
Assessed by: NDC/RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Oral & Written Communication	2	2	0	2	0
Property Management	2	2	0	2	0
Transaction Review & Analysis	2	2	0	2	0
Knowledge:					
Government procurement, Property Management and Asset Disposal Rules and Procedures	2	2	0	2	0
LLFC Policies, systems and Procedures	2	2	0	2	0
Good Housekeeping	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Jose Emmanuel I. Guerrero
Position: Administrative Specialist II
Department: CSG
Assessed by: NDC/RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Process Review & Improvement	2	2	0	2	0
Transaction Review & Analysis	2	2	0	2	0
Analytical and Problem-Solving Skills	2	2	0	2	0
Knowledge:					
Lease Contracts with LBP	2	2	0	2	0
LLFC Policies on Vehicle Leases and Chauffeuring Services	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Neslie ann G. Hafalla
Position: Administrative Analyst
Department: CSG
Assessed by: NDC/RLG
Date: CY 2021

		Jun-20		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Oral & Written Communication	2	2	0	2	0
Property Management	1	1	0	1	0
Transaction Review & Analysis	1	1	0	1	0
Knowledge:					
Government procurement, Property management and Asset Disposal Rules and Procedures	1	1	0	1	0
LLFC Policies, systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Melody D. Mangulabnan
Position: Administrative Assistant
Department: CSG
Assessed by: NDC/RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Proficiency in word processing & spread sheet aaplications	2	2	0	2	0
Document Storage & Maintenance	2	2	0	2	0
Oral & written communications skills	2	2	0	2	0
Knowledge:					
Government procurement, Property Management and Asset Disposal Rules and Procedures	1	1	0	1	1
LLFC Policies, systems and Procedures	1	1	0	1	1
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Sam uel L. Sangalang
Position: Administrative Assistant
Department: CSG
Assessed by: NDC/RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Proficiency in word processing & spread sheet aaplications	2	2	0	2	0
Document Storage & Maintenance	2	2	0	2	0
Oral & written communications skills	2	2	0	2	0
Knowledge:					
Government procurement, Property management and Asset Disposal Rules and Procedures	1	1	0	1	0
LLFC Policies, systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Clariza T. Galido
Position: Personnel Specialist I
Department: Human Resource Management Unit
Assessed by: RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Manpower planning,recruitment selection	1	1	0	1	0
Personnel Development Program Planning & Implementation	1	1	0	1	0
Knowledge:					
LLFC Personnel Policies and Procedures	1	1	0	1	0
Labor Laws, Rules and Regulations	1	1	0	1	0
GCG Issuances on Compensation and Benefits	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: James Michael A. Caviles
Position: Account Admin. Specialist I
Department: CSG
Assessed by: KSS/RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Account reconciliation and analysis	2	1	-1	1	-1
Document Review	2	2	0	2	0
Document storage and management	2	2	0	2	0
Knowledge:					
LLFC Credit Polices	2	2	0	2	0
Money Laundering and Terrorist Financing Prevention Program (MLPP)	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Lacking	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**-1**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Gerlie P. Mabalot
Position: Account Admin. Specialist II
Department: CSG
Assessed by: ~~KSS~~/RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Account reconciliation and analysis	3	3	0	3	0
Document Review	2	2	0	2	0
Negotiation Skills (insurance claims)	N/A				
Knowledge:					
LLFC Credit Policies	2	1	-1	1	-1
Money Laundering and Terrorist Financing Prevention Program (MLPP)	2	2	0	2	0
LLFC Policies, Systems & Procedures	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**-1**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Marra Kassandra G. Mariano
Position: Accountant II
Department: Accounting Unit
Assessed by: KSS/RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Transaction Report and Analysis	3	2	0	3	0
Financial Statement preparation & analysis	3	3	0	3	0
Credit Support service	2	2	0	2	0
Knowledge:					
PFRS and Philippine taxation	2	2	0	2	0
Pertinent issaunces regulatory agencies	2	2	0	2	0
LLFC Policies, Systems and Procedures	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Lacking	-1	Lacking	-1
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**-1**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Kenneth S. Sta Rosa
Position: Head-Accounting Unit
Department: Accounting
Assessed by: RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Managerial Skills	3	3	0	3	0
Critical analytical and problem-solving skills	3	3	0	3	0
Credit Support service	3	3	0	3	0
Knowledge:					
PFRS and Philippine Taxation	3	3	0	3	0
Pertinent issuances of regulatory agencies	4	4	0	4	0
LLFC Policies, Systems & Procedures	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Zenith B. Talaban
Position: Bookkeeper I
Department: CSG
Assessed by: KSS/RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Bookkeeping	2	1	-1	2	0
Proficiency in word processing & spreadsheet applications	2	2	0	2	0
Document storage and maintenance	2	2	0	2	0
Knowledge:					
PFRS	1	1	0	1	0
Pertinent issaunces regulatory agencies	1	1	0	1	0
LLFC Policies, Systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap					

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Maria Cecilia G. Villacorta
Position: Bookkeeper I
Department: CSG
Assessed by: KSS/RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21 Current Competency Level	Jun-21 Competency Gap	Dec-21 Current Competency Level	Dec-21 Competency Gap
Skills:					
Bookkeeping	2	2	0	2	0
Proficiency in word processing & spreadsheet applications	2	1	-1	1	-1
Document storage and maintenance	2	2	0	2	0
Knowledge:					
PFRS	1	1	0	1	0
Pertinent issaunces regulatory agencies	1	1	0	1	0
LLFC Policies, Systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**-1**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Christine Diokno
Position: Accountant I
Department: Accounting Unit
Assessed by: KSS/RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Transaction Report and Analysis	2	N/A	N/A	N/A	N/A
Financial Statement preparation & analysis	2	N/A	N/A	N/A	N/A
Oral and Written Communication Profiency	2	N/A	N/A	N/A	N/A
Knowledge:					
PFRS and Philippine taxation	2	N/A	N/A	N/A	N/A
Pertinent issaunces regulatory agencies	2	N/A	N/A	N/A	N/A
LLFC Policies, Systems and Procedures	2	N/A	N/A	N/A	N/A
Core Competencies					
Communicative	Sufficient	N/A	N/A	Sufficient	0
Customer Focus / Customer Service	Sufficient	N/A	N/A	Sufficient	0
Dependability / Reliability	Sufficient	N/A	N/A	Sufficient	0
Integrity / Honesty	Sufficient	N/A	N/A	Sufficient	0
Teamwork	Sufficient	N/A	N/A	Sufficient	0
Over-all Assessment/Gap					

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Melody Carmela C. Mercado
Position: IT Officer
Department: IT Unit
Assessed by: RLG
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Windows Server Management	2	2	0	2	0
Application Systems Management; Network Maintenance and Support	2	2	0	2	0
Supervisory Skills	3	3	0	3	0
Knowledge:					
Information Security Compliance Policy	3	3	0	3	0
Disaster Backup and Recovery Policies and Procedure	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Virgilio S. Angeles
Position: IT Analyst
Department: IT Unit
Assessed by: MCM / RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
IT facilities helpdesk/technical support	2	2	0	2	0
IT facilities maintenance and support	1	1	0	1	0
Application systems support	2	2	0	2	0
Knowledge:					
Information security practices	1	1	0	1	0
Information technology systems	1	1	0	1	0
Word processing & spread sheet applications	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.

Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Ma. Theresa L. Dimaculangan
Position: Executive Assistant II
Department: MSU-OP
Assessed by: MPR
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Good written and oral communication skills	2	2	0	2	0
Information and records administration skills	1	1	0	1	0
Word processing & spreadsheet applications	1	1	0	1	0
Knowledge:					
Office administration principles	1	1	0	1	0
Planning and organizing principles	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Atty. Marla A. Barcenilla
Position: Head/VP - Office of the General Counsel
Department: Office of the General Counsel
Assessed by: MPR
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Legal Evaluation	3	3	0	3	0
Legal Strategy Formulation	3	3	0	3	0
Litigation	3	3	0	3	0
Managerial Skills	3	3	0	3	0
Knowledge:					
Laws and Jurisprudence relevant to Leasing and Financing	3	3	0	3	0
Procedural Law	3	3	0	3	0
Legal Forms	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Atty. Mae Laguinday
Position: Legal Specialist II
Department: LSU
Assessed by: MAB
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Legal Evaluation	2	2	0	2	0
Legal Strategy Formulation	1	1	0	1	0
Litigation	1	1	0	1	0
Drafting of Legal Pleadings	1	0	-1	0	-1
Knowledge:					
Obligation and Contracts/Credit Transactions	2	2	0	2	0
Civil and Criminal Procedure	2	2	0	2	0
Legal Forms	1	0	-1	0	-1
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rowanne T. Salcedo
Position: Legal Aide
Department: LSU
Assessed by: MAB
Date: CY 2021

		Jun-21		Dec-21	
Competency	Required Competency Level	Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Word Processing Proficiency	1	1	0	1	0
Oral and written communication skills	1	1	0	1	0
Unit Administration	2	2	0	2	0
Knowledge:					
LBP Lease Legal Manual	1	1	0	1	0
Familiarity with Court Issuances	1	1	0	1	0
Basic Legal Forms	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rico D. De Lara
Position: Account Assistant
Department: RAMU
Assessed by: EDS/MAB
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Communication Skills (oral and Written)	2	2	0	2	0
Word Processing and Spreadsheet proficiency	2	2	0	2	0
Availment Documentation	1	NA	NA	NA	NA
Knowledge:					
LLC Credit Policies	1	1	0	1	0
Basic Accounting Principles	1	1	0	1	0
Business Math	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Reynalou Tambo
Position: Accounts Management Specialist II
Department: RAMU
Assessed by: MAB
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Emily Capili
Position: Account Officer (Assistant Manager)
Department: RAMU
Assessed by: MAB
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	N/A	N/A	N/A	N/A
Account Generation	2	NA	NA	NA	NA
Supervisory Skills	1	N/A	N/A	N/A	N/A
Knowledge:					
LLFC Credit Policies	3	N/A	N/A	N/A	N/A
Credit Management	3	N/A	N/A	N/A	N/A
Risk Management	2	N/A	N/A	N/A	N/A
Core Competencies					
Communicative	Sufficient				
Customer Focus / Customer Service	Sufficient				
Dependability / Reliability	Sufficient				
Integrity / Honesty	Sufficient				
Teamwork	Sufficient				
Leadership	Sufficient				
Over-all Assessment/Gap					

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Elaine D. San Juan
Position: Assistant Manager
Department: RAMU
Assessed by: MAB
Date: CY 2021

Competency		Jun-21		Dec-21	
	Required Competency Level	Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	3	0	3	0
Account Generation	2	NA	NA	NA	NA
Supervisory Skills	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Narmylin A. Ordones
Position: Risk Management Assistant
Department: Risk Management Unit
Assessed by: RMO Don V. Sumadchat
Date: CY 2021

11/27/2022

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Word and spreadsheet proficiency	3	3	0	3	0
Filing and document retrieval	3	3	0	3	0
Data gathering and research	3	2	-1	2	0
Knowledge:					
LLFC Risk Management Policies	3	1	-2	2	-1
LLFC Credit Policies	3	1	-2	1	-2
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Lacking	-1	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-6**		**-3**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Luz M. Narciso
Position: ~~Head-Intenal Audit Office~~
Department: ~~IAO~~
Assessed by: ~~MRR~~
Date: CY 2021

Competency	Required Competency Level	June 2021		Dec 2021	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Compliance Review and Testing	4	4	0	4	0
Compliance policies development & implementation	3	3	0	3	0
Regulatory environment scanning & monitoring	2	2	0	2	0
Knowledge:					
LLFC Compliance policies and procedures	3	3	0	3	0
Issuances of pertinent regulatory offices	3	3	0	3	0
LLFC Policies, System & Procedures	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Alley J. Entienza
Position: Internal Audit Officer
Department: Internal Audit Unit
Assessed by: LMN
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Critical analytical and problem-solving skilss	3	3	0	3	0
Risk based audit planning, risky analysis and control assessment techniques	3	3	0	3	0
Knowledge:					
Auditing Standards, Ethics and Fraud awareness	3	3	0	3	0
Enterprises Risk Management	3	3	0	3	0
LLFC Policies, System & Procedures	3	3	0	3	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rheden D. Reyes
Position: Internal Audit and Compliance Assistant
Department: Internal Audit Unit and Compliance
Assessed by: LMN
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Record keeping & management	1	1	0	1	0
Records retrieval	2	2	0	2	0
Communication skills	2	2	0	2	0
Compliance review, testing & monitoring	1	1	0	1	0
Data collection & research	1	1	0	1	0
Word processing and spreadsheet proficiency	2	2	0	2	0
Knowledge:					
LLC Compliance policies and procedures	1	1	0	1	0
Issuances of pertinent regulatory offices	1	1	0	1	0
Philippine Financial Reporting Standards (PFRS)	1	1	0	1	0
Internal Auditing Standards (IAS)	1	1	0	1	0
LLC policies, systems & procedures	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Angelique Javier
Position: Management Services Analyst
Department: MSU-OP
Assessed by: RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Research/Data Analysis	1	1	0	1	0
Activities Coordination/ Monitoring	1	1	0	1	0
Reporting and Presentation	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Government Issuances	1	1	0	1	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ianthe L. Ramo
Position: Management Services Specialist II
Department: MSU-OP
Assessed by: RLG
Date: CY 2021

		Jun-21		Dec-21	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Strategic Planning	1	1	0	1	0
Activities Planning & Organizing	3	3	0	3	0
Process Review & Improvement	2	2	0	2	0
Knowledge:					
MORB (Manual or Regulations for Banks	2	NA	NA	NA	NA
LLFC Credit Policies	3	3	0	3	0
Government Issuances	2	2	0	2	0
Core Competencies					
Communicative	Sufficient	Sufficient	0	Sufficient	0
Customer Focus / Customer Service	Sufficient	Sufficient	0	Sufficient	0
Dependability / Reliability	Sufficient	Sufficient	0	Sufficient	0
Integrity / Honesty	Sufficient	Sufficient	0	Sufficient	0
Teamwork	Sufficient	Sufficient	0	Sufficient	0
Leadership	Sufficient	Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Christine C. Rubite
Position: Cash Officer
Department: TSU-OP
Assessed by: RMH
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Cash and Liquidity Management	3	3	0	3	0
Establish and maintain credit relationship	3	3	0	3	0
Knowledge:					
LLC Policies, Systems & Procedures	3	3	0	3	0
MLPP	3	3	0	3	0
LLFC Credit Policies	3	3	0	3	0
Pertinent issuances of regulatory agencies	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Melanie B. Esteban
Position: Cashier I
Department: TSU - OP
Assessed by: CCR/RMH
Date: CY 2021

Competency	Required Competency Level	Jun-21		Dec-21	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document safekeeping and management	3	3	0	3	0
Cash and Liquidity Management	1	1	0	1	0
Establish and maintain credit relationship	1	1	0	1	0
Knowledge:			0		0
LLFC Policies, System & Procedures	3	2	-1	2	0
Money Laundering and Terrorist Financing Prevention Program (MLPP)	3	3	0	3	0
Pertinent issuances of regulatory agencies	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**0**

"For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0"

Competency Assessment Form

Name: Fidelito G. Magno
Position: Vice President/AMG Head
Department: AMG
Assessed by: ETR
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills					
Business Development	4	4	0	4	0
Project Structuring and Development	4	4	0	4	0
Porfolio Management	3	3	0	3	0
Knowledge:					
Admin and Accounting policies & administration	4	4	0	4	0
Pertinent Issuances of regulatory Agencies	3	3	0	3	0
LLFC Policies, System & Procedures	4	4	0	4	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rial Rey T. Abad
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jimlyn I. Almeñe
Position: Account Officer/Assistant Manager
Department: AMG
Assessed by: FGM
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Project Packaging	3	3	0	3	0
Account Generation	2	1	-1	1	-1
Supervisory Skills	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	2	0	-2	1	-1
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-3**		**-2**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ofelia P. Cadiz
Position: Account Officer
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document Review	3	3	0	3	0
Document Storage & Management	3	3	0	3	0
Negotiation Skills	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
MLPP	3	3	0	3	0
LLFC Policies, Systems & Procedures	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Patricia M. Gamboa
Position: Account Management Assistant
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Communication Skills (oral and written)	2	2	0	2	0
Word Processing and Spreadsheet proficiency	2	2	0	2	0
Availment Documentation	1	1	0	1	0
Knowledge:					0
LLFC Credit Policies	1	1	0	1	0
Basic Accounting Concepts	1	0	-1	0	-1
Business Math	1	0	-1	0	-1
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-2**		**-2**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jaime Noel Antonio C. Matoto
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Carla Joyce S. Pablo
Position: Account Management Assistant
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Communication Skills (oral and written)	2	2	0	2	0
Word Processing and Spreadsheet proficiency	2	2	0	2	0
Availment Documentation	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	1	1	0	1	0
Basic Accounting Concepts	1	0	-1	0	-1
Business Math	1	0	-1	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-2**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Katherine D. Reyes
Position: Account Officer
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	1	1	0	1	0
Account Monitoring	3	3	0	3	0
Account Generation	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Credit Management	2	2	0	2	0
Risk Management	1	0	-1	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Nanette R. Reyes
Position: Account Officer/Assistant Manager
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	3	0	3	0
Account Generation	2	2	0	2	0
Supervisory Skills	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Peter Paul I. Rigor
Position: AVP / Head-AMG Team B
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	3	0	3	0
Business Development	3	3	0	3	0
Project Structuring and Development	3	3	0	3	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Reynalou L. Tambo
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Evaluation	1	0	-1	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Karen G. Trinidad
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Evaluation	1	1	0	1	0
Availment Documentation	3	3	0	3	0
Account Monitoring	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
Basic Accounting Concepts	2	2	0	2	0
Credit Management	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Christelyn M. Uy
Position: Account Management Specialist I
Department: AMG
Assessed by: FGM
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Account Reconciliation & Analysis	2	Not Applicable		Not Applicable	
Document Review	2	2	0	2	0
Document Storage & Management	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
MLPP	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Riza M. Hernandez
Position: Vice President / ASG Head
Department: ASG
Assessed by: ETR
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Credit implementation, review & control	4	4	0	4	0
Client accounts administration	4	4	0	4	0
Credit Support service	3	3	0	3	0
Knowledge:					
LLFC Credit Policies	4	4	0	4	0
Issuances of pertinent regulatory offices	4	3	0	3	0
Corporate policies, systems & procedures	4	4	0	4	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Edmond C. Alimurung
Position: Head - Credit Investigation & Appraisal Unit
Department: ASG
Assessed by: RMH
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Appraisal & Report Preparation	4	4	0	4	0
Credit Investigation Techniques	4	4	0	4	0
Knowledge:					
LLFC Credit Policies	4	4	0	4	0
Appraisal Standards	3	3	0	3	0
MLPP	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Wilhelmina Aika M. Dela Cruz
Position: Credit Administration Assistant
Department: ASG
Assessed by: Edmond C. Alimurung / RMH
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Document storage and management	1	1	0		
Posting skills	1	1	0		
Spreadsheet & word processing proficiency	2	1	1		
Knowledge:					
Credit Policy- Credit Administration	1	1	0		
MLLP	1	0	1		
Core Competencies					
Communicative		Sufficient	0	Sufficient	
Customer Focus / Customer Service		Sufficient	0	Sufficient	
Dependability / Reliability		Sufficient	0	Sufficient	
Integrity / Honesty		Sufficient	0	Sufficient	
Teamwork		Sufficient	0	Sufficient	
Over-all Assessment/Gap			**2**		

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Allan B. Flores
Position: Appraisal I
Department: ASG
Assessed by: Edmond C. Alimurung / RMH
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Appraisal and Report Preparation	2	2	0		
Documeny Storage and Management	2	2	0		
Knowledge:					
LLFC Policies, System & Procedures	2	2	0		
Appraisal Standards	2	2	0		
MLPP	2	2	0		
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jose M. Licup
Position: Credit Investigator / Appraisal I
Department: ASG
Assessed by: Edmond C. Alimurung / RMH
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Credit Investigation & Report Preparation	2	2	0		
Documeny Storgae and Management	2	2	0		
Appraisal and report preparation	1	1	0		
Knowledge:					
LLFC Policies, System & Procedures	1	1	0		
Appraisal Standards	1	1	0		
MLPP	1	1	0		
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ben N. Solacito
Position: Appraisal Officer
Department: ASG
Assessed by: Edmond C. Alimurung / RMH
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Appraisal and Report Preparation	2	2	0		
Documeny Storage and Management	2	2	0		
Knowledge:					
LLFC Policies, System & Procedures	2	2	0		
Appraisal Standards	2	2	0		
MLPP	2	2	0		
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Franchesca D. Bola
Position: Account Administration Specialist I
Department: ASG
Assessed by: RMH
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
ROPA Administration	2	2	0	2	0
Document Review	2	2	0	2	0
Document Storage & Management	2	2	0	2	0
Knowledge:					
LLFC Credit Policies	2	2	0	2	0
MLPP	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Susan C. Magno
Position: Account Officer
Department: ASG
Assessed by: Riza M. Hernandez
Marietta R. Tan
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Document Review	3	3	0	3	0
Document Storage & Management	3	3	0	3	0
Negotiation Skills	2	2	0	3	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
MLPP	3	3	0	3	0
LLFC Policies, Systems & Procedures	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Shara Mae M. Merlan
Position: Account Administration Assistant
Department: ASG
Assessed by: Riza M. Hernandez
Marietta R. Tan
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Document Storage & Management	1	1	0		
Posting Skills	1	1	0		
Spreadsheet & word processing proficiency	2	2	0		
Knowledge:					
Credit Policy - Credit Administration	1	1	0		
Basic Accounting Principles	1	1	0		
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rhea F. Padilla
Position: Account Administration Specialist II
Department: ASG
Assessed by: Riza M. Hernandez
Marietta R. Tan
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Account Reconciliation & Analysis	2	2	0		
Document Review	2	2	0		
Document Storage & Management	2	2	0		
Knowledge:					
LLFC Credit Policies	2	2	0		
MLPP	2	2	0		
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ranilo D. San Miguel
Position: Account Administration Liason
Department: ASG
Assessed by: Riza M. Hernandez
Marietta R. Tan
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Dealing w/ govt agencies	2	2	0		
Word processing proficiency	1	1	0		
Knowledge:					
Govt. Licensing & permit processes	2	2	0		
Registration of mortgages	2	2	0		
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Marietta R. Tan
Position: Head - Account Administration Unit
Department: ASG
Assessed by: RMH
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document Review	4	4	0	4	0
Document Storage & Management	4	4	0	4	0
Negotiation Skills	3	3	0	3	0
Knowledge:					
LLC Credit Policies	4	4	0	4	0
MLPP	3	3	0	3	0
LLFC Policies, Systems &Procedures	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Raizza L. Gonzales
Position: Vice President/CSG Head
Department: CSG
Assessed by: ETR
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Administrative services planning & Administration	4	4	0	4	0
HR planning & Administration	3	3	0	3	0
Financial Services planning & administration	3	3	0	3	0
Knowledge:					
Admin and Accounting policies & procedures	4	4	0	4	0
Pertinent Issuances of regulatory Agencies	3	3	0	3	0
LLFC Policies, System & Procedures	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Noel D. Calvez
Position: Head - Admin Unit
Department: Admin
Assessed by: RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills					
Transactions review and analysis	3	3	0	3	0
Analytical and problem-solving skills	3	3	0	3	0
Identifying & formulating policy improvements required / needed	3	3	0	3	0
Managerial skills	3	3	0	3	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Government Accounting, Procurement, Property Management and Asset Disposal Rules and Procedures	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Joselia S. Garcia
Position: Administrative Specialist II
Department: CSG
Assessed by: NDC/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Oral & Written Communication	2	2	0	2	0
Property Management	2	2	0	2	0
Transaction Review & Analysis	2	2	0	2	0
Knowledge:					
Government procurement, Property Management and Asset Disposal Rules and Procedures	2	2	0	2	0
LLFC Policies, systems and Procedures	2	2	0	2	0
Good Housekeeping	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	Sufficient	Sufficient	Sufficient
Customer Focus / Customer Service		Sufficient	Sufficient	Sufficient	Sufficient
Dependability / Reliability		Sufficient	Sufficient	Sufficient	Sufficient
Integrity / Honesty		Sufficient	Sufficient	Sufficient	Sufficient
Teamwork		Sufficient	Sufficient	Sufficient	Sufficient
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Jose Emmanuel I. Guerrero
Position: Administrative Specialist II
Department: CSG
Assessed by: NDC/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Process Review & Improvement	2	2	0	2	0
Transaction Review & Analysis	2	2	0	2	0
Analytical and Problem-Solving Skills	2	2	0	2	0
Knowledge:					
Lease Contracts with LBP	2	2	0	2	0
LLFC Policies on Vehicle Leases and Chauffeuring Services	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	Sufficient	Sufficient	Sufficient
Customer Focus / Customer Service		Sufficient	Sufficient	Sufficient	Sufficient
Dependability / Reliability		Sufficient	Sufficient	Sufficient	Sufficient
Integrity / Honesty		Sufficient	Sufficient	Sufficient	Sufficient
Teamwork		Sufficient	Sufficient	Sufficient	Sufficient
Over-all Assessment/Gap			**0**		

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Neslie ann G. Hafalla
Position: Administrative Analyst
Department: CSG
Assessed by: NDC/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Oral & Written Communication	2	2	0	2	0
Property Management	1	1	0	1	0
Transaction Review & Analysis	1	1	0	1	0
Knowledge:					
Government procurement, Property management and Asset Disposal Rules and Procedures	1	1	0	1	0
LLFC Policies, systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	Sufficient	Sufficient	Sufficient
Customer Focus / Customer Service		Sufficient	Sufficient	Sufficient	Sufficient
Dependability / Reliability		Sufficient	Sufficient	Sufficient	Sufficient
Integrity / Honesty		Sufficient	Sufficient	Sufficient	Sufficient
Teamwork		Sufficient	Sufficient	Sufficient	Sufficient
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Melody D. Mangulabnan
Position: Administrative Assistant
Department: CSG
Assessed by: NDC/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Proficiency in word processing & spread sheet aaplications	2	2	0	2	0
Document Storage & Maintenance	2	1	-1	2	0
Oral & written communications skills	2	2	0	2	0
Knowledge:					
Government procurement, Property Management and Asset Disposal Rules and Procedures	1	1	0	1	0
LLFC Policies, systems and Procedures	1	1	1	1	0
Core Competencies					
Communicative		Sufficient	Sufficient	Sufficient	Sufficient
Customer Focus / Customer Service		Sufficient	Sufficient	Sufficient	Sufficient
Dependability / Reliability		Sufficient	Lacking	Lacking	Lacking
Integrity / Honesty		Sufficient	Sufficient	Sufficient	Sufficient
Teamwork		Sufficient	Sufficient	Sufficient	Sufficient
Over-all Assessment/Gap			**-2**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Samuel L. Sangalang
Position: Administrative Assistant
Department: CSG
Assessed by: NDC/RLG
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Proficiency in word processing & spread sheet aaplications	2	2	0	2	0
Document Storage & Maintenance	2	2	0	2	0
Oral & written communications skills	2	2	0	2	0
Knowledge:					
Government procurement, Property management and Asset Disposal Rules and Procedures	1	1	0	1	0
LLFC Policies, systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	Sufficient	Sufficient	Sufficient
Customer Focus / Customer Service		Sufficient	Sufficient	Sufficient	Sufficient
Dependability / Reliability		Sufficient	Sufficient	Sufficient	Sufficient
Integrity / Honesty		Sufficient	Sufficient	Sufficient	Sufficient
Teamwork		Sufficient	Sufficient	Sufficient	Sufficient
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: James Michael A. Caviles
Position: Account Admin. Specialist I
Department: CSG
Assessed by: KSS/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Account reconciliation and analysis	2	1	-1	1	2
Document Review	2	2	0	2	2
Document storage and management	2	2	0	2	2
Knowledge:					
LLFC Credit Polices	2	2	0	2	2
Money Laundering and Terrorist Financing Prevention Program (MLPP)	2	2	0	2	2
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Gerlie P. Mabalot
Position: Account Admin. Specialist II
Department: ~~CSG~~
Assessed by: KSS/RLG for gpm
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Account reconciliation and analysis	3	2	-1	3	0
Document Review	2	2	0	2	0
Negotiation Skills (insurance claims)	N/A				
Knowledge:					
LLFC Credit Policies	2	1	-1	1	-1
Money Laundering and Terrorist Financing Prevention Program (MLPP)	2	2	0	2	0
LLFC Policies, Systems & Procedures	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-2**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Marra Kassandra G. Mariano
Position: Accountant II
Department: Accounting Unit
Assessed by: KSS/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Transaction Report and Analysis	3	2	-1	2	-1
Financial Statement preparation & analysis	3	2	-1	3	0
Credit Support service	2	2	0	2	0
Knowledge:					
PFRS and Philippine taxation	2	2	0	2	0
Pertinent issaunces regulatory agencies	2	2	0	2	0
LLFC Policies, Systems and Procedures	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-2**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Kenneth S. Sta Rosa
Position: Head-Accounting Unit
Department: Accounting
Assessed by: RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Managerial Skills	3	3	0	3	0
Critical analytical and problem-solving skills	3	3	0	3	0
Credit Support service	3	3	0	3	0
Knowledge:					
PFRS and Philippine Taxation	3	3	0	3	0
Pertinent issuances of regulatory agencies	4	4	0	4	0
LLFC Policies, Systems & Procedures	3	5	0	5	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Zenith B. Talaban
Position: Bookkeeper I
Department: ~~CSG~~
Assessed by: KSS/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Bookkeeping	2	1	-1	1	-1
Proficiency in word processing & spreadsheet applications	2	1	-1	2	0
Document storage and maintenance	2	2	0	2	0
Knowledge:					
PFRS	1	1	0	1	0
Pertinent issaunces regulatory agencies	1	1	0	1	0
LLFC Policies, Systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork					
Over-all Assessment/Gap			**-2**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Maria Cecilia G. Villacorta
Position: Bookkeeper I
Department: CSG
Assessed by: KSS/RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Bookkeeping	2	1	-1	2	0
Proficiency in word processing & spreadsheet applications	2	1	-1	1	-1
Document storage and maintenance	2	2	0	2	0
Knowledge:					
PFRS	1	1	0	1	0
Pertinent issaunces regulatory agencies	1	1	0	1	0
LLFC Policies, Systems and Procedures	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork					
Over-all Assessment/Gap			**-2**		**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Virgilio S. Angeles
Position: IT Analyst
Department: IT Unit
Assessed by: MCM / RLG
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
IT facilities helpdesk/technical support	2	2	0	2	0
IT facilities maintenance and support	1	1	0	1	0
Application systems support	2	1	-1	2	0
Knowledge:					
Information security practices	1	1	0	1	0
Information technology systems	1	1	0	1	0
Word processing & spread sheet applications	2	2	0	2	
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		0

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Melody Carmela C. Mercado
Position: IT Officer
Department: IT Unit
Assessed by: RLG
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Windows Server Management	2	2	0	2	0
Application Systems Management; Network Maintenance and Support	2	2	0	2	0
Supervisory Skills	3	3	0	3	0
Knowledge:					
Information Security Compliance Policy	3	3	0	3	0
Disaster Backup and Recovery Policies and Procedure	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		0

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ma. Theresa L. Dimaculangan
Position: Executive Assistant II
Department: MSU-OP
Assessed by: ETR
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Good written and oral communication skills	2	n/a	n/a	2	0
Information and records administration skills	1	n/a	n/a	1	0
Word processing & spreadsheet applications	1	n/a	n/a	1	0
Knowledge:					
Office administration principles	1	n/a	n/a	1	0
Planning and organizing principles	1	n/a	n/a	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rowanne T. Salcedo
Position: Legal Aide
Department: LSU
Assessed by: MAB
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Word Processing Proficiency	1	n/a	n/a	1	0
Oral and written communication skills	1	n/a	n/a	1	0
Unit Administration	2	n/a	n/a	2	0
Knowledge:					
LBP Lease Legal Manual	1	n/a	n/a	0	-1
Familiarity with Court Issuances	1	n/a	n/a	1	0
Basic Legal Forms	1	n/a	n/a	1	0
Core Competencies					
Communicative	Sufficient	n/a	n/a	Sufficient	0
Customer Focus / Customer Service	Sufficient	n/a	n/a	Sufficient	0
Dependability / Reliability	Sufficient	n/a	n/a	Sufficient	0
Integrity / Honesty	Sufficient	n/a	n/a	Sufficient	0
Teamwork	Sufficient	n/a	n/a	Sufficient	0
Over-all Assessment/Gap					**-1**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Elaine D. San Juan
Position: Assistant Manager
Department: RAMU
Assessed by: MAB
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Project Packaging	3	3	0	3	0
Account Generation	2	NA	NA	NA	NA
Supervisory Skills	1	1	0	1	0
Knowledge:					
LLFC Credit Policies	3	3	0	3	0
Credit Management	3	3	0	3	0
Risk Management	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rico D. De Lara
Position: Account Assistant
Department: RAMU
Assessed by: EDS
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Communication Skills (oral and Written)	2	2	0	2	0
Word Processing and Spreadsheet proficiency	2	2	0	2	0
Availment Documentation	1	NA	NA	NA	NA
Knowledge:					
LLC Credit Policies	1	1	0	1	0
Basic Accounting Principles	1	1	0	1	0
Business Math	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Narmylin A. Ordones
Position: Risk Management Assistant
Department: Risk Management Unit
Assessed by: RMO Don V. Sumadchat
Date: CY 2020

2/18/2021

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Word and spreadsheet proficiency	3	n/a		2	-1
filing and document retrieval	3	n/a		1	-2
Data gathering and research	3	n/a		0	-3
Knowledge:					
LLFC Risk Management Policies	3	n/a		1	-2
LLFC Credit Policies	3	n/a		0	-3
Core Competencies					
Communicative		n/a		Sufficient	0
Customer Focus / Customer Service		n/a		Lacking	-1
Dependability / Reliability		n/a		Lacking	-1
Integrity / Honesty		n/a		Sufficient	0
Teamwork		n/a		Sufficient	0
Over-all Assessment/Gap					**-13**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Lev el: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Luz M. Narciso
Position: Head-Compliance Unit
Department: CU
Assessed by: ETR
Date: CY 2020

Competency	Required Competency Level	June 2020		Dec 2020	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Compliance Review and Testing	4	4	0	4	0
Compliance policies development & implementation	3	3	0	3	0
Regulatory environment scanning & monitoring	2	2	0	2	0
Knowledge:					
LLFC Compliance policies and procedures	3	3	0	3	0
Issuances of pertinent regulatory offices	3	3	0	3	0
LLFC Policies, System & Procedures	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Alley J. Entienza
Position: Head-Internal Audit Unit
Department: IAU
Assessed by: ETR
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Critical analytical and problem-solving skilss	3	3	0	3	0
Risk based audit planning, risky analysis and control assessment techniques	3	3	0	3	0
Knowledge:					
Auditing Standards, Ethics and Fraud awareness	3	3	0	3	0
Enterprises Risk Management	3	3	0	3	0
LLFC Policies, System & Procedures	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Rheden D. Reyes
Position: Compliance and Audit Assistant
Department: Compliance and Internal Audit Unit
Assessed by: LMN & AJE
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Record keeping & management	1	n/a		1	0
Records retrieval	2	n/a		2	0
Communication skills	2	n/a		2	0
Compliance review, testing & monitoring	1	n/a		1	-1
Data collection & research	1	n/a		1	0
Word processing and spreadsheet proficiency	2	n/a		2	0
Knowledge:					
LLC Compliance policies and procedures	1	n/a		1	-1
Issuances of pertinent regulatory offices	1	n/a		1	0
Philippine Financial Reporting Standards (PFRS)	1	n/a		1	-1
Internal Auditing Standards (IAS)	1	n/a		1	0
LLFC policies, systems & procedures	1	n/a		1	0
Core Competencies					
Communicative		Sufficient		Sufficient	0
Customer Focus / Customer Service		Sufficient		Sufficient	0
Dependability / Reliability		Sufficient		Sufficient	0
Integrity / Honesty		Sufficient		Sufficient	0
Teamwork		Sufficient		Sufficient	0
Over-all Assessment/Gap					**-3**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Angelique D. Javier
Position: Risk Management Analyst
Department: RMU-OP
Assessed by: RMO Don V. Sumadchat
Date: CY 2020

		Jun-20		Dec-20	
Competency	**Required Competency Level**	**Current Competency Level**	**Competency Gap**	**Current Competency Level**	**Competency Gap**
Skills:					
Word and spreadsheet proficiency	2	2	0	2	0
filing and document retrieval	1	1	0	1	0
Data gathering and research	1	1	0	1	0
Knowledge:					
LLFC Risk Management Policies	1	1	0	1	0
LLFC Credit Policies	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	Sufficient	Sufficient	Sufficient
Customer Focus / Customer Service		Sufficient	Sufficient	Sufficient	Sufficient
Dependability / Reliability		Sufficient	Sufficient	Sufficient	Sufficient
Integrity / Honesty		Sufficient	Sufficient	Sufficient	Sufficient
Teamwork		Sufficient	Sufficient	Sufficient	Sufficient
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

Name: Ianthe L. Ramo
Position: Management Services Specialist II
Department: MSU-OP
Assessed by: ETR
Date: CY 2020

Competency	Required Competency Level	Jun-20 Current Competency Level	Jun-20 Competency Gap	Dec-20 Current Competency Level	Dec-20 Competency Gap
Skills:					
Strategic Planning	1	1	0	1	0
Activities Planning & Organizing	3	3	0	3	0
Process Review & Improvement	2	2	0	2	0
Knowledge:					
MORB (Manual or Regulations for Banks	2	NA	NA	NA	NA
LLFC Credit Policies	3	3	0	3	0
Government Issuances	2	2	0	2	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the competency level in Skills and Knowledge, 1 = Learning; 2 = Contributing; 3 = Leading; 4 = Shaping

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable.
Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Melanie B. Esteban
Position: Cashier I
Department: TSU - OP
Assessed by: RMH / CCR
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Document safekeeping and management	3	3	0	3	0
Cash and Liquidity Management	1	1	0	1	0
Establish and maintain credit relationship	1	1	0	1	0
Knowledge:			0		
LLFC Policies, System & Procedures	3	2	-1	3	0
Money Laundering and Terrorist Financing Prevention Program (MLPP)	3	3	0	3	0
Pertinent issuances of regulatory agencies	1	1	0	1	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**-1**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

Competency Assessment Form

LLC-CSG-FR-004.00

Name: Christine C. Rubite
Position: Cash Officer
Department: TSU-OP
Assessed by: RMH
Date: CY 2020

Competency	Required Competency Level	Jun-20		Dec-20	
		Current Competency Level	Competency Gap	Current Competency Level	Competency Gap
Skills:					
Cash and Liquidity Management	3	3	0	3	0
Establish and maintain credit relationship	3	3	0	3	0
Knowledge:					
LLC Policies, Systems & Procedures	3	3	0	3	0
MLPP	3	3	0	3	0
LLFC Credit Policies	3	3	0	3	0
Pertinent issuances of regulatory agencies	3	3	0	3	0
Core Competencies					
Communicative		Sufficient	0	Sufficient	0
Customer Focus / Customer Service		Sufficient	0	Sufficient	0
Dependability / Reliability		Sufficient	0	Sufficient	0
Integrity / Honesty		Sufficient	0	Sufficient	0
Teamwork		Sufficient	0	Sufficient	0
Leadership		Sufficient	0	Sufficient	0
Over-all Assessment/Gap			**0**		**0**

For the core competencies, please indicate under Current Competency Level: None, if competency is not present; Lacking, if competency exists but below expectation; or Sufficient, if existing competency is within expectation, whichever is applicable. Under Competency Gap, please indicate the following depending on the Current Competency Level: None = -2; Lacking = -1; Sufficient = 0

ACTUAL OUTPUTS PER ISSP CY 2021 PROJECTS

ITEM	Actual Outputs	Supporting Documents
I. OFFICE PRODUCTIVITY		Annex A: IT Project Work Program
A. Capital Outlay		
Laser Jet Printer	Replacement not yet needed, existing unit still in good working condition	N/A
Small Scanner	completed	Annex B: Purchase Order
Laptop Computers – mid end	completed	Annex C: Delivery Receipt
Desktop Computers – mid end		
CCTV	completed	Annex D: Purchase Order
B. MOOE		
Microsoft Office 365	completed	Annex E: Purchase Order
ICT Supplies and Materials	completed	Annex F: Purchase Order
II. INTERNAL ICT PROJECTS		
1. Upgrade of Network Infrastructure		Annex G: IT Project Work Program
A. Capital Outlay		
Firewall	completed	Annex H: Purchase Order, Inspection & Acceptance Report
Network Switches	completed	Annex D: Purchase Order
Structured Cabling	completed	Annex D: Purchase Order
PABX	completed	Annex I: Purchase Order
Uninterruptible Power Supply	Replacement not yet needed. Existing equipment still in good working condition and is enrolled in annual preventive maintenance.	N/A
B. MOOE		
Internet Subscription	completed	Annex J: Billing Statement
Anti-Virus Subscription	completed	Annex K: Purchase Order, Inspection & Acceptance Report
III. Development and Enhancement of Various Information System		
ERP ERPS software ICT training Professional and implem. fee	Completed. Replicated the on-premise ERPS (NAV System) on Azure On-Cloud. Set-up internally by the LLFC IT Unit	Annex L: IT Project Work Program
IV. Continuing Cost		Annex M: IT Project Work Program
A. MOOE		
Document Management System Subscription Renewal	completed	Annex N: Purchase Order, Inspection & Acceptance Report
ERPS Software Enhancement Renewal	completed	Annex O: Purchase Order, Inspection & Acceptance Report
Payroll Suite Enhancement and Maintenance Support	completed	Annex P: Purchase Order, Inspection & Acceptance Report
Uninterruptible Power Supply (UPS) Maintenance	completed	Annex Q: Purchase Order, Inspection & Acceptance Report
Preventive Maintenance of ICT Equipment	completed	Annex R: Service report
CMS Maintenance Support	Completed. Maintenance support is part of subscription	N/A
ECMS Maintenance Support	Completed. Developed internally, support is provided by LLFC IT Unit	N/A

Prepared by:

Melody Carmela C. Mercado
IT Officer

Noted by:

Raizza L. Gonzales
VP/Head-Corporate Services Group

IT PROJECT WORK PROGRAM

ANNEX " A "

LLC-CSG-FR-018.00

Project Title:	Office Productivity
Process Owner:	IT Unit
End-User:	Melody Carmela C. Mercado (MCCM)

Task	Resources Needed	Timeline	Person Responsible	Status
Procurement, installation and implementation of various Office Productivity	Laser Jet Printer	Completion: 4th Quarter 2021	MCCM/VSA	December 2021 – not yet needed
	Scanner for EDMS	Completion: 3rd Quarter 2021		August 2021 – procurement completed
	CCTV	Completion: 4th Quarter 2021		December 2021 - procurement completed
	Laptop and Desktop computers	Completion: 4th Quarter 2021		October 2021 – started sourcing out available stock of laptops. Dec. 2021 – procurement completed
	Microsoft Office 365	Completion: 2nd Quarter 2021		April 2021 - Procured the needed additional and renewal of licenses. completed
	ICT Supplies and materials	Completion: 3rd Quarter 2021		March and May 2021- ribbon cartridge procured. May 2021 – wired and wireless mouse procured. Aug. 2021 – audio cable extender procured.

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Digitally signed by Gonzales Raizza Levasty

Raizza L. Gonzales
VP/Head-CSG

ANNEX "B"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

PURCHASE ORDER

P.O. No.: 21-029

DATED: 05-Aug-21

REQUISITIONING PERSON: Jose I. Guerrero

TO:

Tech One Global Phils. Inc.,
3f Zarcon Bldg., BC Group Center, Filinvest,
Alabang, Muntinlupa City
Attention : Redney Agustin

GENTLEMEN:

PLEASE SUPPLY US WITHIN _____ WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	unit	Fujitsu Scanner (Model: FI 7140)		32,860.00
			********** nothing follows **********		
				VAT Inc.	**₱ 32,860.00**

RECOMMENDING APPROVAL:

NOEL D. CALVEZ
Administrative Services Manager

APPROVAL:

RAIZZA L. GONZALES
VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Correspondence [illegible] on this order must include a full description of articles without abbreviations and must show terms of purchase, our purchase order number requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a. If delivery terms are not met or
   b. If the Purchase Order cannot be filled within a reasonable time as to the period or delivery is not specified.
5. The Seller / Supplier shall be liable to and pay on the usual penalty of [illegible] material [illegible] per week for delay in the delivery thereof as liquidated damages.

SIGNATURE OVER PRINTED NAME

ANNEX "C"

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex, Cristobal St.
Paco, Metro Manila
Tel. Nos. 8-290-6300 / 8-290-6400
loc. 8011 / 8039

DELIVERY RECEIPT

DR No. M21-002869-CSE
DATE: November 25, 2021

350010155659 > LANDBANK OF THE PHILIPPINES-LEASING CORPORATION
Reference APR No. NTD21-002300

To: AGENCY & ADDRESS > Makati City

Date Received November 25, 2021

ITEM NO.	ITEM and DESCRIPTION/SPECIFICATION	QTY	UNIT	UNIT PRICE	AMOUNT
1	LAPTOP, LIGHTWEIGHT, for PS Main ACER TRAVELMATE P414-51 fastlae - poy	8	unit	46800.0000	374,400.00
	FOR DELIVERY SCHEDULE - PLEASE VISIT: www.ps-philgeps.gov.ph			Total Amount ---	P 374,400.00

November 25, 2021 1:45 PM

Prepared by: Sansiri L. Llego

CERTIFIED CORRECT:

JEFFREY M. BERTUMEN — 11/25/2021
ASSISTANT DIVISION CHIEF — Date
Warehousing and Logistics Division

Checked / Delivered by:

WALD Checker — 11/25/21 — Date

Driver / ~~Checker / Store Keeper~~ — Date

APPROVED FOR DELIVERY:

CATHERINE ANN D. MIRABEL — 11/25/2021
DIVISION CHIEF — Date
Warehousing and Logistics Division

Received from the PROCUREMENT SERVICE the above item/s in good order and condition:

MELODY D. MANGULABNAN — 11/25/21
Agency Representative
Signature Over Printed Name — Date

ANNEX "D"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	PURCHASE ORDER	PO No. 2021-043	DATE: 07-Dec-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	
PM No.	DATED:			

TO:
MICRO-D INTERNATIONAL INC.
11th floor, MDI Corporate Center, 39th Ave. cor. 10th St.
Bonifacio Global City, Taguig City
Attention : Mr. Michael P. Valentino

GENTLEMEN:
PLEASE SUPPLY US WITHIN 30 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
			Upgrade of Interrelated IT Network Infrastructure		
	2	units	Huawei Cloud Engine S5731-H24T4XC Core Switch	223,765.00	447,530.00
	5	units	Huawei Cloud Engine S5735 L24P4S A1 PoE Switch	64,820.00	324,100.00
	5	units	Huawei Cloud Engine S5735 L24T4S A1 Non-PoE Switch	38,230.00	191,150.00
	11	units	Huawei Air Engine 5761-11 Wireless Access Points	26,055.00	286,605.00
	6	units	Huawei C3220-10-SIU 1T 2MP IR Dome CCTV Camera	26,610.00	159,660.00
	1	unit	Huawei Network Video Recorder		280,442.00
	1	lot	Structured cabling works, peripherals and services		1,450,000.00
	1	lot	Implementation and 3 Yrs warranty support services		700,000.00
			Detailed specifications are found on the Bid Form/Bill of Quantities Form		
				VAT Inc.	**P 3,839,487.00**
			********** **nothing follows** **********		

RECOMMENDING APPROVAL:

RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:

12/7
MICHAEL P. ARAÑAS
President/CEO

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED

Michael Valentino 12/7

SUPPLIER / CONTRACTOR

ANNEX "E"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RFQ No.	DATED:	PO No. 2021-015	DATE 25-Mar-21
RFQ No.	DATED:	REQUISITIONING PERSON: Jose I. Guerrero	
PR No.	DATED:		

PURCHASE ORDER

TO: **TECH ONE GLOBAL PHILS., INC.**
3F Zarcon bldg. Filinvest Ave.
Alabang Muntinlupa City
Attention : Ms. Emmalene Bernadette Secena

GENTLEMEN:
PLEASE SUPPLY US WITHIN 25 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	3	units	**Microsoft 365 Business Standard for 12 months** April 16, 2021 to April 15, 2022-additional	559.10	20,127.60
	11	units	**Microsoft 365 Business Standard for 12 months** April 16, 2021 to April 15, 2022-renewal	559.10	73,801.20
	10	units	**Microsoft 365 Business Basic for 12 months** April 16, 2021 to April 15, 2022-renewal	145.60	17,472.00
	52	units	**Microsoft 365 Business Basic for 16 months** Dec. 17, 2021 to April 15, 2022-renewal	559.10	465,171.20
			Valued Added Services: 25 hours Service Level Agreement Support 6 hours Microsoft 365 Refresher Training	**VAT Inc.**	**P 576,572.00**
			********** nothing follows **********		

RECOMMENDING APPROVAL:

RIZA M. HERNANDEZ
OIC-VP/Head, Corporate Services Group

APPROVAL:

EDWARD JOHN T. REYES
OIC/President

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Correspondence invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the purchase order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to one percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damages.

SIGNATURE OVER PRINTED

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:	PURCHASE ORDER	PO No. 21-031	DATE 27-Aug-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	
PM No.	DATED:			

TO **VTECO COMPUTER SOLUTIONS INC.**
194 Apo. St. Barangay Maharlika,
Sta. Mesa Heights, Quezon City
Attention : Aleah Balansag

GENTLEMEN:
PLEASE SUPPLY US WITHIN _____ WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	40	units	**UGREEN 3.5mm 3 Pole Male to Female Extension Cable (1 meter)**		7,960.00
				VAT Inc.	**₱ 7,960.00**

RECOMMENDING APPROVAL:
NOEL D. CALVEZ
Head, Administrative Unit

APPROVAL:
RAIZZA I. GONZALES
VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED: JOHN MICHAEL CO

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-OSG-FR-023.00

R.F.Q. No:	DATED:	PURCHASE ORDER	P.O. No. PO# 21-021	DATE: 10-May-21
R.F.Q. No:	DATED:		REQUISITIONING PERSON: MELODY D. MANGULABNAN	
P.R. No:	DATED:			

TO: **INTEGRATED COMPUTER SYSTMES, INC.**
LBP Service Corporation
12/F Petron Mega Plaza Bldg. 358 Sen Gil Puyat Ave
Makati City
Attention : Ms. Chiqui Cardenas

GENTLEMEN: 7
PLEASE SUPPLY US WITHIN _____
WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	6	pack	**Epson LQ-310 SO15634** *VAT inclusive*	₱ 150.00	₱ **900.00**
			****** nothing follows ******		

NOEL D. CALVEZ
Finance & Administrative Manager
RECOMMENDING APPROVAL:

RIZA M. HERNANDEZ
OIC/ VP - Corp. Services Group
APPROVAL:

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part;
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
SUPPLIER / CONTRACTOR

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-GSG-FR-023.00

PURCHASE ORDER

PO# 21-03-016

DATE 24-Mar-21

REQUISITIONING PERSON: **MELODY D. MANGULABNAN**

TO: **INTEGRATED COMPUTER SYSTMES, INC.**
LBP Service Corporation
12/F Petron Mega Plaza Bldg. 358 Sen Gil Puyat Ave
Makati City
Attention : Ms. Chiqui Cardenas

GENTLEMEN: PLEASE SUPPLY US WITHIN **60-90** WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	2	pack	**Epson PLQ-30 S015339 (3 in 1/ pack)** *VAT inclusive*	₱ 1,900.00	₱ **3,800.00**
			****** nothing follows ******		

NOEL D. GALVEZ
Finance & Administrative Manager
RECOMMENDING APPROVAL:

RIZA M. HERNANDEZ
OIC/ VP - Corp. Services Group
APPROVAL:

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except by the specific authority of the Purchasing Agent or other authorized official of this Company.

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	PURCHASE ORDER	PO No. 21-019	DATE: 05-May-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	
PM No.	DATED:			

TO: **OCTAGON COMPUTER STORE**
G/F Greebelt 1
Ayala Center Makati City

GENTLEMEN:
PLEASE SUPPLY US WITHIN 5 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	7	pcs	Genius NX7015 iron gray wireless mouse	530.00	3,710.00
	5	pcs	Logitech M100R USB wired mouse	319.00	1,595.00
			********** **nothing follows** **********		
				VAT Inc. ₱	**5,305.00**

RECOMMENDING APPROVAL:
NOEL D. CALVEZ
Administrative Services Manager

APPROVAL:
RIZA M. HERNANDEZ
OIC- VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
JOHN NOEL SANCHEZ
SUPPLIER / CONTRACTOR

IT PROJECT WORK PROGRAM

ANNEX " G "

LLC-CSG-FR-018.00

Project Title:	Upgrade of Network Infrastructure
Process Owner:	IT Unit
End-User:	Melody Carmela C. Mercado (MCCM)

Task	Resources Needed	Timeline	Person Responsible	Status
Procurement, installation and/or configuration of various ICT equipment	Network Switches	Completion: 4th Quarter 2021	MCCM	March 2021 onwards – started sourcing out products. Discussion with suppliers. Nov to December 2021 – Procurement completed.
	Structured Cabling			
	PABX			
	Firewall	Completion: 3rd Quarter 2021		July 2021 - completed
	Uninterruptible Power Supply (UPS)	Completion: 3rd Quarter 2021		Not yet recommended to be replaced. Sept. 2021 Annual maintenance is renewed
	Internet Subscription	Continuous subscription from December 2019 to present		Completed. Two ISPs (Eastern and Infinivan)
	Anti-Virus Subscription	Subscription up to Year 2023		October 2021 - Renewal and additional completed

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Digitally signed by Gonzales Raizza Levasty

Raizza L. Gonzales
VP/Head-CSG

ANNEX "H"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:		PO No.	DATE:
RPO No.	DATED:	**PURCHASE ORDER**	21-024	26-May-21
PM No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	

TO:
GOCOM Systems and Solutions Corp.
Unit 218 Cityland Pioneer, Pioneer St.,
Highway Hills, Mandaluyong City
Attention : Gladys E. Duaso

GENTLEMEN:
PLEASE SUPPLY US WITHIN 15 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	unit	Sonicwall TZ570P Secure Upgrade Plus Essential Edition 3 Years License		173,400.00
	1	lot	Gocom Support 3 Years 8x5 Unlimited email/phone /remote support. 5 On-site technical support		15,000.00
	1	lot	Gocom Implementation, Installation and UAT		15,000.00
	1	lot	SSL VPN 5 User License		10,690.00
					214,090.00
			********** **nothing follows** **********	Add 12% VAT	25,690.80
				VAT Inc.	**₱ 239,780.80**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Officer-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
GLADYS E. DUASO

ANNEX "H"

LBP LEASING CORPORATION
INSPECTION & ACCEPTANCE REPORT

LLC-CSG-FR-020.00

Supplier: **GOCOM SYSTEM AND SOLUTIONS CORPORATION**

P.O.No: **21-024** Date : **5/26/2021** Invoice No: **0187** Date: **7/5/2021**

Requisitioning Group / Unit: **IT Unit**

Stock No.	Unit	DESCRIPTION	Quantity
	unit	**Sonicwall TZ570P Secure Upgrade Plus Essentials Edition 3 Years License** ✓	1
	lot	**Gocom Support 3 Years 8x5 Unlimited email/phone/remote support. 5 On-site technical support** ✓	1
	lot	**Gocom Implementation, Installation and UAT** ✓	1
	lot	**SSL VPN 5 User License** ✓	1

INSPECTION

Date Inspected : 7-9-21

[✓] Inspected, verified and found in order as to quantity and specifications

7/9/2021

Melody Carmela C. Mercado
End-User / Requesting Unit Representative
(Signature over Printed Name)

For: **Luz M. Narciso**
Internal Audit Unit Representative
(Signature over Printed Name)

ACCEPTANCE

Date Received :

[X] Complete

[ ] Partial (pls. specify quantity)

Neslie Ann G. Hafalla
Custodian
(Signature over Printed Name)

ANNEX "I"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	PURCHASE ORDER	P.O. No. 2021-036	DATE: 27-Oct-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	
PM No.	DATED:			

TO:
KIRANET INC.
G/F No. 30 Kamuning Rd., Brgy. Kamuning,
Quezon City, Metro Manila
Attention : Ms. Miraflor M. Olila

GENTLEMEN:
PLEASE SUPPLY US WITHIN 45 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	lot	**Alcatel Lucent OXO Connect large IP PABX System** includes the ff.: 12 ALE-30h Hybrid Digital-IP Essential Deskphone 61 ALE-20h Hybrid Digital-IP Essential Deskphone 77 Universal telephony license for new OXO Connect System. VOIP32 daughterboard 8770 Release 5.0 metering application software Voicemail, 2 additional ports software license Personalized Automated Attendant OXO connect R5 software suite 2 APA8 analog trunk access board for 8 trunk lines Analog interfaces Board SLI8-2 Reflexes interface board-8 UA interface OXO Connect Software assurance for 3 years Installation services, local materials, UPS, PC for 8770 and and factory logistics ********** **nothing follows** **********		940,000.00
				VAT Inc.	**P 940,000.00**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Officer-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED: MIRAFLOR M. OLILA
SUPPLIER / CONTRACTOR

Oct. 28/21

ANNEX "J"

EASTERN COMMUNICATIONS

Eastern Telecommunications Philippines Inc.
Telecom Plaza, 316 Sen. Gil J. Puyat Ave.,
Salcedo Village, Makati City, Philippines 1200
Corporate: (632) 5300-7000 / Residential: (632) 5300-1000
www.easterncommunications.com.ph
TIN 000-451-549-000 VAT
BIR CAS ACKNOWLEDGEMENT CERTIFICATE NO. AC_126_072021_000107
DATE ISSUED: July 15, 2021
SN: EST-00000001-YY to EST-99999999-YY

STATEMENT OF ACCOUNT

101416356 E 1229
LBP LEASING AND FINANCE CORPORATION
15/F105 SSHG LAW CENTERPASEO DE ROXAS AVE -LEGASPI VILLAGE-
MAKATI CITY METRO MANILA 1229
PHILIPPINES
Reference No. :
Attention :
BUSINESS STYLE:
TIN: 000-000-000-0000

TOTAL AMOUNT DUE	P 24,389.40
PAYMENT DUE DATE	December 25, 2021
BILLING PERIOD	December 01, 2021 - December 31, 2021
SOA NO	EST-10355091-21
ACCOUNT NO	101416356
CREDIT LIMIT	P 14,000.00
STATEMENT DATE	December 01, 2021

BALANCE FROM LAST BILL (please pay immediately)

Balance Brought Forward	22,400.00
Payment Received-Thank You!	22,400.00 CR
Total Balance From Previous Bill Period	0.00

US Dollar Exchange Rates
Nov 21 PHP 50.75
Dec 21 PHP 50.36

Important Reminders

Please examine your Statement of Account. If no discrepancy is reported within (15) calendar days from receipt of Statement of Account, the statement will be considered correct.

Please pay your overdue balance IMMEDIATELY to avoid service interruption. Current charges should be paid on or before **December 25, 2021.**

Payment made after bill cut-off will be reflected in next month's Statement of Account.

For your convenience, listed at the back are our accredited payment channels.

CURRENT CHARGES (please pay on or before Due Date)

Total Monthly Service Fee	20,000.00
One-Time Charges	1,776.25
Total Tax For this Invoice - VAT	2,613.15
Total Tax For this Invoice - OCT	0.00
Total Current Charges	24,389.40
Total Amount Due	***P 24,389.40***

For inquiries, call our Customer Service Hotline 5300-7000 or visit www.easterncommunications.com.ph

GCash NOW AVAILABLE FOR BILLS PAYMENT

This is not a valid claim for input tax.

Please always bring this statement of account when paying.

PAYMENT STUB

101416356 E 1229
LBP LEASING AND FINANCE CORPORATION
15/F105 SSHG LAW CENTERPASEO DE ROXAS AVE -LEGASPI VILLAGE-
MAKATI CITY METRO MANILA 1229
PHILIPPINES
Reference No. :
Attention :
BUSINESS STYLE:
TIN: 000-000-000-0000

TOTAL AMOUNT DUE	P 24,389.40
PAYMENT DUE DATE	December 25, 2021
SOA NO	EST-10355091-21
ACCOUNT NUMBER	101416356

Please always refer to payment instructions at the back

ANNEX "J"

INFINIVAN
Unlimited Fiber Broadband Experience

INFINIVAN INC.
17/F Hanston Square Bldg. San Miguel Avenue 1605
City of Pasig NCR, Second District Philippines
VAT REG.TIN: 009-011-175-00000
Tel No. (02) 7368-5231

BILLING STATEMENT

BS NO. 22281
BS DATE DEC 01, 2021
DUE DATE DEC 31, 2021

COMPANY NAME: LBP LEASING AND FINANCE CORPORATION
TIN: 000-164-275-00000
ADDRESS: 15 FLR EYCIP LAW CENTRE 105 PASEO DE ROXAS SAN LORENZO MAKATI
BUSINESS STYLE:

ATTN: MR MICHAEL P ARAÑAS
TEL. NO 8818.22.00

Period	Description	Amount
12/01-31/2021	INFINI SME PLAN 25 MBPS	24,192.00
	VATABLE SALE	21,600.00
	VAT	2,592.00
Amount in words: Twenty Four Thousand One Hundred Ninety Two Pesos	**Total**	24,192.00

Please make check payable to ***INFINIVAN INC.***

Please pay on or before the due date to avoid penalty(4% on outstanding balance).

For those who are paying thru bank, please email to **collection@infinivan.com** scanned copy of deposit slip together with the Billing Statement once payment has been made and the copy of 2307 if there's any.

PLEASE REMIT PAYMENT TO:

Bank Name: **BANCO DE ORO**
Account Name: **INFINIVAN INC.**
Account Number: **006818014589**
Bank Address: **681 - Ortigas, Octgon Centre, Pasig City**
Swift Code: **BNORPHMM**
Client Reference No.
LBP100774

Other Payment Options:

- Cash and Check Collect
- Credit Card

Prepared By:
SHEA REYES
Billing & Collection Supervisor

Checked By:
SEBASTIAN SOLIDA
Billing & Collection Manager

Received By:
Signature Over Printed Name / Date

THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES
THIS BILLING STATEMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

100 Bldts. (50x3) 20501-25500
BIR ATP No. OCN 043AU2021000000[illegible]
Date of ATP 09/03/2021
Expiry Date: 09/02/2026

BONS COMMERCIAL PRESS
6811 Santuico St., Pio del Pilar, Makati City
Mobile No. 0917-751-9902
VAT REG. TIN: 100-179-405-00000

Printer's Accreditation No. 048MP20190000000007
Date Accredited: 02/22/19 Expiry Date: 02/21/24

ANNEX "K"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:		PO No. 21-032	DATE 07-Sep-21
RPQ No.	DATED:	**PURCHASE ORDER**		
PM No.	DATED:		REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	

TO **KONEK-IT NETWORK TECHNOLOGIES, INC.**
4f, Unit 409, Cityland Shaw Tower, Shaw Blvd
Wack-wack Mandaluyong City, 1550
Attention : Erangeline J. Regalado

GENTLEMEN:
PLEASE SUPPLY US WITHIN 30 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	100	**units**	**Kaspersky Endpoint Security for Business SELECT (2 years)** (See attached Abstract of Quotation for full specs) *********nothing follows**********	2,365.00	236,500.00
				VAT Inc.	**P 236,500.00**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Office-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
ERANGELINE J. REGALADO Sept 10, 2021
SUPPLIER / CONTRACTOR

ANNEX "K"

LBP LEASING CORPORATION
INSPECTION & ACCEPTANCE REPORT

LLC-CSG-FR-020.00

Supplier **KONEK-IT NETWORK TECHNOLOGIES INC.**

P.O.No: **21-032** Date : **9/7/2021** Invoice No. **2202** Date: **10/08/2021**

Requisitioning Group / Unit: **IT Unit**

Stock No.	Unit	DESCRIPTION	Quantity
	units	**Kaspersky Endpoint Security for Business SELECT 2 years - Renewal** **(See attached Abstract of Quotation for full Specs)**	**100**

INSPECTION

Date Inspected : 9-22-21

[✓] Inspected, verified and found in order as to quantity and specifications

Melody Carmela C. Mercado
End-User / Requesting Unit Representative
(Signature over Printed Name)

for: **Luz M. Narciso**
Internal Audit Unit Representative
(Signature over Printed Name)

ACCEPTANCE

Date Received :

[X] Complete

[ ] Partial (pls. specify quantity)

Joselia S. Garcia
Custodian
(Signature over Printed Name)

IT PROJECT WORK PROGRAM

ANNEX "L"

LLC-CSG-FR-018.00

Project Title:	Development/Enhancement of ERP System (NAV)
Process Owner:	IT Unit
End-User:	Accounting Unit

Task	Resources Needed	Timeline	Person Responsible	Status
Coordination with existing supplier for the NAV Financial Mgt System and Leasing and Loans System	supplier	4th Quarter 2021	MCCM	August 2021 – Cloud economic assessment of the on-premise server with the assistance of existing supplier PASI and Microsoft Cloud Technology Specialist.
Study replication configuration using Azure				November 2021 – started research on the replication of the NAV system to Azure on cloud.
Implement replication to Azure on-Cloud				December 2021 – Completed. NAV Financial Mgt System and Leasing and Loans System on-premise server replication on Azure on-Cloud.

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Raizza L. Gonzales
VP/Head-CSG

IT PROJECT WORK PROGRAM

ANNEX "M"

LLC-CSG-FR-018.00

Project Title:	Continuing Costs
Process Owner:	IT Unit
End-User:	Melody Carmela C. Mercado (MCCM)

Task	Resources Needed	Timeline	Person Responsible	Status
Renewal of subscription and/or services	Document Management System	1stQ 2021	MCM	Feb 2021 -Completed
	ERPS (NAV) Annual Maintenance Support	3rdQ 2021		July 2021 - completed
	Payroll Suite Enhancement and Maintenance Support	January 2021		January 2021 - completed
	Uninterruptible Power Supply (UPS) Maintenance	3rdQ 2021		Sept 2021- completed
	CMS Maintenance Support	2021		Support included in the services
	ECMS Maintenance Support	2021		In-house support

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Digitally signed by Gonzales Raizza Levasty

Raizza L. Gonzales
VP/Head-CSG

ANNEX "N"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	PURCHASE ORDER	PO No.	DATE:
RPQ No.	DATED:		21-004	03-Feb-21
PM No.	DATED:		REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	

TO:

TECH ONE GLOBAL PHILS., INC.
3F Zarcon bldg. Filinvest Ave.
Alabang Muntinlupa City.
Attention : Ms. Emmalene Bernadette Secena

GENTLEMEN:

PLEASE SUPPLY US WITHIN 7 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	Year	**Enadoc Document Management System Renewal** **Period covered: Feb. 1, 2021 to Jan. 31, 2022** 5 Libraries 9 Enadoc Names Users 1 TB Microsoft Azure Storage on cloud 1 Year Support Service ********** **nothing follows** **********		95,088.00
				VAT Inc.	₱ **95,088.00**

RECOMMENDING APPROVAL:
RIZA M. HERNANDEZ
OIC-VP/Head-Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
OIC/President

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED: Lahiru Munidradasa

SUPPLIER / CONTRACTOR

ANNEX "N"

LBP LEASING CORPORATION
INSPECTION & ACCEPTANCE REPORT

LLC-CSG-FR-020.00

Supplier: **TECH ONE GLOBAL PHIL., INC.**

P.O.No: **20-004** Date : ~~11/27/2020~~ 2/3/2021 **Invoice No. 000173** **Date: 2/9/2021**

Requisitioning Group / Unit: **IT Unit**

Stock No.	Unit	DESCRIPTION	Quantity
	lot	**Enadoc Document Management System Renewal** **Period: Feb. 1, 2021 to Jan. 31, 2022** **5 Libraries** **9 Enadoc Named Users** **Microsoft Azure 1 TB Storage on cloud** **1 year Support Service**	**1**

INSPECTION

Date Inspected : 3/OCT/2021

Inspected, verified and found in order as to quantity and specifications

Melody Carmela C. Mercado
End-User / Requesting Unit Representative
(Signature over Printed Name)

Luz M. Narciso
Internal Audit Unit Representative
(Signature over Printed Name)

ACCEPTANCE

Date Received :

[X] Complete

[ ] Partial (pls. specify quantity)

Melody D. Mangulabnan
Custodian
(Signature over Printed Name)

ANNEX "O"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

PURCHASE ORDER

P.O. No.: 21-028
DATE: 28-Jul-21
REQUISITIONING PERSON: Jose I. Guerrero

TO: **PERFORMANCE ADVANTAGE SYSTEMS INT'L., INC.**
G/F Vignet Center Bldg., E. Rodriguez Jr. Ave.,
Bagumbayan, Quezon City
Attention : Mr. Rene D. Santos

GENTLEMEN:
PLEASE SUPPLY US WITHIN 15 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	lot	Renewal of the annual maintenance of Microsoft Dynamics NAV Business Ready Enhancement Plan (BREP) and Jet Reports' Annual Enhancement Program. Period covered: Aug. 2021 to Aug. 2022		390,129.60
			********** nothing follows **********		
				VAT Inc.	P 390,129.60

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Office-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Correct catalog number(s) for this order must include full description of article without abbreviations and must show terms of purchase, our Purchase Order number requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a. If delivery terms are not met or
   b. If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to the Company for the total penalty of [illegible] material, supplies not [illegible] in the [illegible] of [illegible] per day of delay or damage.

8/2/2021

ANNEX "O"

LBP LEASING CORPORATION
INSPECTION & ACCEPTANCE REPORT

Supplier: **PERFORMANCE ADVANTAGE SYSTEMS INT'L. INC.**

P.O.No: **20-008** Date : **8/7/2020** Invoice No. 4535 **Date: 8/10/2020**

Requisitioning Group / Unit: **IT**

Stock No.	Unit	DESCRIPTION	Quantity
	1	**Annual Renewal of:** **NAV BREP and Jet Reports** **For the Period:August 27, 2020 - August 26, 2021**	lot

INSPECTION	ACCEPTANCE
Date Inspected :	Date Received :
☐ Inspected, verified and found in order as to quantity and specifications	☒ Complete ☐ Partial (pls. specify quantity)
Melody Carmela C. Mercado End-User / Requesting Unit Representative (Signature over Printed Name)	**Neslie Ann G. Hafalla** Custodian (Signature over Printed Name)
Alex J. Entienza Internal Audit Unit Representative (Signature over Printed Name)	

ANNEX "P"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

PURCHASE ORDER

RIV No.	DATED:	PO No. 2021-001	DATE: 06-Jan-21
RPQ No.	DATED:	REQUISITIONING PERSON: JOSELIA S. GARCIA	
PM No.	DATED:		

TO: **JEONSOFT CORPORATION**
37fl LKG Tower 6801 Ayala Ave.
Makati City
Attention : Michealle C. Pepito

GENTLEMEN:
PLEASE SUPPLY US WITHIN 7 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	Year	**Jeonsoft Payroll Suite Maintenance** **Period covered: Jan. 1, 2021 to Dec. 31, 2021**		138,600.00
				5% discount	(6,930.00)
					131,670.00
				12% VAT	15,800.40
					147,470.40
			********** **nothing follows** **********		
				VAT Inc.	**₱ 147,470.40**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
OIC/President

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
MICHEALLE C. PEPITO
SUPPLIER / CONTRACTOR

ANNEX "P"

LBP LEASING CORPORATION
INSPECTION & ACCEPTANCE REPORT

LLC-CSG-FR-020.00

Supplier: **JEONSOFT CORPORATION**

P.O.No: **2021-001** Date : **1/6/2021** Invoice No. 0006957 **Date: 01/04/202**

Requisitioning Group / Unit: **IT**

Stock No.	Unit	DESCRIPTION	Quantity
		Jeonsoft Payroll Suite Annual Maintenance for January 1 to December 31, 2021	1

INSPECTION

Date Inspected : _____

☐ Inspected, verified and found in order as to quantity and specifications

Kenneth S. Sta. Rosa / Melody Carmela C. Mercado
End-User / Requesting Unit Representative
(Signature over Printed Name)

Luz M. Narciso
Internal Audit Unit Representative
(Signature over Printed Name)

ACCEPTANCE

Date Received : _____

☒ Complete

☐ Partial (pls. specify quantity)

Neslie Ann G. Hafalla
Custodian
(Signature over Printed Name)

ANNEX "Q"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:	PURCHASE ORDER	PO No. 21-030	DATE: 10-Aug-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	
PM No.	DATED:			

TO: **INTEGRATED COMPUTER SYSTEMS, INC.**
3/F Limketkai Bldg., Ortigas Ave.,
San Juan Manila
Attention : Anna Karina Fiango-Ok

GENTLEMEN:

PLEASE SUPPLY US WITHIN 15 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1		**APC 1 Year NBD 1P Advantage Plan for Smart UPS SRT10KXLI SN# AS1627371911** See Statement of Work (Maintenance Service), Statement of Work (Onsite Service)		32,727.00
	1		**1 Year 4hr 7x24 Response Upgrade to Factory Warranty**		2,045.00
	1		**Preventive maintenance**		4,659.00
	1		**Scheduling upgrade from 5x8 to 7x24 for existing preventive maintenance**		2,045.00
			Period Covered: Sept. 8, 2021-Sept. 7, 2022		
				VAT Inc. **P**	**41,476.00**

RECOMMENDING APPROVAL:

NOEL D. CALVEZ
Administrative Services Manager

APPROVAL:

RAIZZA L. GONZALES
VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED

SUPPLIER / CONTRACTOR

ANNEX "Q"

LBP LEASING CORPORATION
INSPECTION & ACCEPTANCE REPORT

LLC-CSG-FR-020.00

Supplier **Integrated Computer Systems, Inc.**

P.O.No: **21-030** Date : **8/10/2021** Invoice No. 0814281 **Date: 09/06/2021**

Requisitioning Group / Unit: **IT Unit**

Stock No.	Unit	DESCRIPTION	Quantity
		APC 1 Year NBD 1P Advantage Plan For Smart UPS SRT10KXLI SN# AS1627371911	**1**
		See Statement of Work (Maintenance Service)	
		Statement of Work (Onsite Service)	
		1 Year 4hr 7x24 Response Upgrade to Factory Warranty	**1**
		Preventive Maintenance	**1**
		Scheduling upgrade from 5x8 to 7x24 for existing preventive maintenance	**1**
		Period Covered: Sept. 8, 2021- Sept. 7, 2021	

INSPECTION

Date Inspected : 9-15-21

[✓] Inspected, verified and found in order as to quantity and specifications

Melody Carmela C. Mercado
End-User / Requesting Unit Representative
(Signature over Printed Name)

per: **Luz M. Narciso**
Internal Audit Unit Representative
(Signature over Printed Name)

ACCEPTANCE

Date Received :

[X] Complete

[ ] Partial (pls. specify quantity)

9/15/21

Josella S. Garcia
Custodian
(Signature over Printed Name)

TUS COPY SYSTEMS, INC.

ANNEX "R"

TECHNICIAN ITENERARY



10 records per page

Search: 11192 accounting 2021-08-18

DATE	NAME	ACCOUNT	DEPARTMENT	MODEL	SERIAL	BARCODE	METER READING	NATURECALL	DETAILS	RECOMMENDATION	STATUS
2021-08-18 10:59:29	Norman	Lbp leasing	Accounting	DcVII C3373	111192	None	277401	Preventive maintenance	Check dadf tray feedrolls check machine jam on dadf and tray 1 and tray 3	Need feedrolls dadf 1 set feedrolls tray 1 1pc feedroll tray 3 1pc feedroll	Ok but need feedrolls

Showing 1 to 1 of 1 entries (filtered from 2,191 total entries)

- ← Previous
- 1
- Next →

OTUS COPY SYSTEMS, INC.

TECHNICIAN ITENERARY

ANNEX "R"



10 records per page

Search: 111000 2021-08-18

DATE	NAME	ACCOUNT	DEPARTMENT	MODEL	SERIAL	BARCODE	METER READING	NATURECALL	DETAILS	RECOMMENDATION	STATUS
2021-08-18 11:01:51	Norman	Lbp leasing	IT	DcVII C3373	111000	None	306293	Preventive maintenance	Check dadf tray feedrolls check machine jam on dadf and tray 1 and tray 3 2	Need 1set dadf feedrolls and 1set tray feedrolls and tray 3 1pc	Ok but need to replace feedrolls

Showing 1 to 1 of 1 entries (filtered from 2,194 total entries)

- ← Previous
- 1
- Next →

ANNEX "R"

TRI AXIS
Computer Systems Technology Inc.
Unit 2B Roofdeck, Vernida 1 Condominium, Amorsolo St.
Legaspi Village, Makati City
Email : info@triaxis-csti.com Mobile No. : 09178587817
Office No. : (632) 955 - 7019

PC MAINTENANCE REPORT FORM:

Client Name: LBP leasing

Contact Person: Maam Melody

Date Visited: 10 - 23 - 2021

Time In: 9:00 am

Time Out: _____

Service by: Sir Mj, Michael, Jomaric

No. of Units: Server Units 4

Service Job Description:

Server Cleaning & Re-install

Findings / Things to do:

Remarks:

Client Name and Signature: 10/23/2021 Melody C. Mercado

ANNEX "R"

TRI AXIS
Computer Systems Technology Inc.
Unit 2B Roofdeck, Vernida 1 Condominium, Amorsolo St.
Legaspi Village, Makati City
Email : info@triaxis-csti.com Mobile No. : 09178587817
Office No. : (632) 955 - 7019

PC MAINTENANCE REPORT FORM:

Client Name: LBP leasing and finance corporation

Contact Person: _____

Date Visited: 10 - 2 - 21

Time In: 9:00 am

Time Out: 5:00 pm

Service by: Jomarie C. Sabio, Mark Bucho, Michael Soriano

No. of Units: 42 units

Service Job Description:

Pc cleaning and cable management

Findings / Things to do:

Pc cleaning with vacuum blower and cable management

Remarks:

Client Name and Signature: JESSIEY ROJAS

ANNEX "R"

Schneider Electric

1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr ☐

SERVICE REPORT No. 122200

Customer: Lbp leasing & finance
Address: corporation
Tel. No.: 15th flr, sycip law center
Contact Person: makati

Equipment: SRT10KXLI
Rating: 10 kva
Serial No.: AS1834270030
Date of Service: sept 10, 2021

Warranty Coverage
☐ Under Warranty ☐ Out of Warranty

Maintenance Contract
☐ Parts & Labor ☐ Labor Only ☑ PM Only

SR # WO - 0705040934 RMA#

Work to be done : ups preventive maintenance / firmware upgrade online & non-intrusive
Nature of Fault/Alarms : none

Work Carried Out: coordinated activity c/ the client.
upon arrival onsite ups unit is online & operational.
No major fault / alarm present.
visual inspection of ups major components. All are in good operating condition.
performed firmware upgrade. verified ups configuration, perso, and settings. from version 4.7 to 5.2.
downloaded ups report via onsite.
performed functionality & self test.
ups final inspection. load 4%. runtime 10 hrs 46 mins.

Quantity	Parts Supplied

REMARKS: ups firmware upgrade was successful.
left ups online & operational.

READ BEFORE SIGNING:

1. **The above equipment has been satisfactorily prepared and serviced and it has been tested and found in perfect operating condition.**
2. **The service engineer observed safety procedures and utilized personal protection equipment in performing the service.**

Time Started: _____ Time Finished: _____ Travel Time: _____

Service Engineer: Ryan Vargas (Name in full (block)) — Signature — 9/10/21 (Date)

Customer's Representative: Melody Mejia (Name in full (block)) — Signature — IT Officer (Designation)

For equipment breakdown, please contact our Customer Care Center (CCC): Phone #: 1-800-1441-0535 / 1-800-8976-9999

Safety, it's not a one time achievement, it's a way of life!

ORIGINAL - WHITE - ACCTG COPY • DUPLICATE - BLUE - CUSTOMER'S COPY • TRIPLICATE - PINK - FILE COPY • QUADRUPLICATE - YELLOW - FILE COPY

SCHNEIDER ELECTRIC IT (PHILIPPINES) INC.

Manila Office:
24th Floor, Fort Legend Tower, Block 7 Lot 3, 3rd Avenue
cor. 31st Street, Fort Bonifacio, Global City, Taguig City
Tel. No.: +63 (0) 2 976 9999
Fax No.: +63 (0) 2 976 9961 / 64
www.schneider-electric.com.ph

Cebu Office:
15th Floor Unit 1503 Apple One - Equicom Tower
Mindanao Avenue cor. Biliran Road
Cebu Business Park, Cebu City
Tel. No.: +63 (0) 32 344 7116
Fax No.: +63 (0) 32 344 7116

Davao Office:
Unit 101 Osmosiz Bldg.
Avanceña St. & E. Jacinto Ext.
Davao City
Tel. No.: +63 (0) 82 222 7670
Fax No.: +63 (0) 82 222 7743

ANNEX "R"

Schneider Electric

1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr ☐

SERVICE REPORT No. 101119

Customer: LBP Leasing & Finance
Address: 1st Syst Low Center Malath
Tel. No.:
Contact Person:

Equipment: SPT10KYCI
Rating: 10KVA
Serial No.: ASK3927000030
Date of Service: April 29, 2021

Warranty Coverage
☐ Under Warranty ☐ Out of Warranty

Maintenance Contract
☐ Parts & Labor ☐ Labor Only ☐ PM Only

SR # WO-08122214 **RMA#**

Work to be done : UPS Assessment and inspection

Nature of Fault/Alarms : Near end of battery service life

Work Carried Out: -Coordinated activity to client.
-Logged UPS status upon arrival: online w/ minor alarm of "End of battery service life"
-Downloaded UPS parameters, measurements, etc logs via Interm.
-Conduct visual inspection of UPS for any signs of damage
-Recorded battery float voltage: 109V/111Vdc/108Vdc/107Vdc at
-Conduct functionality test: Passed
-Final inspection
Note: Next preventive maintenance firmware upgrade is recommended

Quantity	Parts Supplied
2pcs	Battery APCRBC140
	Load: 5.4% Runtime: 2h 45sec

REMARKS: UPS assessment and inspection done. Reset the alarm. Next PM visit firmware upgrade should be done. Let UPS online and operational w/o fault/alarm.

READ BEFORE SIGNING:

1. **The above equipment has been satisfactorily prepared and serviced and it has been tested and found in perfect operating condition.**
2. **The service engineer observed safety procedures and utilized personal protection equipment in performing the service.**

Time Started: _____ Time Finished: 5:25PM Travel Time: _____

Service Engineer: Greyford Wabe
Name in full (block)

Customer's Representative: Melody Herrada
Name in full (block)

Signature — Date: 04/29/21

Signature — Designation

For equipment breakdown, please contact our Customer Care Center (CCC): Phone #: 1-800-1441-0535 / 1-800-8976-9999

Safety, it's not a one time achievement, it's a way of life!

ORIGINAL - WHITE - ACCTG COPY • DUPLICATE - BLUE - CUSTOMER'S COPY • TRIPLICATE - PINK - FILE COPY • QUADRUPLICATE - YELLOW - FILE COPY

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www.schneider-electric.com.ph

Cebu Office:
15th Floor Unit 1503 Apple One - Equicom Tower
Mindanao Avenue cor. Biliran Road
Cebu Business Park, Cebu City
Tel. No.: +63 (0) 32 344 7116
Fax No.: +63 (0) 32 344 7116

Davao Office:
Unit 101 Osmosiz Bldg
Avancena St. & E. Jacinto Ext.
Davao City
Tel. No.: +63 (0) 82 222 7670
Fax No.: +63 (0) 82 222 7743

ANNEX "R"

Schneider Electric

1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr ☐

SERVICE REPORT No. 106344

Customer: LBP LEASING CORP
Address: 15/F SYCIP LAW CENTER MAKATI
Tel. No.:
Contact Person:

Equipment: SRT
Rating: 10KVA
Serial No.: AS1627371911
Date of Service: 12 AUG 21

Warranty Coverage
☐ Under Warranty ☐ Out of Warranty

Maintenance Contract
☐ Parts & Labor ☐ Labor Only ☐ PM Only

SR # WO- 08868375 RMA#

Work to be done : UPS PREVENTIVE MAINTENANCE

Nature of Fault/Alarms : NO ALARM

Work Carried Out:
> COORDINATE ACTIVITY WITH CUSTOMER
> CHECK UPS STATUS, ONLINE, NO ALARM
LOAD 1605 VA RUNTIME 53 MINS
> CHECK UPS DISPLAY FUNCTION
> DOWNLOAD PARAMETER OF UPS BY TERATERM
> CHECK UPS PARTS, FANS & BATT MODULES
> CONDUCT UPS SELF-TEST / BATT MODE : OK
> MEASURE BATTERY MODULE FLOAT VOLTAGE (109.9/109.2)(109.2/109.6) VDC
> CLEAN UPS PANELS & COVERS
> CONDUCT FINAL INSPECTION : UPS AREA HAS SCATTERED STAPLE WIRE

Quantity	Parts Supplied
2	BATT MODULES RBC140 (2020)
	NOTE: RECOMMEND RACK ATS TO CUSTOMER

REMARKS: PM DONE. UPS IS ONLINE & NORMAL OPERATION.

READ BEFORE SIGNING:

1. **The above equipment has been satisfactorily prepared and serviced and it has been tested and found in perfect operating condition.**
2. **The service engineer observed safety procedures and utilized personal protection equipment in performing the service.**

Time Started: 930 AM Time Finished: 11 AM Travel Time:

Service Engineer: DENMARK CAMERINO (Name in full (block)) Customer's Representative: MELJOY C. MERCADO (Name in full (block))

Signature | 8/12/21 (Date) | Signature | IT OFFICER (Designation)

For equipment breakdown, please contact our Customer Care Center (CCC): Phone #: 1-800-1441-0535 / 1-800-8976-9999

Safety, it's not a one time achievement, it's a way of life!

ORIGINAL - WHITE - ACCTG COPY • DUPLICATE - BLUE - CUSTOMER'S COPY • TRIPLICATE - PINK - FILE COPY • QUADRUPLICATE - YELLOW - FILE COPY

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Davao Office:
Unit 101 Osmosiz Bldg.
Avancena St. & E. Jacinto Ext.,
Davao City
Tel. No.: +63 (0) 82 222 7670
Fax No.: +63 (0) 82 222 7743

ACTUAL OUTPUTS PER ISSP CY 2021 PROJECTS

ITEM	Actual Outputs	Supporting Documents
I. OFFICE PRODUCTIVITY		Annex A: IT Project Work Program
A. Capital Outlay		
Laser Jet Printer	Replacement not yet needed, existing unit still in good working condition	N/A
Small Scanner	completed	Annex B: Purchase Order
Laptop Computers – mid end	completed	Annex C: Delivery Receipt
Desktop Computers – mid end		
CCTV	completed	Annex D: Purchase Order
B. MOOE		
Microsoft Office 365	completed	Annex E: Purchase Order
ICT Supplies and Materials	completed	Annex F: Purchase Order
II. INTERNAL ICT PROJECTS		
1. Upgrade of Network Infrastructure		Annex G: IT Project Work Program
A. Capital Outlay		
Firewall	completed	Annex H: Purchase Order
Network Switches	completed	Annex D: Purchase Order
Structured Cabling	completed	Annex D: Purchase Order
PABX	completed	Annex I: Purchase Order
Uninterruptible Power Supply	Replacement not yet needed. Existing equipment still in good working condition and is enrolled in annual preventive maintenance.	N/A
B. MOOE		
Internet Subscription	completed	Annex J: Billing Statement
Anti-Virus Subscription	completed	Annex K: Purchase Order
III. Development and Enhancement of Various Information System		
ERP ERPS software ICT training Professional and implem. fee	Completed. Replicated the on-premise ERPS (NAV System) on Azure On-Cloud. Set-up internally by the LLFC IT Unit	Annex L: IT Project Work Program
IV. Continuing Cost		Annex M: IT Project Work Program
A. MOOE		
Document Management System Subscription Renewal	completed	Annex N: Purchase Order
ERPS Software Enhancement Renewal	completed	Annex O: Purchase Order
Payroll Suite Enhancement and Maintenance Support	completed	Annex P: Purchase Order
Uninterruptible Power Supply (UPS) Maintenance	completed	Annex Q: Purchase Order
Preventive Maintenance of ICT Equipment	completed	Annex R: Service report
CMS Maintenance Support	Completed. Maintenance support is part of subscription	N/A
ECMS Maintenance Support	Completed. Developed internally, support is provided by LLFC IT Unit	N/A

Prepared by:

Melody Carmela C. Mercado
IT Officer

Noted by:

Raizza L. Gonzales
VP/Head-Corporate Services Group

IT PROJECT WORK PROGRAM

ANNEX "A"

LLC-CSG-FR-018.00

Project Title:	Office Productivity
Process Owner:	IT Unit
End-User:	Melody Carmela C. Mercado (MCCM)

Task	Resources Needed	Timeline	Person Responsible	Status
Procurement, installation and implementation of various Office Productivity	Laser Jet Printer	Completion: 4th Quarter 2021	MCCM/VSA	December 2021 – not yet needed
	Scanner for EDMS	Completion: 3rd Quarter 2021		August 2021 – procurement completed
	CCTV	Completion: 4th Quarter 2021		December 2021 - procurement completed
	Laptop and Desktop computers	Completion: 4th Quarter 2021		October 2021 – started sourcing out available stock of laptops. Dec. 2021 – procurement completed
	Microsoft Office 365	Completion: 2nd Quarter 2021		April 2021 - Procured the needed additional and renewal of licenses. completed
	ICT Supplies and materials	Completion: 3rd Quarter 2021		March and May 2021- ribbon cartridge procured. May 2021 – wired and wireless mouse procured. Aug. 2021 – audio cable extender procured.

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Digitally signed by Gonzales Raizza Levasty

Raizza L. Gonzales
VP/Head-CSG

ANNEX "B"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

P.R. No.	DATED:	PURCHASE ORDER	P.O. No.: 21-029 / DATE: 05-Aug-21
R.F.Q. No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero
P.M. No.	DATED:		

TO:

Tech One Global Phils. Inc.,
3f Zarcon Bldg., BC Group Center, Filinvest,
Alabang, Muntinlupa City
Attention : Redney Agustin

GENTLEMEN:

PLEASE SUPPLY US WITHIN _____ WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	unit	Fujitsu Scanner (Model: FI 7140)		32,860.00
			********** nothing follows **********		
				VAT Inc. P	**32,860.00**

RECOMMENDING APPROVAL:

NOEL D. CALVEZ
Administrative Services Manager

APPROVAL:

RAIZZA L. GONZALES
VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of articles without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a. If delivery terms are not met; or
   b. If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE PRINTED

SUPPLIER / CONTRACTOR

ANNEX "C"

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex, Cristobal St.
Paco, Metro Manila
Tel. Nos. 8-290-6300 / 8-290-6400
loc. 8011 / 8039

DELIVERY RECEIPT

DR No. **M21-002869 -CSE**
DATE: November 25, 2021

3500101556 59 > **LANDBANK OF THE PHILIPPINES-LEASING CORPORATION**
To: AGENCY & > Makati City
ADDRESS >

Reference APR No. NTD21-002300
Date Received November 25, 2021

ITEM NO.	ITEM and DESCRIPTION/SPECIFICATION	QTY	UNIT	UNIT PRICE	AMOUNT
1	LAPTOP, LIGHTWEIGHT, for PS Main ACER TRAVELMATE P414-51 fastlae - poy	8	unit	46800.0000	374,400.00
				Total Amount ---	P 374,400.00

FOR DELIVERY SCHEDULE - PLEASE VISIT: www.ps-philgeps.gov.ph

November 25, 2021 1:45 PM

Prepared by: Sansiri L. Llego

Page # 1/1

CERTIFIED CORRECT:

JEFFREY M. BERTUMEN — 11/25/2021
ASSISTANT DIVISION CHIEF — Date
Warehousing and Logistics Division

APPROVED FOR DELIVERY:

CATHERINE ANN D. MIRABEL — 11/25/2021
DIVISION CHIEF — Date
Warehousing and Logistics Division

Checked / Delivered by:

WALD Checker — 11/25/21 Date

~~Checker / Store Keeper~~
Driver — Date

Received from the PROCUREMENT SERVICE the above item/s in good order and condition:

MELODY D. MANGULABNAN — 11/25/21
Agency Representative — Date
Signature Over Printed Name

ANNEX "D"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	PURCHASE ORDER	P.O No. 2021-043	DATE: 07-Dec-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	
PM No.	DATED:			

TO:
MICRO-D INTERNATIONAL INC.
11th floor, MDI Corporate Center, 39th Ave. cor. 10th St.
Bonifacio Global City, Taguig City
Attention : Mr. Michael P. Valentino

GENTLEMEN:
PLEASE SUPPLY US WITHIN 30 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
			Upgrade of Interrelated IT Network Infrastructure		
	2	units	Huawei Cloud Engine S5731-H24T4XC Core Switch	223,765.00	447,530.00
	5	units	Huawei Cloud Engine S5735 L24P4S A1 PoE Switch	64,820.00	324,100.00
	5	units	Huawei Cloud Engine S5735 L24T4S A1 Non-PoE Switch	38,230.00	191,150.00
	11	units	Huawei Air Engine 5761-11 Wireless Access Points	26,055.00	286,605.00
	6	units	Huawei C3220-10-SIU 1T 2MP IR Dome CCTV Camera	26,610.00	159,660.00
	1	unit	Huawei Network Video Recorder		280,442.00
	1	lot	Structured cabling works, peripherals and services		1,450,000.00
	1	lot	Implementation and 3 Yrs warranty support services		700,000.00
			Detailed specifications are found on the Bid Form/Bill of Quantities Form		
				VAT Inc.	**P 3,839,487.00**
			********** **nothing follows** **********		

RECOMMENDING APPROVAL:

RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:

12/7

MICHAEL P. ARAÑAS
President/CEO

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED

Michael Valentino 12/7

SUPPLIER / CONTRACTOR

ANNEX "E"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RFQ No.	DATED:	PURCHASE ORDER	PO No.: 2021-015
RFQ No.	DATED:		DATE: 25-Mar-21
PR No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero

TO: **TECH ONE GLOBAL PHILS., INC.**
3F Zarcon bldg. Filinvest Ave.
Alabang Muntinlupa City
Attention : Ms. Emmalene Bernadette Secena

GENTLEMEN:
PLEASE SUPPLY US WITHIN 25 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	3	units	**Microsoft 365 Business Standard for 12 months** April 16, 2021 to April 15, 2022-additional	559.10	20,127.60
	11	units	**Microsoft 365 Business Standard for 12 months** April 16, 2021 to April 15, 2022-renewal	559.10	73,801.20
	10	units	**Microsoft 365 Business Basic for 12 months** April 16, 2021 to April 15, 2022-renewal	145.60	17,472.00
	52	units	**Microsoft 365 Business Basic for 16 months** Dec. 17, 2021 to April 15, 2022-renewal	559.10	465,171.20
			Valued Added Services: 25 hours Service Level Agreement Support 6 hours Microsoft 365 Refresher Training	**VAT Inc.**	**P 576,572.00**
			********** nothing follows **********		

RECOMMENDING APPROVAL:

RIZA M. HERNANDEZ
OIC-VP/Head, Corporate Services Group

APPROVAL:

EDWARD JOHN T. REYES
OIC/President

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a) If delivery terms are not met; or
   b) If the Purchase Order cannot be filled within a reasonable time in case period of delivery is not specified.
5. The Seller or Supplier shall be liable to one percent of the total price of the material supplied not every day of delay in the delivery thereof as liquidated damage.

SIGNATURE OVER PRINTED NAME / DATE / SUPPLIER / CONTRACTOR

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:	PURCHASE ORDER	PO No. 21-031	DATE: 27-Aug-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	
PM No.	DATED:			

TO: **VTECO COMPUTER SOLUTIONS INC.**
194 Apo. St. Barangay Maharlika,
Sta. Mesa Heights, Quezon City
Attention : Aleah Balansag

GENTLEMEN:
PLEASE SUPPLY US WITHIN _____ WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	40	units	**UGREEN 3.5mm 3 Pole Male to Female Extension Cable (1 meter)**		7,960.00
				VAT Inc.	**P 7,960.00**

RECOMMENDING APPROVAL:
NOEL D. CALVEZ
Head/Administrative Unit

APPROVAL:
RAIZZA I. GONZALES
VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED: JOHN MICHAEL CO

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-OSG-FR-023.00

PURCHASE ORDER

RFQ No.	DATED:	P.O No. PO# 21-021	DATE: 10-May-21
RPQ No.	DATED:	REQUISITIONING PERSON: MELODY D. MANGULABNAN	
PR No.	DATED:		

TO: **INTEGRATED COMPUTER SYSTMES, INC.**
LBP Service Corporation
12/F Petron Mega Plaza Bldg. 358 Sen Gil Puyat Ave
Makati City
Attention : Ms. Chiqui Cardenas

GENTLEMEN:

PLEASE SUPPLY US WITHIN 7 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	6	pack	**Epson LQ-310 SO15634** *VAT inclusive*	P 150.00	P **900.00**
			****** nothing follows ******		

NOEL D. CALVEZ
Finance & Administrative Manager
RECOMMENDING APPROVAL:

RIZA M. HERNANDEZ
OIC/ VP - Corp. Services Group
APPROVAL:

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time (where period of delivery) is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED:
SUPPLIER / CONTRACTOR

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-GSG-FR-023.00

PURCHASE ORDER

P.R. No.	DATED:	P.O. No. PO# 21-03-016	DATE: 24-Mar-21
F.E.P. No.	DATED:	REQUISITIONING PERSON: MELODY D. MANGULABNAN	
P.M. No.	DATED:		

TO: **INTEGRATED COMPUTER SYSTMES, INC.**
LBP Service Corporation
12/F Petron Mega Plaza Bldg. 358 Sen Gil Puyat Ave
Makati City
Attention : Ms. Chiqui Cardenas

GENTLEMEN: PLEASE SUPPLY US WITHIN **60-90** WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	2	pack	**Epson PLQ-30 S015339 (3 in 1/ pack)** *VAT inclusive*	₱ 1,900.00	₱ **3,800.00**
			****** nothing follows ******		

NOEL D. CALVEZ
Finance & Administrative Manager
RECOMMENDING APPROVAL:

RIZA M. HERNANDEZ
OIC/ VP - Corp. Services Group
APPROVAL:

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding Invoices for this order must contain full description of goods, without abbreviations and must show terms of purchase, our purchase order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation thereof on its part:
   a. If delivery terms are not met; or
   b. If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to the Company for any penalty or [illegible] supplies not delivered on the date[illegible] damages.

ANNEX "F"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	**PURCHASE ORDER**	PO No. **21-019**	DATE: **05-May-21**
RPQ No.	DATED:		REQUISITIONING PERSON: **Jose I. Guerrero**	
PM No.	DATED:			

TO: **OCTAGON COMPUTER STORE**
G/F Greebelt 1
Ayala Center Makati City

GENTLEMEN:
PLEASE SUPPLY US WITHIN 5 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	7	pcs	Genius NX7015 iron gray wireless mouse	530.00	3,710.00
	5	pcs	Logitech M100R USB wired mouse	319.00	1,595.00
			********** **nothing follows** **********		
				VAT Inc. ₱	**5,305.00**

RECOMMENDING APPROVAL:
NOEL D. CALVEZ
Administrative Services Manager

APPROVAL:
RIZA M. HERNANDEZ
OIC- VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
JUAN NOEL SANCHEZ
SUPPLIER / CONTRACTOR

IT PROJECT WORK PROGRAM

ANNEX "G"

LLC-CSG-FR-018.00

Project Title:	Upgrade of Network Infrastructure
Process Owner:	IT Unit
End-User:	Melody Carmela C. Mercado (MCCM)

Task	Resources Needed	Timeline	Person Responsible	Status
Procurement, installation and/or configuration of various ICT equipment	Network Switches	Completion: 4th Quarter 2021	MCCM	March 2021 onwards – started sourcing out products. Discussion with suppliers. Nov to December 2021 – Procurement completed.
	Structured Cabling			
	PABX			
	Firewall	Completion: 3rd Quarter 2021		July 2021 - completed
	Uninterruptible Power Supply (UPS)	Completion: 3rd Quarter 2021		Not yet recommended to be replaced. Sept. 2021 Annual maintenance is renewed
	Internet Subscription	Continuous subscription from December 2019 to present		Completed. Two ISPs (Eastern and Infinivan)
	Anti-Virus Subscription	Subscription up to Year 2023		October 2021 - Renewal and additional completed

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Digitally signed by Gonzales Raizza Levasty

Raizza L. Gonzales
VP/Head-CSG

ANNEX "H"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:		PO No.	DATE:
RPO No.	DATED:	**PURCHASE ORDER**	21-024	26-May-21
PM No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	

TO:
GOCOM Systems and Solutions Corp.
Unit 218 Cityland Pioneer, Pioneer St.,
Highway Hills, Mandaluyong City
Attention : Gladys E. Duaso

GENTLEMEN:
PLEASE SUPPLY US WITHIN 45 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	unit	Sonicwall TZ570P Secure Upgrade Plus Essential Edition 3 Years License		173,400.00
	1	lot	Gocom Support 3 Years 8x5 Unlimited email/phone /remote support. 5 On-site technical support		15,000.00
	1	lot	Gocom Implementation, Installation and UAT		15,000.00
	1	lot	SSL VPN 5 User License		10,690.00
					214,090.00
			********** **nothing follows** **********	Add 12% VAT	25,690.80
				VAT Inc.	₱ **239,780.80**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Officer-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED GLADYS E. DUASO

ANNEX "I"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:	PURCHASE ORDER	PO No. 2021-036	DATE: 27-Oct-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero	
PM No.	DATED:			

TO:
KIRANET INC.
G/F No. 30 Kamuning Rd., Brgy. Kamuning,
Quezon City, Metro Manila
Attention : Ms. Miraflor M. Olila

GENTLEMEN:
PLEASE SUPPLY US WITHIN 45 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	lot	**Alcatel Lucent OXO Connect large IP PABX System** includes the ff.: 12 ALE-30h Hybrid Digital-IP Essential Deskphone 61 ALE-20h Hybrid Digital-IP Essential Deskphone 77 Universal telephony license for new OXO Connect System. VOIP32 daughterboard 8770 Release 5.0 metering application software Voicemail, 2 additional ports software license Personalized Automated Attendant OXO connect R5 software suite 2 APA8 analog trunk access board for 8 trunk lines Analog interfaces Board SLI8-2 Reflexes interface board-8 UA interface OXO Connect Software assurance for 3 years Installation services, local materials, UPS, PC for 8770 and and factory logistics ********** **nothing follows** **********		940,000.00
				VAT Inc.	**P 940,000.00**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Officer-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED: MIRAFLOR M. OLILA
SUPPLIER / CONTRACTOR

Oct. 28/21

ANNEX "J"

EASTERN COMMUNICATIONS

Eastern Telecommunications Philippines Inc.
Telecom Plaza, 316 Sen. Gil J. Puyat Ave.,
Salcedo Village, Makati City, Philippines 1200
Corporate: (632) 5300-7000 / Residential: (632) 5300-1000
www.easterncommunications.com.ph
TIN 000-451-549-000 VAT
BIR CAS ACKNOWLEDGEMENT CERTIFICATE NO. AC_126_072021_000107
DATE ISSUED: July 15, 2021
SN: EST-00000001-YY to EST-99999999-YY

STATEMENT OF ACCOUNT

101416356 E 1229
LBP LEASING AND FINANCE CORPORATION
15/F105 SSHG LAW CENTERPASEO DE ROXAS AVE -LEGASPI VILLAGE-
MAKATI CITY METRO MANILA 1229
PHILIPPINES
Reference No. :
Attention :
BUSINESS STYLE:
TIN: 000-000-000-0000

TOTAL AMOUNT DUE	**P 24,389.40**
PAYMENT DUE DATE	**December 25, 2021**
BILLING PERIOD	**December 01, 2021 - December 31, 2021**
SOA NO	**EST-10355091-21**
ACCOUNT NO	**101416356**
CREDIT LIMIT	**P 14,000.00**
STATEMENT DATE	**December 01, 2021**

BALANCE FROM LAST BILL (please pay immediately)

Balance Brought Forward	**22,400.00**
Payment Received-Thank You!	**22,400.00 CR**
Total Balance From Previous Bill Period	**0.00**

US Dollar Exchange Rates
Nov 21 PHP 50.75
Dec 21 PHP 50.36

Important Reminders

Please examine your Statement of Account. If no discrepancy is reported within (15) calendar days from receipt of Statement of Account, the statement will be considered correct.

Please pay your overdue balance IMMEDIATELY to avoid service interruption. Current charges should be paid on or before **December 25, 2021.**

Payment made after bill cut-off will be reflected in next month's Statement of Account.

For your convenience, listed at the back are our accredited payment channels.

CURRENT CHARGES (please pay on or before Due Date)

Total Monthly Service Fee	**20,000.00**
One-Time Charges	**1,776.25**
Total Tax For this Invoice - VAT	**2,613.15**
Total Tax For this Invoice - OCT	**0.00**
Total Current Charges	**24,389.40**
Total Amount Due	***P 24,389.40***

For inquiries, call our Customer Service Hotline 5300-7000 or visit www.easterncommunications.com.ph

GCash NOW AVAILABLE FOR BILLS PAYMENT

This is not a valid claim for input tax.

Please always bring this statement of account when paying.

PAYMENT STUB

101416356 E 1229
LBP LEASING AND FINANCE CORPORATION
15/F105 SSHG LAW CENTERPASEO DE ROXAS AVE -LEGASPI VILLAGE-
MAKATI CITY METRO MANILA 1229
PHILIPPINES
Reference No. :
Attention :
BUSINESS STYLE:
TIN: 000-000-000-0000

TOTAL AMOUNT DUE	P 24,389.40
PAYMENT DUE DATE	December 25, 2021
SOA NO	EST-10355091-21
ACCOUNT NUMBER	101416356

Please always refer to payment instructions at the back

ANNEX "J"

INFINIVAN
Unlimited Fiber Broadband Experience

INFINIVAN INC.
17/F Hanston Square Bldg. San Miguel Avenue 1605
City of Pasig NCR, Second District Philippines
VAT REG. TIN: 009-011-175-00000
Tel No. (02) 7368-5231

BILLING STATEMENT

BS NO. 22281
BS DATE DEC 01, 2021
DUE DATE DEC 31, 2021

COMPANY NAME: LBP LEASING AND FINANCE CORPORATION
TIN: 000-184-275-00000
ADDRESS: 15 FLR SYCIP LAW CENTRE 105 PASEO DE ROXAS SAN LORENZO MAKATI
BUSINESS STYLE:

ATTN: MR MICHAEL P ARAÑAS
TEL. NO 8818-22-00

Period	Description	Amount
12/01-31/2021	INFINI SME PLAN 25 MBPS	24,192.00
	VATABLE SALE:	21,600.00
	VAT	2,592.00
Amount in words: Twenty Four Thousand One Hundred Ninety Two Pesos	**Total**	24,192.00

Please make check payable to ***INFINIVAN INC.***

Please pay on or before the due date to avoid penalty(4% on outstanding balance).

For those who are paying thru bank, please email to **collection@infinivan.com** scanned copy of deposit slip together with the Billing Statement once payment has been made and the copy of 2307 if there's any.

PLEASE REMIT PAYMENT TO:

Bank Name: **BANCO DE ORO**
Account Name: **INFINIVAN INC.**
Account Number: **006818014589**
Bank Address: **681 - Ortigas, Octgon Centre, Pasig City**
Swift Code: **BNORPHMM**
Client Reference No. **LBP100774**

Other Payment Options:

- Cash and Check Collect
- Credit Card

Prepared By:

Billing & Collection Supervisor

Checked By:

Billing & Collection Manager

Received By:

Signature Over Printed Name / Date

THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES
THIS BILLING STATEMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

100 Bklts. (50x3) 20501-25500
BIR ATP No.: OCN 043AU2021000000211
Date of ATP 09/03/2021
Expiry Date: 09/02/2026

BONS COMMERCIAL PRESS
6811 Santuico St., Pio del Pilar, Makati City
Mobile No. 0917-751-9902
VAT REG. TIN: 100-179-405-00000

Printer's Accreditation No. 048MP20190000000007
Date Accredited: 02/22/19 Expiry Date: 02/21/24

ANNEX "K"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:
RPQ No.	DATED:
PM No.	DATED:

PURCHASE ORDER

PO No. 21-032	DATE: 07-Sep-21
REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	

TO **KONEK-IT NETWORK TECHNOLOGIES, INC.**
4f, Unit 409, Cityland Shaw Tower, Shaw Blvd
Wack-wack Mandaluyong City, 1550
Attention : Erangeline J. Regalado

GENTLEMEN:
PLEASE SUPPLY US WITHIN 30 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	100	**units**	**Kaspersky Endpoint Security for Business SELECT (2 years)** (See attached Abstract of Quotation for full specs) *********nothing follows**********	2,365.00	236,500.00
				VAT Inc.	**P 236,500.00**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Office-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
ERANGELINE J. REGALADO Sept 10, 2021
SUPPLIER / CONTRACTOR

IT PROJECT WORK PROGRAM

ANNEX "L"
LLC-CSG-FR-018.00

Project Title:	Development/Enhancement of ERP System (NAV)
Process Owner:	IT Unit
End-User:	Accounting Unit

Task	Resources Needed	Timeline	Person Responsible	Status
Coordination with existing supplier for the NAV Financial Mgt System and Leasing and Loans System	supplier	4th Quarter 2021	MCCM	August 2021 – Cloud economic assessment of the on-premise server with the assistance of existing supplier PASI and Microsoft Cloud Technology Specialist.
Study replication configuration using Azure				November 2021 – started research on the replication of the NAV system to Azure on cloud.
Implement replication to Azure on-Cloud				December 2021 – Completed. NAV Financial Mgt System and Leasing and Loans System on-premise server replication on Azure on-Cloud.

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Raizza L. Gonzales
VP/Head-CSG

IT PROJECT WORK PROGRAM

ANNEX "M"

LLC-CSG-FR-018.00

Project Title:	Continuing Costs
Process Owner:	IT Unit
End-User:	Melody Carmela C. Mercado (MCCM)

Task	Resources Needed	Timeline	Person Responsible	Status
Renewal of subscription and/or services	Document Management System	1stQ 2021	MCM	Feb 2021 -Completed
	ERPS (NAV) Annual Maintenance Support	3rdQ 2021		July 2021 - completed
	Payroll Suite Enhancement and Maintenance Support	January 2021		January 2021 - completed
	Uninterruptible Power Supply (UPS) Maintenance	3rdQ 2021		Sept 2021- completed
	CMS Maintenance Support	2021		Support included in the services
	ECMS Maintenance Support	2021		In-house support

Prepared by:

Melody Carmela C. Mercado
IT Officer

Approved by:

Digitally signed by Gonzales Raizza Levasty

Raizza L. Gonzales
VP/Head-CSG

ANNEX "N"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:		PO No.	LLC-CSG-FR-023.00 ORIG
RPQ No.	DATED:	**PURCHASE ORDER**		
PM No.	DATED:		REQUISITIONING PERSON: 21-004	03-Feb-21

TO:

TECH ONE GLOBAL PHILS., INC.
3F Zarcon bldg. Filinvest Ave.
Alabang Muntinlupa City.
Attention : Ms. Emmalene Bernadette Secena

Jose Emmanuel I. Guerrero

GENTLEMEN:

PLEASE SUPPLY US WITHIN 7 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	Year	**Enadoc Document Management System Renewal** **Period covered: Feb. 1, 2021 to Jan. 31, 2022** 5 Libraries 9 Enadoc Names Users 1 TB Microsoft Azure Storage on cloud 1 Year Support Service ********** **nothing follows** **********		95,088.00
				VAT Inc.	₱ **95,088.00**

RECOMMENDING APPROVAL:
RIZA M. HERNANDEZ
OIC-VP/Head-Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
OIC/President

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
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3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED Lahiru Munidradasa
SUPPLIER / CONTRACTOR

ANNEX "O"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

P.R. No.	DATED:	PURCHASE ORDER	P.O. No.: 21-028 / DATE: 28-Jul-21
R.F.Q. No.	DATED:		REQUISITIONING PERSON: Jose I. Guerrero
P.M. No.	DATED:		

TO:
PERFORMANCE ADVANTAGE SYSTEMS INT'L., INC.
G/F Vignet Center Bldg., E. Rodriguez Jr. Ave.,
Bagumbayan, Quezon City
Attention : Mr. Rene D. Santos

GENTLEMEN:
PLEASE SUPPLY US WITHIN **15** WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	lot	Renewal of the annual maintenance of Microsoft Dynamics NAV Business Ready Enhancement Plan (BREP) and Jet Reports' Annual Enhancement Program. Period covered: Aug. 2021 to Aug. 2022		390,129.60
			********** **nothing follows** **********		
				VAT Inc.	**P 390,129.60**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
Office-in-Charge

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a. If delivery terms are not met; or
   b. If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to the Company of the total price of the material supplied for every day of delay in the delivery thereof as liquidated damages.

SIGNATURE PRINTED

8/2/2021

SUPPLIER / CONTRACTOR

ANNEX "P"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

LLC-CSG-FR-023.00

RIV No.	DATED:
RPQ No.	DATED:
PM No.	DATED:

PURCHASE ORDER

PO No.	DATE:
2021-001	06-Jan-21
REQUISITIONING PERSON:	
JOSELIA S. GARCIA	

TO: **JEONSOFT CORPORATION**
37fl LKG Tower 6801 Ayala Ave.
Makati City
Attention : Michealle C. Pepito

GENTLEMEN:

PLEASE SUPPLY US WITHIN 7 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1	Year	**Jeonsoft Payroll Suite Maintenance** **Period covered: Jan. 1, 2021 to Dec. 31, 2021**		138,600.00
				5% discount	(6,930.00)
					131,670.00
				12% VAT	15,800.40
					147,470.40
			********** nothing follows **********		
				VAT Inc.	**₱ 147,470.40**

RECOMMENDING APPROVAL:
RAIZZA L. GONZALES
VP/Head, Corporate Services Group

APPROVAL:
EDWARD JOHN T. REYES
OIC/President

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED
MICHEALLE C. PEPITO
SUPPLIER / CONTRACTOR

ANNEX "Q"

LBP LEASING AND FINANCE CORPORATION
(A LANDBANK Subsidiary)

RIV No.	DATED:	PURCHASE ORDER	PO No. 21-030	DATE: 10-Aug-21
RPQ No.	DATED:		REQUISITIONING PERSON: Jose Emmanuel I. Guerrero	
PM No.	DATED:			

TO: **INTEGRATED COMPUTER SYSTEMS, INC.**
3/F Limketkai Bldg., Ortigas Ave.,
San Juan Manila
Attention : Anna Karina Fiango-Ok

GENTLEMEN:

PLEASE SUPPLY US WITHIN 15 WORKING DAYS AFTER RECEIPT OF THIS PURCHASE ORDER THE ITEM (S) LISTED BELOW.

ITEM No.	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	1		**APC 1 Year NBD 1P Advantage Plan for Smart UPS SRT10KXLI SN# AS1627371911** See Statement of Work (Maintenance Service), Statement of Work (Onsite Service)		32,727.00
	1		**1 Year 4hr 7x24 Response Upgrade to Factory Warranty**		2,045.00
	1		**Preventive maintenance**		4,659.00
	1		**Scheduling upgrade from 5x8 to 7x24 for existing preventive maintenance**		2,045.00
			Period Covered: Sept. 8, 2021-Sept. 7, 2022		
				VAT Inc. **P**	**41,476.00**

RECOMMENDING APPROVAL:

NOEL D. CALVEZ
Administrative Services Manager

APPROVAL:

RAIZZA L. GONZALES
VP/Head, Corporate Services Group

CONDITIONS AND INSTRUCTIONS

1. Materials must fully meet the Company's specifications, otherwise, they will be returned at Seller's expense.
2. Substitution or extra charges under this order will not be permitted except on the specific authority of the Purchasing Agent or other authorized official of this Company.
3. Corresponding invoice(s) for this order must contain a full description of goods, without abbreviations and must show terms of purchase, our Purchase Order number, requisition number and net value of each article after applied discounts.
4. The Company reserves the right to cancel this order, without any obligation whatsoever on its part:
   a). If delivery terms are not met; or
   b). If the Purchase Order cannot be filled within a reasonable time where period of delivery is not specified.
5. The Seller or Supplier shall be liable to One Percent of the total price of the materials supplied for every day of delay in the delivery thereof as liquidated damage.

SIGNATURE:
PRINTED

SUPPLIER / CONTRACTOR

TUS COPY SYSTEMS, INC.

ANNEX "R"

TECHNICIAN ITENERARY



10 records per page

Search: 11192 accounting 2021-08-18

DATE	NAME	ACCOUNT	DEPARTMENT	MODEL	SERIAL	BARCODE	METER READING	NATURECALL	DETAILS	RECOMMENDATION	STATUS
2021-08-18 10:59:29	Norman	Lbp leasing	Accounting	DcVII C3373	111192	None	277401	Preventive maintenance	Check dadf tray feedrolls check machine jam on dadf and tray 1 and tray 3	Need feedrolls dadf 1 set feedrolls tray 1 1pc feedroll tray 3 1pc feedroll	Ok but need feedrolls

Showing 1 to 1 of 1 entries (filtered from 2,191 total entries)

- ← Previous
- 1
- Next →

TUS COPY SYSTEMS, INC.

TECHNICIAN ITENERARY

ANNEX "R"



10 records per page

Search: 111000 2021-08-18

DATE	NAME	ACCOUNT	DEPARTMENT	MODEL	SERIAL	BARCODE	METER READING	NATURECALL	DETAILS	RECOMMENDATION	STATUS
2021-08-18 11:01:51	Norman	Lbp leasing	IT	DcVII C3373	111000	None	306293	Preventive maintenance	Check dadf tray feedrolls check machine jam on dadf and tray 1 and tray 3 2	Need 1set dadf feedrolls and 1set tray feedrolls and tray 3 1pc	Ok but need to replace feedrolls

Showing 1 to 1 of 1 entries (filtered from 2,194 total entries)

- ← Previous
- 1
- Next →

ANNEX "R"

TRI AXIS

Computer Systems Technology Inc.

Unit 2B Rooftdeck, Vernida 1 Condominium, Amorsolo St.
Legaspi Village, Makati City
Email : info@triaxis-csti.com Mobile No. : 09178587817
Office No. : (632) 955 - 7019

PC MAINTENANCE REPORT FORM:

Client Name: LPP leasing

Contact Person: Maam Melody

Date Visited: 10- 23 - 2021

Time In: 9:00 am

Time Out: _____

Service by: Sir Mj, Michael, Jovaric

No. of Units: Server Units - 4

Service Job Description:

Server Cleaning & Re-install

Findings / Things to do:

Remarks:

Client Name and Signature: Melody C. Mercado 10/23/2021

ANNEX "R"

TRI AXIS
Computer Systems Technology Inc.
Unit 2B Roofdeck, Vernida 1 Condominium, Amorsolo St.
Legaspi Village, Makati City
Email : info@triaxis-csti.com Mobile No. : 09178587817
Office No. : (632) 955 - 7019

PC MAINTENANCE REPORT FORM:

Client Name: LBP leasing and finance corporation

Contact Person: _____

Date Visited: 10 - 2 - 21

Time In: 9:00 am

Time Out: 5:00 pm

Service by: Jomarie C. Sabio, Mark Bucho, Michael Soriano

No. of Units: 42 units

Service Job Description:

Pc cleaning and cable management

Findings / Things to do:

Pc cleaning with vacuum blower and cable management

Remarks:

Client Name and Signature: NESSIE ROJAC

ANNEX "R"

Schneider Electric™

1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr ☐

SERVICE REPORT No. 122200

Customer: Lbp leasing & finance
Address: corporation
Tel. No.: 15th flr, sycip Law center
Contact Person: makati

Equipment: SRT10KXLI
Rating: 10 kVA
Serial No.: AS1836270030
Date of Service: sept 10, 2021

Warranty Coverage
☐ Under Warranty ☐ Out of Warranty

Maintenance Contract
☐ Parts & Labor ☐ Labor Only ☑ PM Only

SR # WO - 0780190924 RMA#

Work to be done : ups preventive maintenance / firmware upgrade online & non-intrusive

Nature of Fault/Alarms : none

Work Carried Out: coordinated activity w/ the client.
upon arrival onsite ups unit is online & operational.
No major fault / alarm present.
visual inspection of ups major components. All are in good operating condition.
performed firmware upgrade. verified ups configuration, perso, and settings. from version 4.7 to 5.2.
downloaded ups report via onsite.
performed functionality & self test.
ups final inspection. load 4%. runtime: 10 hrs 46 mins.

Quantity	Parts Supplied

REMARKS: ups firmware upgrade was successful.
left ups online & operational.

READ BEFORE SIGNING:

1. **The above equipment has been satisfactorily prepared and serviced and it has been tested and found in perfect operating condition.**
2. **The service engineer observed safety procedures and utilized personal protection equipment in performing the service.**

Time Started: _____ Time Finished: _____ Travel Time: _____

Service Engineer: Ryan Vargas		Customer's Representative: Melody Mercado	
Name in full (block)		Name in full (block)	
Signature	9/10/21 Date	Signature	IT Officer Designation

For equipment breakdown, please contact our Customer Care Center (CCC): Phone #: 1-800-1441-0535 / 1-800-8976-9999

Safety, it's not a one time achievement, it's a way of life!

ORIGINAL - WHITE - ACCTG COPY • DUPLICATE - BLUE - CUSTOMER'S COPY • TRIPLICATE - PINK - FILE COPY • QUADRUPLICATE - YELLOW - FILE COPY

SCHNEIDER ELECTRIC IT (PHILIPPINES) INC.

Manila Office:
24th Floor, Fort Legend Tower, Block 7 Lot 3, 3rd Avenue
cor. 31st Street, Fort Bonifacio, Global City, Taguig City
Tel. No.: +63 (0) 2 976 9999
Fax No.: +63 (0) 2 976 9961 / 64
www.schneider-electric.com.ph

Cebu Office:
15th Floor Unit 1503 Apple One - Equicom Tower
Mindanao Avenue cor. Biliran Road
Cebu Business Park, Cebu City
Tel. No.: +63 (0) 32 344 7116
Fax No.: +63 (0) 32 344 7116

Davao Office:
Unit 101 Osmosiz Bldg.
Avanceña St. & E. Jacinto Ext.,
Davao City
Tel. No.: +63 (0) 82 222 7670
Fax No.: +63 (0) 82 222 7743

ANNEX "R"

Schneider Electric™

1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr ☐

SERVICE REPORT No. 101119

Customer: LBP Leasing & Finance
Address: 15F Sycip Law Center Makati
Tel. No.:
Contact Person:

Equipment: SRT10KXLI
Rating: 10KVA
Serial No.: ASIK3927000030
Date of Service: April 29, 2021

Warranty Coverage
☐ Under Warranty ☐ Out of Warranty

Maintenance Contract
☐ Parts & Labor ☐ Labor Only ☐ PM Only

SR # WO-08122214 RMA#

Work to be done : UPS Assessment and inspection

Nature of Fault/Alarms : Near end of battery service life

Work Carried Out:
- Coordinated activity to client.
- Checked UPS status upon arrival: online w/ minor alarm of "End of battery service life"
- Download UPS parameters, measurements, data logs via teraterm.
- Conduct visual inspection of UPS part: okay no sign of damage detonation
- Measured battery float voltage: 109Vdc/111Vdc/108Vdc/107Vdc: ok
- Conduct functionality test: Passed
- Final inspection

Note: Next preventive maintenance firmware upgrade is advised.

Quantity	Battery	Parts Supplied
8pcs	APCRBC120	Load: 8.0%
		Runtime: 2h 45sec

REMARKS: UPS assessment and inspection done. Reset the alarm. Next PM visit firmware upgrade should be done. Left UPS online and operational w/o fault/alarm.

READ BEFORE SIGNING:

1. **The above equipment has been satisfactorily prepared and serviced and it has been tested and found in perfect operating condition.**
2. **The service engineer observed safety procedures and utilized personal protection equipment in performing the service.**

Time Started: Time Finished: 5:35 PM Travel Time:

Service Engineer: Greggyard Wabe
Name in full (block)

Signature 04/29/21
Date

Customer's Representative: Melody Mercado
Name in full (block)

Signature Designation

For equipment breakdown, please contact our Customer Care Center (CCC): Phone #: 1-800-1441-0535 / 1-800-8976-9999

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ANNEX "K"

Schneider Electric™

1st Qtr ☐ 2nd Qtr ☐ 3rd Qtr ☐ 4th Qtr ☐

SERVICE REPORT No. 106344

Customer: LBP LEASING CORP
Address: 15F SYCIP LAW CENTER MAKATI
Tel. No.:
Contact Person:

Equipment: SRT
Rating: 10KVA
Serial No.: AS1627371911
Date of Service: 12 AUG 21

Warranty Coverage
☐ Under Warranty ☐ Out of Warranty

Maintenance Contract
☐ Parts & Labor ☐ Labor Only ☐ PM Only

SR # WO- 08868375 RMA#

Work to be done : UPS PREVENTIVE MAINTENANCE

Nature of Fault/Alarms : NO ALARM

Work Carried Out:
> COORDINATE ACTIVITY WITH CUSTOMER
> CHECK UPS STATUS, ONLINE, NO ALARM
LOAD 160S VA RUNTIME 58 MINS
> CHECK UPS DISPLAY FUNCTION
> DOWNLOAD PARAMETER OF UPS BY TERATERM
> CHECK UPS PARTS, FANS & BATT MODULES
> CONDUCT UPS SELF-TEST /BATT MODE : OK
> MEASURE BATTERY MODULE FLOAT VOLTAGE (109.9/109.2)(109.2/109.6) VDC
> CLEAN UPS PANELS & COVERS
> CONDUCT FINAL INSPECTION : UPS AREA HAS SCATTERED STAPLE WIRE

Quantity	Parts Supplied
1	BATT MODULES RBC140 (2020)
	NOTE : RECOMMEND RACK ATS TO CUSTOMER

REMARKS: PM DONE. UPS IS ONLINE & NORMAL OPERATION.

READ BEFORE SIGNING:

1. **The above equipment has been satisfactorily prepared and serviced and it has been tested and found in perfect operating condition.**
2. **The service engineer observed safety procedures and utilized personal protection equipment in performing the service.**

Time Started: 930 AM Time Finished: 11 AM Travel Time:

Service Engineer: DENMARK CAMERINO (Name in full (block)) Customer's Representative: MELJOY C. MERCADO (Name in full (block))

Signature Date: 8/12/21 Signature Designation: IT OFFICER

For equipment breakdown, please contact our Customer Care Center (CCC): Phone #: 1-800-1441-0535 / 1-800-8976-9999

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